

City of Cedar Rapids, Iowa



Fiscal Year 2016 Proposed Budget





Budget Time Table

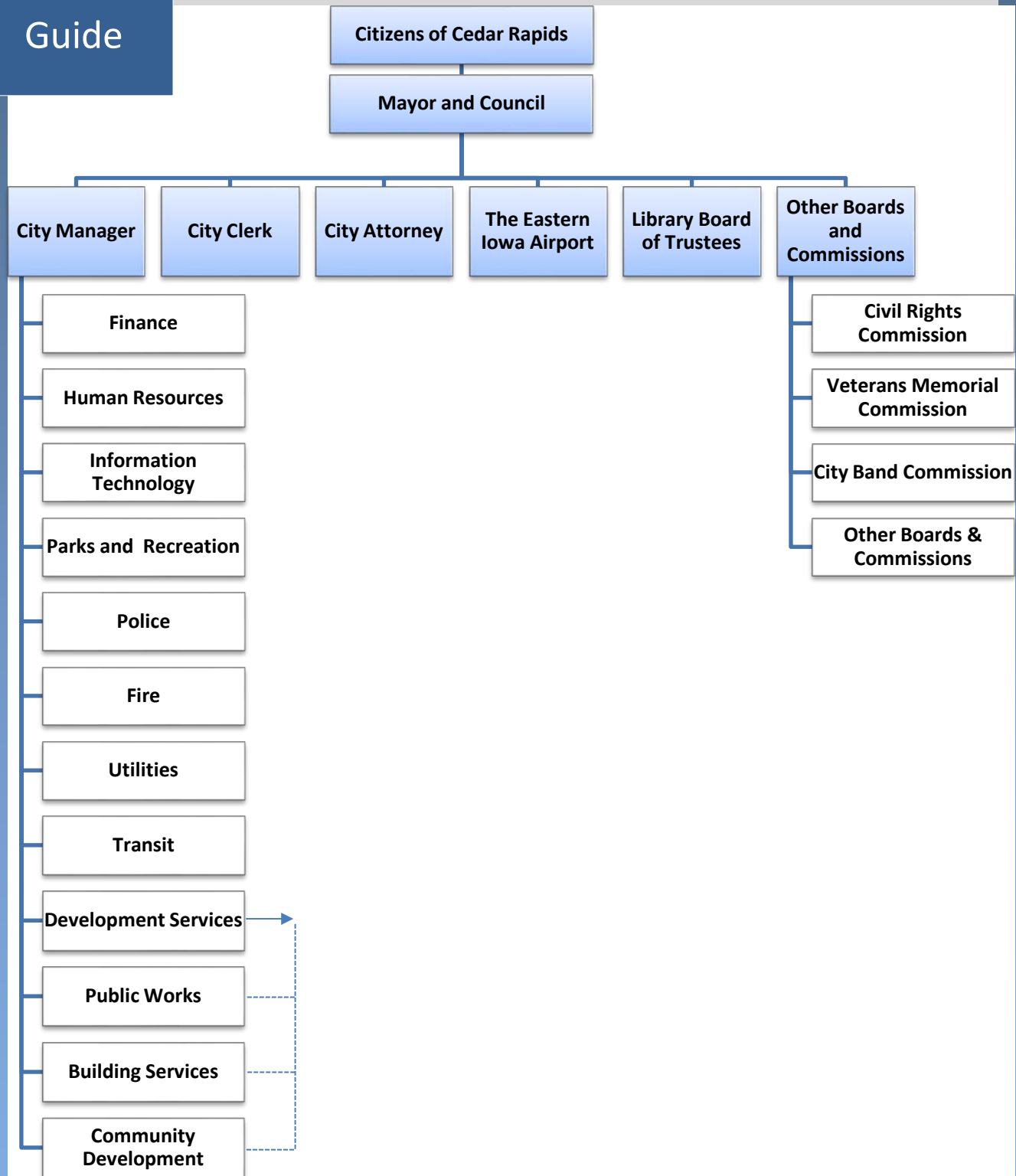


FY 2016 Budget Timetable

Due Date	Description
Preliminary:	
September	Review of financial plan
September	Capital equipment requests due to Fleet
Phase 1:	
September	Department information pages updated for the budget book
October	Operating and CIP process begins
October	Rollback information available
October	Other rates available (MFPRSI, etc.)
10/24/14	Information due from general fund & internal service areas to Finance
10/29/14	Personal services budget available
11/3/14	Risk charges and insurance available
11/3/14	Departments provided Information Technology, Finance, Admin charges
11/5/14	Departments provided Facility Maintenance & Fleet Service charges
11/12/14	Information due from all other areas to Finance
11/14/14	Data entry complete
11/18/14	Quality control checks complete
November	Budget information for December meetings compiled
Phase 2:	
12/3/14	Budget to Finance Director
Phase 3:	
December	Director meeting with City Manager/Finance
December/January	Council budget book preparation
January	Property tax information available from County
January	Prepare balanced budget
Phase 4:	
January	Budget presentations to Council
February	Creation of adopted budget books
Phase 5:	
February	Council motion to publish Notice of Public Hearing on agenda
February	Budget available for public and publish Notice of Public Hearing to present budget
March	Public hearing to present budget & resolution for Council to adopt the budget
March	Budget certification to Linn County Auditor
April - May	Finance prepares GFOA budget book



Citizen's
Budget
Guide





Personal Service Changes



The personal service budget includes salaries, wages, and benefits for full time equivalents (FTEs). One FTE is considered to be available to work 2080 hours annually, which represents a normal work year for a regular full-time employee.

Below is a summary of the current fiscal year FTE count compared to the FY 2016 FTE count.

FTE Information	Non-Flood	Flood	Total
FY 2015 Adjusted FTEs	1429.65	15.50	1445.15
FY 2016 FTEs	1435.12	7.00	1442.12
Change from FY 2015 Adjusted FTEs	5.47	(8.50)	(3.03)

FY 2015 Adjusted FTEs (Full Time Equivalents):

The FY 2015 adjusted FTE count does not reflect the FY 2015 adopted budget. The FY 2015 adjusted FTE count reflects changes made to the FTE count since creation of the FY 2015 adopted due to the following:

- Changes approved via council resolution
- Reclassifications of positions approved by a staffing requisition
- Transfers of positions between departments

Changes to FY 2016 FTEs (Full Time Equivalents):

FTE Change – Department	Position / Reason for Change
Decrease 1 Flood FTE – Finance	Eliminate 1 flood FTE - Accountant - due to reduction in flood recovery workload activities.
Increase 1 FTE – Information Technology	Add 1 new FTE - IT Application Analyst - to support the utilities billing system upgrade and provide future support to the system.
Decrease .82 FTE – Parks and Recreation	Various changes to seasonal FTES based on department needs.
Decrease 6.5 Flood FTEs and .05 FTE (non-flood) – Public Works	<p>Eliminate 6.5 flood FTEs due to reduction in flood recovery workload activities for positions noted below:</p> <ul style="list-style-type: none"> *Flood Capital Project Manager *Flood Construction Contract Specialist *Real Estate Coordinator *Laborer X-Driver (2) *Temporary Laborer (1.5) <p>Various changes to seasonal FTES based on department needs.</p>
Decrease 2 Flood FTEs and increase 1 non-flood FTE – City Manager	<p>Eliminate 2 flood FTEs due to reduction in flood recovery workload activities for positions noted below:</p> <ul style="list-style-type: none"> *Flood Recovery Program Manager *Lead Data Analyst <p>Add 1 new FTE - economic development</p>
Decrease .8 FTE – Golf	Various changes to seasonal FTES based on department needs.



Personal Service Changes



Changes to FY 2016 FTEs (Full Time Equivalents):

FTE Change – Department	Position / Reason for Change
Increase 1 FTE – Water	Add 1 new FTE - Sustainability & iGreenCR Programs Coordinator - to support Water, Water Pollution Control, Solid Waste, and Sewer providing educational programming and community outreach.
Increase 1 FTE – Water Pollution Control	Add 1 new FTE - WPC Maintenance Worker II – to provide maintenance and support for new and existing lift stations and pump stations required for east and west side flood protection systems.
Decrease 5.46 FTEs – Solid Waste	<p>Due to efficiencies gained in automated collection, the budget reflects the elimination of 1 Collection Driver position via attrition. If an every other week recycling collection program is adopted, an additional 2 Collection Driver II positions will be eliminated via attrition.</p> <p>Decrease 2.46 FTEs – Temporary Solid Waste/Recycling Laborer – as Public Works streets division will provide support for leaf collection</p>
Increase 1 FTE – Sewer	Add 2 new .5 FTE - GIS Intern positions - to perform asset data collection and data analysis functions in support of an asset management program.
Increase 2 FTE – Police – Animal Control	Add 2 new FTE - Animal Control Officers - to ensure compliance with national standards and state requirements.
Increase 3 FTE – Police	Add 1 new FTE – Police Officers – approved December 2014 and 2 new FTE – School Resource Officers
Increase 1 FTE – Building Services	Add 1 new FTE – Nuisance Inspector – to inspect nuisance violations on owner occupied and commercial structures to reduce delay in process
Increase .6 FTE – Community Development	Add .6 new FTE – Intern – to provide assistance on planning projects
Increase 2 FTE – Eastern Iowa Airport	Add 2 new FTE – Airport Facilities Worker I and two .5 FTE temporary laborer positions as a result of a reorganization that combined terminal and field maintenance departments into one maintenance department.



Full Time Equivalent (FTE) Employee Analysis for FY 2012 - FY 2016



Department Name	Fiscal Year 2012 Adjusted	Fiscal Year 2013 Adjusted	Fiscal Year 2014 Adjusted	Fiscal Year 2015 Adjusted	Non-Flood Fiscal Year 2016 Budget	Flood Fiscal Year 2016 Budget	Total Fiscal Year 2016 Budget	FTE Change From FY 2015 Adjusted
Internal Service Funds								
Joint Communication	27.00	27.00	27.00	27.00	27.00	-	27.00	-
Facilities Maintenance	25.00	25.00	25.00	25.00	25.00	-	25.00	-
Fleet Services	38.00	38.00	38.00	38.00	38.00	-	38.00	-
Internal Service Funds	90.00	90.00	90.00	90.00	90.00	-	90.00	-
Change in FTE's	(4.00)	-	-	-			-	
General Fund								
Animal Control	9.00	9.00	9.00	9.00	11.00	-	11.00	2.00
Attorney	6.00	6.00	6.00	6.00	6.00	-	6.00	-
Building Services	32.00	32.00	32.00	33.00	34.00	-	34.00	1.00
City Clerk	6.00	5.50	5.50	5.50	5.50	-	5.50	-
City Manager	18.75	15.00	15.00	14.00	11.00	2.00	13.00	(1.00)
Civil Rights	5.00	5.00	5.00	5.00	5.00	-	5.00	-
Community Development	11.00	10.00	11.00	11.00	11.60	-	11.60	0.60
Council and Mayor	4.33	4.33	3.33	3.33	3.33	-	3.33	-
Development Services	N/A	9.00	9.00	11.00	11.00	-	11.00	-
Finance	41.00	41.00	41.00	40.00	39.00	-	39.00	(1.00)
Fire	149.54	149.54	148.54	148.54	148.54	-	148.54	-
Human Resources	15.63	15.63	15.00	15.00	15.00	-	15.00	-
Information Technology	31.00	31.00	32.00	33.00	34.00	-	34.00	1.00
Library	48.36	48.65	61.06	64.34	64.34	-	64.34	-
Memorial	9.41	9.41	9.41	9.41	9.41	-	9.41	-
Parks & Recreation	114.05	112.95	113.50	112.82	112.00	-	112.00	(0.82)
Police	229.00	229.00	234.00	235.00	238.00	-	238.00	3.00
Public Works	162.25	161.25	161.89	160.89	152.34	2.00	154.34	(6.55)
Purchasing	4.75	4.75	4.75	4.75	4.75	-	4.75	-
General Fund	897.07	899.01	916.98	921.58	915.81	4.00	919.81	(1.77)
Change in FTE's	4.37	1.94	17.97	4.60			2.83	
Enterprise Funds								
Water	105.50	105.50	106.10	106.76	107.76	-	107.76	1.00
Water Pollution Control	88.32	88.00	86.40	86.74	87.74	-	87.74	1.00
Solid Waste and Recycling	55.54	54.54	52.54	51.54	46.08	-	46.08	(5.46)
Transit	55.00	55.00	55.00	55.00	55.00	-	55.00	-
Finance - Parking	6.00	5.00	5.00	5.00	5.00	-	5.00	-
Golf	30.83	30.83	30.68	30.68	29.88	-	29.88	(0.80)
Sewer Maintenance	29.35	29.35	29.35	31.35	32.35	-	32.35	1.00
The Eastern Iowa Airport	39.50	40.50	42.00	42.00	44.00	-	44.00	2.00
Enterprise Funds	410.04	408.72	407.07	409.07	407.81	-	407.81	(1.26)
Change in FTE's	(9.53)	(1.32)	(1.65)	2.00			0.74	
Special Revenue Funds								
Library	4.73	4.73	3.75	3.75	3.75	-	3.75	-
Leased Housing	14.75	15.75	15.75	13.75	10.75	3.00	13.75	-
H.O.M.E./CD	6.00	6.00	6.00	6.00	6.00	-	6.00	-
Real Estate Disposal	1.00	1.00	1.00	1.00	1.00	-	1.00	-
Special Revenue Funds	26.48	27.48	26.50	24.50	21.50	3.00	24.50	-
Change in FTE's	(0.39)	1.00	(0.98)	(2.00)			(2.00)	
Total FTE's	1,423.59	1,425.21	1,440.55	1,445.15	1,435.12	7.00	1,442.12	(3.03)
Change in FTE's for the City		1.62	15.34	4.60				



The City of Cedar Rapids budgets on a line item or object of expenditure level within each department to establish accountability for department operations. Budgetary results however, are measured on a total departmental basis.

Consumer Price Index

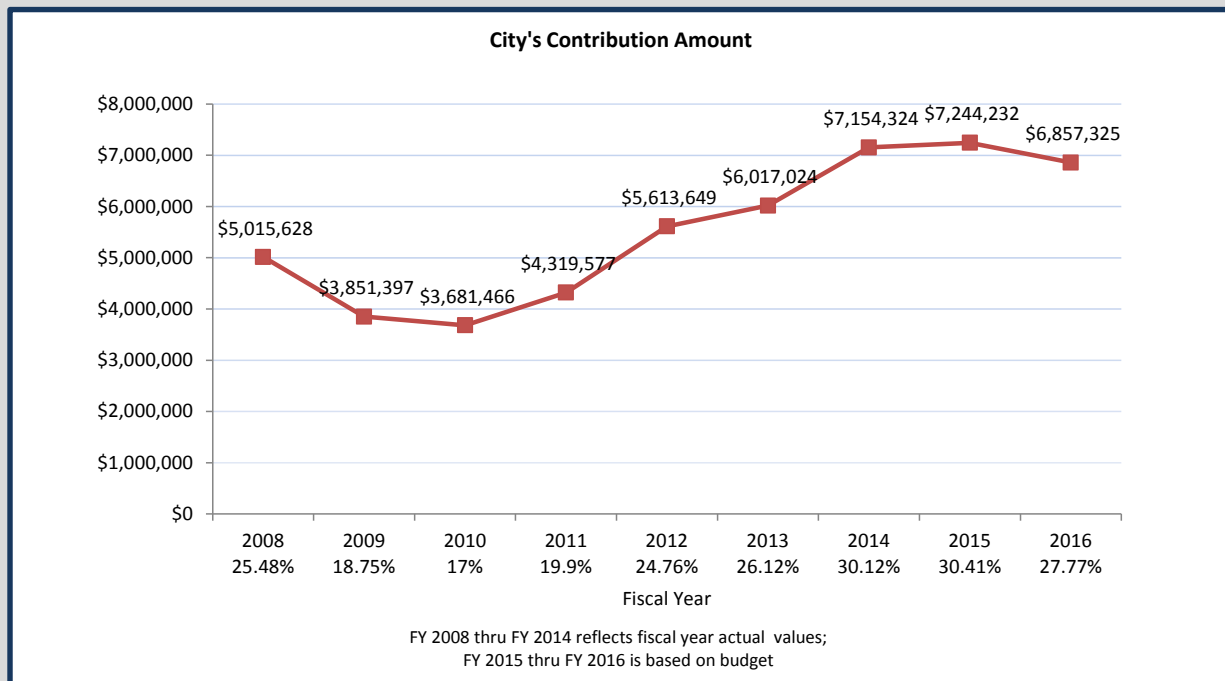
The Consumer Price Index for all Urban Consumers (CPI-U) was 1.3% higher in November 2014 compared to November 2013.

Personal Services

Personal service expenses are the salaries, wages, and benefits for full time equivalents (FTEs).

The budget includes a 2% wage adjustment and a step increase for step eligible bargaining unit and non-bargaining unit employees.

The Municipal Fire and Police Retirement System of Iowa (MFPRSI) Board of Trustees has determined the City's contribution rate, effective July 1, 2015, will be 27.77% which is a decrease of 2.64% from the FY 2015 rate of 30.41%. In FY 2016, \$6.86M is budgeted for MFPRSI expenses. Of this \$6.86M, \$4.78M is funded from the police and fire retirement property tax levy. The history of the City's contribution to MFPRSI is shown below.



Iowa Public Employees' Retirement System (IPERS) has determined the city's contribution rate effective July 1, 2015 will remain unchanged from the current rate of 8.93%.

Discretionary

Discretionary expenses are considered controllable by city departments (i.e. office supplies, training, etc.). Changes to this category are outlined by department for each fund in subsequent sections of this book.



Fleet and Facilities

Fleet and facility expenses relate to the internal cost of services provided by Fleet Services and Facility Maintenance.

The Facility Maintenance budget was built based on FY 2014 actual service levels, supplies, and materials with adjustments for FY 2016 anticipated levels. Rates are increasing due to wage and step increases. City Hall building rental will increase slightly due to personal service increases and capital project needs. City Services Center building rental will decrease slightly due to fewer anticipated capital project needs due to opening a new facility.

The Fleet Services budget was built based on FY 2014 actual service levels, supplies, and materials with adjustments for FY 2016 anticipated levels. The mechanic rate is increasing due to wage and step increases. \$5M is budgeted for vehicle and equipment replacement needs. Of this amount \$2.1M will be spent on general fund vehicles and equipment and \$2.9M on enterprise fund vehicles and equipment. Funding will be from lease charges and cash on hand.

Non-Discretionary

Non-discretionary expenses are considered not fully controllable by city departments as they are subject to external or economic factors (i.e. fuel, electricity, etc.).

Capital Outlay

Capital outlay are capital assets such as land, buildings, structures, and improvements other than buildings that include infrastructure, construction in progress, machinery, and equipment. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 that have an estimated useful life in excess of two years.

Debt Service

Debt service includes the payment of principal, interest, and related costs for debt. Debt service expenses are detailed in debt service funds.

Transfers Out

In order for the City to comply with Iowa law, local ordinances, or for expedience, it is sometimes necessary to transfer revenues and expenditures from one fund/department to another. Transferring cash out of a fund is considered a transfer out.

Special Comment

In order to avoid repeat commentary, throughout this document several expenditure changes are the result of the following and are not specifically noted in the department or fund summary of budget changes as almost all departments are affected by these changes:

- Adjustments to personal services for wage and step increases, employee health insurance plan changes, workers compensation, social security contributions, Iowa Public Employees' Retirement System (IPERS) contributions, Municipal Fire and Police Retirement System of Iowa (MFPRSI) contributions, other retirement plan contributions, and special pays
- Non-discretionary expense changes of property, liability, and vehicle insurance, fleet maintenance and fleet lease charges, facility maintenance and rental, electricity, natural gas, other internal charges, and fuel
- Various adjustments between accounts to reflect where actual costs are anticipated

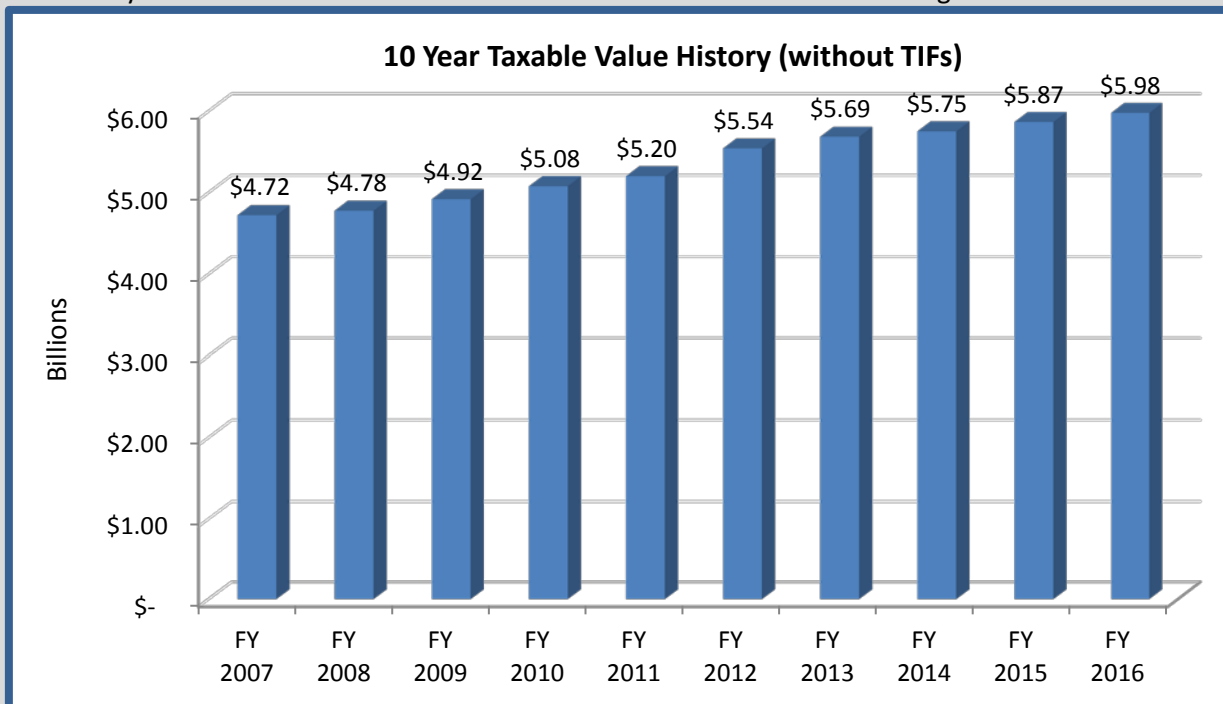


Taxes

The January 1, 2014, property valuation serves as the basis for calculating property taxes in FY 2016. As of January 1, 2014, property tax valuations increased 1.89% to \$5.98 billion, which is an increase of \$111M from FY 2015 (or the January 1, 2013 property valuation). Residential valuations increased \$131M, commercial valuations decreased \$32M, and industrial valuations increased \$8M. The taxable valuation change (without TIFs) by property type is detailed below.

Property Type	FY 2015 Valuation as of Jan. 1, 2013	FY 2016 Valuation as of Jan. 1, 2014	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)
Real Property				
Residential	\$ 3,257,825,201	\$ 3,389,017,764	\$ 131,192,563	4.03%
Commercial	1,911,645,041	1,879,822,511	\$ (31,822,530)	-1.66%
Industrial	335,787,697	343,628,214	\$ 7,840,517	2.33%
Total Real Property	\$ 5,505,257,939	\$ 5,612,468,489	\$ 107,210,550	1.95%
Utilities	374,326,371	377,407,461	\$ 3,081,090	0.82%
Total	\$ 5,879,584,310	\$ 5,989,875,950	\$ 110,291,640	1.88%
Less: Military Exemptions	(11,726,864)	(11,022,548)	\$ 704,316	-6.01%
Net Valuation	\$ 5,867,857,446	\$ 5,978,853,402	\$ 110,995,956	1.89%

The history of the taxable valuation without TIFs is summarized in the following chart.





The FY 2016 valuation with TIFs is \$9.8 billion which is an increase of 1.74% or \$168M from FY 2015.

Property Type	FY 2015 Valuation as of Jan. 1, 2013	FY 2016 Valuation as of Jan. 1, 2014	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)
Real Property				
Residential	\$ 6,188,092,068	\$ 6,241,138,553	\$ 53,046,485	0.86%
Commerical	2,280,370,855	2,290,216,806	\$ 9,845,951	0.43%
Industrial	410,852,936	410,959,828	\$ 106,892	0.03%
Total Real Property	\$ 8,879,315,859	\$ 8,942,315,187	\$ 62,999,328	0.71%
Utilities	767,904,402	872,221,010	\$ 104,316,608	13.58%
Assessed Total	\$ 9,647,220,261	\$ 9,814,536,197	\$ 167,315,936	1.73%
Less: Military Exemptions	(11,726,864)	(11,022,548)	\$ 704,316	-6.01%
Net Assessed Valuation	\$ 9,635,493,397	\$ 9,803,513,649	\$ 168,020,252	1.74%

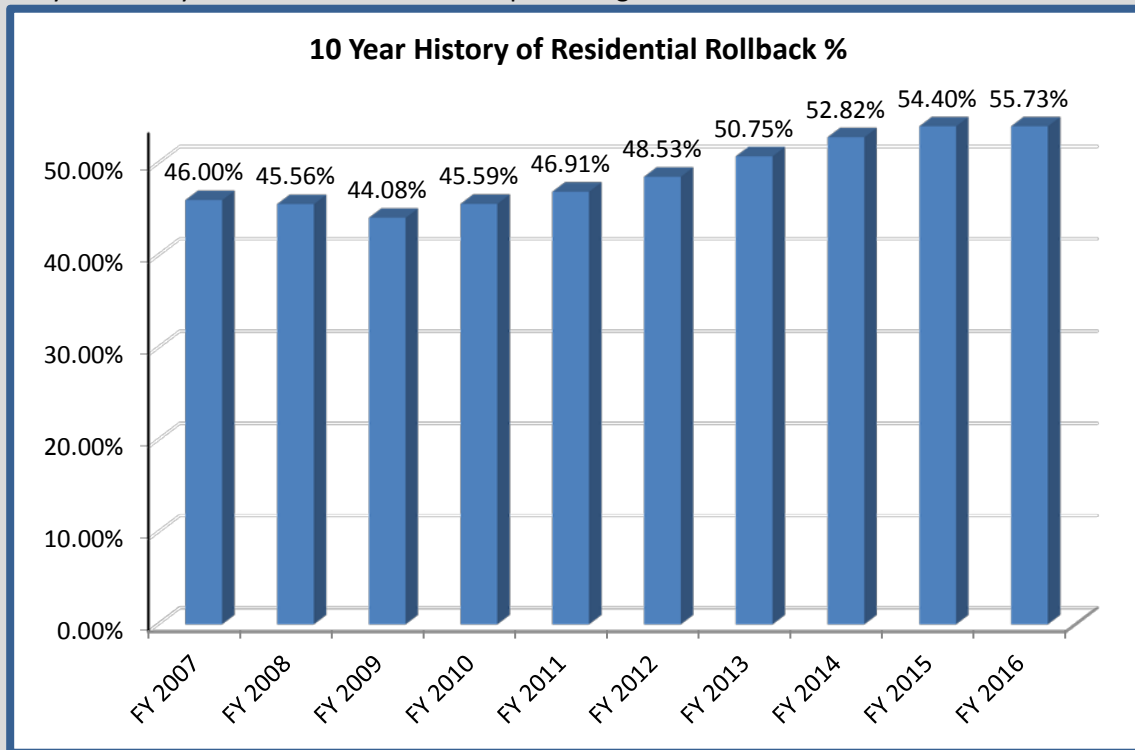
The history of the assessed value and estimated actual value of assessed property is shown below.

Assessed Value and Estimated Actual Value of Taxable Property									
Fiscal Year	Residential Property	Commercial Property	Industrial Property	Utilities	Military Exemptions	Total Taxable Assessed Value	Percent Growth	Total Direct Tax Rate	Estimated Actual Assessed Value
2007	2,259,717,789	1,800,958,547	366,993,719	310,853,137	(14,698,025)	4,723,825,167	0.49%	14.39	7,939,413,524
2008	2,298,223,104	1,839,730,231	291,308,103	364,350,089	(14,365,036)	4,779,246,491	1.17%	14.62	8,145,012,910
2009	2,401,189,312	1,861,300,332	299,862,706	371,367,099	(14,054,086)	4,919,665,363	2.94%	15.07	8,505,937,610
2010	2,562,190,937	1,849,166,324	308,831,292	372,569,883	(13,760,822)	5,078,997,614	3.24%	15.22	8,688,530,667
2011	2,653,167,342	1,888,668,264	349,974,941	346,577,736	(13,435,611)	5,224,952,672	2.87%	15.22	8,694,897,052
2012	2,906,858,541	1,938,181,514	358,896,829	352,988,808	(12,983,631)	5,543,942,061	6.11%	15.22	9,070,712,901
2013	3,061,718,477	1,932,330,198	343,941,582	361,666,911	(12,511,278)	5,687,145,890	2.58%	15.22	9,263,354,893
2014	3,161,515,932	1,901,539,361	338,746,938	363,469,257	(12,080,596)	5,753,190,892	1.16%	15.22	9,347,805,591
2015	3,257,825,201	1,911,645,041	335,787,697	374,326,371	(11,726,864)	5,867,857,446	1.99%	15.22	9,635,493,397
2016	3,389,017,764	1,879,822,511	343,628,214	377,407,461	(11,022,548)	5,978,853,402	1.89%	15.22	9,803,513,649



From 1978 – June 2014, residential property was subject to an assessment limitation order, or “rollback” that limited the amount of annual growth in property tax values to 4%. Since FY 2015, residential and agricultural property value growth has been capped at 3% or whichever is lowest between these two classes.

The rollback applied to residential property for FY 2016 by the Iowa Department of Revenue is 55.7335% of estimated value, which is an increase of 1.33% over the FY 2015 amount of 54.4002%. The 10 year history of the residential rollback percentage is detailed below.

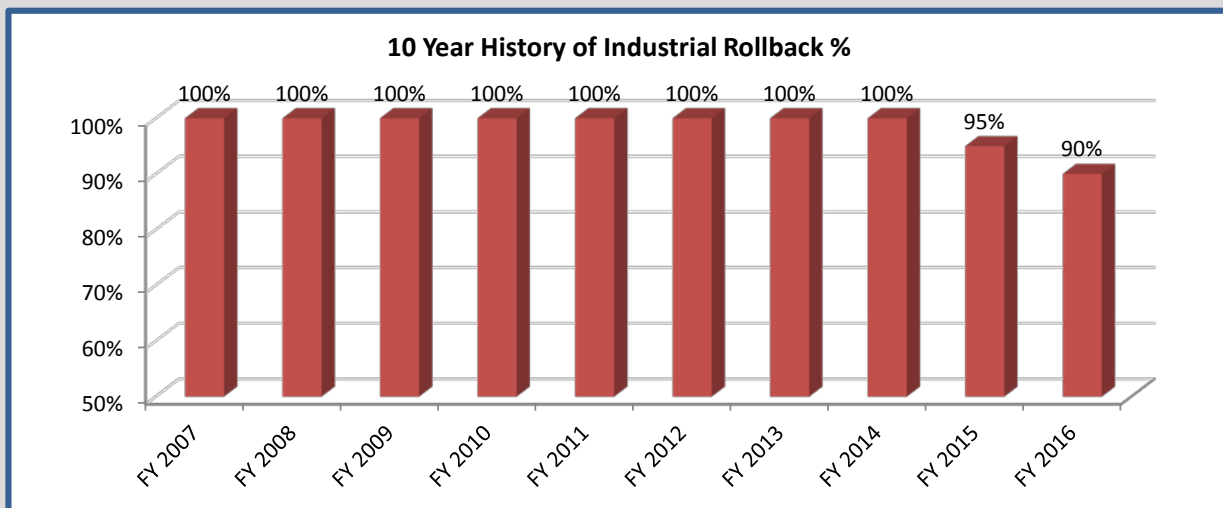
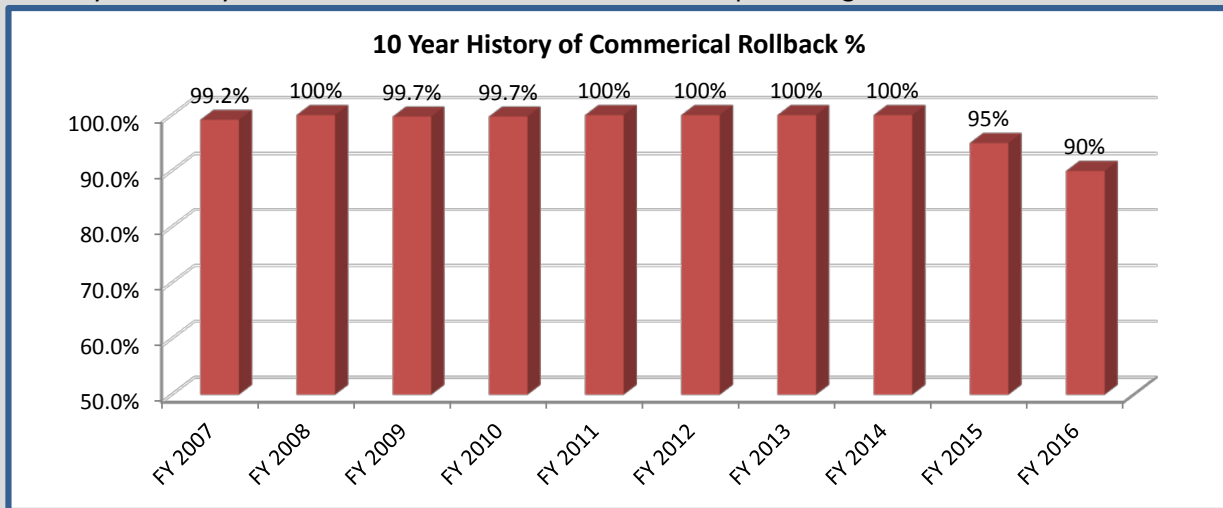




In FY 2014, commercial and industrial property were taxed at 100% of property value. For FY 2015, commercial, industrial, and railroad property were rolled back and taxed at 95% of property value. In FY 2016, these classes will be rolled back to 90%. Legislature created an appropriation in FY 2015 to reimburse, or “backfill” local government for property tax reductions resulting from commercial and industrial property rollbacks, but not for railroads. This appropriation will be unlimited until FY 2018 where the appropriation will be capped at the FY 2017 amount. Below is the history of the backfill.

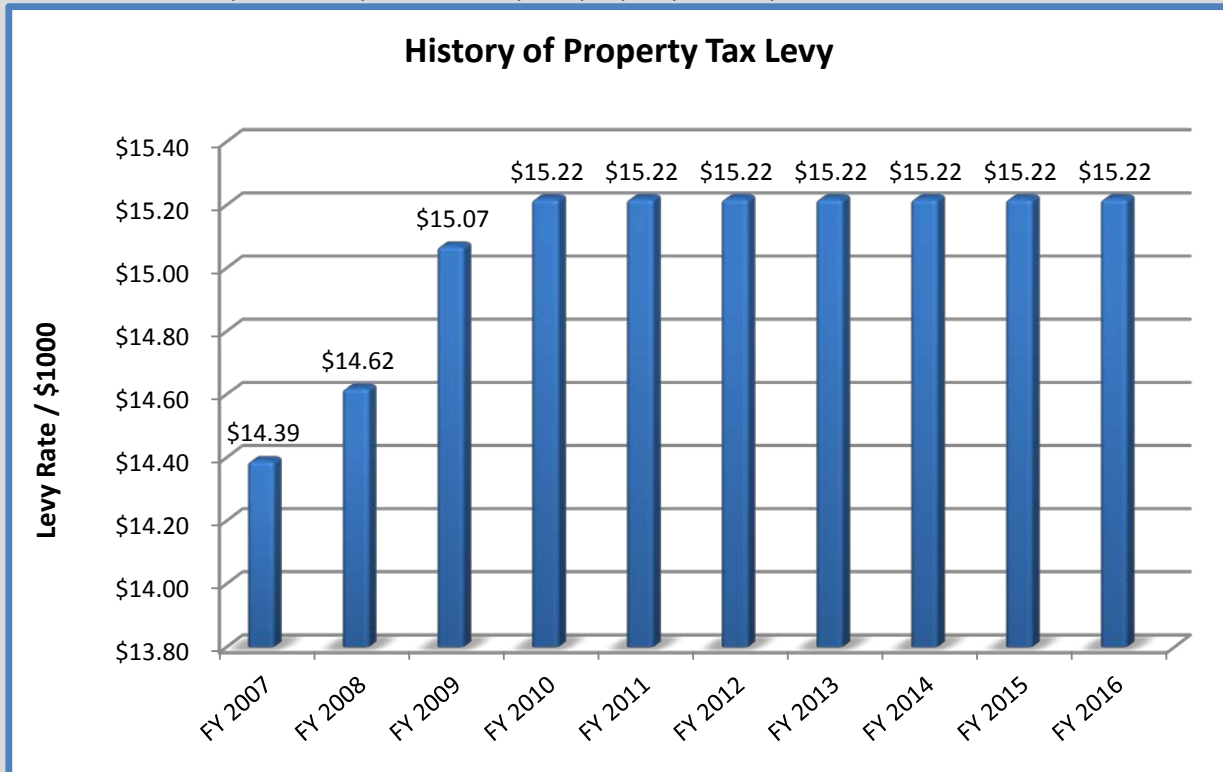
Fiscal Year	Non-TIF Backfill Budgeted	SSMID Backfill Budgeted
2015	\$1,842,766	\$26,604
2016	\$4,110,163	\$90,978

The 10 year history of the commercial and industrial rollback percentages are detailed below.





In FY 2016, the total property tax levy rate will remain unchanged at \$15.21621/\$1000 of taxable valuation. This represents the 7th consecutive fiscal year the City's property tax levy rate will remain the same. A history of the City of Cedar Rapids' property tax levy is detailed below.



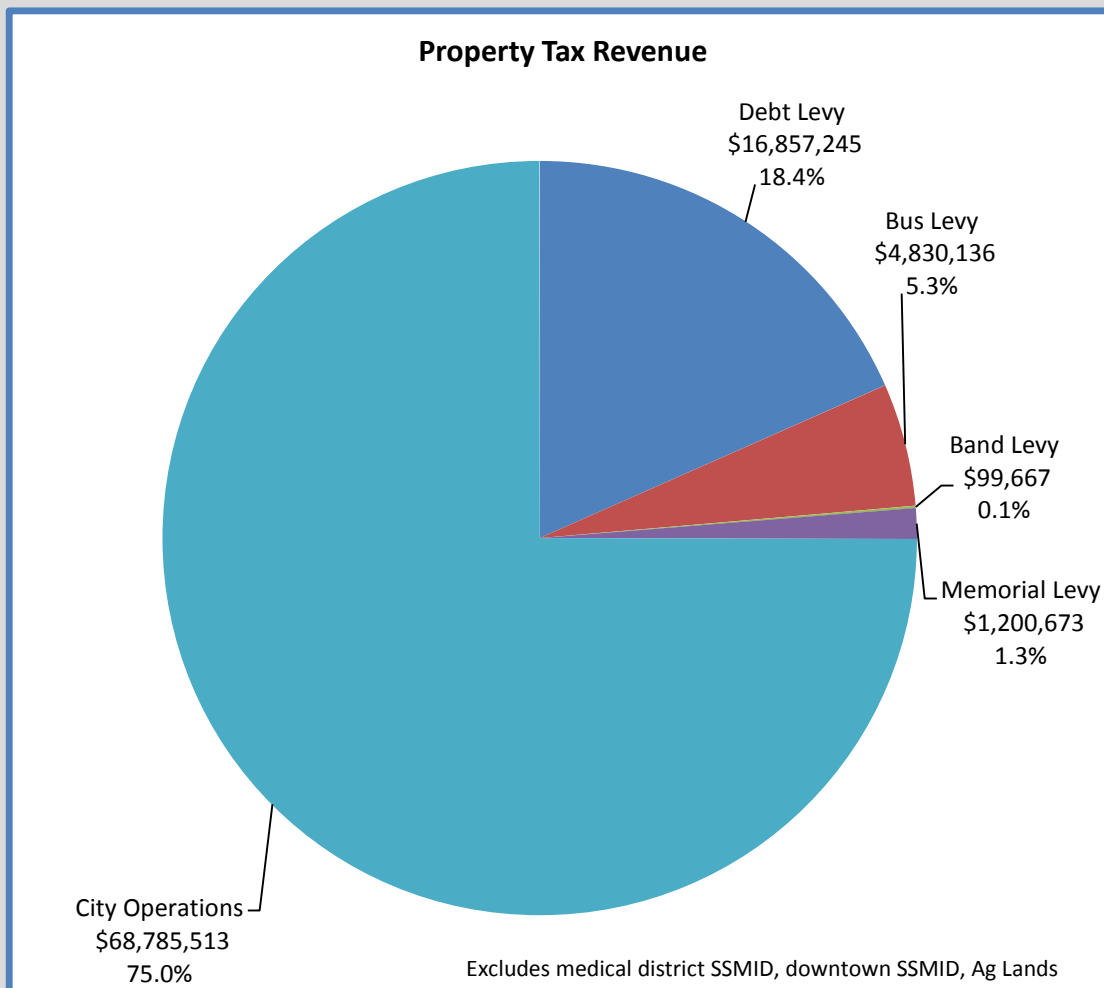
In FY 2016, \$0.05/\$1000 of taxable valuation was reallocated from the other employee benefits levy to the debt levy.

Levy	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Change
General 8.10	\$ 8.10000	\$ 8.10000	\$ 8.10000	\$ 8.10000	\$ 8.10000	\$ -
Transit	\$ 0.82438	\$ 0.80787	\$ 0.80787	\$ 0.80787	\$ 0.80787	\$ -
Liability, property, & self insurance	\$ 0.18530	\$ 0.14882	\$ 0.14882	\$ 0.14882	\$ 0.14882	\$ -
Band	\$ 0.01667	\$ 0.01667	\$ 0.01667	\$ 0.01667	\$ 0.01667	\$ -
Memorial building	\$ 0.20082	\$ 0.20082	\$ 0.20082	\$ 0.20082	\$ 0.20082	\$ -
Public Library	\$ 0.04000	\$ 0.04000	\$ 0.04000	\$ -	\$ -	\$ -
Emergency Levy						\$ -
Police & Fire Retirement	\$ 0.76000	\$ 0.76000	\$ 0.76000	\$ 0.80000	\$ 0.80000	\$ -
FICA & IPERS	\$ 0.75997	\$ 0.75997	\$ 0.75997	\$ 0.75997	\$ 0.75997	\$ -
Other employee benefits	\$ 1.84928	\$ 1.74601	\$ 1.74601	\$ 1.74601	\$ 1.69601	\$ (0.05)
Operating Tax Levy	\$ 12.73642	\$ 12.58016	\$ 12.58016	\$ 12.58016	\$ 12.58016	\$ (0.05)
Debt Service	\$ 2.47979	\$ 2.63605	\$ 2.63605	\$ 2.63605	\$ 2.68605	\$ 0.05
Debt Service Tax Levy	\$ 2.47979	\$ 2.63605	\$ 2.63605	\$ 2.63605	\$ 2.63605	\$ 0.05
Total Tax Levy	\$ 15.21621	\$ 15.21621	\$ 15.21621	\$ 15.21621	\$ 15.21621	\$ (0.00)

FY 2014 was the last fiscal year approved for the library book levy as the original levy was approved for a period of 10 years.



The FY 2016 budget includes \$92M in property tax revenue that is generated by the levies shown below.





For a residential property valued at \$150,000 the calculation of the annual City property tax is as follows.

Residential Property Value	\$150,000
Multiplied by Rollback Percentage	55.7335%
Equals Taxable Value	\$83,600
Divided by	\$1,000
Multiplied by Property Tax Levy Rate	\$15.21621
Equals City Property Tax Per Year	\$1,272

For a home valued at \$150,000, the application of the rollback will translate to a 2.42% or \$30 annual increase in taxes paid to the City of Cedar Rapids. A 5 year history of the City portion of property taxes paid per year on a home valued at \$150,000 is outlined below.

	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016
Assessed Value	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Rollback Percentage	48.5299%	50.7518%	52.8166%	54.4002%	55.7335%
Taxable Value	\$ 72,795	\$ 76,128	\$ 79,225	\$ 81,600	\$ 83,600
City Levy Rate (per \$1000)	\$15.21621	\$15.21621	\$15.21621	\$15.21621	\$15.21621
Total City Property Tax Per Year	\$1,108	\$1,158	\$1,206	\$1,242	\$1,272
Annual Amount Change Per Year		\$50	\$48	\$36	\$30
Percent Change Between Years		4.51%	4.15%	2.99%	2.42%

A 5 year history of City portion of property taxes paid per year on a commercial or industrial property valued at \$1M is outlined below.

	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016
Assessed Value	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Rollback Percentage	100.000%	100.000%	100.000%	95.000%	90.000%
Taxable Value	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 950,000	\$ 900,000
City Levy Rate (per \$1000)	\$15.21621	\$15.21621	\$15.21621	\$15.21621	\$15.21621
Total City Property Tax Per Year	\$15,216	\$15,216	\$15,216	\$14,455	\$13,695
Annual Amount Change Per Year		\$0	\$0	(\$761)	(\$760)
Percent Change Between Years		0.00%	0.00%	-5.00%	-5.26%

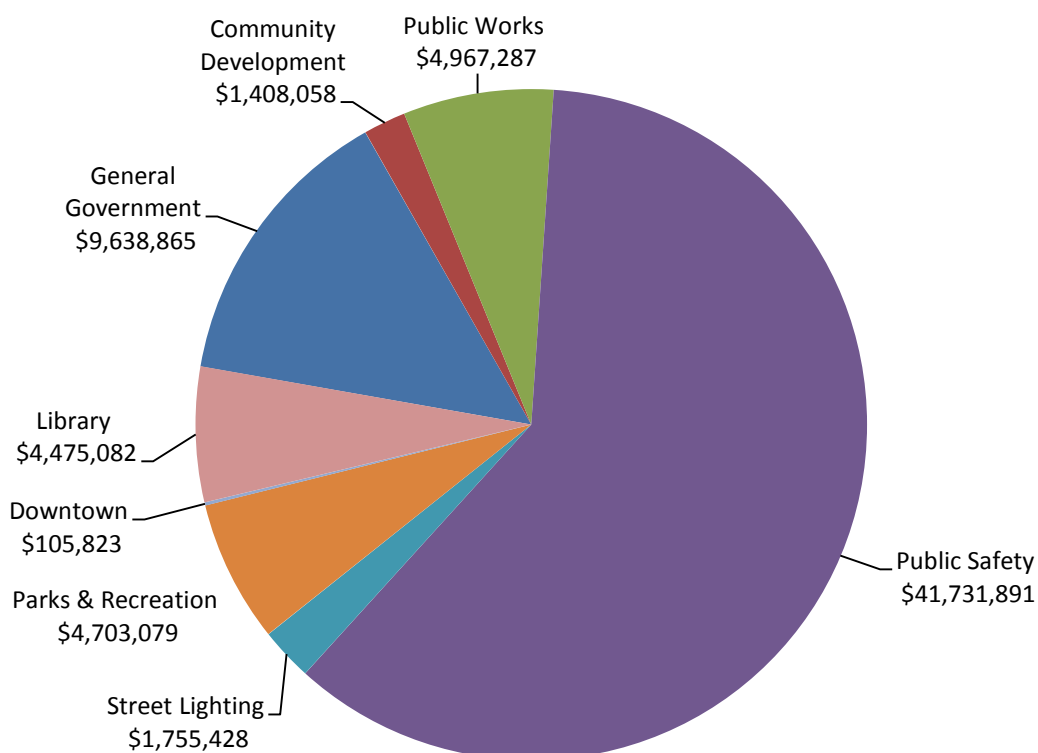
For a property valued at \$1M, the application of the rollback to 90% will translate to a 5.26% or \$760 annual decrease in taxes paid to the City of Cedar Rapids when comparing FY 2016 to FY 2015.



For City operations, the levy rate is \$11.50 per \$1000 of taxable valuation which will generate \$69M of property tax revenue that is allocated to the following areas.

	FY 2016 Tax Levy Rate	% of Overall Levy	% of Operating Levy
City Operations:			
Public Safety	\$ 6.98	45.9%	60.7%
General Government	\$ 1.61	10.6%	14.0%
Public Works	\$ 0.83	5.5%	7.2%
Parks & Recreation	\$ 0.79	5.2%	6.8%
Library	\$ 0.75	4.9%	6.5%
Street Lighting	\$ 0.29	1.9%	2.6%
Community Development	\$ 0.24	1.5%	2.0%
Downtown	\$ 0.02	0.1%	0.2%
Total City Operations:	\$ 11.50	75.6%	100%

FY 2016 Property Tax Revenue for City Operations



In FY 2016, the budget also includes \$243K of SSMID property tax revenue from the downtown district, \$212K of SSMID property tax revenue from the medical district, and \$10.3M of tax increment property tax revenue. In addition, \$3M is budgeted for hotel motel tax revenue which is an increase from FY 2015 by \$200K. \$7.7M is budgeted for growth reinvestment initiative revenue and \$18M from streets local option sales tax for paving for progress.



Proceeds of Long Term Liabilities

Long term liabilities is a combination of general obligation bonds, revenue bonds, tax increment financing bonds, and state revolving fund proceeds.

The FY 2016 budget includes the following funding with general obligation bonds for capital improvement projects:

- \$20.78M – General obligation bonds
 - \$4.85M – ADA improvements
 - \$800K – Public Works staff time
 - \$500K – Public Works street improvements
 - \$700K – Public Works sidewalk improvements
 - \$880K – Parks, Recreation, Riverfront, & Golf improvements
 - \$150K – Street trees
 - \$700K – Fire pumper truck
 - \$50K – Police rifle range
 - \$500K – Library books
 - \$10M – 2008 flood recovery deficits
 - \$150K – IT improvements
 - \$500K – City facility improvements
 - \$1M – Parking deferred maintenance

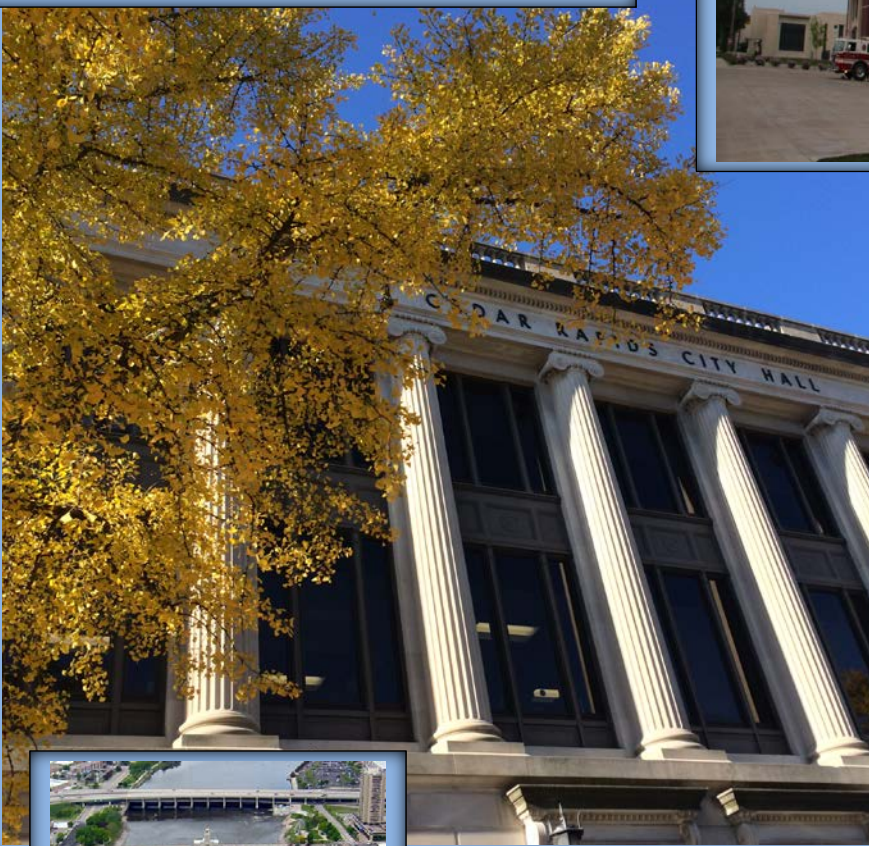
Special Comment

In FY 2015, the adopted budget reflected the state backfill under the taxes category. The state backfill in this book has moved to the intergovernmental grant category.

GENERAL FUND

Fund Description

The General Fund is the primary operating fund of the City that accounts for all financial resources and expenditures, except those required to be accounted for by other funds.





General Fund Highlights



As in FY 2015, the FY 2016 general fund budget is balanced, meaning revenue sources equal expenditures.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	124,844,667	112,721,325	116,721,889	4,000,564	4%
Expenditures					
Personal Services	76,478,455	80,181,533	82,521,461	2,339,928	
Discretionary	13,569,747	13,846,896	13,936,795	89,899	
Fleet & Facilities	7,524,805	8,034,276	8,569,952	535,676	
Non-Discretionary	17,471,202	8,779,270	9,794,660	1,015,390	
Capital Outlay	625,987	819,880	904,575	84,695	
Debt Service	-	-	-	-	
Transfers Out	8,613,640	1,059,469	994,445	(65,024)	
	124,283,835	112,721,325	116,721,889	4,000,564	4%
Net	560,832	-	-	(0)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
921.58	915.81	4.00	919.81	(1.77)

The FY 2016 FTE count decreased by 1.77 FTEs to 919.81 FTEs. Changes are detailed in department sections.



General Fund Highlights



Expenditures

The total FY 2016 general fund expenditure budget is \$115.7M, net of transfers. Expenditures increased \$4M from the FY 2015 budget. The largest expenditures relate to public safety, public works, park and recreational activities, library, and information technology.

	FY 2016 Expenditure Budget (Net of Transfers)	% of General Fund Budget
Police	35,457,360	31%
Public Works	20,716,763	18%
Fire	18,344,738	16%
Parks and Recreation	9,072,121	8%
Library	6,309,580	5%
Information Technology	5,435,357	5%
Finance Department	4,379,468	4%
Building Services	3,406,505	3%
Street Lighting	2,056,000	2%
City Manager	1,817,113	2%
Human Resources	1,622,177	1%
Development Services	1,300,847	1%
Memorial	1,221,918	1%
Community Development	1,187,736	1%
Attorney	798,261	1%
Council & Mayor	643,865	1%
City Clerk	568,407	<1%
Civil Rights	472,668	<1%
Purchasing	467,676	<1%
Downtown	189,800	<1%
Capital Replacement	120,000	<1%
Band	104,170	<1%
School Crossing Guards	62,830	<1%
Bridge Maintenance	48,760	<1%
Building Demolition	43,200	<1%
Ag Lands	17,224	<1%
Gateway Maintenance	10,000	<1%
Contingent**	(147,100)	<1%
Total General Fund	115,727,444	100%

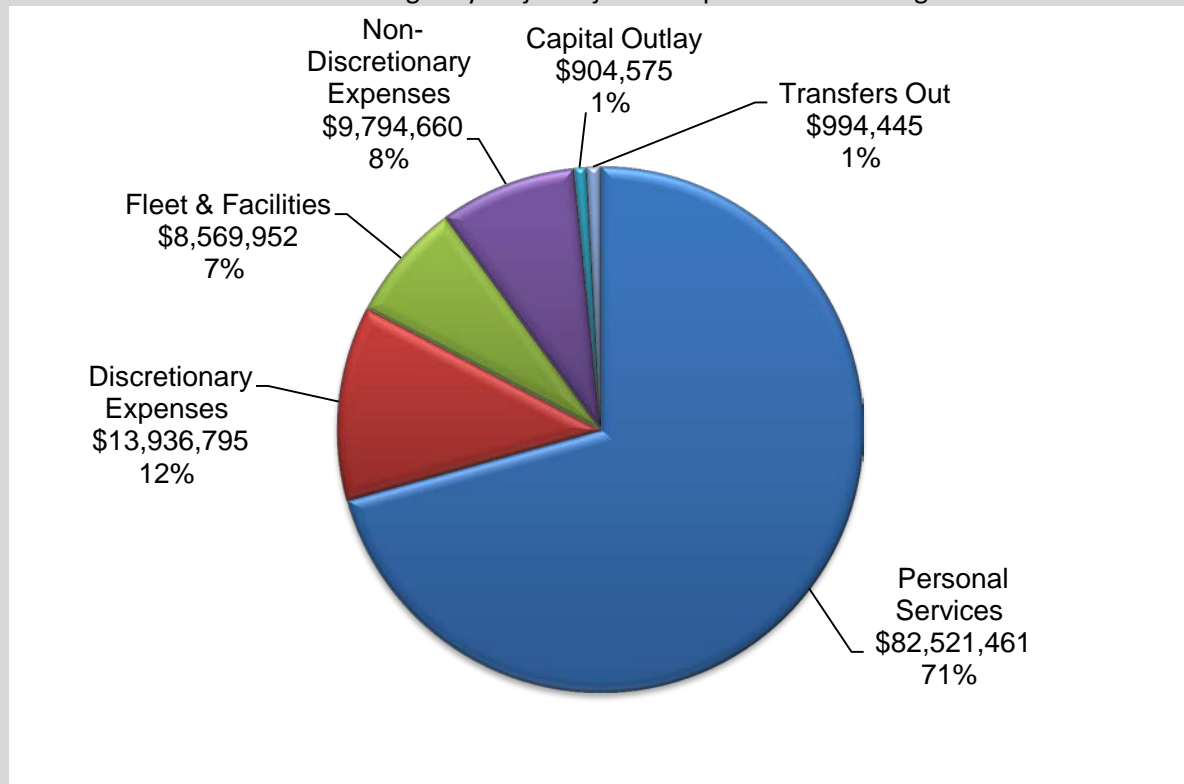
**Negative as value reflects net expenditures including reduction for position vacancies



General Fund Highlights



The chart below details the FY 2016 budget by major object of expenditure for the general fund.



Personal Services

The largest general fund expense of \$82.5M are the personal service costs for the services provided by general fund departments. Personal service costs account for 71% of the general fund budget. For the FY 2016 budget, 70% of the personal service cost is wages and 30% is benefits. The FY 2016 budget includes a \$1.56M reduction in personal services for anticipated vacancies during the year based on historical information and projections. Also included a decrease in the City's contribution to the Municipal Fire and Police Retirement System of Iowa (MFPSI) from 30.41% to 27.77% or by \$387K to \$6.9M. Overall personal services is increasing \$2.3M due to wage and step increases and the addition of new positions. The history of wages and benefits is shown below.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Amount Change From FY 2015 Incr / (Decr)
Personal Services						
Wages	49,894,844	50,601,884	52,735,128	55,499,774	57,897,923	2,398,149
Benefits	21,438,514	22,437,755	23,743,327	24,681,759	24,623,538	(58,221)
	71,333,357	73,039,639	76,478,455	80,181,533	82,521,461	2,339,928



General Fund Highlights



Discretionary

The five largest discretionary expenses make up 49% of the discretionary budget. These expenses are shown below.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Amount Change From FY 2015 Incr / (Decr)
Discretionary						
Other Professional Services	2,901,578	2,444,167	2,710,148	2,507,822	2,558,020	50,198
Computer Software	1,206,285	715,111	1,049,918	1,417,524	1,431,075	13,551
Street Materials	1,209,229	1,153,520	1,042,490	1,217,958	1,217,958	-
Chemical Supplies	626,136	964,856	1,016,340	878,813	878,813	-
Contract Labor	238,093	248,851	396,453	519,965	741,355	221,389
	6,181,321	5,526,504	6,215,349	6,542,082	6,827,220	285,138

These expenses are mainly associated with the following costs:

- Other Professional Services – External services such as the city newsletter, services for information technology, etc.
- Computer Software – Information Technology, Finance, and Library software maintenance costs
- Street Materials – Asphalt, concrete, etc.
- Chemical Supplies – Road salt and sand for winter weather events
- Contract Labor – Management company operating costs for the amphitheater, etc.

Non-Discretionary

The largest non-discretionary expenses are shown below.

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Amount Change From FY 2015 Incr / (Decr)
Non-Discretionary Expenses						
Fleet Services and Fleet Lease	3,555,466	3,690,193	4,192,562	4,813,473	5,346,960	533,487
Admin Charges - City Manager Departments	5,896,057	5,833,105	6,898,701	3,143,453	3,886,827	743,373
Facility Maintenance & Building Rental	2,480,949	3,093,501	3,332,243	3,220,804	3,222,993	2,189
Electricity	2,256,811	2,477,478	2,875,876	2,803,644	2,963,109	159,465
Property, Liability, and Vehicle Insurance	1,038,969	888,206	1,332,063	1,278,692	1,394,592	115,900
Fuel	1,284,309	1,350,288	1,372,235	1,293,598	1,292,598	(1,001)
	16,512,562	17,332,771	20,003,681	16,553,664	18,107,078	1,553,414

These expenses are associated with the following costs:

- Fleet services and fleet lease charges for vehicles and equipment
- Admin charges – Contribution from the Police and Fire Departments to fund the Joint Communications Department
- Facility maintenance and facility building rental charges, Ladd Library building rental, employee parking (City Hall, Library, and Civil Rights), information technology offsite data storage building rental charge
- Electricity associated with street lighting and facilities
- Property, vehicle, and liability insurance
- Unleaded, diesel, and E-85 fuel

Capital Equipment

\$790K will be allocated to departments for capital equipment purchases and will be funded with property tax revenue. Also, included in the budget is \$104K for aquatics capital equipment to be funded with prior year pool local option sales tax revenue.



General Fund Highlights



Transfer Out

FY 2016 transfers out include:

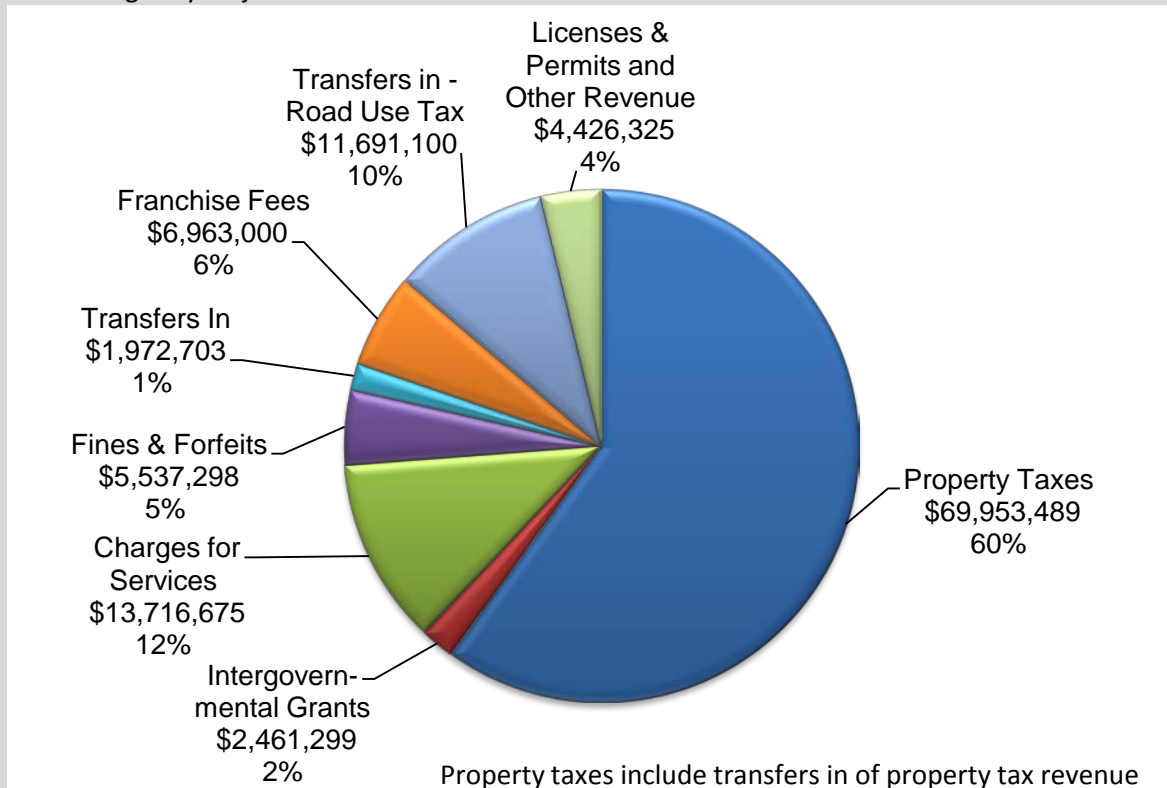
- \$250K for economic development
- \$250K for veterans stadium projects (includes \$100K from Veterans Memorial)
- \$75K for building demolitions
- \$419K to fund enterprise deficits

Funding Increases

The budget includes funding increases that are detailed in the department pages.

Revenues

General fund revenue is increasing 4% or \$4M to \$116.7M in FY 2016. The chart below highlights the FY 2016 general fund budget by major revenue source.





General Fund Highlights



Taxes

The **taxes** category in general fund financial reports includes property taxes and franchise fees. The budget for franchise fees is increasing \$363K to \$6.96M based on actual history. General fund property tax revenue is increasing \$940K to \$50.6M due to taxable valuations and an increase in the residential rollback.

Property tax revenue that will be received directly to the general fund is as follows:

Levy	Tax Levy Rate Per \$1000 of Valuation	FY 2016 Property Tax Revenue
Regular general 8.10 levy	\$ 8.10000	\$ 48,428,713
Liability, property, and self-insurance costs levy	0.14882	889,773
Band levy	0.01667	99,667
Memorial building levy	0.20082	1,200,673
Ag land levy	3.00003	17,224
Total		\$ 50,636,050

Property tax revenue from these levies are recorded to trust and agency funds. The majority of this revenue is transferred to the general fund.

Levy	Tax Levy Rate Per \$1000 of Valuation	FY 2016 Property Tax Revenue
Police and fire retirement levy	0.80000	\$ 4,783,083
FICA & IPERS levy	0.75997	4,543,749
Other employee benefits levy	1.69601	10,140,195

Licenses and Permits

The **licenses and permits** category includes a variety of licenses and permits such as building, electrical, plumbing, mechanical permits and liquor licenses. The FY 2016 revenue budget is increasing slightly by \$11K to \$2.4M based on historical information.



General Fund Highlights



Intergovernmental Grants

Intergovernmental grants are federal, state, or local funding sources. Revenue is increasing \$1.3M to \$2.5M mainly due to anticipated backfill revenue from the state.

Charges for Services

Charges for services include a variety of revenue sources such as parks and recreation fees, fire services and inspection fees, animal control fees, and internal charges from general fund departments to enterprise or internal service fund departments. Overall revenue is increasing \$444K to \$13.7M mainly due to internal charges between departments and projected amphitheater revenue.

Fines and Forfeits

Fines and forfeits include fines from areas such as police and library. Total fines and forfeit revenue in FY 2016 is increasing slightly by \$5K to \$5.5M based on historical information for library.

Transfers In

The main sources of **transfers in** include property tax revenue from trust and agency funds and road use tax revenue from the road use tax special revenue fund. FY 2016 includes \$19.3M of property tax revenue and \$11.7M of road use tax revenue. These transfers will be from FY 2016 revenue, not prior year revenue.

Other Revenue

Other revenue includes revenue sources such as land rental, interest income, and the sale of fixed assets. Revenue in this category is increasing by \$189K to \$2M in FY 2016. This is mainly due to budgeting \$250K from the library foundation for operations from carryover of unspent funds in FY 2015.

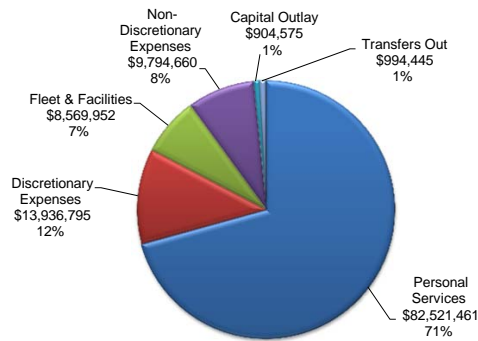
General Fund Reports

On the subsequent pages is the detail of the general fund by account as well as information by department. General fund departments with expenditures in excess of revenues are considered subsidized by the general fund. The subsidy is the amount of support from such funding sources as property taxes or franchise fees.

When reviewing actual revenue and expenditures of general fund departments, internal department charges from general fund departments to general fund departments are included in actuals to show the cost of service provided. These revenues and expenditures are not included in the adopted budget, but rather are adjusted for during budget amendment.

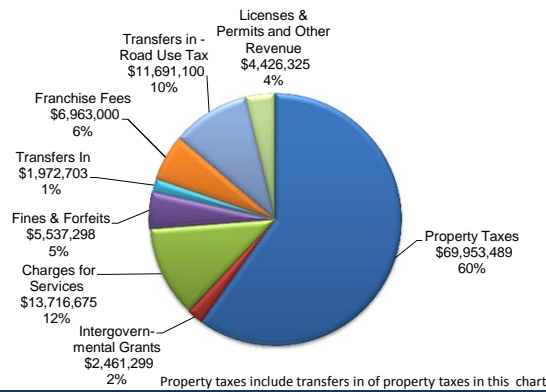
GENERAL FUND

ALLOCATION OF EXPENSES



FY 2016 FINANCIAL DETAIL

FUNDING SOURCES



		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
Revenues								
Taxes								
Prop Tax Levy - Current	401100	47,303,513	48,086,273	48,884,849	49,696,056	50,636,050	939,994	
Property Tax Levy - Delinquent	401101	47,517	39,374	69,713	-	-	-	
Franchise Tax	401106	3,353,064	3,940,424	6,962,603	6,600,000	6,963,000	363,000	
Total Taxes		50,704,094	52,066,071	55,917,166	56,296,056	57,599,050	1,302,994	2%
Licenses & Permits								
Liquor Licenses	411001	174,852	180,738	173,316	136,448	142,385	5,937	
Cigarette Licenses	411002	10,700	12,200	11,975	9,500	9,500	-	
Plumbing Licenses	411005	2,273	2,047	55	2,500	-	(2,500)	
Mechanical Licenses	411006	-	-	545	-	-	-	
Building Permits	411007	2,029,628	1,744,818	1,563,749	1,607,379	1,607,379	-	
Plumbing Permits	411008	137,728	138,651	171,648	140,000	140,000	-	
Electrical Permits	411009	235,812	275,456	262,779	200,000	200,000	-	
Sign Permits	411010	22,208	20,829	17,468	21,000	21,000	-	
Right of Way Permits	411011	71,688	73,082	76,272	68,300	68,300	-	
Mechanical Permits	411012	139,830	136,452	130,120	145,000	145,000	-	
Other Licenses	411013	29,381	37,929	36,648	24,050	26,550	2,500	
Other Permits	411014	36,207	34,784	44,153	44,000	49,000	5,000	
Total Licenses & Permits		2,890,308	2,656,985	2,488,728	2,398,177	2,409,114	10,937	0%
Intergovernmental Grants								
Federal Operating	421001	300,173	179,468	362,195	-	-	-	
State Operating	422001	98,476	32,702	1,231	80,702	80,702	-	
State Comm Indus Backfill	422104	-	-	-	1,001,442	2,286,897	1,285,455	
Local Govt Grants	423000	8,877	94,473	94,549	83,700	93,700	10,000	
Community Credits	423001	41,682	24,089	48,391	40,000	-	(40,000)	
Total Intergovernmental Grants		449,209	330,732	506,366	1,205,844	2,461,299	1,255,455	104%
Charges for Services								
Court Cost, Fees, & Charges	431001	34,201	700	-	1,500	1,500	-	
Recording Fees	431002	1,609	2,357	7,552	2,000	2,000	-	
Laboratory Fees	431003	-	-	88	-	-	-	
Zoning & Subdivision Fees	431004	46,638	42,930	34,009	46,800	46,800	-	
Sale of Maps / Publications	431005	5,318	5,638	2,426	4,286	4,286	-	
Printing & Duplicating of Form	431006	31,364	35,094	47,985	38,700	41,700	3,000	
Admin Charges - City Mgr Depts	431007	13,557,631	13,604,116	15,728,138	8,231,639	8,317,514	85,875	
Property Assessments	431008	545	-	-	-	-	-	
Other Charges for Services	431010	152,128	168,703	186,745	161,574	155,638	(5,937)	
Admin Charges - Commissions	431011	162,537	174,924	246,710	105,189	112,129	6,941	
Admin Charges - External	431012	613,188	543,042	640,607	639,741	772,454	132,713	
FMS Environmental Svcs Charges	431013	30	-	-	-	-	-	
Special Police Services	431101	90,467	133,820	161,268	105,424	105,424	-	
Special Fire Services	431102	319,272	399,771	392,670	278,000	298,000	20,000	
Protective Inspection Fees	431103	601,765	712,672	717,859	765,000	765,000	-	
Burglar Alarm Line Charges	431104	137,298	138,410	146,400	122,500	122,500	-	
Towing Fees	431106	123,417	132,655	121,020	138,000	138,000	-	
Library User Fees - Not Fines	431201	1,968	1,501	-	600	600	-	
Vending Sales	431301	25,647	33,511	27,733	26,450	24,650	(1,800)	
Concession Sales	431302	390,704	286,911	355,863	592,338	661,252	68,914	
Registration Fees	431303	449,899	441,642	430,301	512,544	510,995	(1,549)	
Admission Fees	431305	423,888	336,580	298,878	470,200	516,953	46,753	
League Fees	431306	84,759	91,857	89,855	82,000	92,085	10,085	
Tournament Fees	431307	30,522	11,791	12,000	23,000	23,000	-	
School Fees	431308	62	768	555	-	-	-	
Special Fees	431309	41,141	37,663	37,071	32,950	37,650	4,700	
Pass Fees	431311	504,515	466,223	419,790	515,518	515,518	-	
Gift Certificate Sales	431312	467	(515)	136	-	-	-	
Will Call Fees	431313	-	-	23,617	-	-	-	
Advertising Income	431314	59,250	44,500	43,950	166,327	229,827	63,500	
Animal Control & Shelter Fees	431401	164,604	148,505	142,330	120,000	145,000	25,000	
Snow/Weed Abatements	431502	91,697	41,850	65,271	74,700	74,700	-	
Inspection Fees	431601	1,585	1,676	475	1,500	1,500	-	
Event Parking	431903	-	-	-	14,440	-	(14,440)	
Sale of Recycleable	432002	36,914	17,909	21,977	-	-	-	

	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Total Charges for Services		18,185,028	18,057,202	20,403,278	13,272,920	13,716,675	443,755	3%
Fines & Forfeits								
Court Fines	441000	120,210	94,398	91,738	110,000	110,000	-	
Library Fines	441001	76,361	79,982	130,327	110,000	115,000	5,000	
Other Fines & Forfeits	441002	8,152,776	7,361,460	7,830,650	5,312,298	5,312,298	-	
Total Fines & Forfeits		8,349,346	7,535,840	8,052,714	5,532,298	5,537,298	5,000	0%
Transfers In								
Operating Transfer In - Inter	483001	31,076,612	31,152,885	31,627,758	32,187,386	32,981,242	793,856	
Operating Transfer In - Intra	483002	3,778,326	3,823,264	4,678,552	-	-	-	
Total Transfers In		34,854,939	34,976,149	36,306,310	32,187,386	32,981,242	793,856	2%
Proceeds of Long Term Liabilities								
GO Bond Proceeds	485001	100,000	-	-	-	-	-	
Total Proceeds of Long Term Liabilities		100,000	-	-	-	-	-	0%
Other Revenue								
Interest/Div - Nonproprietary	451000	(26,478)	18,274	(415,939)	376,000	376,000	-	
Penalties	451001	1,800	1,770	1,860	-	-	-	
Gain (Loss) on Sale of Invest	451002	-	3,099	-	-	-	-	
Land Rental	461000	147,167	134,148	154,348	131,770	140,679	8,909	
Building Rental	461001	78,801	88,782	239,493	248,364	404,554	156,190	
Other Rental	461002	106,820	112,889	183,400	112,000	225,739	113,739	
Air Rights	461005	763	15,121	9,613	-	-	-	
Vacating Streets & Alleys	461006	600	6,112	5,994	-	-	-	
Landing Fees	461007	(3)	-	-	-	-	-	
Sales Tax Refunds	471000	4	-	-	-	-	-	
Postage / Handling	471001	13	9	-	-	-	-	
Contributions & Donations	471002	82,758	57,117	393,016	286,850	446,850	160,000	
Sale of Inventory	471003	22,389	19,781	21,427	13,000	13,000	-	
Damage Recoveries	471004	28,140	43,403	76,829	16,250	16,250	-	
Other Miscellaneous Revenue	471005	106,577	112,278	211,426	481,211	230,940	(250,271)	
Insurance Premiums	471006	-	(40)	-	-	-	-	
Cash Over (Under)	471007	538	490	337	-	-	-	
Special Assessment Charges	471008	-	-	89,126	43,200	43,200	-	
Settlement Reimbursement	481002	1	-	6,829	-	-	-	
Sale of Fixed Assets	482001	384,333	188,121	192,346	120,000	120,000	-	
Total Other Revenue		934,223	801,352	1,170,105	1,828,645	2,017,212	188,567	10%
Total Revenues		116,467,147	116,424,331	124,844,667	112,721,325	116,721,889	4,000,564	4%
Expenditures								
Personal Services								
Regular Employees	511100	45,690,386	46,381,307	48,721,565	51,400,822	53,672,890	2,272,068	
Temporary/Seasonal Employees	511200	1,529,972	1,320,832	1,363,999	1,491,762	1,563,302	71,540	
Overtime	511300	1,251,043	1,469,096	1,314,289	1,327,920	1,409,652	81,732	
Other / Special Pays	511400	1,423,443	1,430,649	1,335,274	1,279,270	1,252,079	(27,191)	
Leave Accrual	511500	145,081	71,050	258,349	-	-	-	
Group Insurance	512100	10,328,243	10,040,140	10,130,955	11,774,330	11,974,087	199,757	
Social Security Contributions	512200	2,199,942	2,239,048	2,362,721	2,617,787	2,714,816	97,029	
Retirement Contribution	512300	7,567,399	8,214,326	9,502,192	9,918,668	9,631,247	(287,421)	
Unemployment Compensation	512400	133,623	142,680	118,105	-	-	-	
Workers' Compensation	512500	952,095	1,581,651	1,390,176	1,740,784	1,668,498	(72,286)	
Other Employee Benefits	512600	112,130	148,860	(19,170)	(1,369,810)	(1,365,111)	4,700	
Total Personal Services		71,333,357	73,039,639	76,478,455	80,181,533	82,521,461	2,339,928	3%
Discretionary Expenses								
Advertising / Marketing	521100	113,781	171,437	114,888	174,651	225,287	50,636	
Auditing / Accounting	521102	122,120	92,115	91,843	135,290	108,000	(27,290)	
Consulting Services	521103	64,409	41,356	3,050	12,450	11,450	(1,000)	
Technical/Engineering Services	521104	56,782	99,905	78,497	65,217	48,917	(16,300)	
Contract Labor	521105	238,093	248,851	396,453	519,965	741,355	221,389	
Health Services	521106	374,028	338,011	417,634	325,685	325,764	79	
Legal Services	521107	18,333	104,545	41,078	18,888	21,138	2,250	
Other Professional Services	521108	2,901,578	2,444,167	2,710,148	2,507,822	2,558,020	50,198	
Banking / Financial Services	521109	277,483	308,379	343,272	308,100	329,760	21,660	
Security Services	521110	8,495	22,118	32,736	9,916	31,396	21,480	
Management Services	521111	-	-	35,982	50,850	51,337	487	
Collection Services	521112	-	72,967	77,224	600	-	(600)	
Computer Hardware	522100	112,796	77,638	154,735	247,870	230,770	(17,100)	
Computer Software	522101	1,206,285	715,111	1,049,918	1,417,524	1,431,075	13,551	
IT Services - External	522102	201,157	264,641	192,114	219,958	226,545	6,587	
Radio Maintenance	522103	23,112	29,225	17,269	11,425	12,425	1,000	
Ext Rpr & Mntnc Srv-Bldg & Grds	522104	267,723	228,686	243,862	358,310	346,960	(11,350)	
Ext Repair & Maint Svcs - FF&E	522105	68,718	65,398	96,371	96,898	95,920	(978)	
Ext Rpr & Mntnc Svcs-Veh&RStk	522106	55,651	32,124	12,856	10,221	10,221	-	
Ext Rpr & Maint Svcs - Infrs	522110	16	104	16	-	-	-	
Fiber Optic Network	523101	5,518	175	-	-	-	-	
Landfill Fees	523102	106,088	99,730	98,281	101,480	100,730	(750)	
Refuse Collection/Fees	523104	3,542	4,308	4,043	5,435	8,435	3,000	
Sewer Services	523105	715	504	-	-	-	-	
Telephone	523107	476,798	417,076	514,742	423,790	478,888	55,098	
Water	523108	1,059	-	66	-	-	-	
Rental of Equip & Vehicles	524101	26,863	58,389	52,308	255,106	278,473	23,367	
Appraisal / Record / Abstract	525100	-	-	2,128	971	971	-	
Feeding/Boarding Prisoners	525101	8,950	15,800	9,100	16,000	16,000	-	
Printing, Binding, & Duplicate	525102	125,561	194,457	331,578	139,531	162,796	23,265	
Other Insurance	525105	7,091	5,006	9,405	105,222	131,948	26,726	

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Other Purchased Services	525106	20,756	16,416	45,083	20,250	24,000	3,750	
Ammunition, Targets, & Firearm	531100	59,271	55,391	93,897	74,784	99,784	25,000	
Animal Supplies	531101	57,454	54,667	54,899	52,800	56,900	4,100	
Awards & Recognition	531102	14,644	16,433	13,463	19,400	19,710	310	
Books,Periodicals,&Subscrip	531103	37,015	30,047	46,228	48,735	197,175	148,440	
Chemical Supplies	531104	626,136	964,856	1,016,340	878,813	878,813	-	
Cleaning/Janitorial Supplies	531105	39,188	35,759	61,027	50,754	68,530	17,776	
Computer Supplies	531106	64,530	38,050	46,908	80,414	64,814	(15,600)	
Concession Supplies	531107	182,603	158,364	128,984	244,854	148,500	(96,354)	
Engineering Supplies	531108	309	1,150	1,820	2,000	2,000	-	
Equip/Furniture/Fixtures	531109	480,665	619,343	562,629	415,947	421,660	5,713	
Photography Supplies	531110	7,506	3,113	7,119	5,271	5,271	-	
Lab Supplies	531111	1,489	897	10,427	16,500	16,500	-	
Landscaping Materials	531112	33,306	41,379	52,273	55,740	52,255	(3,485)	
Cost of Goods Sold	531113	15,492	9,733	28,795	11,000	99,816	88,816	
Miscellaneous Supplies	531114	14,108	4,015	7,168	22,659	9,664	(12,995)	
Musical Instruments	531115	3,978	1,907	1,541	2,500	1,700	(800)	
Office Supplies	531116	157,904	164,405	164,233	157,878	186,388	28,510	
Paint Supplies	531117	61,445	42,842	70,746	85,026	85,026	-	
Program Supplies	531118	181,879	126,035	144,699	139,783	135,113	(4,670)	
Shop Supplies	531119	73,031	91,070	61,288	78,736	77,136	(1,600)	
Sign & Signal Supplies	531120	155,620	58,757	77,573	127,073	127,073	-	
Street/Sewer Mat & Supplies	531121	1,209,229	1,153,520	1,042,490	1,217,958	1,217,958	-	
Meters	531122	-	332	-	-	-	-	
Uniforms	531123	163,477	145,810	145,235	183,760	183,760	-	
Personal Protective Gear	531124	55,411	300,041	142,371	81,780	81,830	50	
Kerosene	532102	706	18	144	-	-	-	
LP Gas	532103	10,071	4,688	6,300	5,525	5,525	-	
Oil	532104	2,022	2,083	2,294	2,660	2,660	-	
Other Lubricants	532106	1,342	1,792	2,320	2,650	2,650	-	
Bldg&Grds - Parts & Materials	533100	69,021	88,707	91,063	91,472	97,638	6,166	
F,F&E - Parts & Materials	533101	93,218	82,514	101,336	99,329	91,238	(8,091)	
Veh&Roll Stk-Parts & Materials	533102	73,656	78,499	80,423	19,602	22,052	2,450	
Tires & Tubes	533103	887	136	184	1,060	1,060	-	
Grants	541105	69,769	103,223	11,187	-	-	-	
Contribution-Other Agency	541106	552,292	677,321	662,957	889,830	611,165	(278,665)	
Operating Subsidy	541107	-	-	38,000	-	-	-	
Animals	542100	9,180	225	150	-	-	-	
Closure/PostClosure Ldfl Exp	542101	360	-	-	-	-	-	
Cost of Conferences / Training	542102	408,996	382,395	509,698	540,168	486,722	(53,446)	
Dues & Memberships	542103	132,136	120,378	148,156	172,493	168,100	(4,393)	
Entertainment Expense	542104	8,737	12,042	6,371	1,500	1,500	-	
Settlement	542105	1,662	6,291	1,175	3,000	3,000	-	
Licensing Fees	542106	6,263	7,694	9,506	3,520	3,620	100	
Miscellaneous Costs	542107	14,160	8,057	55,867	275,288	48,349	(226,939)	
Postage & Freight	542108	94,772	72,519	85,482	71,550	93,715	22,165	
Property Tax	542109	70,005	79,170	-	-	-	-	
Recording/Filing Fees/Permits	542110	17,652	37,873	20,603	13,020	16,105	3,085	
Travel	542111	21,175	18,566	16,276	38,741	33,841	(4,900)	
Talent Fee Expense	542113	5,932	1,825	1,425	1,900	1,900	-	
Bad Debt Expense	542114	1,000,075	1,526,953	560,000	-	-	-	
Total Discretionary Expenses		13,253,278	13,599,527	13,569,747	13,846,896	13,936,795	89,899	1%
Fleet & Facilities								
City Facility Mtns Services	522107	998,330	855,562	986,718	1,155,940	1,155,125	(815)	
City Fleet Services	522108	1,928,411	2,163,121	2,454,378	2,949,734	2,853,009	(96,725)	
Rental of Land & Bldgs	524100	1,482,619	2,237,940	2,345,525	2,064,864	2,067,868	3,004	
City Rental Charges - Fleet	524102	1,627,054	1,527,072	1,738,184	1,863,739	2,493,951	630,212	
Total Fleet & Facilities		6,036,415	6,783,694	7,524,805	8,034,276	8,569,952	535,676	7%
Non-Discretionary Expenses								
City Accounting Services	521113	1,721,128	1,885,028	1,823,895	50,694	50,694	-	
Admin Charges - Cty Mgr depts	521114	5,896,057	5,833,105	6,898,701	3,143,453	3,886,827	743,373	
City IT Services	522109	2,602,323	2,475,476	2,895,674	8,023	6,941	(1,082)	
Electricity	523100	2,256,811	2,477,478	2,875,876	2,803,644	2,963,109	159,465	
Natural Gas	523103	104,778	153,447	272,757	201,166	199,900	(1,266)	
Liability Insurance	525104	512,009	501,140	597,436	600,070	691,128	91,058	
Property Insurance	525107	115,088	142,650	412,184	366,862	352,922	(13,940)	
Vehicle Insurance	525108	411,872	244,416	322,443	311,760	350,542	38,782	
Diesel Fuel	532100	540,364	570,141	643,938	571,679	571,092	(587)	
Gasoline	532101	743,945	780,148	728,297	721,919	721,506	(414)	
Total Non-Discretionary Expenses		14,904,375	15,063,027	17,471,202	8,779,270	9,794,660	1,015,390	12%
Capital Outlay								
Buildings	552000	205,720	87,940	-	-	-	-	
Improvements Other than Bldgs	553000	-	154,186	-	-	-	-	
Machinery & Equipment	554000	572,750	298,915	357,161	810,630	838,779	28,149	
Controlled assets	556000	590,880	205,739	268,826	9,250	65,796	56,546	
Total Capital Outlay		1,369,350	746,780	625,987	819,880	904,575	84,695	10%
Transfers Out								
Operating Transfer Out-Inter	571100	4,534,081	2,083,906	3,935,088	1,059,469	994,445	(65,024)	
Op Transfer Out-Intra	571200	3,778,326	3,823,264	4,678,552	-	-	-	
Total Transfers Out		8,312,407	5,907,170	8,613,640	1,059,469	994,445	(65,024)	-6%
Total Expenditures		115,209,183	115,139,837	124,283,835	112,721,325	116,721,889	4,000,564	4%
Net Revenues over/(under) Expenditures		1,257,965	1,284,495	560,832	-	-	(0)	



Police Department Sections

- Patrol
- Criminal Investigative
- Training
- Animal Care and Control
- Administration



The Chief of Police is responsible for the Police Department.

Department Description

The Cedar Rapids Police Department is the primary full service law enforcement agency within the corporate limits of the City of Cedar Rapids.

- Office of the Chief of Police or Police **Administration** provides for planning, research and development, accreditation, public information, fiscal management, and professional standards.
- **Patrol** consists of all police personnel specifically assigned to perform uniformed services of handling calls for service, responding to emergencies, and providing for the safety and needs of the citizens through community policing.
- **Criminal Investigative** consists of detectives and investigators assigned to the investigation of crimes occurring within the City.
- **Training** manages the recruitment of new police officers and the operation of the Cedar Rapids Police Academy. Training manages and conducts the in-service training program required to maintain the police officers' state certifications.
- Cedar Rapids **Animal Care and Control** provides animal control services and sheltering for the City of Cedar Rapids and provides sheltering for the City of Marion.

Statistics – Did you know?

- Animal Care and Control's current adoption and rescue rate is significantly higher than the national average at 85% of dogs and 41% of cats being adopted or returned to their owners. The national adoption rate is a mere 25% for dogs and 24% for cats, with 15% of dogs being reclaimed by their owners and only 2% of cats.
- Patrol units cover 73.1 miles with 1,342 miles of paved streets and were dispatched to 132,502 calls for service during calendar year 2013. As of September 30, 2014, calls for service are up 5.11% and self-initiated calls are up 36.67%. Currently the case closure rate is 89.6% which is above national average.

**Recent Accomplishments**

- Animal Control and Care conducted a microchip and rabies vaccination clinic on August 2, 2014, which resulted in 77 rabies vaccinations and 17 microchips.
- Raised \$1.5M (half needed) for range improvements by partnering with outside agencies in FY 2014.
- From January 2014 through September 2014, the Safe Streets Taskforce secured 12 indictments on federal gun crimes taking 63 illegally possessed firearms off the streets.
- Hosted a firearm buy-back event resulting in 71 firearms being voluntarily turned in (September 2014).

Future Challenges & Opportunities

- Trialing and testing officer-worn body camera.
- Continue to identify funding sources in an effort to upgrade the police outdoor firing range.
- Maximize workforce efficiency and identify gaps.
- Continue to reduce gun-related violence in neighborhoods by using overtime officers in high-risk areas.
- Animal Control and Care continue to meet the growing needs of the public by ensuring public safety from stray and aggressive animals, while improving public outreach pertaining to responsible pet ownership.

Goals, Objectives, Measures

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Obtain CALEA accreditation.				
Department Objective	To develop a comprehensive, uniform set of written directives in order to make informed management decisions, to develop or improve our department's relationship with the community, and to reduce department liability.				
Objective Time Frame	Working to meet target/goal in future fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Compliance of required standards	100%	0%	25%	50%	75%

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Reduce the number of gun related crimes of violence incidents that occur in Cedar Rapids.				
Department Objective	To carry out a comprehensive strategy through zero tolerance efforts, community outreach programs and crimestoppers, which will deter offenders from committing violent gun crimes.				
Objective Time Frame	Plan to meet target/goal in next fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Reduce the number of shootings	60 or fewer incidents	56	99	79	60



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	11,518,028	8,848,072	9,015,571	167,499	2%
Expenditures					
Personal Services	24,961,916	25,935,406	26,607,569	672,164	
Discretionary	3,392,279	2,799,227	2,874,227	75,000	
Fleet & Facilities	1,555,355	1,646,132	2,021,919	375,787	
Non-Discretionary	5,748,850	3,517,895	3,953,645	435,750	
Capital Outlay	82,398	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	520,000	-	-	-	
	36,260,797	33,898,659	35,457,360	1,558,701	5%
Net	(24,742,769)	(25,050,588)	(26,441,790)	(1,391,202)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
244.00	249.00	0.00	249.00	5.00

Highlight of Budget Changes

Revenues & Expenditures

Transfers in include \$111K from 10% flood LOST to fund flood insurance expenses. In FY 2017 a funding source will need identified.

A funding increase of \$65K for overtime is included in the personal service budget. Also included is the addition of 2 FTE Animal Control Officers, 2 FTE School Resources Officers to be funded 50% by the schools, and 1 FTE Police Officer approved in December 2014.

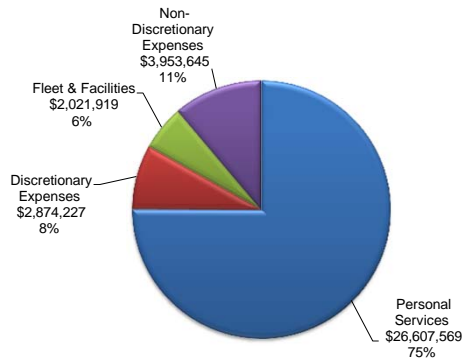
\$380K is included in the budget for the implementation of a Police Communication Action Team. Police was also approved a funding increase of \$25K for ammunition and \$50K for Intergraph software maintenance. Budget is also included to equip the 3 new officers.

The increase in fleet rental charges of \$369K relates to increasing the number of squad cars available in FY 2015 and FY 2016. Police Department's share for funding of the Joint Communications Department is increasing \$44K to \$2.4M (Joint Communications is funded 100% by the general fund under the Fire and Police Departments).

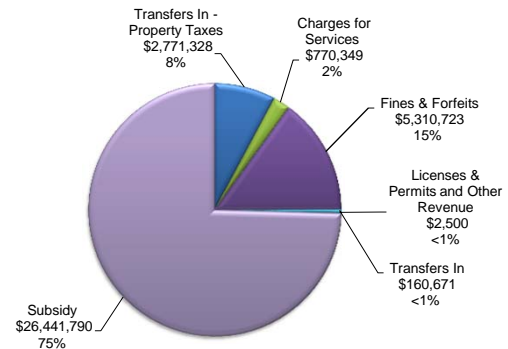
POLICE

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Licenses & Permits							
Other Licenses 411013	50	10	25	-	-	-	-
Other Permits 411014	3,210	3,295	4,205	-	-	-	-
Total Licenses & Permits	3,260	3,305	4,230	-	-	-	0%
Intergovernmental Grants							
Federal Operating 421001	75,567	133,758	362,195	-	-	-	-
Total Intergovernmental Grants	75,567	133,758	362,195	-	-	-	0%
Charges for Services							
Court Cost, Fees, & Charges 431001	16,479	10	-	-	-	-	-
Printing & Duplicating of Form 431006	21,315	24,243	28,930	26,000	26,000	-	-
Admin Charges - External 431012	139,283	148,238	213,179	131,425	233,425	102,000	-
Special Police Services 431101	90,467	133,820	161,238	105,424	105,424	-	-
Burglar Alarm Line Charges 431104	137,298	138,410	146,400	122,500	122,500	-	-
Towing Fees 431106	123,417	132,655	121,020	138,000	138,000	-	-
Admission Fees 431305	-	35	-	-	-	-	-
Animal Control & Shelter Fees 431401	164,604	148,505	142,330	120,000	145,000	25,000	-
Sale of Recycleable 432002	1,231	1,755	2,461	-	-	-	-
Total Charges for Services	694,095	727,671	815,557	643,349	770,349	127,000	20%
Fines & Forfeits							
Court Fines 441000	-	201	-	-	-	-	-
Other Fines & Forfeits 441002	7,148,626	5,855,210	7,293,545	5,310,723	5,310,723	-	-
Total Fines & Forfeits	7,148,626	5,855,411	7,293,545	5,310,723	5,310,723	-	0%
Transfers In							
Operating Transfer In - Inter 483001	2,718,137	2,586,790	3,020,001	2,891,500	2,931,999	40,499	-
Operating Transfer In - Intra 483002	6,326	-	-	-	-	-	-
Total Transfers In	2,724,464	2,586,790	3,020,001	2,891,500	2,931,999	40,499	1%
Other Revenue							
Interest/Div - Nonproprietary 451000	23	-	-	-	-	-	-
Contributions & Donations 471002	1,000	-	1,300	-	-	-	-
Sale of Inventory 471003	427	-	-	-	-	-	-
Damage Recoveries 471004	1,196	-	4,581	-	-	-	-
Other Miscellaneous Revenue 471005	2,726	2,302	1,134	2,500	2,500	-	-
Insurance Premiums 471006	-	(40)	-	-	-	-	-
Cash Over (Under) 471007	85	1	(84)	-	-	-	-
Special Assessment Charges 471008	-	-	8,740	-	-	-	-
Settlement Reimbursement 481002	-	-	6,829	-	-	-	-
Sale of Fixed Assets 482001	429	-	-	-	-	-	-
Total Other Revenue	5,886	2,263	22,500	2,500	2,500	-	0%
Total Revenues	10,651,897	9,309,198	11,518,028	8,848,072	9,015,571	167,499	2%
Expenditures							
Personal Services							
Regular Employees 511100	14,911,683	15,186,550	15,901,147	16,529,749	17,272,501	742,752	-
Temporary/Seasonal Employees 511200	-	1,670	-	-	-	-	-
Overtime 511300	472,945	539,816	520,044	433,213	498,313	65,100	-
Other / Special Pays 511400	426,822	353,289	354,881	361,760	358,180	(3,580)	-
Leave Accrual 511500	16,253	80,866	136,155	-	-	-	-
Group Insurance 512100	3,152,947	3,065,207	3,114,004	3,538,460	3,574,569	36,109	-
Social Security Contributions 512200	293,547	305,927	327,525	365,650	378,437	12,787	-
Retirement Contribution 512300	3,505,344	3,806,600	4,486,936	4,616,916	4,436,945	(179,971)	-
Unemployment Compensation 512400	10,504	4,917	-	-	-	-	-
Workers' Compensation 512500	10,472	14,084	53,256	59,837	57,738	(2,099)	-
Other Employee Benefits 512600	66,369	74,434	67,968	29,821	30,886	1,066	-
Total Personal Services	22,866,886	23,433,358	24,961,916	25,935,406	26,607,569	672,164	3%
Discretionary Expenses							
Advertising / Marketing 521100	1,290	2,680	2,270	3,700	3,700	-	-
Consulting Services 521103	-	8,503	-	-	-	-	-

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Health Services	521106	227,948	212,745	261,265	200,400	200,400	-	-
Legal Services	521107	-	5,638	5,638	5,638	5,638	-	-
Other Professional Services	521108	2,215,911	2,128,977	2,034,188	1,759,473	1,755,373	(4,100)	-
Banking / Financial Services	521109	633	627	2,440	-	-	-	-
Security Services	521110	1,205	516	706	916	916	-	-
Collection Services	521112	-	72,950	77,224	-	-	-	-
Computer Hardware	522100	35,601	45,956	8,647	43,500	43,500	-	-
Computer Software	522101	13,887	44,541	56,449	45,200	95,200	50,000	-
IT Services - External	522102	27,062	13,600	10,327	12,000	12,000	-	-
Radio Maintenance	522103	135	-	-	3,500	3,500	-	-
Ext Rpr & Mtnc Srv-Bldg & Grds	522104	26,870	18,027	15,077	19,000	19,000	-	-
Ext Repair & Maint Svcs - FF&E	522105	2,316	7,924	9,962	9,400	9,400	-	-
Ext Rpr & Mtnc Svcs-Veh&RStk	522106	7,379	7,882	7,794	8,000	8,000	-	-
Fiber Optic Network	523101	801	-	-	-	-	-	-
Landfill Fees	523102	271	9	1,209	-	-	-	-
Refuse Collection/Fees	523104	26	394	137	1,860	1,860	-	-
Telephone	523107	121,354	127,217	126,627	84,756	84,756	-	-
Rental of Equip & Vehicles	524101	80	(208)	-	100	100	-	-
Feeding/Boarding Prisoners	525101	8,950	15,800	9,100	16,000	16,000	-	-
Printing, Binding, & Duplicate	525102	19,733	18,730	26,643	20,525	20,525	-	-
Ammunition, Targets, & Firearm	531100	59,271	55,391	93,897	73,784	98,784	25,000	-
Animal Supplies	531101	49,829	45,982	47,307	45,400	49,500	4,100	-
Awards & Recognition	531102	8,369	5,701	4,115	7,100	7,100	-	-
Books,Periodicals,&Subscrip	531103	11,494	5,205	2,496	8,596	8,596	-	-
Cleaning/Janitorial Supplies	531105	12,471	10,324	12,629	18,340	18,071	(269)	-
Computer Supplies	531106	7,318	2,519	1,747	5,200	5,200	-	-
Equip/Furniture/Fixtures	531109	131,207	104,701	70,297	88,042	88,042	-	-
Photography Supplies	531110	6,295	1,246	5,320	2,200	2,200	-	-
Lab Supplies	531111	1,489	897	10,427	16,500	16,500	-	-
Landscaping Materials	531112	-	-	305	-	-	-	-
Miscellaneous Supplies	531114	9,556	1,249	5,303	3,415	3,415	-	-
Office Supplies	531116	30,696	32,076	24,037	33,850	33,850	-	-
Paint Supplies	531117	-	12	-	1,500	1,500	-	-
Program Supplies	531118	9,570	1,541	6,133	2,000	2,000	-	-
Shop Supplies	531119	9,102	29,584	3,683	7,600	7,600	-	-
Sign & Signal Supplies	531120	1,494	465	352	-	-	-	-
Uniforms	531123	108,604	109,868	106,736	111,350	111,350	-	-
Personal Protective Gear	531124	7,552	221,524	85,661	12,800	12,800	-	-
LP Gas	532103	4,670	804	881	1,000	1,000	-	-
Bldg&Grds - Parts & Materials	533100	746	696	198	5,000	5,000	-	-
F,F&E - Parts & Materials	533101	2,393	2,547	7,883	3,400	3,400	-	-
Veh&Roll Stk-Parts & Materials	533102	3,004	1,443	5,744	2,200	2,200	-	-
Cost of Conferences / Training	542102	121,901	108,994	146,956	103,388	103,388	-	-
Dues & Memberships	542103	2,390	2,890	3,815	3,836	4,105	269	-
Entertainment Expense	542104	-	9,006	-	1,500	1,500	-	-
Licensing Fees	542106	1,020	2,625	1,351	530	530	-	-
Miscellaneous Costs	542107	2,643	1,137	53,466	268	268	-	-
Postage & Freight	542108	9,693	3,854	7,659	5,460	5,460	-	-
Recording/Filing Fees/Permits	542110	600	100	100	-	-	-	-
Travel	542111	232	261	80	1,000	1,000	-	-
Bad Debt Expense	542114	75	525	27,995	-	-	-	-
Total Discretionary Expenses		3,325,135	3,495,669	3,392,279	2,799,227	2,874,227	75,000	3%
Fleet & Facilities								
City Facility Mtnc Services	522107	496,517	467,011	422,330	492,000	499,250	7,250	-
City Fleet Services	522108	415,656	491,524	596,022	507,342	507,342	-	-
Rental of Land & Bldgs	524100	21,259	22,636	25,196	24,147	24,147	-	-
City Rental Charges - Fleet	524102	783,885	464,481	511,806	622,643	991,180	368,537	-
Total Fleet & Facilities		1,717,317	1,445,652	1,555,355	1,646,132	2,021,919	375,787	23%
Non-Discretionary Expenses								
City Accounting Services	521113	447,049	508,506	473,200	-	-	-	-
Admin Charges - Cty Mgr depts	521114	3,147,048	2,969,923	3,439,995	2,338,090	2,794,629	456,539	-
City IT Services	522109	667,519	621,103	735,512	-	-	-	-
Electricity	523100	101,567	123,119	149,925	187,000	159,000	(28,000)	-
Natural Gas	523103	29,206	36,766	69,918	72,900	64,000	(8,900)	-
Liability Insurance	525104	175,966	174,266	193,150	207,909	236,274	28,365	-
Property Insurance	525107	26,848	22,098	128,855	139,542	145,155	5,613	-
Vehicle Insurance	525108	105,196	78,458	84,881	100,656	82,789	(17,867)	-
Diesel Fuel	532100	2,944	4,392	984	2,891	2,891	-	-
Gasoline	532101	472,779	500,827	472,428	468,907	468,907	-	-
Total Non-Discretionary Expenses		5,176,122	5,039,459	5,748,850	3,517,895	3,953,645	435,750	12%
Capital Outlay								
Machinery & Equipment	554000	108,616	22,787	55,418	-	-	-	-
Controlled assets	556000	171,092	31,142	26,980	-	-	-	-
Total Capital Outlay		279,708	53,929	82,398	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	113,011	1,214	520,000	-	-	-	-
Op Transfer Out-Intra	571200	6,326	-	-	-	-	-	-
Total Transfers Out		119,337	1,214	520,000	-	-	-	0%
Total Expenditures		33,484,506	33,469,281	36,260,797	33,898,659	35,457,360	1,558,701	5%
Net Revenues over/(under) Expenditures		(22,832,608)	(24,160,083)	(24,742,769)	(25,050,588)	(26,441,790)	(1,391,202)	



Fire Department Sections

- Emergency Response
- Employee Training and Preparedness
- Fire Marshal's Office
- Administration



The Fire Chief is responsible for the Fire Department.

Department Description

The Fire Department provides fire suppression, emergency medical services, and fire prevention to citizens, businesses, and visitors to the City of Cedar Rapids.

- The **Emergency Response** section includes fire suppression, emergency medical services, hazardous materials mitigation, and special operations response.
- The **Employee Training and Preparedness** section ensures that all Fire Department employees have adequate training and certifications to provide efficient and effective delivery of fire department programs and emergency services, including EMS (Emergency Medical Services), fire suppression, hazardous materials response and mitigation, and technical rescue response.
- The **Fire Marshal's Office** includes fire inspections, fire investigations, and public education. Fire inspection staff provides fire code compliance inspections, acceptance inspections, and pre-fire plans. Fire inspections ensure that all occupants have a safe means of ingress and egress to buildings, apartments, and major events. Public education provides fire and life safety programs to area schools and businesses, as well as a smoke alarm installation program.
- The **Administrative** section is responsible for planning, organizing, and directing all operations of the Fire Department, including personnel administration, customer feedback, performance measures, budget, organization management, procurement, and asset management.

Statistics – Did you know?

- The total fire loss for calendar year 2013 was \$5,121,868. However, the total value of properties that had a fire incident was \$42,503,004, demonstrating that the Fire Department preserved over \$37M of property value by efficient and effective fire response.
- The Fire Department, which services 72.1 square miles, responded to 10,164 incidents in calendar 2013, conducted fire inspections at over 6,000 businesses and industries, investigated 92 fires, and presented fire prevention and life safety information to over 11,000 adults and children.

**Recent Accomplishments**

- All Battalion Chiefs and Captains on the Battalion Chief promotional list were trained in high rise incident command, continuing the previous year's focus on training high rise firefighting techniques (September 2014).
- Construction, completion, and moving into the Crestwood Dr. NW fire station (December 2013).
- Fire Marshals Office conducted an evaluation of the inspection recording process, identified unnecessary steps, and streamlined the process to make it more efficient and effective for all employees in the division of the Fire Marshal (April 2014).

Future Challenges & Opportunities

- Complete Standards of Response Coverage, which are adopted, written policies and procedures that determine distribution, concentration, and reliability of fixed and mobile response forces for fire, emergency management service, hazardous materials, and other forces of technical response.
- Continue pursuit of accreditation through the Center for Public Safety Excellence.
- Develop and implement an officer development program to increase the knowledge, skills, and abilities of our Captains, Battalion Chiefs, and Command Staff Officers upon promotion into new positions.

Goals, Objectives, Measures

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Reduce response time to reduce property loss and risk to civilians.				
Department Objective	Arrive at scene within five minutes from dispatch at 90% of emergency calls, which meets National Fire Protection Association Standards.				
Objective Time Frame	Working to meet target/goal in future fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Percentage of total emergency response calls from dispatch to arrival on scene with a response time of five minutes or less	90%	58.90%	54.40%	65%	70%

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Increase effectiveness of suppression and mitigation of fires.				
Department Objective	Contain fires to the room or object of origin for at least 40% of all residential and commercial fires to meet National Fire Protection Association Standards.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Percentage of fires contained to the room or object of origin	40%	63.80%	64.60%	65%	68%



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	2,082,981	2,551,303	2,645,997	94,694	4%
Expenditures					
Personal Services	15,270,953	15,936,301	15,875,411	(60,890)	
Discretionary	458,498	440,138	440,138	-	
Fleet & Facilities	606,067	814,111	819,295	5,184	
Non-Discretionary	2,344,878	1,173,617	1,209,894	36,278	
Capital Outlay	199,853	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	18,880,250	18,364,166	18,344,738	(19,428)	0%
Net	(16,797,269)	(15,812,863)	(15,698,741)	114,122	

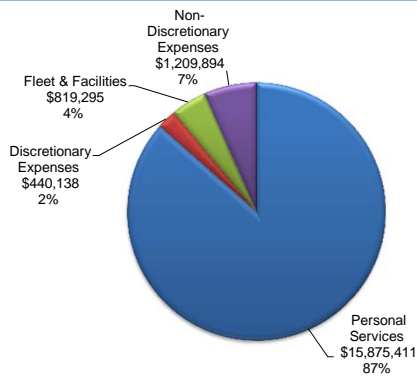
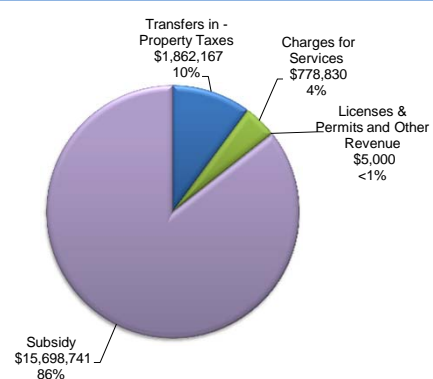
Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
148.54	148.54	0.00	148.54	0.00

Highlight of Budget Changes

Expenditures

A funding increase of \$13K for overtime is included in the budget. \$50K has been set aside in contingent for Fire to fund corrosion repairs for a fire truck.

The increase of \$15K to \$794K budgeted under admin charges – city manager departments is the Fire Department's share for funding of the Joint Communications Department as Joint Communications is funded 100% by the general fund under the Fire and Police Departments.

FIRE
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Revenues								
Licenses & Permits								
Other Licenses	411013	-	4,000	5,894	-	-	-	-
Other Permits	411014	1,050	-	-	-	-	-	-
Total Licenses & Permits		1,050	4,000	5,894	-	-	-	0%
Intergovernmental Grants								
Federal Operating	421001	224,606	-	-	-	-	-	-
Total Intergovernmental Grants		224,606	-	-	-	-	-	0%
Charges for Services								
Sale of Maps / Publications	431005	127	60	-	330	330	-	-
Printing & Duplicating of Form	431006	646	500	405	500	500	-	-
Admin Charges - External	431012	30,750	8,303	-	-	-	-	-
Special Fire Services	431102	319,272	399,771	392,670	278,000	298,000	20,000	-
Protective Inspection Fees	431103	460,794	393,343	479,685	480,000	480,000	-	-
Total Charges for Services		811,589	801,976	872,761	758,830	778,830	20,000	3%
Transfers In								
Operating Transfer In - Inter	483001	1,556,443	1,618,605	1,195,998	1,767,473	1,862,167	94,694	-
Total Transfers In		1,556,443	1,618,605	1,195,998	1,767,473	1,862,167	94,694	5%
Other Revenue								
Interest/Div - Nonproprietary	451000	-	0	-	-	-	-	-
Sale of Inventory	471003	1,217	1,768	1,737	-	-	-	-
Damage Recoveries	471004	-	54	-	-	-	-	-
Other Miscellaneous Revenue	471005	2,264	5,084	3,717	25,000	5,000	(20,000)	-
Sale of Fixed Assets	482001	-	-	2,876	-	-	-	-
Total Other Revenue		3,481	6,907	8,330	25,000	5,000	(20,000)	-80%
Total Revenues		2,597,168	2,431,488	2,082,981	2,551,303	2,645,997	94,694	4%
Expenditures								
Personal Services								
Regular Employees	511100	8,876,072	9,061,963	9,159,301	9,518,265	9,680,760	162,495	-
Temporary/Seasonal Employees	511200	-	600	7,935	16,848	16,848	-	-
Overtime	511300	407,439	510,385	390,975	441,052	454,284	13,232	-
Other / Special Pays	511400	549,808	494,411	534,869	511,640	518,809	7,169	-
Leave Accrual	511500	(15,755)	43,325	15,649	-	-	-	-
Group Insurance	512100	2,151,031	2,130,300	2,125,715	2,404,144	2,363,399	(40,745)	-
Social Security Contributions	512200	131,015	140,630	141,039	158,819	156,456	(2,363)	-
Retirement Contribution	512300	2,255,351	2,426,667	2,857,138	2,852,305	2,652,710	(199,595)	-
Unemployment Compensation	512400	2,717	-	-	-	-	-	-
Workers' Compensation	512500	26	1,777	1,243	1,540	835	(705)	-
Other Employee Benefits	512600	36,493	36,232	37,088	31,688	31,310	(378)	-
Total Personal Services		14,394,198	14,846,290	15,270,953	15,936,301	15,875,411	(60,890)	0%
Discretionary Expenses								
Advertising / Marketing	521100	273	1,024	1,670	505	505	-	-
Consulting Services	521103	716	91	2,597	250	250	-	-
Contract Labor	521105	567	3,744	-	-	-	-	-
Health Services	521106	66,734	62,849	85,330	55,000	55,000	-	-
Legal Services	521107	57	-	-	-	-	-	-
Other Professional Services	521108	28,267	27,949	40,968	45,000	45,000	-	-
Security Services	521110	145	70	456	-	-	-	-
Computer Hardware	522100	-	141	-	150	150	-	-
Computer Software	522101	7,277	1,431	-	500	500	-	-
IT Services - External	522102	9,014	9,079	9,175	-	-	-	-
Ext Rpr & Mntnc Srv-Bldg & Grds	522104	6,303	5,895	11,147	10,000	10,000	-	-
Ext Repair & Maint Svcs - FF&E	522105	10,548	15,372	16,570	6,750	6,750	-	-
Ext Rpr & Mntnc Svcs-Veh&RStk	522106	47,184	21,838	421	-	-	-	-
Fiber Optic Network	523101	1,671	16	-	-	-	-	-
Landfill Fees	523102	81	-	118	-	-	-	-
Telephone	523107	13,643	19,470	18,699	30,960	30,960	-	-
Water	523108	-	-	66	-	-	-	-

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Rental of Equip & Vehicles	524101	961	25	150	1,000	1,000	-	
Printing, Binding, & Duplicate	525102	6,839	6,174	9,015	7,530	7,530	-	
Ammunition, Targets, & Firearm	531100	-	-	-	1,000	1,000	-	
Animal Supplies	531101	645	491	479	600	600	-	
Awards & Recognition	531102	1,896	1,190	942	800	800	-	
Books, Periodicals, & Subscrip	531103	6,072	4,887	5,502	4,529	4,529	-	
Chemical Supplies	531104	-	-	15	-	-	-	
Cleaning/Janitorial Supplies	531105	1,336	246	1,499	1,000	1,000	-	
Computer Supplies	531106	2,535	3,114	2,710	14,909	14,909	-	
Equip/Furniture/Fixtures	531109	100,917	36,333	62,742	36,739	36,739	-	
Photography Supplies	531110	14	-	-	291	291	-	
Cost of Goods Sold	531113	1,014	1,475	1,876	-	-	-	
Miscellaneous Supplies	531114	2,009	476	270	14,500	2,500	(12,000)	
Office Supplies	531116	11,729	9,769	14,134	7,981	9,981	2,000	
Paint Supplies	531117	5	71	65	-	-	-	
Program Supplies	531118	28,937	13,662	20,965	22,000	22,000	-	
Shop Supplies	531119	2,988	2,700	4,253	1,500	1,500	-	
Sign & Signal Supplies	531120	78	-	183	-	-	-	
Uniforms	531123	39,483	23,372	27,026	50,000	50,000	-	
Personal Protective Gear	531124	22,828	29,894	21,245	38,000	38,000	-	
LP Gas	532103	206	178	106	-	-	-	
Oil	532104	33	-	-	-	-	-	
Other Lubricants	532106	-	-	15	-	-	-	
Bldg&Grds - Parts & Materials	533100	1,772	2,318	743	9,480	9,480	-	
F,F&E - Parts & Materials	533101	5,755	6,440	7,433	10,000	10,000	-	
Veh&Roll Stk-Parts & Materials	533102	-	-	5	-	-	-	
Contribution-Other Agency	541106	-	3,226	-	-	-	-	
Cost of Conferences / Training	542102	55,396	65,190	79,533	60,000	70,000	10,000	
Dues & Memberships	542103	2,833	2,711	3,676	2,910	2,910	-	
Entertainment Expense	542104	2,589	-	1,115	-	-	-	
Licensing Fees	542106	30	30	60	-	-	-	
Miscellaneous Costs	542107	-	-	25	413	413	-	
Postage & Freight	542108	2,519	2,654	2,625	2,000	2,000	-	
Recording/Filing Fees/Permits	542110	779	12,543	490	-	-	-	
Travel	542111	2,494	2,984	2,382	3,841	3,841	-	
Bad Debt Expense	542114	-	1,175	-	-	-	-	
Total Discretionary Expenses		497,169	402,298	458,498	440,138	440,138	-	0%
Fleet & Facilities								
City Facility Mnc Services	522107	53,822	61,103	101,603	178,000	147,500	(30,500)	
City Fleet Services	522108	293,707	370,528	429,266	563,517	575,417	11,900	
Rental of Land & Bldgs	524100	-	-	1,300	-	-	-	
City Rental Charges - Fleet	524102	58,129	67,871	73,898	72,594	96,378	23,784	
Total Fleet & Facilities		405,658	499,502	606,067	814,111	819,295	5,184	1%
Non-Discretionary Expenses								
City Accounting Services	521113	186,592	214,752	202,600	-	-	-	
Admin Charges - Cty Mgr depts	521114	1,279,700	1,245,182	1,448,479	779,363	793,969	14,606	
City IT Services	522109	285,475	254,310	292,179	-	-	-	
Electricity	523100	25,853	32,414	89,639	93,000	95,000	2,000	
Natural Gas	523103	11,347	13,914	21,494	24,200	24,200	-	
Liability Insurance	525104	71,666	71,666	112,907	113,170	127,065	13,895	
Property Insurance	525107	16,101	13,570	30,484	14,562	18,786	4,224	
Vehicle Insurance	525108	35,102	17,517	28,626	34,608	36,161	1,553	
Diesel Fuel	532100	90,033	92,829	93,612	92,516	92,516	-	
Gasoline	532101	22,979	28,415	24,859	22,198	22,198	-	
Total Non-Discretionary Expenses		2,024,849	1,984,568	2,344,878	1,173,617	1,209,894	36,278	3%
Capital Outlay								
Buildings	552000	145,950	-	-	-	-	-	
Machinery & Equipment	554000	81,432	-	58,404	-	-	-	
Controlled assets	556000	254,421	121,421	141,449	-	-	-	
Total Capital Outlay		481,803	121,421	199,853	-	-	-	0%
Total Expenditures		17,803,678	17,854,079	18,880,250	18,364,166	18,344,738	(19,428)	0%
Net Revenues over/(under) Expenditures		(15,206,510)	(15,422,591)	(16,797,269)	(15,812,863)	(15,698,741)	114,122	



Building Services Department Sections

- Housing Inspections
- Building and Trades
- Zoning
- Nuisance
- Administration



The Building Services Director is responsible for the Building Services Department.

Department Description

The Building Services Department assists builders and the general public with construction codes and other regulations.

- The **Housing Inspections** section is responsible for inspections of all residential rental properties within Cedar Rapids' limits, as well as rental property complaints.
- The **Building and Trades** section provides code inspection for all construction work permitted in Cedar Rapids, including building, plumbing, electrical, and mechanical permits.
- The **Zoning** section issues sign permits and reviews all building trade permits. The zoning ordinance, as set forth in the text of chapter 32 and the official zoning map, is adopted with the purpose of improving and protecting the public health, safety, comfort, convenience, and general welfare of the people.
- The **Nuisance** section investigates nuisance complaints and works with property owners and other responsible parties to abate the nuisance in a timely manner. The nuisance ordinance, as set forth in the text of chapters 22, 25, and 29 of the municipal code, governs the abatement of nuisance in our community.
- The **Administrative** section is responsible for personnel administration, customer service, training and certification, budget, purchasing, and asset management.

Statistics – Did you know?

- Building Services reviewed over 267 single-family dwelling plans in FY 2014.
- Building Services performed 22,872 inspections in FY 2014.
- The reported value for all construction reported in FY 2014 was over \$231M.
- Building Services performs over 3,260 dwelling unit inspections annually in enforcement of the City housing code.

**Recent Accomplishments**

- As part of the SAFE CR team, assisted in the training of over 2,500 landlords. 98% of the landlords required to take the training course did so by June 2014. We continue to annually implement the training required by the Housing Code.
- Completed first phase of tablet technology implementation for our inspectors in the field in FY 2014. This will continue to improve efficiency of staff by being able to enter all inspection results in the field. This will also improve customer service as permit holders will be able to confirm results of inspection in real time.

Future Challenges & Opportunities

- Continue the second phase of field tablet technology to support our effort to improve staff efficiency and improve customer service.
- Work with our external and internal stakeholders to review the 2015 family of codes. Ultimately, prepare local amendments for consideration by Council for adoption.
- To provide adequate staffing and funding to efficiently enforce the ordinances and standards on nuisance properties throughout the community.

Goals, Objectives, Measures

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Perform a plan review in the benchmark timeframe.				
Department Objective	Provide plan review to meet industry standards.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Plans examination of single family dwelling construction documents should occur within an average of 3 days of plan submission	95%	94%	94%	95%	95%

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Perform an inspection in the benchmark timeframe.				
Department Objective	Perform inspections to meet industry standards.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Inspections requested from customers should occur in 48 hours of inspection request	95%	96%	94%	95%	95%

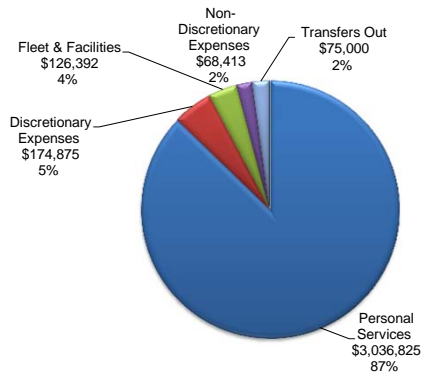
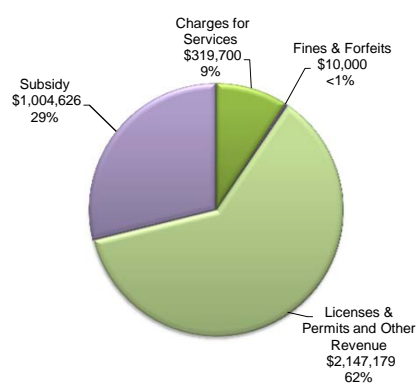


	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	2,466,478	2,476,879	2,476,879	-	0%
Expenditures					
Personal Services	2,582,960	2,733,161	3,036,825	303,664	
Discretionary	153,075	174,875	174,875	-	
Fleet & Facilities	114,562	133,895	126,392	(7,503)	
Non-Discretionary	476,776	44,048	68,413	24,365	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	125,000	75,000	75,000	-	
	3,452,373	3,160,979	3,481,505	320,526	10%
Net	(985,895)	(684,100)	(1,004,626)	(320,526)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
33.00	34.00	0.00	34.00	1.00

Highlight of Budget Changes

The increase in personal services is the result of adding 1 FTE Housing & Nuisance Manager during FY 2015 and the addition of 1 FTE Nuisance Inspector in FY 2016. The Nuisance Inspector will assist with inspections of nuisance violations on owner occupied and commercial structures.

BUILDING SERVICES
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Licenses & Permits							
Plumbing Licenses 411005	2,273	2,047	55	2,500	-	(2,500)	
Mechanical Licenses 411006	-	-	545	-	-	-	
Building Permits 411007	2,029,569	1,744,818	1,563,749	1,607,379	1,607,379	-	
Plumbing Permits 411008	137,728	138,651	171,648	140,000	140,000	-	
Electrical Permits 411009	235,812	275,456	262,779	200,000	200,000	-	
Sign Permits 411010	22,208	20,829	17,468	21,000	21,000	-	
Right of Way Permits 411011	3,132	3,682	2,067	2,300	2,300	-	
Mechanical Permits 411012	139,830	136,452	130,120	145,000	145,000	-	
Other Licenses 411013	2,689	1,350	3,671	-	2,500	2,500	
Other Permits 411014	19,140	16,065	17,765	27,500	27,500	-	
Total Licenses & Permits	2,592,382	2,339,349	2,169,868	2,145,679	2,145,679	-	0%
Charges for Services							
Court Cost, Fees, & Charges 431001	7,682	690	-	1,500	1,500	-	
Recording Fees 431002	-	-	72	-	-	-	
Zoning & Subdivision Fees 431004	28,945	27,250	18,261	31,000	31,000	-	
Printing & Duplicating of Form 431006	17	66	1	200	200	-	
Property Assessments 431008	545	-	-	-	-	-	
Admin Charges - External 431012	30	35	-	-	-	-	
Special Police Services 431101	-	-	30	-	-	-	
Protective Inspection Fees 431103	140,971	319,329	238,174	285,000	285,000	-	
Registration Fees 431303	600	400	325	500	500	-	
Inspection Fees 431601	1,585	1,676	475	1,500	1,500	-	
Sale of Recycleable 432002	224	-	-	-	-	-	
Total Charges for Services	180,599	349,446	257,338	319,700	319,700	-	0%
Fines & Forfeits							
Court Fines 441000	11,841	14,693	23,732	10,000	10,000	-	
Library Fines 441001	-	50	-	-	-	-	
Other Fines & Forfeits 441002	25	-	-	-	-	-	
Total Fines & Forfeits	11,866	14,743	23,732	10,000	10,000	-	0%
Transfers In							
Operating Transfer In - Inter 483001	6,441	8,720	12,184	-	-	-	
Total Transfers In	6,441	8,720	12,184	-	-	-	0%
Other Revenue							
Interest/Div - Nonproprietary 451000	14	16	(6)	-	-	-	
Building Rental 461001	130	-	-	-	-	-	
Damage Recoveries 471004	-	168	442	-	-	-	
Other Miscellaneous Revenue 471005	2,067	2,386	2,880	1,500	1,500	-	
Cash Over (Under) 471007	110	-	40	-	-	-	
Total Other Revenue	2,321	2,570	3,356	1,500	1,500	-	0%
Total Revenues	2,793,608	2,714,828	2,466,478	2,476,879	2,476,879	-	0%
Expenditures							
Personal Services							
Regular Employees 511100	1,703,816	1,661,067	1,748,656	1,840,775	2,062,254	221,479	
Overtime 511300	(17)	9,515	4,687	4,343	4,343	-	
Other / Special Pays 511400	16,906	16,812	16,326	19,030	16,290	(2,740)	
Leave Accrual 511500	18,247	(9,173)	16,515	-	-	-	
Group Insurance 512100	438,481	418,398	433,556	502,877	541,036	38,159	
Social Security Contributions 512200	126,930	127,276	134,002	142,613	159,341	16,728	
Retirement Contribution 512300	137,953	149,003	160,858	166,465	198,500	32,035	
Unemployment Compensation 512400	6,441	8,720	12,184	-	-	-	
Workers' Compensation 512500	170	10,980	53,046	54,676	52,592	(2,084)	
Other Employee Benefits 512600	3,588	2,015	3,128	2,382	2,469	87	
Total Personal Services	2,452,515	2,394,612	2,582,960	2,733,161	3,036,825	303,664	11%
Discretionary Expenses							
Advertising / Marketing 521100	844	706	532	1,500	1,500	-	
Consulting Services 521103	735	-	-	1,200	1,200	-	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Technical/Engineering Services	521104	-	-	-	250	250	-	
Contract Labor	521105	-	-	10,777	-	-	-	
Health Services	521106	422	424	372	800	800	-	
Legal Services	521107	-	30	35	250	250	-	
Other Professional Services	521108	12,132	4,286	10,373	4,850	4,850	-	
Banking / Financial Services	521109	47,623	52,180	62,492	55,000	55,000	-	
Computer Hardware	522100	64	-	-	1,000	1,000	-	
Computer Software	522101	299	-	-	2,000	2,000	-	
IT Services - External	522102	5,382	5,586	5,339	17,300	17,300	-	
Ext Rpr & Mtnc Srv-Bldg & Grds	522104	-	-	-	1,200	1,200	-	
Ext Repair & Maint Svcs - FF&E	522105	956	-	50	400	400	-	
Ext Rpr & Mtnc Svcs-Veh&RStk	522106	-	-	132	-	-	-	
Sewer Services	523105	33	-	-	-	-	-	
Telephone	523107	13,417	11,843	10,196	15,000	15,000	-	
Printing, Binding, & Duplicate	525102	8,601	7,397	7,553	9,750	9,750	-	
Other Purchased Services	525106	-	-	-	250	250	-	
Awards & Recognition	531102	-	-	-	500	500	-	
Books,Periodicals,&Subscrip	531103	5,728	3,998	2,802	6,000	6,000	-	
Chemical Supplies	531104	-	42	-	-	-	-	
Computer Supplies	531106	54	175	101	1,300	1,300	-	
Equip/Furniture/Fixtures	531109	941	891	5,803	5,000	5,000	-	
Office Supplies	531116	6,796	6,045	6,684	7,500	7,500	-	
Shop Supplies	531119	148	45	36	-	-	-	
Uniforms	531123	526	-	606	600	600	-	
Personal Protective Gear	531124	217	338	84	900	900	-	
Cost of Conferences / Training	542102	11,339	6,264	19,539	26,000	26,000	-	
Dues & Memberships	542103	2,486	2,802	2,281	4,250	4,250	-	
Entertainment Expense	542104	-	557	-	-	-	-	
Licensing Fees	542106	280	255	90	1,175	1,175	-	
Miscellaneous Costs	542107	-	-	100	-	-	-	
Postage & Freight	542108	6,341	6,085	6,385	8,000	8,000	-	
Recording/Filing Fees/Permits	542110	1,056	395	244	400	400	-	
Travel	542111	439	253	470	2,500	2,500	-	
Total Discretionary Expenses		126,858	110,597	153,075	174,875	174,875	-	0%
Fleet & Facilities								
City Fleet Services	522108	16,906	20,195	11,796	27,212	22,512	(4,700)	
Rental of Land & Bldgs	524100	53,400	53,400	53,400	56,603	53,536	(3,067)	
City Rental Charges - Fleet	524102	41,507	45,082	49,366	50,080	50,344	264	
Total Fleet & Facilities		111,813	118,677	114,562	133,895	126,392	(7,503)	-6%
Non-Discretionary Expenses								
City Accounting Services	521113	127,243	184,089	119,937	-	-	-	
Admin Charges - Cty Mgr depts	521114	134,553	120,323	141,538	-	-	-	
City IT Services	522109	184,654	139,738	166,104	-	-	-	
Electricity	523100	6,271	6,697	9,707	-	-	-	
Liability Insurance	525104	29,935	29,935	6,779	6,996	22,585	15,589	
Vehicle Insurance	525108	7,238	6,038	11,524	13,359	22,135	8,776	
Gasoline	532101	22,936	23,437	21,187	23,693	23,693	-	
Total Non-Discretionary Expenses		512,830	510,257	476,776	44,048	68,413	24,365	55%
Capital Outlay								
Controlled assets	556000	1,649	-	-	-	-	-	
Total Capital Outlay		1,649	-	-	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	125,000	185,048	125,000	75,000	75,000	-	
Total Transfers Out		125,000	185,048	125,000	75,000	75,000	-	0%
Total Expenditures		3,330,665	3,319,192	3,452,373	3,160,979	3,481,505	320,526	10%
Net Revenues over/(under) Expenditures		(537,057)	(604,364)	(985,895)	(684,100)	(1,004,626)	(320,526)	



The Building Services Director is responsible for the Building Demolition department ID.
Building Demolition is the only section of this department ID.

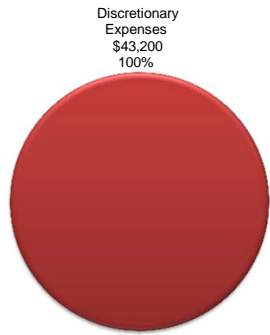
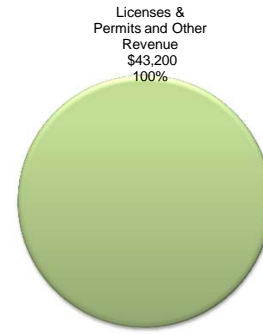
Department Description

The **Building Demolition** department ID of the General Fund uses this department ID to track revenues and expenditures for assessed demolitions.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	80,385	43,200	43,200	-	0%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	60,193	43,200	43,200	-	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	-	-	-	-	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	60,193	43,200	43,200	-	0%
Net	20,193	-	-	-	

Highlight of Budget Changes

No changes.

BUILDING DEMOLITION
FY 2016 FINANCIAL DETAIL
ALLOCATION OF EXPENSES

FUNDING SOURCES


	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Other Revenue								
Special Assessment Charges	471008	-	-	80,385	43,200	43,200	-	
Total Other Revenue		-	-	80,385	43,200	43,200	-	0%
Total Revenues		-	-	80,385	43,200	43,200	-	0%
Expenditures								
Discretionary Expenses								
Other Professional Services	521108	-	-	60,110	37,555	37,555	-	
Appraisal / Record / Abstract	525100	-	-	-	821	821	-	
Cost of Goods Sold	531113	-	-	75	-	-	-	
Miscellaneous Supplies	531114	-	-	8	-	-	-	
Miscellaneous Costs	542107	-	-	-	4,824	4,824	-	
Total Discretionary Expenses		-	-	60,193	43,200	43,200	-	0%
Total Expenditures		-	-	60,193	43,200	43,200	-	0%
Net Revenues over/(under) Expenditures		-	-	20,193	-	-	-	



Public Works Department Sections

- Engineering
- Traffic Engineering
- Streets
- Traffic Control
- Signals
- Forestry
- Administration

The Public Works Director is responsible for the Public Works Department.



Department Description

The Public Works Department maintains and provides future public works infrastructure for all segments of the City.

- The **Engineering** section is responsible for the design and construction of city and private development projects.
- The **Traffic Engineering** section is responsible for the applications of traffic and transportation engineering principles on projects.
- The **Streets** section is responsible for routine maintenance of streets, sidewalks, and alleys.
- The **Traffic Control** section is responsible for installing and maintaining the proper pavement markings and signage to improve safety within the public right of way.
- The **Signals** section is responsible for the maintenance of traffic signals.
- The **Forestry** section is responsible for the maintenance and care of right of way and park trees.
- The **Administration** section supports services to all Public Works sections.

Statistics – Did you know?

- There are over 620 center line street miles (over 1600 lane miles) maintained by the City.
- In FY 2014, over 4,800 lane miles were street swept with over 4,100 tons of debris removed.
- Over 870 acres of right of way were mowed in FY 2014.
- Snow removal occurred within 12 hours during FY 2014 for all major storms.
- In FY 2014, 200 signs were replaced and 7,500 gallons of paint were used for roadway markings.
- In FY 2014, 128,400 potholes were filled, 12 miles were seal coated, and 110 miles of cracks were sealed.

**Recent Accomplishments**

- Processed over 7,500 work requests for streets, weed abatement, traffic, and forestry service in FY 2014.
- Provided service through 1 major river crest, 2 wind storms, and a winter with more events and snow than normal in FY 2014.
- Responded to the aftermath of a nationally declared natural disaster in June 2014.
- Received 2013 Iowa American Public Works Association award of the year for E Ave NW from 3rd to 13th Street for projects of disaster or emergency construction and/or repairs.

Future Challenges & Opportunities

- Effectively manage and communicate the local option sales tax funded, paving for progress program, which addresses the challenge of fixing a street system where 34% of City pavements are in poor or fair condition.
- Implementing the recommendations of the department performance review that was completed in 2014.
- Maintaining current service levels with 16% more square miles when material costs have increased over 50% and the miles per frontline staff is 40% higher since 2000. Maintaining 900+ flood properties and 30,000 signs.
- Effectively manage and communicate systems to develop flood protection on both sides of the river.

Goals, Objectives, Measures

City Goal - Connect CR - create a culture that enhances transportation options for pedestrians and cyclists through complete streets, trails, and public transportation.

Department Goal	Enhance pedestrian connectivity throughout the city and continue the City's Blue Zone initiative.				
Department Objective	Install 2600 lineal feet of sidewalk per year.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Lineal feet of sidewalk added	2600	N/A	N/A	2600	2600

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Enhance safety for all users of the City's transportation network.				
Department Objective	To have 5 or fewer intersections listed in the Top 200 Statewide Improvement Candidate Locations - Intersections.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Intersections in Top 200	5 or fewer	N/A	5	5	5



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	14,668,032	14,558,955	14,908,320	349,365	2%
Expenditures					
Personal Services	12,967,601	13,773,088	14,104,870	331,781	
Discretionary	2,496,161	2,620,195	2,620,195	-	
Fleet & Facilities	3,171,048	3,031,264	3,131,066	99,802	
Non-Discretionary	2,542,378	796,233	860,632	64,399	
Capital Outlay	104,141	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	243,363	-	-	-	
	21,524,692	20,220,781	20,716,763	495,982	2%
Net	(6,856,660)	(5,661,825)	(5,808,443)	(146,617)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
160.89	152.34	2.00	154.34	(6.55)

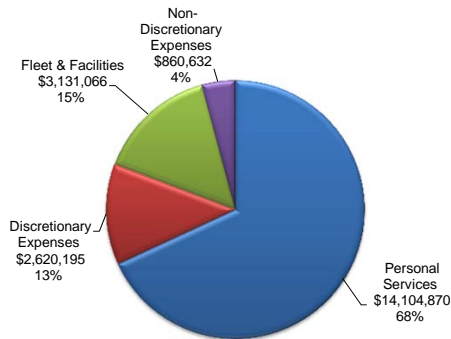
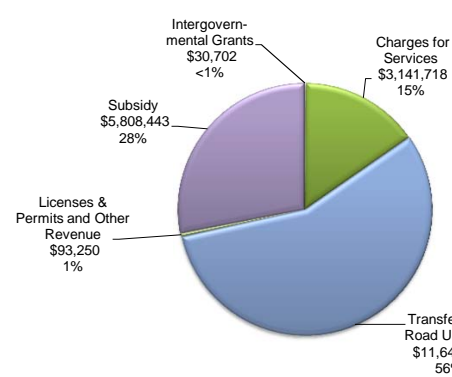
Highlight of Budget Changes

Revenues

- Increased contribution from the storm sewer utility fund of \$50K to \$450K to fund an additional portion of the street sweeping cost as street sweeping is a regulatory requirement to ensure storm water quality
- Included in the budget is an increase in the transfer of road use tax revenue of \$371K to \$11.6M
- Included is \$2.25M to fund staff time on capital improvement projects with funding sources such as bonds, enterprise funds, tax increment financing, streets LOST, and growth reinvestment initiative funds
- Eliminating \$40K of community credit revenue as the solid waste agency is ending the program

Expenditures

During FY 2015 the Plats and Zoning Specialist position was transferred to the Development Services Department. The FY 2016 budget includes eliminating 6.5 flood FTEs due to a reduction in flood recovery workload activities (Flood Capital Project Manager, Flood Construction Contract Specialist, Real Estate Coordinator, 2 Public Works Laborer X-Driver, and 1.5 Temp Public Works Laborer) and decreasing seasonals by .05 FTE based on department needs.

PUBLIC WORKS
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Licenses & Permits							
Right of Way Permits 411011	75,991	69,400	74,205	66,000	66,000	-	
Other Permits 411014	300	200	300	500	500	-	
Total Licenses & Permits	76,291	69,600	74,505	66,500	66,500	-	0%
Intergovernmental Grants							
State Operating 422001	30,702	30,702	-	30,702	30,702	-	
Local Govt Grants 423000	-	-	2,508	-	-	-	
Community Credits 423001	31,170	17,403	36,849	40,000	-	(40,000)	
Total Intergovernmental Grants	61,872	48,105	39,356	70,702	30,702	(40,000)	-57%
Charges for Services							
Recording Fees 431002	890	991	1,317	1,000	1,000	-	
Sale of Maps / Publications 431005	229	41	19	-	-	-	
Printing & Duplicating of Form 431006	-	14	-	-	-	-	
Admin Charges - City Mgr Depts 431007	2,421,002	2,126,730	2,446,346	3,024,053	3,042,318	18,265	
Admin Charges - Commissions 431011	-	-	319	-	-	-	
Admin Charges - External 431012	21,646	30,119	40,744	23,700	23,700	-	
Snow/Weed Abatements 431502	91,697	41,850	65,271	74,700	74,700	-	
Sale of Recycleable 432002	22,770	6,855	14,323	-	-	-	
Total Charges for Services	2,558,233	2,206,600	2,568,338	3,123,453	3,141,718	18,265	1%
Transfers In							
Operating Transfer In - Inter 483001	11,158,677	11,852,080	11,909,457	11,271,550	11,642,650	371,100	
Total Transfers In	11,158,677	11,852,080	11,909,457	11,271,550	11,642,650	371,100	3%
Other Revenue							
Interest/Div - Nonproprietary 451000	45	3	0	-	-	-	
Land Rental 461000	1,000	1,588	614	-	-	-	
Air Rights 461005	500	15,101	9,573	-	-	-	
Vacating Streets & Alleys 461006	-	5,112	3,744	-	-	-	
Sale of Inventory 471003	10,145	10,620	7,902	10,500	10,500	-	
Damage Recoveries 471004	26,622	38,078	36,573	16,250	16,250	-	
Other Miscellaneous Revenue 471005	1	39	17,970	-	-	-	
Cash Over (Under) 471007	(10)	-	-	-	-	-	
Sale of Fixed Assets 482001	23,000	-	-	-	-	-	
Total Other Revenue	61,303	70,541	76,375	26,750	26,750	-	0%
Total Revenues	13,916,377	14,246,926	14,668,032	14,558,955	14,908,320	349,365	2%
Expenditures							
Personal Services							
Regular Employees 511100	8,126,646	8,131,961	8,342,211	8,591,849	8,876,959	285,110	
Temporary/Seasonal Employees 511200	61,092	73,746	76,840	79,098	78,475	(623)	
Overtime 511300	193,574	296,423	254,692	211,832	211,832	-	
Other / Special Pays 511400	191,550	186,242	222,698	185,670	191,355	5,685	
Leave Accrual 511500	64,134	(14,388)	7,888	-	-	-	
Group Insurance 512100	2,033,277	1,931,230	1,898,251	2,169,655	2,185,003	15,348	
Social Security Contributions 512200	624,057	640,076	653,678	691,630	694,282	2,652	
Retirement Contribution 512300	672,474	745,141	780,252	809,816	868,053	58,237	
Unemployment Compensation 512400	23,166	18	8,452	-	-	-	
Workers' Compensation 512500	555,958	803,409	714,241	1,024,911	990,673	(34,238)	
Other Employee Benefits 512600	7,902	11,069	8,398	8,628	8,238	(390)	
Total Personal Services	12,553,830	12,804,927	12,967,601	13,773,088	14,104,870	331,781	2%
Discretionary Expenses							
Advertising / Marketing 521100	506	1,208	429	550	550	-	
Contract Labor 521105	-	-	10,777	-	-	-	
Health Services 521106	1,865	1,524	1,460	1,700	1,700	-	
Other Professional Services 521108	9,637	9,353	21,732	25,697	25,697	-	
Computer Hardware 522100	21	306	(5)	750	750	-	
Computer Software 522101	28,899	28,073	11,520	38,500	38,500	-	
IT Services - External 522102	461	1,087	3,801	-	-	-	
Radio Maintenance 522103	10,868	25,431	20,871	-	-	-	

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015 Incr / (Decr)	From FY 2015
Ext Rpr & Mtnr Srv-Bldg & Grds	522104	26,320	27,669	18,099	-	-	-	-
Ext Repair & Maint Svcs - FF&E	522105	12,511	6,164	29,061	9,900	9,900	-	-
Ext Rpr & Mtnr Svcs-Veh&RStk	522106	189	1,789	3,466	-	-	-	-
Fiber Optic Network	523101	3,046	-	-	-	-	-	-
Landfill Fees	523102	86,935	84,493	76,467	88,000	88,000	-	-
Refuse Collection/Fees	523104	73	-	-	-	-	-	-
Telephone	523107	19,347	20,821	22,822	21,095	21,095	-	-
Rental of Equip & Vehicles	524101	634	258	567	3,000	3,000	-	-
Printing, Binding, & Duplicate	525102	9,798	11,850	17,645	13,000	13,000	-	-
Other Purchased Services	525106	200	-	-	-	-	-	-
Animal Supplies	531101	64	-	-	-	-	-	-
Awards & Recognition	531102	-	-	23	-	-	-	-
Books,Periodicals,&Subscrip	531103	944	1,807	966	3,200	3,200	-	-
Chemical Supplies	531104	522,068	880,955	905,169	782,675	782,675	-	-
Cleaning/Janitorial Supplies	531105	774	202	1,238	225	225	-	-
Computer Supplies	531106	634	115	311	2,600	2,600	-	-
Engineering Supplies	531108	309	1,150	756	2,000	2,000	-	-
Equip/Furniture/Fixtures	531109	43,270	32,992	31,795	43,200	43,200	-	-
Photography Supplies	531110	-	-	-	980	980	-	-
Landscaping Materials	531112	4,283	5,661	995	6,875	6,875	-	-
Miscellaneous Supplies	531114	-	-	103	-	-	-	-
Office Supplies	531116	16,838	14,178	11,984	15,677	15,677	-	-
Paint Supplies	531117	50,820	29,654	62,364	70,250	70,250	-	-
Shop Supplies	531119	35,219	39,058	29,861	40,000	40,000	-	-
Sign & Signal Supplies	531120	143,437	50,612	55,366	117,834	117,834	-	-
Street/Sewer Mat & Supplies	531121	1,209,229	1,153,471	1,042,364	1,217,958	1,217,958	-	-
Uniforms	531123	9,534	6,270	2,589	16,500	16,500	-	-
Personal Protective Gear	531124	12,879	22,058	13,966	17,950	17,950	-	-
LP Gas	532103	695	993	493	-	-	-	-
Oil	532104	1,700	1,633	1,430	1,830	1,830	-	-
Other Lubricants	532106	834	1,029	736	1,150	1,150	-	-
Bldg&Grds - Parts & Materials	533100	2,083	-	2,324	2,500	2,500	-	-
F,F&E - Parts & Materials	533101	13,274	10,021	11,204	14,200	14,200	-	-
Veh&Roll Stk-Parts & Materials	533102	42,561	60,113	55,600	-	-	-	-
Tires & Tubes	533103	14	-	-	-	-	-	-
Contribution-Other Agency	541106	-	1,375	-	-	-	-	-
Closure/PostClosure Ldfl Exp	542101	360	-	-	-	-	-	-
Cost of Conferences / Training	542102	25,579	24,261	18,588	39,336	39,336	-	-
Dues & Memberships	542103	5,710	5,288	2,958	5,700	5,700	-	-
Settlement	542105	1,662	1,256	1,175	3,000	3,000	-	-
Licensing Fees	542106	1,175	670	1,410	1,115	1,115	-	-
Miscellaneous Costs	542107	9,404	-	(4,608)	-	-	-	-
Postage & Freight	542108	6,406	3,708	3,262	6,500	6,500	-	-
Recording/Filing Fees/Permits	542110	2,667	2,473	2,325	2,950	2,950	-	-
Travel	542111	1,507	603	703	1,800	1,800	-	-
Bad Debt Expense	542114	-	19,285	-	-	-	-	-
Total Discretionary Expenses		2,377,241	2,590,916	2,496,161	2,620,195	2,620,195	-	0%
Fleet & Facilities								
City Facility Mtnr Services	522107	23,829	10,717	6,186	-	-	-	-
City Fleet Services	522108	995,539	1,066,887	1,142,972	1,582,763	1,478,838	(103,925)	-
Rental of Land & Bldgs	524100	1,156,096	1,156,096	1,174,128	599,430	566,398	(33,032)	-
City Rental Charges - Fleet	524102	558,344	720,404	847,762	849,071	1,085,830	236,759	-
Total Fleet & Facilities		2,733,808	2,954,104	3,171,048	3,031,264	3,131,066	99,802	3%
Non-Discretionary Expenses								
City Accounting Services	521113	285,227	292,990	333,200	-	-	-	-
Admin Charges - Cty Mgr depts	521114	531,613	611,081	714,451	26,000	26,000	-	-
City IT Services	522109	448,991	467,897	534,204	-	-	-	-
Electricity	523100	74,275	79,050	130,551	3,000	3,000	-	-
Natural Gas	523103	1,552	4,902	13,150	2,200	7,000	4,800	-
Liability Insurance	525104	123,721	123,721	104,431	123,252	138,938	15,686	-
Property Insurance	525107	69	758	910	-	-	-	-
Vehicle Insurance	525108	208,162	92,684	129,393	111,787	155,700	43,913	-
Diesel Fuel	532100	377,821	413,962	471,434	407,855	407,855	-	-
Gasoline	532101	114,714	121,802	110,655	122,139	122,139	-	-
Total Non-Discretionary Expenses		2,166,145	2,208,848	2,542,378	796,233	860,632	64,399	8%
Capital Outlay								
Buildings	552000	59,770	-	-	-	-	-	-
Machinery & Equipment	554000	121,750	193,296	67,165	-	-	-	-
Controlled assets	556000	50,077	13,474	36,976	-	-	-	-
Total Capital Outlay		231,597	206,770	104,141	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	179,416	46,236	243,363	-	-	-	-
Total Transfers Out		179,416	46,236	243,363	-	-	-	0%
Total Expenditures		20,242,037	20,811,801	21,524,692	20,220,781	20,716,763	495,982	2%
Net Revenues over/(under) Expenditures		(6,325,661)	(6,564,876)	(6,856,660)	(5,661,825)	(5,808,443)	(146,617)	



The Public Works Director is responsible for the Street Lighting department ID.
Street Lighting is the only section of this department ID.

Department Description

The **Street Lighting** department ID of the General Fund uses this department ID to track revenues and expenditures associated with the installation and maintenance of street lights which includes the associated electricity cost. The decorative street lights located in the downtown and Czech Village area are maintained by the Signal section of the Public Works Department.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	6,012	3,200	3,200	-	0%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	12,000	12,000	12,000	-	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	1,927,844	1,925,546	2,044,000	118,454	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	1,939,844	1,937,546	2,056,000	118,454	6%
Net	(1,933,832)	(1,934,346)	(2,052,800)	(118,454)	

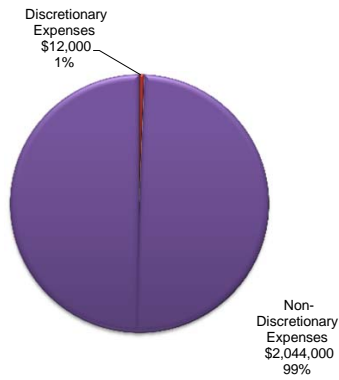
Highlight of Budget Changes

Electricity budget for street lighting is increasing \$118K due to Alliant projected rate increases.

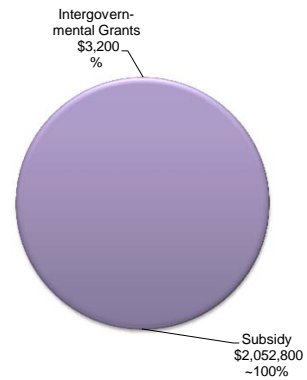
STREET LIGHTING

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Intergovernmental Grants								
Local Govt Grants	423000	-	-	2,186	3,200	3,200	-	
Total Intergovernmental Grants		-	-	2,186	3,200	3,200	-	0%
Charges for Services								
Admin Charges - External	431012	-	-	472	-	-	-	
Total Charges for Services		-	-	472	-	-	-	0%
Other Revenue								
Other Miscellaneous Revenue	471005	2,408	-	3,354	-	-	-	
Total Other Revenue		2,408	-	3,354	-	-	-	0%
Total Revenues		2,408	-	6,012	3,200	3,200	-	0%
Expenditures								
Discretionary Expenses								
Ext Rpr & Minc Srv-Bldg & Grds	522104	1,095	1,972	-	-	-	-	
Ext Repair & Maint Svcs - FF&E	522105	3,648	12,578	12,000	-	-	-	
Equip/Furniture/Fixtures	531109	112	-	-	-	-	-	
Shop Supplies	531119	36	-	-	-	-	-	
Sign & Signal Supplies	531120	1,349	-	-	-	-	-	
F,F&E - Parts & Materials	533101	381	-	-	12,000	12,000	-	
Total Discretionary Expenses		6,621	14,550	12,000	12,000	12,000	-	0%
Non-Discretionary Expenses								
City Accounting Services	521113	34,350	-	-	-	-	-	
Admin Charges - Cty Mgr depts	521114	3,628	-	-	-	-	-	
Electricity	523100	1,796,339	1,861,610	1,927,844	1,925,546	2,044,000	118,454	
Total Non-Discretionary Expenses		1,834,316	1,861,610	1,927,844	1,925,546	2,044,000	118,454	6%
Capital Outlay								
Controlled assets	556000	8,155	-	-	-	-	-	
Total Capital Outlay		8,155	-	-	-	-	-	0%
Total Expenditures		1,849,092	1,876,160	1,939,844	1,937,546	2,056,000	118,454	6%
Net Revenues over/(under) Expenditures		(1,846,684)	(1,876,160)	(1,933,832)	(1,934,346)	(2,052,800)	(118,454)	



The Public Works Director is responsible for the School Crossing Guard department ID.
School Crossing Guard is the only section of this department ID.

Department Description

The **School Crossing Guards** department ID of the General Fund uses this department ID to track cost sharing expenses with the Cedar Rapids Community School District for crossing guards at cross walks near schools.

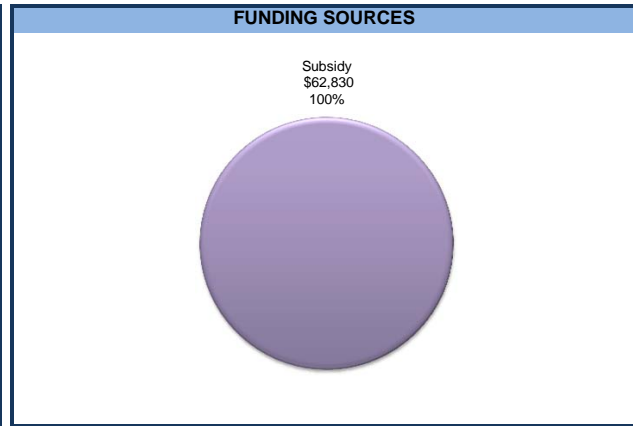
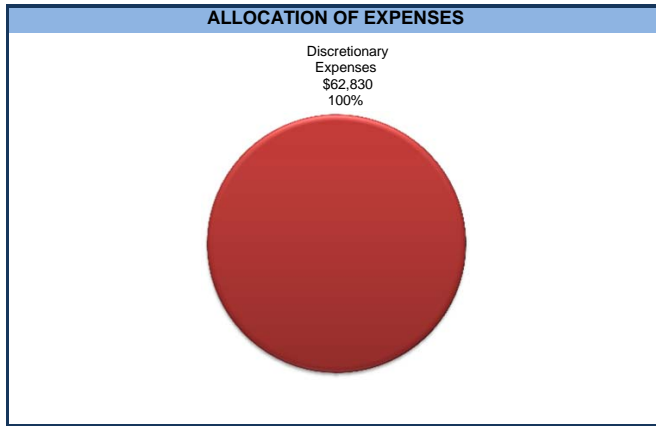
	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	32	-	-	-	0%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	51,546	62,830	62,830	-	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	-	-	-	-	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	51,546	62,830	62,830	-	0%
Net	(51,514)	(62,830)	(62,830)	-	

Highlight of Budget Changes

No changes.

SCHOOL CROSSING GUARDS

FY 2016 FINANCIAL DETAIL



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Admin Charges - External	431012	-	-	32	-	-	-	
Total Charges for Services		-	-	32	-	-	-	0%
Total Revenues		-	-	32	-	-	-	0%
Expenditures								
Discretionary Expenses								
Personal Protective Gear	531124	70	-	64	-	-	-	
Contribution-Other Agency	541106	62,625	62,549	51,482	62,830	62,830	-	
Total Discretionary Expenses		62,695	62,549	51,546	62,830	62,830	-	0%
Non-Discretionary Expenses								
City Accounting Services	521113	536	-	-	-	-	-	
Total Non-Discretionary Expenses		536	-	-	-	-	-	0%
Total Expenditures		63,231	62,549	51,546	62,830	62,830	-	0%
Net Revenues over/(under) Expenditures		(63,231)	(62,549)	(51,514)	(62,830)	(62,830)	-	



The Public Works Director is responsible for the Bridge Maintenance department ID.
Bridge Maintenance is the only section of this department ID.

Department Description

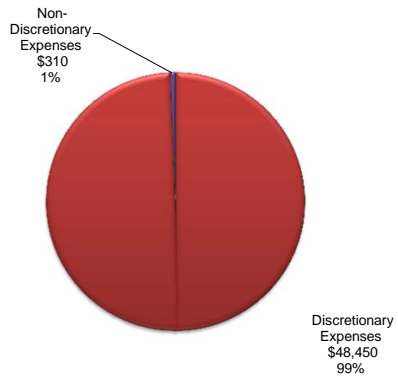
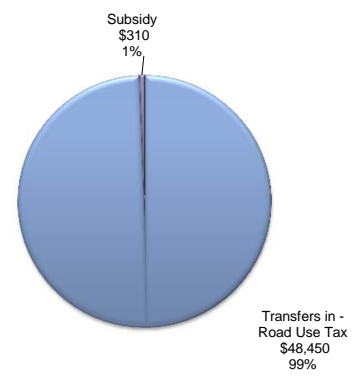
The **Bridge Maintenance** department ID of the General Fund uses this department ID to track revenues and expenditures associated with the inspection of the bridges of the City. Minor bridge maintenance repairs within the capability and capacity of Public Works Department are performed by the Streets section. More significant repairs, modifications, or modernizations are funded through capital improvement projects.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	62,450	48,450	48,450	-	0%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	78,452	69,750	48,450	(21,300)	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	295	300	310	10	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	78,747	70,050	48,760	(21,290)	-30%
Net	(16,297)	(21,600)	(310)	21,290	

Highlight of Budget Changes

Expenditures

Included in the budget is a one-time decrease in bridge maintenance expenses of \$21K based on the timing of inspections. In FY 2017, the budget will need to increase by \$21K back to the FY 2015 budget level.

BRIDGE MAINTENANCE
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015 Incr / (Decr)	From FY 2015
Revenues								
Transfers In								
Operating Transfer In - Inter	483001	48,450	48,450	62,450	48,450	48,450	-	
Total Transfers In		48,450	48,450	62,450	48,450	48,450	-	0%
Total Revenues		48,450	48,450	62,450	48,450	48,450	-	0%
Expenditures								
Discretionary Expenses								
Technical/Engineering Services	521104	56,782	99,905	78,452	64,750	48,450	(16,300)	
Rental of Equip & Vehicles	524101	-	-	-	5,000	-	(5,000)	
Total Discretionary Expenses		56,782	99,905	78,452	69,750	48,450	(21,300)	-31%
Non-Discretionary Expenses								
City Accounting Services	521113	234	674	-	-	-	-	
Electricity	523100	283	282	295	300	310	10	
Total Non-Discretionary Expenses		517	956	295	300	310	10	3%
Total Expenditures		57,299	100,861	78,747	70,050	48,760	(21,290)	-30%
Net Revenues over/(under) Expenditures		(8,849)	(52,411)	(16,297)	(21,600)	(310)	21,290	



Community Development Department Sections

- Planning Services
- Economic Development Services
- Housing Services
- Metropolitan Transportation Planning



The Community Development Director is responsible for the Community Development Department.

Department Description

The Community Development Department is responsible for promoting economic vitality, affordable housing, regional connectivity, and sustainable development.

- **Planning Services** provides planning to create healthy and vibrant neighborhoods, with a focus on the cross-departmental implementation of those plans to achieve results.
- **Economic Development Services** leverage community resources and financial incentives to promote business growth, private sector investment, and redevelopment of City-owned properties, while protecting the public's interest.
- **Housing Services** provides coordination and oversight of the federal housing and community development funds awarded by the United States Department of Housing and Urban Development, including inspections, rent payment, rehabilitation, and creation of new housing.
- **Metropolitan Transportation Planning (Corridor MPO)** performs regional transportation planning and distributes federal funds for transportation projects such as roads, trails, and transit.

Statistics – *Did you know?*

- Replacement housing programs have leveraged over \$130M in private investment.
- The department's single-family replacement housing program, "ROOTS," has increased the value of parcels participating to date from their pre-flood assessed valuation of \$8M to over \$13M.
- In FY 2014, the department partnered with new and expanding businesses to invest nearly \$81M.
- In updating the City's Comprehensive Plan, EnvisionCR, we have involved 860 stakeholders at 30 meetings, two open houses, and a high school initiative.

**Recent Accomplishments**

- Secured grant of \$263M over 20 years to construct flood protection on both sides of the river (December 2013).
- Four new economic development programs were adopted by City Council (June 2014).
- First historic preservation curriculum in Iowa at Kirkwood and citywide historic property survey (August 2014).
- Successfully hired a Community Development and Planning Director (October 2014).
- Corridor MPO led the effort making Cedar Rapids the first city in Iowa to install green bike lanes. Secured grants for bike rack installation (June 2014).

Future Challenges & Opportunities

- Comprehensive update to the City's Zoning Code.
- Completion/implementation of the Historic Preservation Plan to include new policies to improve effectiveness.
- Coordinate development of sub-area and neighborhood plans as identified in EnvisionCR.
- Coordinate development of sustainability policies such as stormwater management and solid waste.
- Focus resources on corridor revitalization such as 3rd Street SE.
- Promote economic development opportunities.

Goals, Objectives, Measures

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	Encourage economic vitality.				
Department Objective	Provide economic development programs to encourage projects that benefit the community with jobs, property tax base, or quality of life amenities.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Amount of Private Investment	\$100M	N/A	\$78M	\$100M	\$100M
Number of jobs created/retained	300+ jobs	594 jobs	100 jobs	300 jobs	300 jobs

City Goal - Strengthen CR - make bold moves in community planning to retain the character of neighborhoods and corridors.

Department Goal	Provide wide range of quality affordable housing options.				
Department Objective	Workforce housing in core neighborhoods to support businesses and create 24/7 vitality.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Construction of new dwelling units (rental and owner occupied)	125 units annually	140	141	418	135

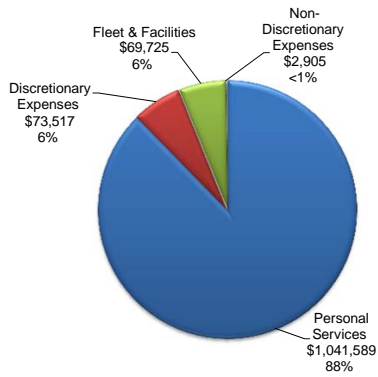
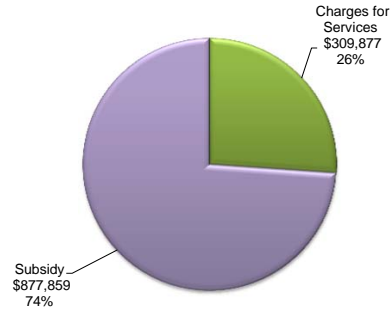


	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	224,671	309,877	309,877	-	0%
Expenditures					
Personal Services	698,348	994,911	1,041,589	46,678	
Discretionary	58,939	73,517	73,517	-	
Fleet & Facilities	63,604	64,244	69,725	5,481	
Non-Discretionary	351,469	5,380	2,905	(2,475)	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	1,172,360	1,138,052	1,187,736	49,684	4%
Net	(947,690)	(828,175)	(877,859)	(49,684)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
11.00	11.60	0.00	11.60	0.60

Highlight of Budget Changes

Includes the addition of .6 FTE Intern to provide assistance on planning projects.

COMMUNITY DEVELOPMENT
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Revenues								
Intergovernmental Grants								
Federal Operating	421001	-	45,710	-	-	-	-	
Total Intergovernmental Grants		-	45,710	-	-	-	-	0%
Charges for Services								
Recording Fees	431002	371	268	154	-	-	-	
Printing & Duplicating of Form	431006	33	1	-	-	-	-	
Admin Charges - City Mgr Depts	431007	(19,850)	69,130	72,928	97,530	95,091	(2,439)	
Admin Charges - External	431012	118,734	139,537	151,589	212,347	214,786	2,439	
Total Charges for Services		99,288	208,936	224,671	309,877	309,877	-	0%
Transfers In								
Operating Transfer In - Inter	483001	93,258	17,623	-	-	-	-	
Total Transfers In		93,258	17,623	-	-	-	-	0%
Total Revenues		192,546	272,269	224,671	309,877	309,877	-	0%
Expenditures								
Personal Services								
Regular Employees	511100	599,296	484,811	484,528	674,191	726,626	52,435	
Temporary/Seasonal Employees	511200	-	-	-	-	14,400	14,400	
Overtime	511300	2,637	2,158	1,549	4,000	4,000	-	
Other / Special Pays	511400	8,490	10,453	8,103	6,960	1,120	(5,840)	
Leave Accrual	511500	914	(19,031)	11,558	-	-	-	
Group Insurance	512100	119,379	93,995	79,488	162,922	140,081	(22,841)	
Social Security Contributions	512200	46,384	38,959	38,297	52,416	57,081	4,665	
Retirement Contribution	512300	50,498	45,263	44,387	61,184	71,105	9,921	
Workers' Compensation	512500	21,561	77,086	25,287	33,034	26,972	(6,062)	
Other Employee Benefits	512600	548	152	5,150	205	205	-	
Total Personal Services		849,706	733,845	698,348	994,911	1,041,589	46,678	5%
Discretionary Expenses								
Advertising / Marketing	521100	5,124	3,713	5,991	5,295	5,295	-	
Contract Labor	521105	5,711	6,000	4,500	-	-	-	
Health Services	521106	50	36	72	-	-	-	
Legal Services	521107	1,178	328	-	-	-	-	
Other Professional Services	521108	650	-	694	5,000	5,000	-	
IT Services - External	522102	208	849	-	-	-	-	
Ext Repair & Maint Svcs - FF&E	522105	-	-	-	3,020	3,020	-	
Telephone	523107	2,448	2,222	1,711	1,800	1,800	-	
Rental of Equip & Vehicles	524101	200	125	-	-	-	-	
Printing, Binding, & Duplicate	525102	420	10,270	7,178	11,360	11,360	-	
Awards & Recognition	531102	-	-	25	-	-	-	
Books, Periodicals, & Subscrip	531103	328	99	9	1,000	1,000	-	
Cleaning/Janitorial Supplies	531105	26	-	-	-	-	-	
Computer Supplies	531106	-	93	65	2,000	2,000	-	
Equip/Furniture/Fixtures	531109	100	-	40	3,000	3,000	-	
Miscellaneous Supplies	531114	-	57	-	444	444	-	
Office Supplies	531116	4,537	2,997	2,176	11,000	11,000	-	
Sign & Signal Supplies	531120	-	89	244	-	-	-	
Uniforms	531123	8	301	74	-	-	-	
Personal Protective Gear	531124	162	129	94	-	-	-	
Cost of Conferences / Training	542102	10,811	20,089	26,982	20,462	20,462	-	
Dues & Memberships	542103	3,286	2,043	2,568	5,000	5,000	-	
Entertainment Expense	542104	-	-	299	-	-	-	
Postage & Freight	542108	4,206	2,213	2,896	3,636	3,636	-	
Recording/Filing Fees/Permits	542110	5,286	1,289	1,619	500	500	-	
Travel	542111	933	303	1,703	-	-	-	
Total Discretionary Expenses		45,673	53,244	58,939	73,517	73,517	-	0%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	-	63,329	64,244	69,725	5,481	
City Rental Charges - Fleet	524102	200	25	275	-	-	-	
Total Fleet & Facilities		200	25	63,604	64,244	69,725	5,481	9%

	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Non-Discretionary Expenses								
	City Accounting Services	521113	55,351	66,640	51,250	-	-	-
	Admin Charges - Cty Mgr depts	521114	42,487	39,788	50,953	-	-	-
	City IT Services	522109	249,631	202,808	246,407	-	-	-
	Liability Insurance	525104	3,629	3,629	2,686	2,374	2,905	531
	Property Insurance	525107	778	612	-	3,006	-	(3,006)
	Gasoline	532101	236	167	173	-	-	-
	Total Non-Discretionary Expenses		352,113	313,644	351,469	5,380	2,905	(2,475) -46%
Capital Outlay								
	Machinery & Equipment	554000	-	17,617	-	-	-	-
	Total Capital Outlay		-	17,617	-	-	-	0%
Total Expenditures			1,247,692	1,118,375	1,172,360	1,138,052	1,187,736	49,684 4%
Net Revenues over/(under) Expenditures			(1,055,146)	(846,106)	(947,690)	(828,175)	(877,859)	(49,684)



Development Services Department Sections

- Development Services
- Administration



The Assistant City Manager - Development Services is responsible for the Development Services Department.

Department Description

The Development Services Department provides land and economic development services to the community. The Development Services project team provides comprehensive reviews of new development and re-development projects submitted to the City, ensuring responsive and efficient service to the development community.

Through **Administration**, the Development Services project team coordinates closely with these city departments also serving land development functions: Public Works, Community Development, Building Services, and Utilities.

Statistics – *Did you know?*

- The Development Services Department received 708 commercial building permit requests in FY 2014 equating to a total valuation over \$148M. This includes commercial remodels and new construction projects.
- The City of Cedar Rapids received 332 applications for new site development projects in FY 2014, a 25% increase from FY 2013.

**Recent Accomplishments**

- A comprehensive economic development strategic plan was completed in 2014 with three primary goals: clarifying the City's role in economic development, growing and diversifying the economy, and growing the workforce. The plan included feedback from more than 1,500 citizens and many local employers.

Future Challenges & Opportunities

- Continue to develop the department to serve robust economic development functions, as well as improved customer service to developers.
- Work to further simplify and streamline the land development process through the use of new technology, applicant feedback sessions, and customer service training.
- Move forward with economic development programs to provide better communication and outreach with existing businesses and highlight the benefits of Cedar Rapids to future ones.
-

Goals, Objectives, Measures

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	Create an environment for private investment.				
Department Objective	Efficiently manage applications to assist development projects and avoid unnecessary delays.				
Objective Time Frame	Plan to meet target/goal in next fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
# of days for final site plan approval	30	47	43	35	30



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	971,005	374,136	532,121	157,986	42%
Expenditures					
Personal Services	965,203	971,883	1,257,388	285,504	
Discretionary	25,371	34,500	34,500	-	
Fleet & Facilities	100	2,554	2,409	(145)	
Non-Discretionary	72,773	5,551	6,550	999	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	5,054	-	-	-	
	1,068,501	1,014,489	1,300,847	286,358	28%
Net	(97,496)	(640,353)	(768,726)	(128,373)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
11.00	11.00	0.00	11.00	0.00

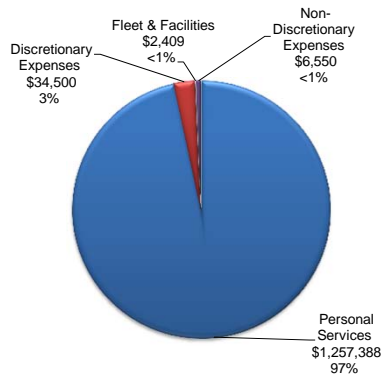
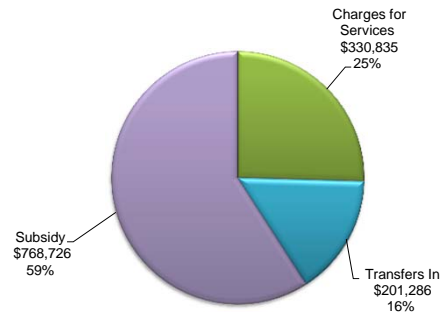
Highlight of Budget Changes

Revenues

In FY 2016, transfers in will increase by \$103K as funds will be transferred from the economic development fund to fund economic development activities performed by the Economic Development Liaison.

Expenditures

The increase in personal services is mainly due to transferring 2 positions from other general fund departments to this department in FY 2014 and FY 2015 subsequent to the adopted budget (Plats and Zoning Specialist position and Assistant City Manager – Development Services position).

DEVELOPMENT SERVICES
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Admin Charges - City Mgr Depts	431007	-	-	812,219	278,347	330,835	52,488	
Admin Charges - Commissions	431011	-	-	3,262	-	-	-	
Admin Charges - External	431012	-	-	954	-	-	-	
Total Charges for Services		-	-	816,435	278,347	330,835	52,488	19%
Transfers In								
Operating Transfer In - Inter	483001	-	54,742	154,570	95,789	201,286	105,498	
Total Transfers In		-	54,742	154,570	95,789	201,286	105,498	110%
Total Revenues		-	54,742	971,005	374,136	532,121	157,986	42%
Expenditures								
Personal Services								
Regular Employees	511100	-	354,949	700,333	713,296	925,954	212,658	
Overtime	511300	-	297	2	-	-	-	
Other / Special Pays	511400	-	1,560	17,493	3,040	5,395	2,355	
Leave Accrual	511500	-	56,837	8,985	-	-	-	
Group Insurance	512100	-	55,589	120,286	135,569	164,976	29,407	
Social Security Contributions	512200	-	24,163	51,804	52,541	68,860	16,319	
Retirement Contribution	512300	-	28,859	62,625	63,969	88,757	24,788	
Workers' Compensation	512500	-	5,103	3,507	3,301	3,241	(60)	
Other Employee Benefits	512600	-	76	169	167	205	37	
Total Personal Services		-	527,433	965,203	971,883	1,257,388	285,504	29%
Discretionary Expenses								
Advertising / Marketing	521100	-	-	20	-	-	-	
Health Services	521106	-	-	68	-	-	-	
Other Professional Services	521108	-	-	1,522	5,000	5,000	-	
Telephone	523107	-	602	1,419	1,000	1,000	-	
Rental of Equip & Vehicles	524101	-	-	-	1,500	-	(1,500)	
Appraisal / Record / Abstract	525100	-	-	128	-	-	-	
Printing, Binding, & Duplicate	525102	-	855	1,416	2,000	2,000	-	
Books, Periodicals, & Subscrip	531103	-	44	59	1,000	1,000	-	
Computer Supplies	531106	-	-	1,036	1,000	1,000	-	
Equip/Furniture/Fixtures	531109	-	-	1,507	1,500	1,500	-	
Photography Supplies	531110	-	120	-	-	-	-	
Office Supplies	531116	-	375	717	2,000	2,000	-	
Program Supplies	531118	-	-	-	1,000	-	(1,000)	
Uniforms	531123	-	-	19	-	-	-	
Personal Protective Gear	531124	-	136	-	-	-	-	
Cost of Conferences / Training	542102	-	1,969	14,924	14,000	16,500	2,500	
Dues & Memberships	542103	-	300	1,164	3,000	3,000	-	
Licensing Fees	542106	-	-	100	-	-	-	
Postage & Freight	542108	-	-	950	-	-	-	
Recording/Filing Fees/Permits	542110	-	32	108	-	-	-	
Travel	542111	-	261	215	1,500	1,500	-	
Total Discretionary Expenses		-	4,694	25,371	34,500	34,500	-	0%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	-	-	2,554	2,409	(145)	
City Rental Charges - Fleet	524102	-	-	100	-	-	-	
Total Fleet & Facilities		-	-	100	2,554	2,409	(145)	-6%
Non-Discretionary Expenses								
City Accounting Services	521113	-	6,335	16,317	-	-	-	
Admin Charges - Cty Mgr depts	521114	-	180	56,268	-	-	-	
Liability Insurance	525104	-	-	-	5,076	6,075	999	
Gasoline	532101	-	54	188	475	475	-	
Total Non-Discretionary Expenses		-	6,569	72,773	5,551	6,550	999	18%
Transfers Out								
Operating Transfer Out-Inter	571100	-	-	5,054	-	-	-	
Total Transfers Out		-	-	5,054	-	-	-	0%
Total Expenditures		-	538,696	1,068,501	1,014,489	1,300,847	286,358	28%
Net Revenues over/(under) Expenditures		-	(483,954)	(97,496)	(640,353)	(768,726)	(128,373)	



Parks and Recreation Department Sections

- Parks
- Recreation
- Aquatics



The Parks and Recreation Director is responsible for the Parks and Recreation Department.

Department Description

The Parks and Recreation Department is responsible for providing, managing, and maintaining parks and recreation facilities and programs that offer environmental, leisure, and health benefits to the citizens of Cedar Rapids.

- The **Parks** section is responsible for managing and maintaining city owned property including formally named parks and public land held in trust for watershed or wildlife management. The department is responsible for the construction and maintenance of park infrastructure and facilities including recreational buildings, pools, sport complexes, greenhouse operations, trails, and pavilions.
- The **Recreation** section is responsible for operating programs, activities, and facilities emphasizing personal leisure experiences and focusing on the overall quality of life of citizens of Cedar Rapids and the surrounding area. Specific areas include youth and adult sports and activities, cultural arts, special populations, Ushers Ferry Historical Village, along with managing reservation of pavilions, harbor slips, and garden plots.
- The **Aquatics** section is responsible for staffing, programming, and maintenance of three neighborhood swimming pools, two large aquatic centers, and an indoor swimming pool. Swimming lessons, water safety, exercise, and leisure programs are offered.

Statistics – *Did you know?*

- More than 133K people visited the 5 outdoor pools during the 9-week 2014 summer season.
- Park pavilion rentals average over 1200 rentals in 24 pavilions hosting about 55K individuals each year.
- Park operations currently maintains over 3400 acres including 96 named parks and 23.3 miles of trails.
- 27,817 hours were worked by volunteers for parks and recreation services in the past year.
- The Noelridge Greenhouse grows over 65K plants for beautification of City properties each year.
- The Usher's Ferry Lodge accommodates up to 300 people.

**Recent Accomplishments**

- Ribbon cutting for the McGrath Amphitheatre Cedar Rapids and Sunner Memorial Park (spring 2014).
- Usher's Ferry Lodge completion and ribbon cutting (fall of 2014).
- In FY 2014, created a new and ongoing partnership with the Cedar Rapids Ice Arena offering 11 new recreation programs.
- In FY 2014, created new and ongoing partnership with Mount Mercy University for administration of the United States Specialty Sports Association youth baseball program for ages 7-14.

Future Challenges & Opportunities

- Implementation of revised Americans with Disability Act facility requirements.
- Trail maintenance and funding for future and existing segments.
- Strategic conversion of park turf with warm season native prairie or forest restoration.
- Local option sales tax aquatic funds to be spent in 2 years while maintenance and upgrades continue.
- Construction of Northwest Recreation Center to begin Summer 2015.
- Determine the funding and phasing of greenway park improvements.

Goals, Objectives, Measures

City Goal - Green CR - buffer and connect existing parks, trails, and streams to build a natural network in addition to regional collaborations and individual efforts to improve stormwater management, water quality, wildlife habitat, and outdoor recreation.

Department Goal	Develop and foster an engaged community.				
Department Objective	Serve as many people as possible with facilities and programs.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Number of people served	1,000,000	712,853	1,022,554	1,050,000	1,100,000



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	2,552,244	3,380,376	3,572,334	191,958	6%
Expenditures					
Personal Services	5,022,715	5,283,615	5,331,391	47,776	
Discretionary	1,493,978	2,103,135	1,985,197	(117,938)	
Fleet & Facilities	767,668	842,940	843,976	1,036	
Non-Discretionary	1,909,377	648,422	797,261	148,839	
Capital Outlay	95,803	83,750	114,296	30,546	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	9,289,541	8,961,862	9,072,121	110,259	1%
Net	(6,737,296)	(5,581,486)	(5,499,787)	81,699	

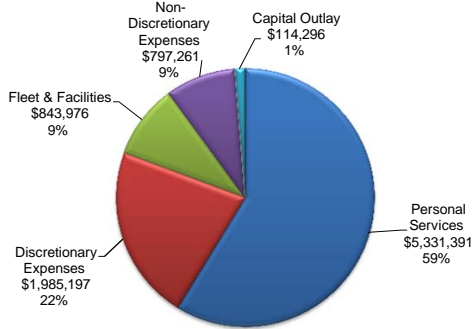
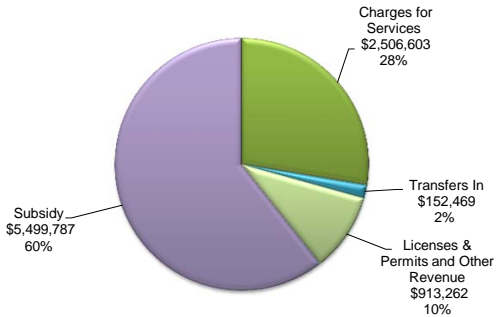
Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
112.82	112.00	0.00	112.00	(0.82)

Highlight of Budget Changes

Revenues and Expenditures

- Increase for amphitheater revenue (\$186K) and expenses (\$183K) to \$1M based on projections provided by the management company. A small profit is projected.
- Transfers in include funding from 10% flood LOST to fund flood insurance expenses (\$20K). In FY 2017, a funding source will need identified.
- Transfers in and capital outlay include funding from prior year aquatics pool LOST revenue for capital equipment purchases (\$104K).
- The contribution of \$282K for fleet capital equipment purchases was removed as purchases will be funded from lease charges.
- Various changes were made to seasonal FTES resulting in a net decrease of .82 FTEs based on department needs.
- \$127K is included in the budget as a funding increase for urban core maintenance.

Several years ago citizens approved a vote of local option sales tax for aquatics, and Parks and Recreation has used these funds to maintain the 6 pools and facilities. The department projects these funds will be depleted by the end of FY 2016. With nearly 10 years passing since the majority of aquatic locations were reconstructed or renovated there is an increased need for maintenance as the facilities and pools continue to age. Parks and Recreation has compiled preliminary needs and anticipates \$270K in expenses per fiscal year starting in FY 2017 for non-ADA maintenance and repairs to ensure the pools are maintained in a safe, functional, and aesthetic condition. Such costs will include painting and caulking that could cost \$70K per pool and will last on average 4-5 years. Major basin, deck, or in ground plumbing failures from settling would increase these projections even higher. The department does not recommend deferring maintenance due to safety, cost, and age of the facilities. A funding plan for the future will need developed.

PARKS AND RECREATION
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Licenses & Permits							
Other Permits	411014	12,357	15,024	21,583	16,000	21,000	5,000
Total Licenses & Permits		12,357	15,024	21,583	16,000	21,000	5,000 31%
Intergovernmental Grants							
State Operating	422001	795	2,000	1,231	-	-	-
Local Govt Grants	423000	-	5,919	2,244	-	-	-
Community Credits	423001	10,512	6,686	11,542	-	-	-
Total Intergovernmental Grants		11,307	14,604	15,017	-	-	0%
Charges for Services							
Admin Charges - City Mgr Depts	431007	12,926	15,627	17,781	4,000	4,000	-
Other Charges for Services	431010	-	-	20,103	-	-	-
Admin Charges - Commissions	431011	-	-	12,000	-	-	-
Admin Charges - External	431012	163,792	10,550	1,873	-	-	-
Vending Sales	431301	25,645	32,634	27,487	24,450	24,650	200
Concession Sales	431302	390,704	286,911	355,863	592,338	661,252	68,914
Registration Fees	431303	449,299	441,242	429,976	512,044	510,495	(1,549)
Admission Fees	431305	423,888	336,545	298,878	470,200	516,953	46,753
League Fees	431306	84,759	91,857	89,855	82,000	92,085	10,085
Tournament Fees	431307	30,522	11,791	12,000	23,000	23,000	-
School Fees	431308	62	768	555	-	-	-
Special Fees	431309	41,141	37,663	37,071	32,950	37,650	4,700
Pass Fees	431311	504,515	466,223	419,790	515,518	515,518	-
Gift Certificate Sales	431312	467	(515)	136	-	-	-
Will Call Fees	431313	-	-	23,617	-	-	-
Advertising Income	431314	-	-	-	57,500	121,000	63,500
Event Parking	431903	-	-	-	14,440	-	(14,440)
Sale of Recycleable	432002	4,740	4,770	4,500	-	-	-
Total Charges for Services		2,132,460	1,736,065	1,751,483	2,328,440	2,506,603	178,163 8%
Fines & Forfeits							
Court Fines	441000	-	-	864	-	-	-
Total Fines & Forfeits		-	-	864	-	-	0%
Transfers In							
Operating Transfer In - Inter	483001	147,372	142,577	202,783	146,241	152,469	6,228
Total Transfers In		147,372	142,577	202,783	146,241	152,469	6,228 4%
Other Revenue							
Land Rental	461000	146,167	132,560	153,734	131,770	140,679	8,909
Building Rental	461001	78,671	85,283	128,881	180,364	290,554	110,190
Other Rental	461002	106,820	112,889	183,400	112,000	225,739	113,739
Landing Fees	461007	(3)	-	-	-	-	-
Sales Tax Refunds	471000	4	-	-	-	-	-
Contributions & Donations	471002	44,054	16,238	21,550	16,850	16,850	-
Sale of Inventory	471003	8,697	4,087	2,877	-	-	-
Damage Recoveries	471004	322	5,102	216	-	-	-
Other Miscellaneous Revenue	471005	6,431	6,060	68,090	448,711	218,440	(230,271)
Cash Over (Under)	471007	326	498	411	-	-	-
Sale of Fixed Assets	482001	-	67	1,355	-	-	-
Total Other Revenue		391,488	362,783	560,514	889,695	892,262	2,567 0%
Total Revenues		2,694,985	2,271,054	2,552,244	3,380,376	3,572,334	191,958 6%
Expenditures							
Personal Services							
Regular Employees	511100	2,174,813	2,123,358	2,190,160	2,219,648	2,288,008	68,360
Temporary/Seasonal Employees	511200	1,427,006	1,244,817	1,279,225	1,370,887	1,370,742	(145)
Overtime	511300	45,722	40,473	51,923	55,477	55,477	-
Other / Special Pays	511400	66,882	92,594	55,883	62,960	54,340	(8,620)
Leave Accrual	511500	21,037	(21,264)	5,141	-	-	-
Group Insurance	512100	567,257	523,026	514,729	583,622	571,449	(12,173)
Social Security Contributions	512200	284,196	264,668	270,065	283,420	288,296	4,876

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Retirement Contribution	512300	197,285	209,300	217,548	331,211	359,144	27,933	
Unemployment Compensation	512400	74,450	100,016	79,634	-	-	-	
Workers' Compensation	512500	290,224	515,767	355,184	375,646	343,191	(32,455)	
Other Employee Benefits	512600	775	735	3,224	744	744	-	
Total Personal Services		5,149,647	5,093,490	5,022,715	5,283,615	5,331,391	47,776	1%
Discretionary Expenses								
Advertising / Marketing	521100	7,876	6,242	30,190	97,049	151,037	53,988	
Technical/Engineering Services	521104	-	-	-	217	217	-	
Contract Labor	521105	10,154	5,683	13,575	223,168	424,394	201,226	
Health Services	521106	1,068	528	352	1,200	1,200	-	
Other Professional Services	521108	64,903	34,007	31,379	18,315	23,295	4,980	
Banking / Financial Services	521109	26,492	26,499	26,518	23,400	25,560	2,160	
Security Services	521110	5,732	7,680	18,537	8,500	16,980	8,480	
Management Services	521111	-	-	35,982	50,850	51,337	487	
Collection Services	521112	-	18	-	600	-	(600)	
Computer Software	522101	3,554	9,445	7,493	9,425	8,925	(500)	
IT Services - External	522102	3,163	10,915	4,561	1,000	1,450	450	
Radio Maintenance	522103	12,109	3,794	(4,007)	7,925	7,925	-	
Ext Rpr & Mtnv Srv-Bldg & Grds	522104	93,322	63,840	56,760	76,110	70,760	(5,350)	
Ext Repair & Maint Svcs - FF&E	522105	18,701	9,951	15,594	15,150	16,150	1,000	
Ext Rpr & Mtnv Svcs-Veh&RStk	522106	770	418	1,043	1,221	1,221	-	
Fiber Optic Network	523101	-	159	-	-	-	-	
Landfill Fees	523102	18,466	15,228	20,313	12,980	12,230	(750)	
Refuse Collection/Fees	523104	1,483	899	-	-	3,000	3,000	
Sewer Services	523105	682	504	-	-	-	-	
Telephone	523107	30,042	31,753	32,374	36,051	34,851	(1,200)	
Water	523108	199	-	-	-	-	-	
Rental of Equip & Vehicles	524101	15,567	12,605	33,575	233,550	262,673	29,123	
Appraisal / Record / Abstract	525100	-	-	2,000	-	-	-	
Printing, Binding, & Duplicate	525102	12,589	12,687	11,417	13,067	13,847	780	
Other Insurance	525105	-	-	4,598	24,000	9,180	(14,820)	
Other Purchased Services	525106	-	-	33,684	-	3,750	3,750	
Animal Supplies	531101	6,915	8,195	7,113	6,800	6,800	-	
Awards & Recognition	531102	143	-	30	-	60	60	
Books,Periodicals,&Subscrip	531103	1,696	175	1,523	1,700	2,900	1,200	
Chemical Supplies	531104	103,889	83,780	111,134	95,638	95,638	-	
Cleaning/Janitorial Supplies	531105	21,488	19,323	37,932	25,189	43,234	18,045	
Computer Supplies	531106	1,115	-	171	-	-	-	
Concession Supplies	531107	182,603	158,364	128,984	244,854	148,500	(96,354)	
Equip/Furniture/Fixtures	531109	55,549	60,230	69,436	54,587	57,987	3,400	
Photography Supplies	531110	510	42	944	700	700	-	
Landscaping Materials	531112	28,986	35,699	49,024	44,005	43,005	(1,000)	
Cost of Goods Sold	531113	14,478	8,258	26,844	11,000	99,816	88,816	
Miscellaneous Supplies	531114	-	-	-	500	505	5	
Office Supplies	531116	13,759	15,117	11,850	12,510	14,190	1,680	
Paint Supplies	531117	10,453	9,671	8,186	11,776	11,776	-	
Program Supplies	531118	87,882	59,239	69,864	76,383	72,213	(4,170)	
Shop Supplies	531119	20,483	15,794	14,747	21,636	21,036	(600)	
Sign & Signal Supplies	531120	7,555	4,415	7,032	8,989	8,989	-	
Street/Sewer Mat & Supplies	531121	-	49	126	-	-	-	
Uniforms	531123	4,683	5,903	5,146	4,810	4,810	-	
Personal Protective Gear	531124	9,389	10,385	13,550	8,775	8,775	-	
Kerosene	532102	706	18	144	-	-	-	
LP Gas	532103	4,500	2,713	4,820	4,525	4,525	-	
Oil	532104	289	450	864	830	830	-	
Other Lubricants	532106	508	763	1,570	1,500	1,500	-	
Bldg&Grds - Parts & Materials	533100	55,109	63,116	84,980	69,492	75,608	6,116	
F,F&E - Parts & Materials	533101	69,889	57,477	64,893	54,729	46,638	(8,091)	
Veh&Roll Stk-Parts & Materials	533102	28,070	16,929	19,074	16,302	18,752	2,450	
Tires & Tubes	533103	803	136	184	960	960	-	
Contribution-Other Agency	541106	231,967	285,171	284,318	282,000	-	(282,000)	
Operating Subsidy	541107	-	-	38,000	-	-	-	
Animals	542100	-	-	150	-	-	-	
Cost of Conferences / Training	542102	12,810	16,277	23,731	23,950	23,949	(1)	
Dues & Memberships	542103	4,943	3,264	4,400	7,020	7,020	-	
Entertainment Expense	542104	66	2,240	4,108	-	-	-	
Settlement	542105	-	5,000	-	-	-	-	
Licensing Fees	542106	944	417	2,268	250	250	-	
Miscellaneous Costs	542107	-	-	5,472	138,044	200	(137,844)	
Postage & Freight	542108	5,292	4,148	4,646	11,823	11,919	96	
Recording/Filing Fees/Permits	542110	5,445	9,608	8,493	5,530	8,330	2,800	
Travel	542111	12	23	864	650	1,900	1,250	
Talent Fee Expense	542113	5,932	1,825	1,425	1,900	1,900	-	
Bad Debt Expense	542114	-	5,908	-	-	-	-	
Total Discretionary Expenses		1,325,739	1,222,974	1,493,978	2,103,135	1,985,197	(117,938)	-6%
Fleet & Facilities								
City Facility Mtnv Services	522107	244,950	211,792	238,877	290,800	294,750	3,950	
City Fleet Services	522108	206,517	212,920	274,056	218,900	218,900	-	
Rental of Land & Bldgs	524100	380	300	667	64,501	60,931	(3,570)	
City Rental Charges - Fleet	524102	183,989	227,718	254,068	268,739	269,395	656	
Total Fleet & Facilities		635,836	652,730	767,668	842,940	843,976	1,036	0%
Non-Discretionary Expenses								
City Accounting Services	521113	387,808	397,752	412,100	-	-	-	
Admin Charges - Cty Mgr depts	521114	376,232	423,213	504,121	-	127,416	127,416	
City IT Services	522109	258,178	247,925	288,733	-	-	-	
Electricity	523100	188,530	220,047	248,623	233,213	261,000	27,787	
Natural Gas	523103	44,415	58,635	80,629	62,166	65,000	2,834	

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015 Incr / (Decr)	From FY 2015
Liability Insurance	525104	28,086	27,808	47,694	55,189	60,432	5,243	
Property Insurance	525107	53,477	48,173	86,119	99,060	81,538	(17,522)	
Vehicle Insurance	525108	54,169	48,219	65,713	49,026	52,107	3,081	
Diesel Fuel	532100	69,565	58,958	77,882	68,418	67,831	(587)	
Gasoline	532101	106,883	104,490	97,763	81,350	81,937	587	
Total Non-Discretionary Expenses		<u>1,567,343</u>	<u>1,635,219</u>	<u>1,909,377</u>	<u>648,422</u>	<u>797,261</u>	<u>148,839</u>	<u>23%</u>
Capital Outlay								
Machinery & Equipment	554000	18,682	7,980	40,594	74,500	48,500	(26,000)	
Controlled assets	556000	40,588	27,126	55,209	9,250	65,796	56,546	
Total Capital Outlay		<u>59,271</u>	<u>35,106</u>	<u>95,803</u>	<u>83,750</u>	<u>114,296</u>	<u>30,546</u>	<u>36%</u>
Transfers Out								
Operating Transfer Out-Inter	571100	1,631	1,308	-	-	-	-	
Total Transfers Out		<u>1,631</u>	<u>1,308</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Total Expenditures		<u>8,739,466</u>	<u>8,640,828</u>	<u>9,289,541</u>	<u>8,961,862</u>	<u>9,072,121</u>	<u>110,259</u>	<u>1%</u>
Net Revenues over/(under) Expenditures		<u>(6,044,481)</u>	<u>(6,369,774)</u>	<u>(6,737,296)</u>	<u>(5,581,486)</u>	<u>(5,499,787)</u>	<u>81,699</u>	



Information Technology Department Sections

- Enterprise Application Solutions
- Customer Support
- Geographic Information Systems
- Operations



The Chief Information Officer is responsible for the Information Technology Department.

Department Description

The Information Technology Department is responsible for strategy, design, transition, operation, and improvement of services related to technology and its use within the City.

- The **Customer Support** section serves as the customer facing element between City departments and all information technology sections. They are the front line interface for computer, network, hardware, mobility devices, software applications, and voice services. A recent service addition to this group is technology process improvement which is now a standard step in technology projects.
- The **Enterprise Application Solutions** section develops and supports a vast array of software and database systems that are used both citywide and specific to departments within the City.
- The **Geographic Information Systems** section is responsible for a comprehensive database of geographical, topological, and statistical information for use in the major development and capital projects of the City. The section also serves as a community resource. A recent service addition to this group is report writing services.
- The **Operations** section is responsible for maintaining the collection of servers, network equipment and connections for voice and data services resulting in high continuity of electronic communications between City facilities. This group maintains data backups and business continuity planning.

Statistics – *Did you know?*

- Customer Support currently services over 1,100 computers, 1,635 phones, and 200 laptops/tablets city-wide.
- Received 7,500 calls and completed 10,065 customer service tickets last year.
- Application analysts currently support over 125 applications, including managing over 2.75M documents.
- GIS services over 21K “One Call” utility locates each year and maintains over 50 data layers.
- The City currently utilizes 30 terabytes of centralized storage which is equivalent to 5.5M digital songs.
- Operations currently manages 111 network switches, 90 physical servers, and 110 virtual servers.

**Recent Accomplishments**

- Upgrade to 10 gigabits per second shortest path bridging network infrastructure and upgraded storage area network and enterprise backup system (February 2014).
- Crimemapping and traffic and criminal software upgrade collaboration with the Police Department. Parcel viewer, assessor's website, veterans memorial website, and paving for progress application (June 2014).
- Change management process implementation and new technology process improvement and report writing services (May 2014).

Future Challenges & Opportunities

- Projects with opportunities for upgrades for higher functionality, lower cost, and higher system stability.
- Projects with opportunities to upgrade systems in a way that provide higher availability and disaster recovery.
- City and industry challenge to manage mobile devices while protecting City assets and data.
- Self service password resets to increase customer service after hours.
- Data portals to display metrics to allow leadership to make more informed decisions due to better information.
- Opportunity to allow departments and public to more effectively use City geographic information systems data.

Goals, Objectives, Measures

City Goal - Connect CR - create a culture that enhances transportation options for pedestrians and cyclists through complete streets, trails, and public transportation.

Department Goal	Maximum uptime of the City core network.				
Department Objective	Meet or exceed industry standards.				
Objective Time Frame	Working to meet target/goal in future fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Minimize unintended and unscheduled downtime of City core network	99.999% uptime	99.921% (6 hours, 55 minutes)	99.942% (5 hours, 12 minutes)	99.96%	99.97%

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	Resolve maximum number of calls to service desk on the initial call.				
Department Objective	Meet or exceed industry standards.				
Objective Time Frame	Working to meet target/goal in future fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Service desk calls resolved within one day	80%	73% of 8969	76% of 10065	77% of 11K	77% of 11K



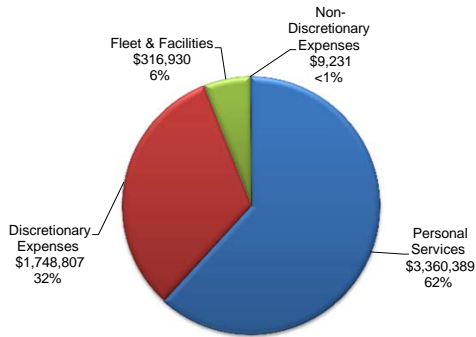
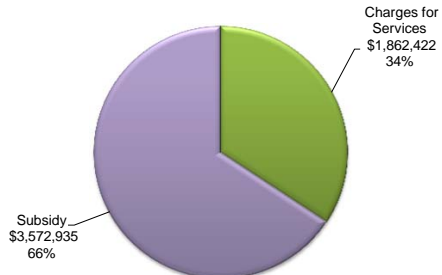
	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	4,227,225	1,685,577	1,862,422	176,845	10%
Expenditures					
Personal Services	2,874,625	3,050,188	3,360,389	310,201	
Discretionary	1,535,722	1,748,807	1,748,807	-	
Fleet & Facilities	221,852	320,327	316,930	(3,397)	
Non-Discretionary	213,119	8,906	9,231	325	
Capital Outlay	140,780	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	38,854	-	-	-	
	5,024,952	5,128,228	5,435,357	307,129	6%
Net	(797,727)	(3,442,651)	(3,572,935)	(130,284)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
33.00	34.00	0.00	34.00	1.00

Highlight of Budget Changes

Revenues and Expenditures

Includes the addition of 1 new FTE IT Application Analyst position to support the utilities billing system upgrade and future support of the system. The position will be 100% funded by utility departments. Personal services also increased due to transferring 1 position from the Police Department to this department in FY 2014 after the FY 2015 budget was finalized (Data Report Analyst position).

INFORMATION TECHNOLOGY
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Charges for Services							
Sale of Maps / Publications	431005	3,277	3,169	1,549	3,200	-	
Admin Charges - City Mgr Depts	431007	3,655,961	3,505,157	4,043,152	1,526,393	162,630	
Admin Charges - Commissions	431011	42,003	39,781	58,009	6,900	13,841	
Admin Charges - External	431012	78,678	72,962	88,915	149,083	156,357	
Vending Sales	431301	-	150	172	-	-	
Total Charges for Services		3,779,919	3,621,219	4,191,798	1,685,577	1,862,422	176,845 10%
Transfers In							
Operating Transfer In - Inter	483001	2,400	8,000	-	-	-	
Total Transfers In		2,400	8,000	-	-	-	0%
Other Revenue							
Interest/Div - Nonproprietary	451000	120	69	2	-	-	
Damage Recoveries	471004	-	-	35,018	-	-	
Other Miscellaneous Revenue	471005	45	2,000	407	-	-	
Total Other Revenue		165	2,069	35,427	-	-	0%
Total Revenues		3,782,484	3,631,287	4,227,225	1,685,577	1,862,422	176,845 10%
Expenditures							
Personal Services							
Regular Employees	511100	1,658,942	1,821,228	1,996,297	2,109,534	2,339,332	229,798
Temporary/Seasonal Employees	511200	20,782	-	-	-	-	
Overtime	511300	38,925	5,907	11,693	24,500	24,500	
Other / Special Pays	511400	19,971	27,526	20,420	23,830	20,420	(3,410)
Leave Accrual	511500	19,859	(3,622)	29,205	-	-	
Group Insurance	512100	411,911	441,545	478,136	523,744	556,077	32,333
Social Security Contributions	512200	127,688	136,021	148,373	165,065	182,153	17,088
Retirement Contribution	512300	138,744	160,001	180,008	192,700	227,218	34,518
Unemployment Compensation	512400	2,400	8,000	-	-	-	
Workers' Compensation	512500	172	9,941	9,907	10,220	10,057	(163)
Other Employee Benefits	512600	536	552	586	595	632	37
Total Personal Services		2,439,930	2,607,098	2,874,625	3,050,188	3,360,389	310,201 10%
Discretionary Expenses							
Advertising / Marketing	521100	-	205	-	500	500	
Health Services	521106	540	592	544	500	500	
Other Professional Services	521108	111,180	56,643	141,953	200,000	150,000	(50,000)
Computer Hardware	522100	75,386	31,018	110,410	100,000	100,000	
Computer Software	522101	778,893	557,250	767,693	940,000	940,000	
IT Services - External	522102	62,389	167,141	111,551	164,458	164,395	(63)
Radio Maintenance	522103	-	-	405	-	1,000	1,000
Ext Rpr & Mtnc Srv-Bldg & Grds	522104	543	631	700	-	-	
Ext Repair & Maint Svcs - FF&E	522105	161	20	2,096	1,028	1,500	472
Refuse Collection/Fees	523104	179	37	114	-	-	
Telephone	523107	258,625	184,167	264,226	194,002	250,000	55,998
Water	523108	860	-	-	-	-	
Rental of Equip & Vehicles	524101	275	33,602	540	-	1,000	1,000
Printing, Binding, & Duplicate	525102	179	5,260	1,886	3,994	2,500	(1,494)
Books,Periodicals,&Subscrip	531103	645	141	406	2,000	750	(1,250)
Computer Supplies	531106	23,873	20,148	23,891	30,000	25,000	(5,000)
Equip/Furniture/Fixtures	531109	42,081	21,535	25,082	20,000	23,000	3,000
Miscellaneous Supplies	531114	221	(13)	-	-	-	
Office Supplies	531116	5,751	7,110	7,569	6,000	7,500	1,500
Shop Supplies	531119	545	56	-	-	-	
Sign & Signal Supplies	531120	-	808	-	-	-	
Personal Protective Gear	531124	84	365	36	-	-	
Bldg&Grds - Parts & Materials	533100	5,285	-	95	-	-	
F,F&E - Parts & Materials	533101	-	65	-	-	-	
Cost of Conferences / Training	542102	49,019	63,833	70,500	73,412	73,412	
Dues & Memberships	542103	149	262	267	1,542	750	(792)
Miscellaneous Costs	542107	22	538	-	600	500	(100)
Postage & Freight	542108	359	265	179	771	500	(271)

	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Travel	542111	6,474	8,312	5,579	10,000	6,000	(4,000)	
Total Discretionary Expenses		1,423,718	1,159,993	1,535,722	1,748,807	1,748,807	-	0%
Fleet & Facilities								
City Facility Mtn Services	522107	832	26,006	5,803	-	-	-	
City Fleet Services	522108	-	330	-	-	-	-	
Rental of Land & Bldgs	524100	218,203	208,447	215,949	320,327	316,930	(3,397)	
City Rental Charges - Fleet	524102	25	-	100	-	-	-	
Total Fleet & Facilities		219,060	234,783	221,852	320,327	316,930	(3,397)	-1%
Non-Discretionary Expenses								
City Accounting Services	521113	52,858	69,300	56,432	-	-	-	
Admin Charges - Cty Mgr depts	521114	101,316	112,127	135,875	-	-	-	
Electricity	523100	1,596	14,797	11,060	-	-	-	
Natural Gas	523103	108	811	1,947	-	-	-	
Liability Insurance	525104	11,627	11,627	6,731	7,961	9,150	1,189	
Property Insurance	525107	-	-	873	864	-	(864)	
Vehicle Insurance	525108	486	300	-	-	-	-	
Diesel Fuel	532100	-	-	27	-	-	-	
Gasoline	532101	83	10	174	81	81	-	
Total Non-Discretionary Expenses		168,074	208,973	213,119	8,906	9,231	325	4%
Capital Outlay								
Machinery & Equipment	554000	173,009	31,335	135,580	-	-	-	
Controlled assets	556000	45,554	17,875	5,200	-	-	-	
Total Capital Outlay		218,563	49,210	140,780	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	22,602	-	38,854	-	-	-	
Total Transfers Out		22,602	-	38,854	-	-	-	0%
Total Expenditures		4,491,947	4,260,056	5,024,952	5,128,228	5,435,357	307,129	6%
Net Revenues over/(under) Expenditures		(709,463)	(628,769)	(797,727)	(3,442,651)	(3,572,935)	(130,284)	



Finance Department Sections

- Finance Operations
- Analyst
- Risk Management
- Treasury Operations
- Contract Management



The Finance Director is responsible for the Finance Department.

Department Description

The Finance Department is responsible for the accurate and timely recording of all financial transactions of the City and safeguarding the City's assets and financial resources.

- The **Finance Operations** section manages accounts payable, accounts receivable, and payroll functions including project management for the financial and payroll system. The section ensures the accuracy of the general ledger, prepares the annual financial report and other state mandated reports, manages the annual audit, maintains capital assets, and manages grant reporting.
- The **Analyst** section provides monthly analysis and reporting of financial conditions, prepares annual budget and budget amendment reports and presentations, prepares the City's annual financial plan, creates cost of service models, and monitors cash flows and debt compliance.
- The **Risk Management** section protects the City's assets, handles claims against the City, and checks certificates of insurance received by the City to ensure they meet the City's requirements.
- The **Treasury Operations** section is responsible for the City's cash and debt management functions.
- The **Contract Management** section develops, writes, implements, and maintains citywide contractual policies and procedures for the full lifecycle of contracting activities.

Statistics – *Did you know?*

- City policy is to maintain a minimum of 25% of the next year's general fund operating expenditure budget in reserves. At the end of FY 2014, the City was maintaining 35% in general fund reserves.
- The State of Iowa limits the amount of debt a City can incur to 5% of assessed value. At the end of FY 2014, the City was using 71% of its debt limit.

**Recent Accomplishments**

- Moody's Investors Services has rated the City Aa1 for general obligation bonds, in May 2014.
- Moody's Investors Services has rated the City Aa2 for revenue bonds, in May 2014.
- Received Certificate of Achievement in Financial Reporting for FY 2013, in June 2014.
- Received Certificate of Achievement in Budget for FY 2015 with Special Performance Measures Recognition.
- Successfully obtained \$25M in excess flood insurance coverage to reduce future financial impact to City (FY 2014).

Future Challenges & Opportunities

- FEMA has denied \$17M in expenses already incurred by the City.
- Legislative issues that impact the level of City funding.
- Maintain financial stability while implementing a flood management system and paving for progress program while continuing to provide funding for services being delivered to citizens.

Goals, Objectives, Measures

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	Maintain 25% or greater general fund reserve balance.				
Department Objective	General fund operations does not impact 25% reserve balance.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
25% or greater general fund reserve	25% or greater	32.60%	35.10%	33.40%	31.80%

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	Maintain debt at 80% or less of allowable state debt limit.				
Department Objective	Issue debt at level that will not significantly impact tax rate on an annual basis.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Debt limit of 80% or less of allowable state debt limit	80% or less	73.70%	70.70%	67.06%	63.98%



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	3,834,151	1,765,187	1,664,249	(100,938)	-6%
Expenditures					
Personal Services	2,809,764	3,353,630	3,460,393	106,763	
Discretionary	455,742	736,291	673,614	(62,677)	
Fleet & Facilities	197,757	218,912	234,899	15,987	
Non-Discretionary	381,259	9,808	10,562	754	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	3,844,521	4,318,642	4,379,468	60,827	1%
Net	(10,370)	(2,553,454)	(2,715,219)	(161,765)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
40.00	39.00	0.00	39.00	(1.00)

Highlight of Budget Changes

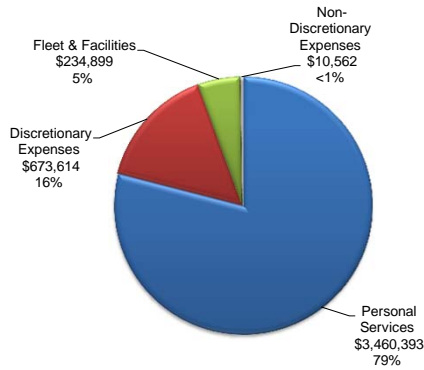
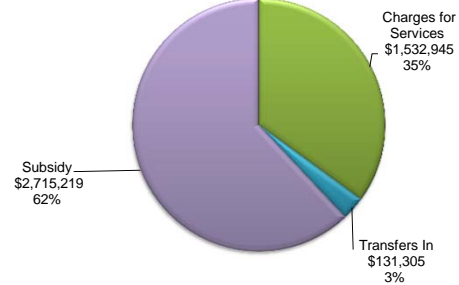
Revenues

FY 2016 charges for services revenue is decreasing based on a reduction in flood recovery workload activities and the associated revenue (\$107K).

Expenditures

Includes elimination of 1 flood FTE Accountant due to a reduction in flood recovery workload activities. Overtime also decreased \$3600 to \$39K.

The department was able to reduce discretionary budget mainly due to reductions in annual auditing and computer maintenance costs (\$63K).

FINANCE
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
Revenues							Incr / (Decr)	
Charges for Services								
Printing & Duplicating of Form	431006	99	99	32	-	-	-	
Admin Charges - City Mgr Depts	431007	3,213,956	3,219,343	3,491,443	1,555,883	1,448,783	(107,100)	
Other Charges for Services	431010	33,625	33,628	26,950	-	-	-	
Admin Charges - Commissions	431011	88,019	149,386	114,794	84,162	84,162	-	
Admin Charges - External	431012	13	-	100	-	-	-	
Total Charges for Services		3,335,711	3,402,456	3,633,318	1,640,045	1,532,945	(107,100)	-7%
Transfers In								
Operating Transfer In - Inter	483001	158,129	136,062	127,554	125,143	131,305	6,162	
Total Transfers In		158,129	136,062	127,554	125,143	131,305	6,162	5%
Other Revenue								
Penalties	451001	1,800	1,770	1,860	-	-	-	
Postage / Handling	471001	15	-	-	-	-	-	
Other Miscellaneous Revenue	471005	72,810	73,240	71,418	-	-	-	
Cash Over (Under)	471007	27	0	-	-	-	-	
Settlement Reimbursement	481002	1	-	-	-	-	-	
Total Other Revenue		74,653	75,011	73,278	-	-	-	0%
Total Revenues		3,568,493	3,613,529	3,834,151	1,765,187	1,664,249	(100,938)	-6%
Expenditures								
Personal Services								
Regular Employees	511100	2,030,947	2,015,593	2,040,461	2,358,410	2,445,418	87,008	
Temporary/Seasonal Employees	511200	2,635	-	-	-	-	-	
Overtime	511300	42,112	15,815	4,388	43,000	39,400	(3,600)	
Other / Special Pays	511400	29,090	98,936	12,869	25,690	11,880	(13,810)	
Leave Accrual	511500	(7,860)	(16,762)	(9,499)	-	-	-	
Group Insurance	512100	435,209	403,885	412,607	512,162	523,853	11,691	
Social Security Contributions	512200	156,141	157,002	152,508	184,872	189,931	5,059	
Retirement Contribution	512300	168,667	177,537	182,703	216,744	237,935	21,191	
Workers' Compensation	512500	208	11,925	10,168	12,027	11,251	(776)	
Other Employee Benefits	512600	1,027	1,817	3,559	725	725	-	
Total Personal Services		2,858,177	2,865,748	2,809,764	3,353,630	3,460,393	106,763	3%
Discretionary Expenses								
Advertising / Marketing	521100	13,213	14,709	13,735	15,250	15,250	-	
Auditing / Accounting	521102	122,120	92,115	90,950	135,290	108,000	(27,290)	
Contract Labor	521105	74	-	-	-	-	-	
Health Services	521106	708	716	464	385	464	79	
Legal Services	521107	11,768	6,050	2,422	-	3,750	3,750	
Other Professional Services	521108	1,634	1,589	-	300	-	(300)	
Banking / Financial Services	521109	203,467	214,138	229,700	212,000	230,500	18,500	
Computer Hardware	522100	-	77	(6,519)	9,600	1,500	(8,100)	
Computer Software	522101	154,636	77,970	44,843	235,949	200,000	(35,949)	
IT Services - External	522102	155	155	65	-	-	-	
Ext Repair & Maint Svcs - FF&E	522105	8,168	1,791	1,021	4,450	2,500	(1,950)	
Telephone	523107	619	612	829	1,100	1,000	(100)	
Rental of Equip & Vehicles	524101	32	-	-	-	-	-	
Printing, Binding, & Duplicate	525102	4,390	17,548	17,003	19,832	19,500	(332)	
Books, Periodicals, & Subscrip	531103	915	-	69	2,260	1,750	(510)	
Computer Supplies	531106	419	4,125	1,220	12,100	1,500	(10,600)	
Equip/Furniture/Fixtures	531109	3,928	2,002	915	5,500	3,000	(2,500)	
Office Supplies	531116	7,313	12,658	23,996	18,420	26,850	8,430	
Paint Supplies	531117	19	-	-	-	-	-	
Shop Supplies	531119	10	-	-	-	-	-	
Personal Protective Gear	531124	67	371	38	255	255	-	
Bldg&Grds - Parts & Materials	533100	16	-	-	-	-	-	
F,F&E - Parts & Materials	533101	-	-	-	2,000	2,000	-	
Cost of Conferences / Training	542102	9,165	2,574	5,671	37,000	20,000	(17,000)	
Dues & Memberships	542103	1,119	1,969	1,483	2,135	2,300	165	
Settlement	542105	-	35	-	-	-	-	
Licensing Fees	542106	30	60	60	-	-	-	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Miscellaneous Costs	542107	2,021	6,382	853	1,915	1,420	(495)	
Postage & Freight	542108	19,958	26,467	25,930	17,710	30,350	12,640	
Recording/Filing Fees/Permits	542110	-	-	725	440	725	285	
Travel	542111	773	230	271	2,400	1,000	(1,400)	
Total Discretionary Expenses		<u>566,736</u>	<u>484,342</u>	<u>455,742</u>	<u>736,291</u>	<u>673,614</u>	<u>(62,677)</u>	<u>-9%</u>
Fleet & Facilities								
City Facility Minc Services	522107	2,185	-	-	-	-	-	
Rental of Land & Bldgs	524100	-	-	197,757	218,912	234,899	15,987	
Total Fleet & Facilities		<u>2,185</u>	<u>-</u>	<u>197,757</u>	<u>218,912</u>	<u>234,899</u>	<u>15,987</u>	<u>7%</u>
Non-Discretionary Expenses								
City Accounting Services	521113	-	51	-	-	-	-	
Admin Charges - Cty Mgr depts	521114	137,419	150,055	181,169	-	-	-	
City IT Services	522109	178,577	166,992	191,195	-	-	-	
Liability Insurance	525104	14,223	14,223	8,895	9,808	10,562	754	
Total Non-Discretionary Expenses		<u>330,219</u>	<u>331,321</u>	<u>381,259</u>	<u>9,808</u>	<u>10,562</u>	<u>754</u>	<u>8%</u>
Transfers Out								
Operating Transfer Out-Inter	571100	45,205	200,000	-	-	-	-	
Total Transfers Out		<u>45,205</u>	<u>200,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Total Expenditures		<u>3,802,521</u>	<u>3,881,411</u>	<u>3,844,521</u>	<u>4,318,642</u>	<u>4,379,468</u>	<u>60,827</u>	<u>1%</u>
Net Revenues over/(under) Expenditures		<u>(234,028)</u>	<u>(267,883)</u>	<u>(10,370)</u>	<u>(2,553,454)</u>	<u>(2,715,219)</u>	<u>(161,765)</u>	



Purchasing Department Sections

- Purchasing Services



The Finance Director is responsible for the Purchasing Department.

Department Description

The **Purchasing Department** of finance provides procurement services using open and fair competition in accordance with the City's operational purchasing procedures, state and federal regulations, laws, rules, policies, and procedures. The department is also responsible for the disposal and/or reassignment of all City-owned surplus property.

Statistics – *Did you know?*

- Total bids issued for goods and services in FY 2014 were 227.
- During FY 2014, the online auction net revenue from the sale of City surplus property was \$238K.

**Recent Accomplishments**

- The department was awarded the Sterling Agency Award by The Institute for Government Procurement for the sixth consecutive year for achieving and maintaining certified staff members in June 2014.

Future Challenges & Opportunities

- Preparing bids and contracts in a timely manner due to increased workload.
- Completing the revision of the City's Procurement Manual.

Goals, Objectives, Measures

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	To encourage and promote competition for city bid projects.				
Department Objective	To receive an average of 3 bid submittals for each project.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
To receive an average of 3 submittals for 80% of projects	80%	65.33%	67.00%	80%	80%

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	To encourage and promote competition for city bid projects.				
Department Objective	To issue at least 200 bids/proposals.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
To issue 200 bids in the fiscal year	200	287	227	200	200



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	535,689	154,966	155,549	583	0%
Expenditures					
Personal Services	366,654	387,416	391,857	4,441	
Discretionary	40,827	52,110	52,110	-	
Fleet & Facilities	20,420	20,715	22,482	1,767	
Non-Discretionary	63,100	1,000	1,227	227	
Capital Outlay	1,566	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	492,568	461,241	467,676	6,435	1%
Net	43,121	(306,275)	(312,127)	(5,852)	

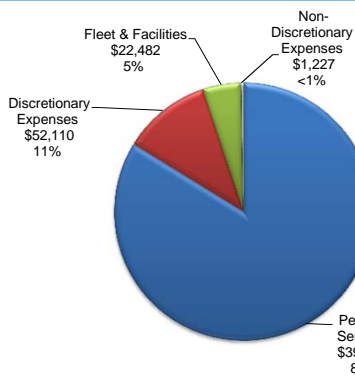
Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
4.75	4.75	0.00	4.75	0.00

Highlight of Budget Changes

No changes.

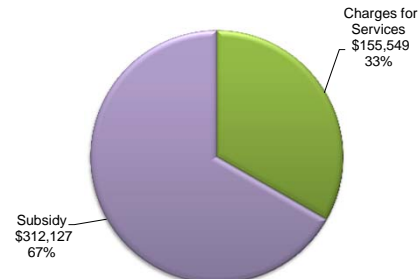
PURCHASING

ALLOCATION OF EXPENSES



FY 2016 FINANCIAL DETAIL

FUNDING SOURCES



		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Revenues								
Charges for Services								
Printing & Duplicating of Form	431006	(186)	-	133	-	-	-	
Admin Charges - City Mgr Depts	431007	448,305	455,925	463,942	154,966	155,549	583	
Admin Charges - Commissions	431011	1,721	1,778	1,870	-	-	-	
Admin Charges - External	431012	(7)	-	-	-	-	-	
Total Charges for Services		449,833	457,703	465,945	154,966	155,549	583	0%
Transfers In								
Operating Transfer In - Inter	483001	38	-	64,773	-	-	-	
Total Transfers In		38	-	64,773	-	-	-	0%
Other Revenue								
Postage / Handling	471001	(4)	-	-	-	-	-	
Other Miscellaneous Revenue	471005	4,476	9,299	4,971	-	-	-	
Total Other Revenue		4,472	9,299	4,971	-	-	-	0%
Total Revenues		454,343	467,002	535,689	154,966	155,549	583	0%
Expenditures								
Personal Services								
Regular Employees	511100	259,919	267,245	278,829	288,010	297,747	9,737	
Overtime	511300	274	519	94	-	-	-	
Other / Special Pays	511400	1,340	1,620	1,620	1,480	1,620	140	
Leave Accrual	511500	4,220	1,613	(157)	-	-	-	
Group Insurance	512100	51,350	47,059	39,554	48,436	39,656	(8,780)	
Social Security Contributions	512200	18,691	19,237	20,248	22,145	22,901	756	
Retirement Contribution	512300	21,021	23,320	24,982	25,852	28,530	2,678	
Workers' Compensation	512500	26	1,444	1,390	1,400	1,310	(90)	
Other Employee Benefits	512600	93	93	93	93	93	-	
Total Personal Services		356,934	362,151	366,654	387,416	391,857	4,441	1%
Discretionary Expenses								
Advertising / Marketing	521100	31	16	66	250	250	-	
Contract Labor	521105	19,513	20,725	20,519	22,000	22,000	-	
Health Services	521106	173	168	132	100	100	-	
IT Services - External	522102	-	-	32	-	-	-	
Ext Repair & Maint Svcs - FF&E	522105	-	-	-	1,000	700	(300)	
Ext Rpr & Maint Svcs - Infras	522110	16	-	16	-	-	-	
Telephone	523107	-	-	-	200	200	-	
Printing, Binding, & Duplicate	525102	26,386	4,725	2,452	5,260	5,260	-	
Books, Periodicals, & Subscrip	531103	-	-	-	250	250	-	
Equip/Furniture/Fixtures	531109	969	(39)	380	1,000	1,000	-	
Office Supplies	531116	7,099	8,655	10,246	11,900	11,900	-	
Personal Protective Gear	531124	1	47	1	-	-	-	
Cost of Conferences / Training	542102	5,549	5,323	5,114	6,250	6,250	-	
Dues & Memberships	542103	560	1,060	1,030	750	1,050	300	
Postage & Freight	542108	848	1,524	779	1,500	1,500	-	
Travel	542111	441	170	60	1,650	1,650	-	
Total Discretionary Expenses		61,586	42,373	40,827	52,110	52,110	-	0%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	-	20,420	20,715	22,482	1,767	
Total Fleet & Facilities		-	-	20,420	20,715	22,482	1,767	9%
Non-Discretionary Expenses								
City Accounting Services	521113	10,436	9,967	9,400	-	-	-	
Admin Charges - Cty Mgr depts	521114	10,940	15,492	20,774	-	-	-	
City IT Services	522109	29,452	28,061	31,960	-	-	-	
Liability Insurance	525104	1,459	1,459	966	1,000	1,227	227	
Total Non-Discretionary Expenses		52,287	54,978	63,100	1,000	1,227	227	23%
Capital Outlay								
Controlled assets	556000	-	-	1,566	-	-	-	
Total Capital Outlay		-	-	1,566	-	-	-	0%
Total Expenditures		470,807	459,502	492,568	461,241	467,676	6,435	1%
Net Revenues over/(under) Expenditures		(16,463)	7,500	43,121	(306,275)	(312,127)	(5,852)	



Human Resources Department Sections

- Compensation and Benefits
- Organization Development
- Employee and Labor Relations
- Safety and Wellness
- Recruiting
- Administration

The Human Resources Director is responsible for the Human Resources Department.



Department Description

The Human Resources Department supports departments to positively impact the quality of services of the City organization.

- The **Compensation and Benefits** section is focused on managing a competitive wage and benefit package and is responsible for developing and implementing benefits and compensation plans as well as compliance reporting.
- The **Organization Development** section creates and provides employee and leadership training, manages the annual employee survey, and is responsible for initiatives that create a positive workplace culture.
- The **Employee and Labor Relations** section provides support to managers and supervisors in order to comply with employment laws, regulations, City personnel policies, and collective bargaining agreements including administration of the bargaining contracts.
- The **Safety and Wellness** section partners with departments to ensure the workplace is safe and complies with safety and health requirements. This section also is responsible for creating a culture of wellness in our organization.
- The **Recruiting** section recruits for open City positions both internally and externally and ensures that all hiring and promotion decisions are made according to objective, job related criteria.
- The **Administration** section is responsible for employee records and other required recordkeeping.

Statistics – Did you know?

- 61% or 66 employees who were in the high risk category for the 2013 wellness screening improved their risk status in 2014.
- Safety and Wellness completes over 2000 employee health screening tests each year.
- 83% of City employees are satisfied or very satisfied with their jobs.

**Recent Accomplishments**

- In FY 2014, health insurance third party administrator services were bid which resulted in a projected potential savings of over \$1M per year due to discounts being provided by the winning third party administrator.
- Participants in the City's wellness program had an average health care cost/year of approximately \$2000 less than non-participants in FY 2014.
- Employee satisfaction of City employees has risen every year for the past 7 years. Employee satisfaction has a direct positive correlation to excellent customer service and employee productivity.

Future Challenges & Opportunities

- Implementing health care reform.
- Continuing to implement process improvements in order to provide services more efficiently.
- Increase the diversity of the City organization in order to maximize creative problem solving.
- Partner with other government and private entities to implement the principles of Blue Zone Healthy Community's initiative.

Goals, Objectives, Measures

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	Minimize employee injuries.				
Department Objective	Achieve an injury rate below local government average.				
Objective Time Frame	Working to meet target/goal in future fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Days away, restricted, transferred rate	2.5	4.89	4.39	4.5	4

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	City is staffed with well-trained, competent employees.				
Department Objective	Employees rate training as increasing effectiveness on the job.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Average rating of training effectiveness on a scale of 1-5 with 5 being most effective	3.5	1.85	4.11	4.2	4.2



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	1,490,031	666,500	675,951	9,451	1%
Expenditures					
Personal Services	1,274,901	1,330,869	1,347,929	17,060	
Discretionary	142,131	144,727	174,727	30,000	
Fleet & Facilities	56,890	78,859	82,631	3,772	
Non-Discretionary	235,917	15,450	16,890	1,440	
Capital Outlay	1,446	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	1,711,285	1,569,905	1,622,177	52,272	3%
Net	(221,254)	(903,405)	(946,226)	(42,821)	

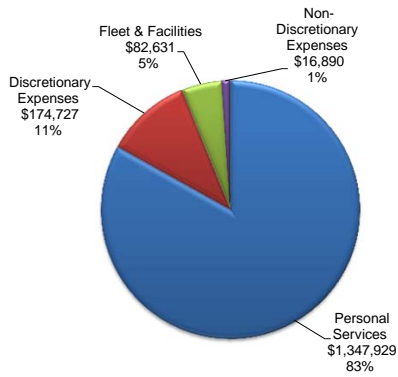
Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
15.00	15.00	0.00	15.00	0.00

Highlight of Budget Changes

Included in the budget is a one-time increase of \$30K for contract negotiations (triennial expense).

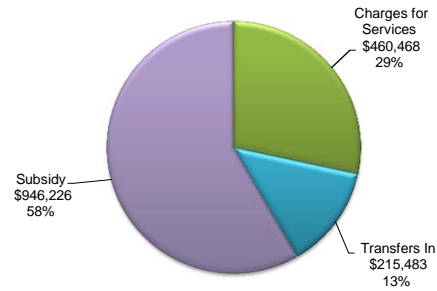
HUMAN RESOURCES

ALLOCATION OF EXPENSES



FY 2016 FINANCIAL DETAIL

FUNDING SOURCES



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Laboratory Fees	431003	-	-	88	-	-	-	
Sale of Maps / Publications	431005	-	131	-	-	-	-	
Printing & Duplicating of Form	431006	580	411	-	-	-	-	
Admin Charges - City Mgr Depts	431007	1,093,789	1,163,486	1,240,669	451,840	453,168	1,328	
Other Charges for Services	431010	262	-	-	-	-	-	
Admin Charges - Commissions	431011	11,984	(38,609)	37,369	3,500	3,500	-	
Admin Charges - External	431012	(28,040)	9,874	9,809	3,800	3,800	-	
Total Charges for Services		1,078,576	1,135,294	1,287,935	459,140	460,468	1,328	0%
Transfers In								
Operating Transfer In - Inter	483001	199,052	211,271	202,097	207,360	215,483	8,123	
Total Transfers In		199,052	211,271	202,097	207,360	215,483	8,123	4%
Other Revenue								
Other Miscellaneous Revenue	471005	613	870	-	-	-	-	
Total Other Revenue		613	870	-	-	-	-	0%
Total Revenues		1,278,241	1,347,435	1,490,031	666,500	675,951	9,451	1%
Expenditures								
Personal Services								
Regular Employees	511100	863,425	842,973	887,728	918,678	941,073	22,395	
Overtime	511300	417	2,203	(2,166)	2,000	2,000	-	
Other / Special Pays	511400	12,354	9,631	7,420	8,670	7,420	(1,250)	
Leave Accrual	511500	2,372	(4,789)	3,552	-	-	-	
Group Insurance	512100	174,588	177,841	191,508	206,990	196,541	(10,449)	
Social Security Contributions	512200	64,234	63,283	66,113	71,094	72,440	1,346	
Retirement Contribution	512300	69,995	73,870	79,652	82,992	90,580	7,588	
Workers' Compensation	512500	86	8,969	26,452	28,166	25,596	(2,570)	
Other Employee Benefits	512600	13,927	14,493	14,642	12,279	12,279	-	
Total Personal Services		1,201,397	1,188,474	1,274,901	1,330,869	1,347,929	17,060	1%
Discretionary Expenses								
Advertising / Marketing	521100	5,186	2,495	956	9,000	9,000	-	
Technical/Engineering Services	521104	-	-	45	-	-	-	
Health Services	521106	73,036	57,120	66,439	65,000	65,000	-	
Legal Services	521107	30	63,655	27,402	10,000	10,000	-	
Other Professional Services	521108	-	720	3,647	5,000	35,000	30,000	
Security Services	521110	145	70	-	-	-	-	
Computer Hardware	522100	-	-	-	1,600	1,600	-	
Computer Software	522101	4,127	3,850	1,872	4,000	4,000	-	
IT Services - External	522102	834	403	215	2,000	2,000	-	
Ext Rpr & Mtnc Srv-Bldg & Grds	522104	35	105	35	-	-	-	
Ext Repair & Maint Svcs - FF&E	522105	920	-	1,105	500	500	-	
Ext Rpr & Mtnc Svcs-Veh&RStk	522106	-	(16)	-	-	-	-	
Refuse Collection/Fees	523104	-	-	-	375	375	-	
Telephone	523107	998	971	1,303	1,750	1,750	-	
Rental of Equip & Vehicles	524101	-	-	-	300	300	-	
Printing, Binding, & Duplicate	525102	1,658	3,832	4,271	4,980	4,980	-	
Awards & Recognition	531102	4,049	7,655	5,377	11,000	11,000	-	
Books,Periodicals,&Subscrip	531103	404	-	2,421	500	500	-	
Cleaning/Janitorial Supplies	531105	18	-	-	-	-	-	
Computer Supplies	531106	-	-	31	1,000	1,000	-	
Equip/Furniture/Fixtures	531109	337	87	644	1,322	1,322	-	
Miscellaneous Supplies	531114	82	83	-	500	500	-	
Office Supplies	531116	6,593	4,365	2,496	4,500	4,500	-	
Program Supplies	531118	2,232	3,635	8,564	5,900	5,900	-	
Shop Supplies	531119	-	177	45	-	-	-	
Personal Protective Gear	531124	1,606	13,585	7,030	3,000	3,000	-	
F,F&E - Parts & Materials	533101	-	-	224	-	-	-	
Cost of Conferences / Training	542102	6,593	9,303	4,454	7,000	7,000	-	
Dues & Memberships	542103	1,725	930	934	1,200	1,200	-	
Licensing Fees	542106	-	30	-	-	-	-	

		FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Miscellaneous Costs	542107	-	-	-	300	300	-	
Postage & Freight	542108	1,103	931	1,715	1,500	1,500	-	
Travel	542111	1,733	996	907	2,500	2,500	-	
Total Discretionary Expenses		113,443	174,981	142,131	144,727	174,727	30,000	21%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	-	56,890	78,859	82,631	3,772	
Total Fleet & Facilities		-	-	56,890	78,859	82,631	3,772	5%
Non-Discretionary Expenses								
City Accounting Services	521113	22,403	24,464	27,700	-	-	-	
Admin Charges - Cty Mgr depts	521114	38,006	42,437	52,926	-	-	-	
City IT Services	522109	102,220	116,115	138,098	-	-	-	
Liability Insurance	525104	8,338	8,338	17,193	15,450	16,890	1,440	
Total Non-Discretionary Expenses		170,967	191,354	235,917	15,450	16,890	1,440	9%
Capital Outlay								
Controlled assets	556000	1,537	-	1,446	-	-	-	
Total Capital Outlay		1,537	-	1,446	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	22,602	-	-	-	-	-	
Total Transfers Out		22,602	-	-	-	-	-	0%
Total Expenditures		1,509,946	1,554,809	1,711,285	1,569,905	1,622,177	52,272	3%
Net Revenues over/(under) Expenditures		(231,705)	(207,374)	(221,254)	(903,405)	(946,226)	(42,821)	



Attorney Department Sections

- City Attorney
- Administration



The City Attorney is responsible for the Attorney Department.

Department Description

The Attorney Department objective is to maintain the level and quality of legal services provided to the City.

- The **City Attorney** section represents the City in judicial and administrative proceedings and attends City Council and other meetings as necessary to address legal issues that arise.
- The **Administration** section is responsible for all aspects of legal services to the Mayor, City Council, City Manager, and appointed boards and commissions. These services include providing legal advice and counsel and also include drafting of opinions, contracts, and the review of ordinances, resolutions, and agreements.

Statistics – *Did you know?*

- The department averages over 1,200 deliveries of legal services per year.
- The department obtains conviction in 95% of the misdemeanor prosecutions.
- Except in unusual cases, the City Attorney's office handles all litigation "in house". Rarely is it necessary to retain outside legal counsel.

**Recent Accomplishments**

- Continue to provide effective legal services to support key economic development and flood recovery projects including the urban casino (August 2013) and CRST global headquarters (June 2014).
- Successfully defended the “SAFE CR” program court challenge (August 2014).
- Ongoing support to City’s automated traffic camera program (FY 2014).
- Drafted new synthetic drugs ordinance (September 2014).

Future Challenges & Opportunities

- Staff development – harder and harder to balance need for breadth of knowledge and experience with the need for specialization in a small department.
- Getting harder to handle “big” cases in-house.
- Work with departments to change recent workers compensation trend of higher paid claims.
- Increased leveraging of work performed for one department or area to others.

Goals, Objectives, Measures

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Misdemeanor conviction rate.				
Department Objective	Achieve an overall conviction rate of at least 75%.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Percentage	75%	97%	96%	90%	75%



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	770,487	444,756	451,558	6,802	2%
Expenditures					
Personal Services	688,245	713,062	736,595	23,533	
Discretionary	18,565	24,983	24,983	-	
Fleet & Facilities	31,182	31,632	34,331	2,699	
Non-Discretionary	77,456	2,193	2,352	159	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	815,448	771,870	798,261	26,391	3%
Net	(44,961)	(327,114)	(346,703)	(19,589)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
6.00	6.00	0.00	6.00	0.00

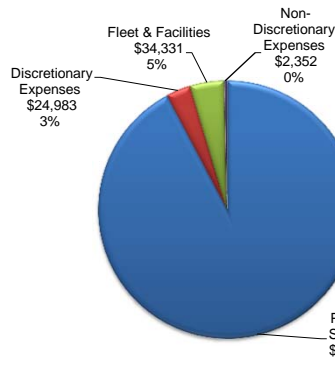
Highlight of Budget Changes

No changes.

ATTORNEY

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Admin Charges - City Mgr Depts	431007	439,487	476,164	495,094	161,206	168,008	6,802	
Other Charges for Services	431010	5,500	5,638	-	5,638	5,638	-	
Admin Charges - Commissions	431011	10,065	12,649	8,556	10,627	10,627	-	
Admin Charges - External	431012	17,500	17,500	17,938	18,386	18,386	-	
Total Charges for Services		472,552	511,950	521,587	195,856	202,658	6,802	3%
Transfers In								
Operating Transfer In - Inter	483001	248,900	248,900	248,900	248,900	248,900	-	
Total Transfers In		248,900	248,900	248,900	248,900	248,900	-	0%
Total Revenues		721,452	760,850	770,487	444,756	451,558	6,802	2%
Expenditures								
Personal Services								
Regular Employees	511100	528,277	514,369	534,845	550,264	570,876	20,612	
Other / Special Pays	511400	4,680	24,828	3,900	4,500	3,900	(600)	
Leave Accrual	511500	10,531	(17,534)	2,164	-	-	-	
Group Insurance	512100	81,946	68,146	58,942	66,343	63,744	(2,599)	
Social Security Contributions	512200	37,322	37,547	37,756	39,446	40,675	1,229	
Retirement Contribution	512300	43,554	45,037	47,864	49,540	54,776	5,236	
Workers' Compensation	512500	54	2,897	2,662	2,857	2,512	(345)	
Other Employee Benefits	512600	112	105	112	112	112	-	
Total Personal Services		706,474	675,397	688,245	713,062	736,595	23,533	3%
Discretionary Expenses								
Advertising / Marketing	521100	-	265	-	-	-	-	
Health Services	521106	249	192	112	200	200	-	
Legal Services	521107	640	-	-	-	-	-	
Other Professional Services	521108	-	41	3	-	-	-	
Computer Hardware	522100	-	-	-	250	250	-	
Computer Software	522101	-	-	75	-	-	-	
Telephone	523107	-	-	-	1,100	1,100	-	
Appraisal / Record / Abstract	525100	-	-	-	150	150	-	
Printing, Binding, & Duplicate	525102	87	2,583	2,061	3,133	3,133	-	
Books, Periodicals, & Subscrip	531103	6,349	8,324	8,320	10,300	10,300	-	
Computer Supplies	531106	-	-	-	250	250	-	
Equip/Furniture/Fixtures	531109	-	290	559	250	250	-	
Office Supplies	531116	1,141	303	420	1,200	1,200	-	
Personal Protective Gear	531124	2	56	2	-	-	-	
Cost of Conferences / Training	542102	2,327	2,825	5,086	4,700	4,700	-	
Dues & Memberships	542103	1,290	1,265	1,335	1,300	1,300	-	
Licensing Fees	542106	30	30	-	-	-	-	
Postage & Freight	542108	582	676	579	650	650	-	
Travel	542111	1,515	-	13	1,500	1,500	-	
Total Discretionary Expenses		14,212	16,849	18,565	24,983	24,983	-	0%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	-	31,182	31,632	34,331	2,699	
Total Fleet & Facilities		-	-	31,182	31,632	34,331	2,699	9%
Non-Discretionary Expenses								
City Accounting Services	521113	8,642	10,191	10,627	-	-	-	
Admin Charges - Cty Mgr depts	521114	17,514	19,774	25,837	-	-	-	
City IT Services	522109	31,759	34,394	39,025	-	-	-	
Liability Insurance	525104	3,311	3,311	1,968	2,193	2,352	159	
Total Non-Discretionary Expenses		61,226	67,670	77,456	2,193	2,352	159	7%
Transfers Out								
Operating Transfer Out-Inter	571100	5,651	-	-	-	-	-	
Total Transfers Out		5,651	-	-	-	-	-	0%
Total Expenditures		787,563	759,916	815,448	771,870	798,261	26,391	3%
Net Revenues over/(under) Expenditures		(66,111)	934	(44,961)	(327,114)	(346,703)	(19,589)	



The City Manager is responsible for the City Manager Department.
The City Manager is the only section of this department ID.

Department Description

The **City Manager's** Office serves the Cedar Rapids City Council, all City Departments reporting to the City Manager, and the community. The City Manager administers local government projects and programs on behalf of the City Council. The City Manager prepares a recommended budget for the Council's consideration, recruits, hires, and supervises City employees, and carries out the Council's policies.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	1,001,397	603,173	680,400	77,228	13%
Expenditures					
Personal Services	1,025,900	1,374,713	1,342,002	(32,711)	
Discretionary	314,304	386,150	386,150	-	
Fleet & Facilities	74,262	75,208	81,625	6,417	
Non-Discretionary	203,261	3,686	7,336	3,650	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	1,617,727	1,839,757	1,817,113	(22,644)	-1%
Net	(616,330)	(1,236,584)	(1,136,712)	99,872	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
14.00	11.00	2.00	13.00	(1.00)

Highlight of Budget Changes

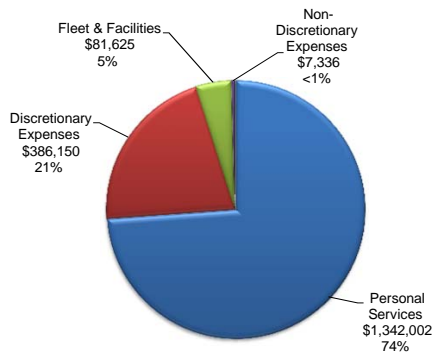
Expenditures

Includes the reduction of 2 flood recovery FTEs due to a reduction in workload (Flood Recovery Program Manager and Lead Data Analyst.) During FY 2014, but subsequent to finalizing the FY 2015 budget, the Assistant City Manager position was transferred to the Development Services Department. The transfer of this position is the reason for the reduction in personal services. The budget includes the addition of 1 FTE economic development position to be funded by a transfer from the economic development special revenue fund.

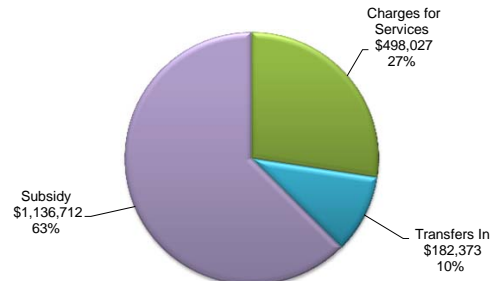
CITY MANAGER

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Admin Charges - City Mgr Depts	431007	969,082	1,112,782	910,434	391,081	389,200	(1,881)	
Admin Charges - Commissions	431011	3,738	4,355	3,708	-	-	-	
Admin Charges - External	431012	1,089	-	50	-	-	-	
Advertising Income	431314	59,250	44,500	43,950	108,827	108,827	-	
Total Charges for Services		1,033,159	1,161,637	958,142	499,908	498,027	(1,881)	0%
Transfers In								
Operating Transfer In - Inter	483001	28,573	36,454	43,250	103,265	182,373	79,109	77%
Total Transfers In		28,573	36,454	43,250	103,265	182,373	79,109	77%
Other Revenue								
Other Miscellaneous Revenue	471005	-	-	5	-	-	-	
Total Other Revenue		-	-	5	-	-	-	0%
Total Revenues		1,061,732	1,198,091	1,001,397	603,173	680,400	77,228	13%
Expenditures								
Personal Services								
Regular Employees	511100	590,160	588,189	721,409	976,018	948,356	(27,662)	
Overtime	511300	(451)	(88)	(176)	-	-	-	
Other / Special Pays	511400	2,640	12,254	3,520	4,370	3,770	(600)	
Leave Accrual	511500	12,745	(9,610)	16,910	-	-	-	
Group Insurance	512100	86,613	86,023	95,260	165,198	157,375	(7,823)	
Social Security Contributions	512200	36,725	37,103	45,187	66,260	63,504	(2,756)	
Retirement Contribution	512300	30,891	30,827	43,311	64,514	65,097	583	
Unemployment Compensation	512400	-	7,881	12,677	-	-	-	
Workers' Compensation	512500	60	3,781	4,840	3,085	5,078	1,993	
Other Employee Benefits	512600	87,837	80,640	82,962	95,268	98,822	3,554	
Total Personal Services		847,220	837,001	1,025,900	1,374,713	1,342,002	(32,711)	-2%
Discretionary Expenses								
Advertising / Marketing	521100	52,688	96,484	6,299	-	-	-	
Consulting Services	521103	-	1,567	454	-	-	-	
Contract Labor	521105	-	9,603	24,528	-	-	-	
Health Services	521106	199	216	240	-	-	-	
Legal Services	521107	-	-	567	-	-	-	
Other Professional Services	521108	216,205	97,770	45,661	320,000	320,000	-	
Computer Software	522101	-	960	4,674	-	-	-	
IT Services - External	522102	1,007	1,589	926	-	-	-	
Ext Repair & Maint Svcs - FF&E	522105	-	-	-	1,500	1,500	-	
Telephone	523107	3,444	3,424	2,605	3,000	3,000	-	
Rental of Equip & Vehicles	524101	1,809	1,988	1,811	-	-	-	
Printing, Binding, & Duplicate	525102	3,609	58,752	173,133	6,450	6,450	-	
Other Insurance	525105	-	201	-	-	-	-	
Awards & Recognition	531102	-	725	2,721	-	-	-	
Books, Periodicals, & Subscrip	531103	553	133	1,224	2,000	2,000	-	
Computer Supplies	531106	-	139	-	1,000	1,000	-	
Equip/Furniture/Fixtures	531109	84	629	506	1,000	1,000	-	
Photography Supplies	531110	-	478	675	-	-	-	
Miscellaneous Supplies	531114	97	203	40	-	-	-	
Office Supplies	531116	1,203	1,885	690	2,000	2,000	-	
Program Supplies	531118	50	150	392	-	-	-	
Sign & Signal Supplies	531120	-	828	2,495	-	-	-	
Uniforms	531123	11	22	83	-	-	-	
Personal Protective Gear	531124	136	174	13	-	-	-	
F,F&E - Parts & Materials	533101	-	32	-	-	-	-	
Contribution-Other Agency	541106	-	5,000	500	-	-	-	
Cost of Conferences / Training	542102	32,568	12,083	27,874	38,000	38,000	-	
Dues & Memberships	542103	8,191	8,922	9,901	10,000	10,000	-	
Licensing Fees	542106	919	78	860	-	-	-	
Miscellaneous Costs	542107	-	-	1,150	-	-	-	
Postage & Freight	542108	17,652	2,871	2,628	1,200	1,200	-	
Recording/Filing Fees/Permits	542110	-	-	1,000	-	-	-	

	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Travel	542111	-	(48)	655	-	-	-	
Total Discretionary Expenses		340,425	306,857	314,304	386,150	386,150	-	0%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	-	74,137	75,208	81,625	6,417	
City Rental Charges - Fleet	524102	275	1,090	125	-	-	-	
Total Fleet & Facilities		275	1,090	74,262	75,208	81,625	6,417	9%
Non-Discretionary Expenses								
City Accounting Services	521113	14,846	16,540	15,900	-	-	-	
Admin Charges - Cty Mgr depts	521114	25,204	27,535	66,283	-	-	-	
City IT Services	522109	64,638	96,106	116,113	-	-	-	
Liability Insurance	525104	5,323	5,323	4,758	3,686	7,336	3,650	
Gasoline	532101	174	176	207	-	-	-	
Total Non-Discretionary Expenses		110,185	145,680	203,261	3,686	7,336	3,650	99%
Transfers Out								
Operating Transfer Out-Inter	571100	11,301	-	-	-	-	-	
Total Transfers Out		11,301	-	-	-	-	-	0%
Total Expenditures		1,309,406	1,290,629	1,617,727	1,839,757	1,817,113	(22,644)	-1%
Net Revenues over/(under) Expenditures		(247,674)	(92,538)	(616,330)	(1,236,584)	(1,136,712)	99,872	



General Fund

Mayor and Council Department



The Mayor and City Council are responsible for the Mayor and Council Department.
Mayor and City Council is the only section of this department ID.

Department Description

The Cedar Rapids City Council consists of eight council members plus the Mayor. The Mayor and three council members are elected at large. The remaining five council members are elected by voters in each of the five districts. The General Fund uses this department ID to record the revenue and expenditures associated with City Council such as dues and memberships and travel.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	688,345	188,106	188,030	(76)	0%
Expenditures					
Personal Services	190,610	204,479	208,514	4,035	
Discretionary	281,704	298,065	353,365	55,300	
Fleet & Facilities	45,317	45,769	49,874	4,105	
Non-Discretionary	132,805	32,771	32,112	(659)	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	650,436	581,084	643,865	62,781	11%
Net	37,909	(392,978)	(455,835)	(62,857)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
3.33	3.33	0.00	3.33	0.00

Highlight of Budget Changes

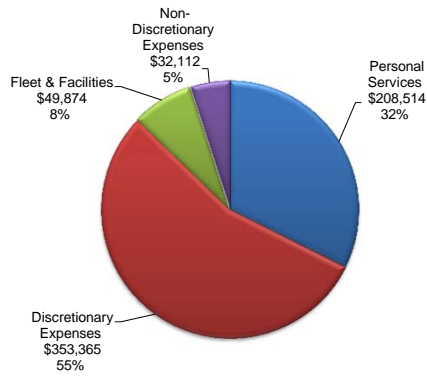
Expenditures

The budget was increased \$5500 for a subscription that will allow the Mayor and Council to have the ability to manipulate council agenda with collective and individual notes. The budget was also increased by \$50K to fund lobbyist expenses.

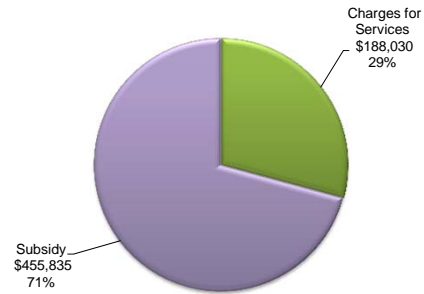
COUNCIL & MAYOR

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Admin Charges - City Mgr Depts	431007	551,481	602,042	685,584	188,106	188,030	(76)	
Admin Charges - Commissions	431011	2,118	2,346	2,761	-	-	-	
Total Charges for Services		553,599	604,388	688,345	188,106	188,030	(76)	0%
Other Revenue								
Interest/Div - Nonproprietary	451000	-	0	-	-	-	-	
Other Miscellaneous Revenue	471005	-	845	-	-	-	-	
Total Other Revenue		-	845	-	-	-	-	0%
Total Revenues		553,599	605,233	688,345	188,106	188,030	(76)	0%
Expenditures								
Personal Services								
Regular Employees	511100	239,333	214,608	172,755	174,314	177,276	2,962	
Leave Accrual	511500	(294)	(9,963)	-	-	-	-	
Group Insurance	512100	15,240	10,293	-	-	-	-	
Social Security Contributions	512200	13,841	8,258	4,650	13,338	13,560	222	
Retirement Contribution	512300	15,940	16,167	12,341	15,568	16,898	1,330	
Workers' Compensation	512500	23	1,207	863	1,259	780	(479)	
Other Employee Benefits	512600	19	12	-	-	-	-	
Total Personal Services		284,102	240,582	190,610	204,479	208,514	4,035	2%
Discretionary Expenses								
Advertising / Marketing	521100	350	364	4,189	-	-	-	
Contract Labor	521105	-	-	514	-	-	-	
Legal Services	521107	1,235	-	-	-	-	-	
Other Professional Services	521108	80,786	832	182	-	50,000	50,000	
IT Services - External	522102	1,753	2,366	657	-	5,500	5,500	
Ext Repair & Maint Svcs - FF&E	522105	-	-	-	1,000	1,000	-	
Telephone	523107	2,009	1,956	2,942	7,000	7,000	-	
Printing, Binding, & Duplicate	525102	3,494	3,227	2,323	3,640	3,640	-	
Awards & Recognition	531102	144	1,162	224	-	-	-	
Books, Periodicals, & Subscrip	531103	327	603	497	1,000	1,000	-	
Equip/Furniture/Fixtures	531109	-	149	59	1,000	1,000	-	
Miscellaneous Supplies	531114	203	69	-	-	-	-	
Office Supplies	531116	647	783	470	2,000	2,000	-	
Uniforms	531123	628	55	228	-	-	-	
Personal Protective Gear	531124	17	93	41	-	-	-	
Contribution-Other Agency	541106	162,500	161,343	145,000	145,000	148,335	3,335	
Cost of Conferences / Training	542102	18,113	10,261	24,218	16,625	16,625	-	
Dues & Memberships	542103	94,508	83,312	100,092	119,300	115,965	(3,335)	
Postage & Freight	542108	321	119	70	500	300	(200)	
Travel	542111	-	351	-	1,000	1,000	-	
Total Discretionary Expenses		367,034	267,044	281,704	298,065	353,365	55,300	19%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	-	45,117	45,769	49,674	3,905	
City Rental Charges - Fleet	524102	75	50	200	-	200	200	
Total Fleet & Facilities		75	50	45,317	45,769	49,874	4,105	9%
Non-Discretionary Expenses								
City Accounting Services	521113	10,487	8,340	12,500	-	-	-	
Admin Charges - City Mgr depts	521114	12,416	13,631	14,911	-	-	-	
City IT Services	522109	24,347	23,254	28,311	-	-	-	
Liability Insurance	525104	4,858	4,858	77,083	32,771	32,112	(659)	
Total Non-Discretionary Expenses		52,108	50,083	132,805	32,771	32,112	(659)	-2%
Total Expenditures		703,319	557,759	650,436	581,084	643,865	62,781	11%
Net Revenues over/(under) Expenditures		(149,720)	47,474	37,909	(392,978)	(455,835)	(62,857)	



City Clerk Department Sections

- Council Proceedings
- Minutes and Ordinance Codification
- Licenses and Permits
- Archival
- Boards and Commissions
- Election Information and Voter Registration



The City Clerk is responsible for the City Clerk Department.

Department Description

The City Clerk's office administers the City government's documentation.

- **Council Proceedings** – Prepares the City Council agenda and council packet (consisting of various documents related to agenda items) and posts on the website for the media and citizens to view. The Clerk's Office processes all documents related to the agenda such as resolutions, ordinances, contracts/agreements, deeds, bonds and insurance, as well as petitions and reports.
- **Minutes and Ordinance Codification** – The City Clerk attends, transcribes, and publishes minutes of all Council meetings and special sessions, including budget meetings. The department oversees codification of City Ordinances (Municipal Code Book).
- **Licensing and Permits** – 23 different licenses and permits are processed through the City Clerk's Office.
- **Archival** – The City Clerk secures and is responsible for the overall management of official City records and administers the retrieval and archival of various documents.
- The City Clerk's Office maintains the official files for appointments to City **Boards and Commissions**.
- **Election Information & Voter Registration** - The City Clerk's Office can register citizens to vote and is involved with the processing of election documents regarding the municipal election process and certain special elections.

Statistics – *Did you know?*

In FY 2014, the following documents were processed in the City Clerk's Office:

- 1,815 resolutions, 85 ordinances, 360 motions, 78 public improvement projects, 209 letters/petitions.
- 127 cigarette permits, 484 beer/liquor/wine permits, 789 miscellaneous licenses.
- 9,751 documents scanned into the OnBase document imaging system.
- 82 board and commission applications/resolutions for appointments, reappointments and votes of thanks.

**Recent Accomplishments**

- Accomplished streamlining of licensing processes within EnerGov Land Systems Management software for 23 licensing types (FY 2014).
- In FY 2014 various pre-requisites were completed as well as the discovery phase (system design and development) in preparation of the implementation of the agenda management system.
- Provided input concerning the establishment of the Parklet Program Guidelines and Fees adopted in February 2014. The first Pedicab business as well as pedicab vehicles and drivers were licensed in June 2014.

Future Challenges & Opportunities

- Testing, training, and implementation of agenda management system (including integration with existing document management system). Software will be utilized citywide.
- Implementation of online business licensing module within EnerGov Land Systems Management software.
- Continue to update sections of the Cedar Rapids Municipal Code pertaining to licenses/permits the City Clerk's Office is responsible for.

Goals, Objectives, Measures

City Goal - Promote CR - lead regionally, think Cedar Rapids first by telling our story strategically, emphasizing intergovernmental relations, and branding and marketing the City of Cedar Rapids.

Department Goal	Efficiently process City Council proceedings and related documents (agendas, minutes, resolutions, ordinances, contracts, and agreements).				
Department Objective	Process council proceedings and related documents with 90% accuracy.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Accuracy percentage	90% of the time	92%	94%	93%	90%

City Goal - Promote CR - lead regionally, think Cedar Rapids first by telling our story strategically, emphasizing intergovernmental relations, and branding and marketing the City of Cedar Rapids.

Department Goal	Efficiently process licenses and permits.				
Department Objective	Process licenses and permits with 90% accuracy.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Accuracy percentage	90% of the time	92%	94%	93%	90%



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	515,040	294,369	299,131	4,762	2%
Expenditures					
Personal Services	397,344	430,981	447,143	16,162	
Discretionary	25,643	44,455	44,455	-	
Fleet & Facilities	68,572	69,563	75,498	5,935	
Non-Discretionary	81,742	1,174	1,311	137	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	5,533	-	-	-	
	578,834	546,173	568,407	22,234	4%
Net	(63,794)	(251,803)	(269,275)	(17,472)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
5.50	5.50	0.00	5.50	0.00

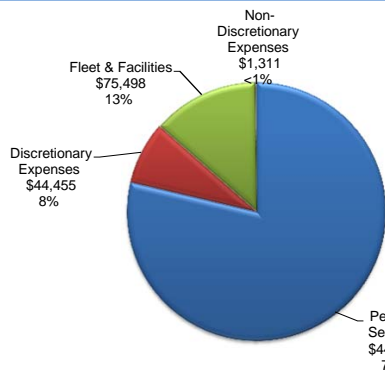
Highlight of Budget Changes

No changes.

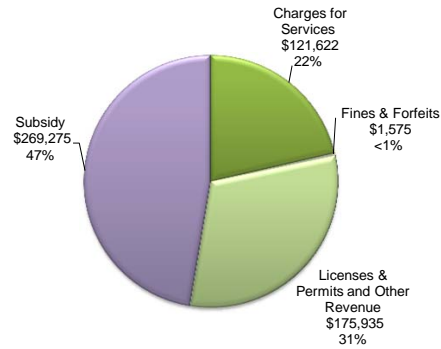
CITY CLERK

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Licenses & Permits							
Liquor Licenses 411001	174,852	180,738	173,316	136,448	142,385	5,937	
Cigarette Licenses 411002	10,700	12,200	11,975	9,500	9,500	-	
Right of Way Permits 411011	(7,435)	-	-	-	-	-	
Other Licenses 411013	26,642	32,569	27,059	24,050	24,050	-	
Other Permits 411014	150	200	300	-	-	-	
Total Licenses & Permits	204,909	225,707	212,649	169,998	175,935	5,937	3%
Charges for Services							
Recording Fees 431002	348	1,098	6,009	1,000	1,000	-	
Zoning & Subdivision Fees 431004	17,693	15,680	15,748	15,800	15,800	-	
Sale of Maps / Publications 431005	1,685	2,238	858	756	756	-	
Printing & Duplicating of Form 431006	62	8	75	-	-	-	
Admin Charges - City Mgr Depts 431007	257,060	287,095	272,285	99,304	104,066	4,762	
Other Charges for Services 431010	-	-	-	5,937	-	(5,937)	
Admin Charges - Commissions 431011	986	1,117	1,097	-	-	-	
Admin Charges - External 431012	-	10	15	-	-	-	
FMS Environmental Svcs Charges 431013	30	-	-	-	-	-	
Total Charges for Services	277,864	307,246	296,086	122,796	121,622	(1,175)	-1%
Fines & Forfeits							
Other Fines & Forfeits 441002	4,150	6,250	5,100	1,575	1,575	-	
Total Fines & Forfeits	4,150	6,250	5,100	1,575	1,575	-	0%
Transfers In							
Operating Transfer In - Inter 483001	-	5,533	-	-	-	-	
Total Transfers In	-	5,533	-	-	-	-	0%
Other Revenue							
Vacating Streets & Alleys 461006	1,100	1,000	1,200	-	-	-	
Postage / Handling 471001	2	9	-	-	-	-	
Other Miscellaneous Revenue 471005	46	5	35	-	-	-	
Cash Over (Under) 471007	-	-	(30)	-	-	-	
Total Other Revenue	1,148	1,014	1,205	-	-	-	0%
Total Revenues	488,071	545,749	515,040	294,369	299,131	4,762	2%
Expenditures							
Personal Services							
Regular Employees 511100	279,166	277,915	288,564	303,732	308,049	4,317	
Overtime 511300	1,082	1,776	293	2,500	2,500	-	
Other / Special Pays 511400	2,520	3,393	6,110	2,960	2,500	(460)	
Leave Accrual 511500	1,537	82	(4,199)	-	-	-	
Group Insurance 512100	56,509	55,787	55,311	61,241	71,699	10,458	
Social Security Contributions 512200	21,035	21,167	22,030	23,655	23,948	293	
Retirement Contribution 512300	22,634	24,454	25,995	27,610	29,833	2,223	
Unemployment Compensation 512400	-	5,533	(5,533)	-	-	-	
Workers' Compensation 512500	2,330	13,163	8,669	9,171	8,502	(669)	
Other Employee Benefits 512600	112	107	105	112	112	-	
Total Personal Services	386,925	403,378	397,344	430,981	447,143	16,162	4%
Discretionary Expenses							
Advertising / Marketing 521100	7,234	6,205	6,865	13,000	11,500	(1,500)	
Health Services 521106	124	144	132	250	250	-	
Other Professional Services 521108	-	-	8	-	-	-	
IT Services - External 522102	-	550	-	-	-	-	
Ext Repair & Maint Svcs - FF&E 522105	74	724	85	1,300	1,300	-	
Telephone 523107	757	-	88	1,000	1,000	-	
Printing, Binding, & Duplicate 525102	7,962	8,756	10,076	10,310	11,310	1,000	
Books, Periodicals, & Subscrip 531103	257	241	237	3,600	2,600	(1,000)	
Computer Supplies 531106	36	1,080	48	705	705	-	
Equip/Furniture/Fixtures 531109	313	729	95	1,000	2,500	1,500	
Miscellaneous Supplies 531114	-	5	-	-	-	-	
Office Supplies 531116	2,001	1,531	1,463	3,240	3,240	-	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Personal Protective Gear	531124	2	65	11	100	100	-	
Cost of Conferences / Training	542102	2,950	1,451	3,127	4,200	4,200	-	
Dues & Memberships	542103	315	285	285	300	300	-	
Licensing Fees	542106	30	175	60	250	250	-	
Miscellaneous Costs	542107	-	-	30	-	-	-	
Postage & Freight	542108	672	622	586	2,000	2,000	-	
Recording/Filing Fees/Permits	542110	1,792	1,207	2,440	3,200	3,200	-	
Travel	542111	-	3	8	-	-	-	
Bad Debt Expense	542114	-	60	-	-	-	-	
Total Discretionary Expenses		24,519	23,832	25,643	44,455	44,455	-	0%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	-	68,572	69,563	75,498	5,935	
City Rental Charges - Fleet	524102	25	-	-	-	-	-	
Total Fleet & Facilities		25	-	68,572	69,563	75,498	5,935	9%
Non-Discretionary Expenses								
City Accounting Services	521113	15,868	18,225	16,600	-	-	-	
Admin Charges - Cty Mgr depts	521114	18,397	20,362	21,547	-	-	-	
City IT Services	522109	35,593	36,993	42,550	-	-	-	
Liability Insurance	525104	1,853	1,853	1,045	1,174	1,311	137	
Total Non-Discretionary Expenses		71,710	77,434	81,742	1,174	1,311	137	12%
Capital Outlay								
Machinery & Equipment	554000	-	5,299	-	-	-	-	
Controlled assets	556000	-	(5,299)	-	-	-	-	
Total Capital Outlay		-	-	-	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	5,651	-	5,533	-	-	-	
Total Transfers Out		5,651	-	5,533	-	-	-	0%
Total Expenditures		488,830	504,644	578,834	546,173	568,407	22,234	4%
Net Revenues over/(under) Expenditures		(759)	41,104	(63,794)	(251,803)	(269,275)	(17,472)	



The Library Director is responsible for the Library department ID.
Library is the only section of this department ID.

Department Description

The Library is owned by the City of Cedar Rapids and is governed and operated by the Cedar Rapids Library Board of Trustees. The Library board is a policy-making body deriving their power from specific grants in Chapter 6.02 of the municipal code. The City Council allocates funds to the Library's annual operating budget.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	5,580,024	1,164,160	1,076,413	(87,747)	-8%
Expenditures					
Personal Services	3,695,173	4,192,371	4,625,802	433,431	
Discretionary	909,886	795,063	914,063	119,000	
Fleet & Facilities	336,819	458,000	465,000	7,000	
Non-Discretionary	260,405	282,934	304,715	21,781	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	3,085	-	-	-	
	5,205,368	5,728,368	6,309,580	581,212	10%
Net	374,656	(4,564,208)	(5,233,167)	(668,959)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
64.34	64.34	0.00	64.34	0.00

Highlight of Budget Changes

Revenues

The FY 2016 budget includes \$250K in contributions from the library foundation of unused funds to be carried forward from FY 2015. Transfers in includes funding from 10% flood LOST to fund flood insurance expenses (\$16K). In FY 2017, a funding source will need identified.

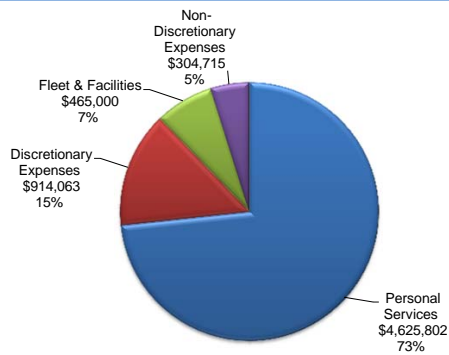
Expenditures

Expenditures are increasing \$581K.

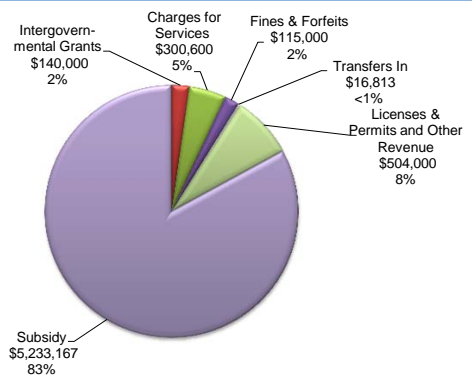
LIBRARY

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Intergovernmental Grants							
State Operating	422001	66,979	-	-	50,000	-	
Local Govt Grants	423000	8,877	88,555	84,461	80,000	10,000	
Total Intergovernmental Grants		75,856	88,555	84,461	130,000	10,000	8%
Charges for Services							
Printing & Duplicating of Form	431006	8,800	9,751	18,410	12,000	15,000	3,000
Admin Charges - City Mgr Depts	431007	17,541	558	37,634	40,000	40,000	-
Other Charges for Services	431010	112,130	129,437	139,692	150,000	150,000	-
Admin Charges - External	431012	69,143	90,714	101,833	95,000	95,000	-
Library User Fees - Not Fines	431201	1,968	1,501	-	600	600	-
Vending Sales	431301	2	3	11	2,000	-	(2,000)
Total Charges for Services		209,584	231,963	297,581	299,600	300,600	1,000
Fines & Forfeits							
Library Fines	441001	76,361	79,932	130,327	110,000	115,000	5,000
Total Fines & Forfeits		76,361	79,932	130,327	110,000	115,000	5,000
Transfers In							
Operating Transfer In - Inter	483001	-	-	26,574	280,560	16,813	(263,747)
Operating Transfer In - Intra	483002	3,772,000	3,823,264	4,678,552	-	-	-
Total Transfers In		3,772,000	3,823,264	4,705,126	280,560	16,813	(263,747)
Other Revenue							
Building Rental	461001	-	3,499	80,311	68,000	68,000	-
Contributions & Donations	471002	33,904	38,829	272,662	270,000	430,000	160,000
Sale of Inventory	471003	1,903	3,306	8,911	2,500	2,500	-
Other Miscellaneous Revenue	471005	11,811	8,073	645	3,500	3,500	-
Cash Over (Under)	471007	-	(9)	-	-	-	-
Total Other Revenue		47,619	53,699	362,529	344,000	504,000	160,000
Total Revenues		4,181,420	4,277,413	5,580,024	1,164,160	1,076,413	(87,747)
Expenditures							
Personal Services							
Regular Employees	511100	2,201,548	2,157,289	2,612,601	2,897,791	3,085,553	187,762
Temporary/Seasonal Employees	511200	18,457	-	-	-	54,788	54,788
Overtime	511300	44,939	42,098	71,143	100,003	100,003	-
Other / Special Pays	511400	81,040	78,926	61,422	47,870	47,100	(770)
Leave Accrual	511500	1,219	18,095	14,449	-	-	-
Group Insurance	512100	414,863	401,356	384,948	543,354	665,310	121,956
Social Security Contributions	512200	169,001	165,171	198,989	225,454	243,649	18,195
Retirement Contribution	512300	184,167	192,664	235,957	271,980	313,291	41,311
Unemployment Compensation	512400	13,945	7,595	10,691	-	-	-
Workers' Compensation	512500	56,033	85,817	106,034	104,803	114,306	9,503
Other Employee Benefits	512600	3,902	(11,880)	(1,060)	1,116	1,802	686
Total Personal Services		3,189,114	3,137,132	3,695,173	4,192,371	4,625,802	433,431
Discretionary Expenses							
Advertising / Marketing	521100	17,304	34,194	9,645	25,000	25,000	-
Auditing / Accounting	521102	-	-	893	-	-	-
Consulting Services	521103	62,958	31,196	-	11,000	10,000	(1,000)
Contract Labor	521105	-	2,556	101,414	63,000	63,000	-
Health Services	521106	667	556	448	-	-	-
Other Professional Services	521108	55,455	57,253	89,518	9,250	30,250	21,000
Banking / Financial Services	521109	10,796	14,929	21,135	17,700	17,700	-
Security Services	521110	300	11,995	11,356	-	11,500	11,500
Computer Hardware	522100	1,725	140	42,202	91,020	82,020	(9,000)
Computer Software	522101	214,713	(8,533)	155,300	141,200	141,200	-
IT Services - External	522102	87,837	47,188	42,004	20,500	20,500	-
Ext Rpr & Mtnc Srv-Bldg & Grds	522104	29,527	19,877	44,024	159,000	152,000	(7,000)
Ext Repair & Maint Svcs - FF&E	522105	10,566	10,875	2,291	4,000	4,000	-
Ext Rpr & Mtnc Svcs-Veh&RSStk	522106	130	214	-	1,000	1,000	-
Ext Rpr & Maint Svcs - Infrs	522110	-	104	-	-	-	-

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Landfill Fees	523102	-	-	169	-	-	-	-
Refuse Collection/Fees	523104	1,782	2,978	3,774	3,200	3,200	-	-
Telephone	523107	7,971	9,844	27,811	20,000	20,000	-	-
Rental of Equip & Vehicles	524101	425	1,694	1,160	1,000	1,000	-	-
Printing, Binding, & Duplicate	525102	14,187	17,227	31,433	-	20,000	20,000	-
Awards & Recognition	531102	-	-	8	-	-	-	-
Books, Periodicals, & Subscrip	531103	641	3,987	18,992	-	150,000	150,000	-
Cleaning/Janitorial Supplies	531105	3,075	4,021	1,218	3,000	3,000	-	-
Computer Supplies	531106	6,023	6,525	15,579	7,000	7,000	-	-
Engineering Supplies	531108	-	-	20	-	-	-	-
Equip/Furniture/Fixtures	531109	19,166	265,730	142,064	11,500	11,500	-	-
Photography Supplies	531110	687	1,227	179	1,000	1,000	-	-
Landscaping Materials	531112	-	19	1,949	-	-	-	-
Miscellaneous Supplies	531114	1,676	532	439	3,000	2,000	(1,000)	-
Office Supplies	531116	39,956	44,156	41,004	15,000	30,000	15,000	-
Paint Supplies	531117	44	12	-	-	-	-	-
Program Supplies	531118	52,684	47,807	38,424	32,000	32,000	-	-
Shop Supplies	531119	1,340	434	(11)	2,000	1,000	(1,000)	-
Sign & Signal Supplies	531120	410	869	8,572	-	-	-	-
Uniforms	531123	-	19	1,859	-	-	-	-
Personal Protective Gear	531124	301	603	506	-	-	-	-
Bldg&Grds - Parts & Materials	533100	1,094	18,273	-	2,000	2,000	-	-
F,F&E - Parts & Materials	533101	405	2,480	49	-	-	-	-
Veh&Roll Stk-Parts & Materials	533102	21	14	-	500	500	-	-
Animals	542100	-	225	-	-	-	-	-
Cost of Conferences / Training	542102	35,780	29,080	25,182	9,000	9,000	-	-
Dues & Memberships	542103	1,840	1,762	937	3,500	2,500	(1,000)	-
Entertainment Expense	542104	6,082	240	848	-	-	-	-
Licensing Fees	542106	30	1,625	837	-	-	-	-
Miscellaneous Costs	542107	70	-	-	128,693	40,193	(88,500)	-
Postage & Freight	542108	17,090	14,390	21,963	5,000	15,000	10,000	-
Property Tax	542109	70,005	79,170	-	-	-	-	-
Recording/Filing Fees/Permits	542110	27	10,181	2,394	-	-	-	-
Travel	542111	2,936	3,556	2,297	5,000	5,000	-	-
Total Discretionary Expenses		777,729	791,224	909,886	795,063	914,063	119,000	15%
Fleet & Facilities								
City Facility Mtn Services	522107	18,902	39,747	152,078	188,000	195,000	7,000	-
City Fleet Services	522108	-	598	214	-	-	-	-
Rental of Land & Bldgs	524100	27,331	63,674	184,527	270,000	270,000	-	-
Total Fleet & Facilities		46,233	104,020	336,819	458,000	465,000	7,000	2%
Non-Discretionary Expenses								
City Accounting Services	521113	46,863	45,000	54,333	50,694	50,694	-	-
Admin Charges - Cty Mgr depts	521114	-	-	591	-	-	-	-
City IT Services	522109	6,530	6,626	7,389	8,023	6,941	(1,082)	-
Electricity	523100	1,525	22,994	146,087	151,300	180,300	29,000	-
Natural Gas	523103	-	9,954	7,910	10,000	10,000	-	-
Liability Insurance	525104	17,270	17,270	10,059	10,848	13,746	2,898	-
Property Insurance	525107	8,863	6,528	32,360	47,708	40,397	(7,311)	-
Vehicle Insurance	525108	1,133	900	1,306	1,824	1,100	(724)	-
Gasoline	532101	2,526	431	370	2,538	1,537	(1,001)	-
Total Non-Discretionary Expenses		84,711	109,703	260,405	282,934	304,715	21,781	8%
Capital Outlay								
Machinery & Equipment	554000	-	20,602	-	-	-	-	-
Controlled assets	556000	17,806	-	-	-	-	-	-
Total Capital Outlay		17,806	20,602	-	-	-	-	0%
Operating Transfer Out-Inter	571100	-	336,261	3,085	-	-	-	-
Total Transfers Out		-	336,261	3,085	-	-	-	0%
Total Expenditures		4,115,594	4,498,941	5,205,368	5,728,368	6,309,580	581,212	10%
Net Revenues over/(under) Expenditures		65,826	(221,528)	374,656	(4,564,208)	(5,233,167)	(668,959)	



The City Manager, Mayor, City Council, and Finance Director are responsible for the Contingent department ID.
Contingent is the only section of this department ID.

Department Description

The **Contingent** department ID of the General Fund uses this department ID to set aside funds to cover costs, that at the time the budget is prepared, are typically not known. The department ID is used to record revenue from the tort property tax levy, general obligation bonds for capital equipment purchases, and revenue from non-general fund areas to fund a portion of contingent expenses when appropriate.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	2,159,112	1,083,548	1,073,364	(10,184)	-1%
Expenditures					
Personal Services	37,016	(1,558,386)	(1,740,386)	(182,000)	
Discretionary	990,840	506,945	460,000	(46,945)	
Fleet & Facilities	181,992	172,400	172,400	-	
Non-Discretionary	78,583	52,120	170,607	118,487	
Capital Outlay	-	736,130	790,279	54,149	
Debt Service	-	-	-	-	
Transfers Out	2,572,476	884,469	819,445	(65,024)	
	3,860,906	793,678	672,345	(121,333)	-15%
Net	(1,701,795)	289,870	401,019	111,149	

Highlight of Budget Changes

Expenditures

Included in the budget is:

- \$1.56M reduction in personal services for anticipated vacancies during the year
- State lobbyists (\$60K)
- Mayor, Council, and City Manager discretionary spending (\$350K)
- Special duty police (\$50K)
- Parking for City employees at Mays Island (\$122K)
- Fire truck corrosion repair (\$50K)
- Capital equipment (\$790K)
- Transfers out for vets stadium 10 year commitment (\$150K), enterprise deficits (\$419K), and economic development \$250K

CONTINGENT

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES

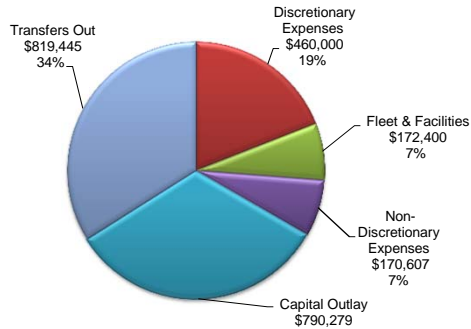
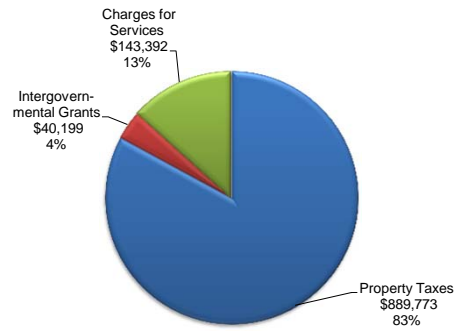


Chart excludes position vacancy refresh

FUNDING SOURCES



		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Revenues								
Taxes								
Prop Tax Levy - Current	401100	1,029,862	844,369	858,337	873,255	889,773	16,518	
Property Tax Levy - Delinquent	401101	1,034	691	1,224	-	-	-	
Total Taxes		1,030,896	845,060	859,562	873,255	889,773	16,518	2%
Intergovernmental Grants								
State Comm Indus Backfill	422104	-	-	-	17,603	40,199	22,596	
Total Intergovernmental Grants		-	-	-	17,603	40,199	22,596	128%
Charges for Services								
Admin Charges - City Mgr Depts	431007	307,815	357,443	549,586	192,690	143,392	(49,298)	
Other Charges for Services	431010	610	-	-	-	-	-	
Admin Charges - Commissions	431011	1,179	1,388	2,207	-	-	-	
Vending Sales	431301	-	723	64	-	-	-	
Total Charges for Services		309,604	359,554	551,857	192,690	143,392	(49,298)	-26%
Fines & Forfeits								
Other Fines & Forfeits	441002	1,000,000	1,500,000	532,005	-	-	-	
Total Fines & Forfeits		1,000,000	1,500,000	532,005	-	-	-	0%
Transfers In								
Operating Transfer In - Inter	483001	257,027	81,232	95,787	-	-	-	
Total Transfers In		257,027	81,232	95,787	-	-	-	0%
Proceeds of Long Term Liabilities								
GO Bond Proceeds	485001	100,000	-	-	-	-	-	
Total Proceeds of Long Term Liabilities		100,000	-	-	-	-	-	0%
Other Revenue								
Air Rights	461005	263	-	-	-	-	-	
Contributions & Donations	471002	-	-	93,369	-	-	-	
Other Miscellaneous Revenue	471005	-	-	26,532	-	-	-	
Cash Over (Under)	471007	0	(0)	(0)	-	-	-	
Total Other Revenue		263	(0)	119,901	-	-	-	0%
Total Revenues		2,697,790	2,785,846	2,159,112	1,083,548	1,073,364	(10,184)	-1%
Expenditures								
Personal Services								
Retirement Contribution	512300	-	-	-	-	(182,000)	(182,000)	
Other Employee Benefits	512600	48,132	21,525	37,016	(1,558,386)	(1,558,386)	-	
Total Personal Services		48,132	21,525	37,016	(1,558,386)	(1,740,386)	(182,000)	12%
Discretionary Expenses								
Advertising / Marketing	521100	-	-	30,817	-	-	-	
Legal Services	521107	3,425	28,845	5,015	-	-	-	
Other Professional Services	521108	90,434	1,685	212,598	60,000	60,000	-	
Rental of Equip & Vehicles	524101	95	-	350	-	-	-	
Printing, Binding, & Duplicate	525102	-	-	415	-	-	-	
Equip/Furniture/Fixtures	531109	-	-	177	-	-	-	
Office Supplies	531116	-	-	843	-	-	-	
Grants	541105	69,769	103,223	11,187	-	-	-	
Contribution-Other Agency	541106	95,200	158,657	181,657	400,000	400,000	-	
Animals	542100	9,180	-	-	-	-	-	
Cost of Conferences / Training	542102	-	-	3,237	46,945	-	(46,945)	
Dues & Memberships	542103	-	318	10,800	-	-	-	
Licensing Fees	542106	1,475	1,549	2,360	-	-	-	
Miscellaneous Costs	542107	-	-	(621)	-	-	-	
Bad Debt Expense	542114	1,000,000	1,500,000	532,005	-	-	-	
Total Discretionary Expenses		1,269,577	1,794,277	990,840	506,945	460,000	(46,945)	-9%
Fleet & Facilities								
City Facility Mtrc Services	522107	150,333	37,093	50,077	-	-	-	
City Fleet Services	522108	-	-	-	50,000	50,000	-	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Rental of Land & Bldgs	524100	5,950	733,054	131,890	122,400	122,400	-	
City Rental Charges - Fleet	524102	-	-	25	-	-	-	
Total Fleet & Facilities		156,283	770,147	181,992	172,400	172,400	-	0%
Non-Discretionary Expenses								
City Accounting Services	521113	499	-	-	-	-	-	
Admin Charges - Cty Mgr depts	521114	-	3,916	-	-	144,812	144,812	
Electricity	523100	-	-	-	50,000	23,749	(26,251)	
Property Insurance	525107	8,831	8,790	78,583	2,120	2,046	(74)	
Total Non-Discretionary Expenses		9,330	12,706	78,583	52,120	170,607	118,487	227%
Capital Outlay								
Buildings	552000	-	87,940	-	-	-	-	
Machinery & Equipment	554000	-	-	-	736,130	790,279	54,149	
Total Capital Outlay		-	87,940	-	736,130	790,279	54,149	7%
Transfers Out								
Operating Transfer Out-Inter	571100	3,718,855	800,000	2,572,476	884,469	819,445	(65,024)	
Op Transfer Out-Intra	571200	169,251	-	-	-	-	-	
Total Transfers Out		3,888,106	800,000	2,572,476	884,469	819,445	(65,024)	-7%
Total Expenditures		5,371,427	3,486,596	3,860,906	793,678	672,345	(121,333)	-15%
Net Revenues over/(under) Expenditures		(2,673,637)	(700,750)	(1,701,795)	289,870	401,019	111,149	



The Civil Rights Director is responsible for the Civil Rights department ID.
Investigation and Enforcement, Outreach and Education, and Partnership Efforts are the sections of this department ID.

Department Description

The Cedar Rapids Civil Rights Commission is a local administrative law agency responsible to secure all individuals within the City of Cedar Rapids from discrimination because of age, color, creed, disability, family status, gender identity, marital status, national origin, race, religion, sex or sexual orientation in connection with employment, public accommodations, housing, credit, and education.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	9,550	6,500	6,500	-	0%
Expenditures					
Personal Services	346,695	433,873	418,500	(15,373)	
Discretionary	26,011	36,000	52,000	16,000	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	73,767	1,213	2,168	955	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	76,765	-	-	-	
	523,238	471,086	472,668	1,582	0%
Net	(513,688)	(464,586)	(466,168)	(1,582)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
5.00	5.00	0.00	5.00	0.00

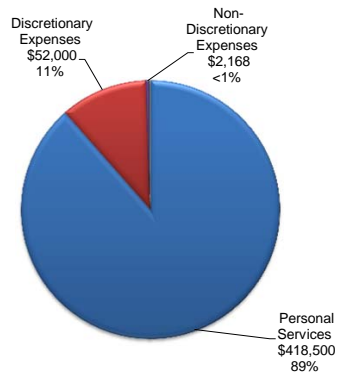
Highlight of Budget Changes

Included in the budget is \$16K to fund the City portion of a position thru Americorps that will assist with educational outreach and investigations.

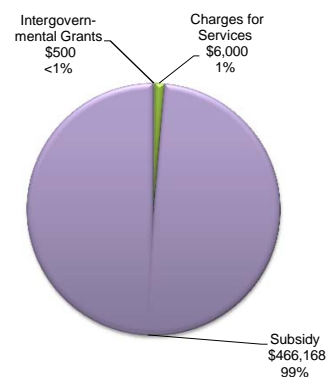
CIVIL RIGHTS

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Intergovernmental Grants							
Local Govt Grants	-	-	3,150	500	500	-	
Total Intergovernmental Grants	-	-	3,150	500	500	-	0%
Charges for Services							
Court Cost, Fees, & Charges	2,024	-	-	-	-	-	
Admin Charges - External	575	10,100	6,400	6,000	6,000	-	
Total Charges for Services	2,599	10,100	6,400	6,000	6,000	-	0%
Transfers In							
Operating Transfer In - Inter	3,105	-	-	-	-	-	
Total Transfers In	3,105	-	-	-	-	-	0%
Total Revenues	5,704	10,100	9,550	6,500	6,500	-	0%
Expenditures							
Personal Services							
Regular Employees	277,503	292,716	255,935	322,066	298,251	(23,815)	
Overtime	500	41	182	1,500	1,500	-	
Other / Special Pays	1,579	11,685	840	1,700	840	(860)	
Leave Accrual	(6,376)	(8,441)	3,947	-	-	-	
Group Insurance	47,926	45,422	39,818	53,005	64,711	11,706	
Social Security Contributions	20,694	22,906	19,105	24,882	22,996	(1,886)	
Retirement Contribution	22,567	25,695	22,621	29,046	28,647	(399)	
Workers' Compensation	29	1,621	1,320	1,581	1,462	(119)	
Other Employee Benefits	940	941	2,928	93	93	-	
Total Personal Services	365,362	392,587	346,695	433,873	418,500	(15,373)	-4%
Discretionary Expenses							
Advertising / Marketing	460	663	930	1,500	1,200	(300)	
Contract Labor	4,801	125	129	3,850	17,300	13,450	
Health Services	145	96	116	150	150	-	
Legal Services	-	-	-	3,000	1,500	(1,500)	
Other Professional Services	539	19	200	1,500	1,000	(500)	
Banking / Financial Services	-	-	988	-	1,000	1,000	
Security Services	968	1,375	1,392	-	1,500	1,500	
Computer Software	-	124	-	750	750	-	
IT Services - External	1,835	3,361	3,128	2,700	3,400	700	
Ext Rpr & Mntnc Srv-Bldg & Grds	-	4,800	4,808	-	1,000	1,000	
Ext Repair & Maint Svcs - FF&E	-	-	110	500	500	-	
Telephone	2,138	2,175	1,089	2,500	2,500	-	
Printing, Binding, & Duplicate	3,013	3,457	4,055	3,000	4,250	1,250	
Awards & Recognition	44	-	-	-	50	50	
Books, Periodicals, & Subscrip	426	168	430	500	500	-	
Computer Supplies	292	17	-	1,000	1,000	-	
Equip/Furniture/Fixtures	1,125	-	-	-	1,500	1,500	
Miscellaneous Supplies	264	304	216	300	300	-	
Office Supplies	1,584	1,842	2,204	2,500	2,500	-	
Program Supplies	524	-	-	-	500	500	
Personal Protective Gear	1	56	29	-	50	50	
Bldg&Grds - Parts & Materials	-	26	4	-	50	50	
Cost of Conferences / Training	8,799	2,102	3,447	7,500	5,500	(2,000)	
Dues & Memberships	790	994	180	750	750	-	
Postage & Freight	1,612	1,921	2,556	3,000	3,000	-	
Travel	66	-	-	1,000	250	(750)	
Total Discretionary Expenses	29,429	23,625	26,011	36,000	52,000	16,000	44%
Fleet & Facilities							
Rental of Land & Bldgs	-	333	-	-	-	-	
Total Fleet & Facilities	-	333	-	-	-	-	0%
Non-Discretionary Expenses							
City Accounting Services	10,420	10,490	11,800	-	-	-	
Admin Charges - Cty Mgr depts	16,341	18,086	22,982	-	-	-	

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015 Incr / (Decr)	From FY 2015
City IT Services	522109	34,758	33,155	37,894	-	-	-	
Electricity	523100	1,582	-	-	-	-	-	
Liability Insurance	525104	1,853	1,853	1,091	1,213	2,168	955	
Total Non-Discretionary Expenses		64,954	63,584	73,767	1,213	2,168	955	79%
Transfers Out								
Operating Transfer Out-Inter	571100	-	-	76,765	-	-	-	
Total Transfers Out		-	-	76,765	-	-	-	0%
Total Expenditures		459,744	480,128	523,238	471,086	472,668	1,582	0%
Net Revenues over/(under) Expenditures		(454,040)	(470,028)	(513,688)	(464,586)	(466,168)	(1,582)	



The City Manager is responsible for the Gateway Maintenance department ID.
Gateway Maintenance is the only section of this department ID.

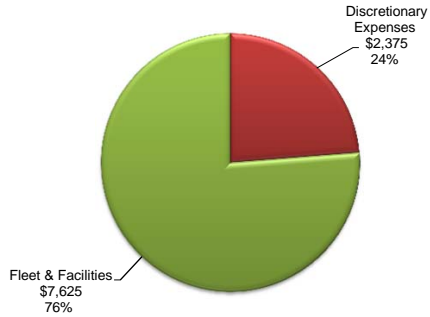
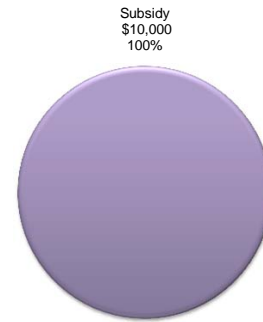
Department Description

The **Gateway Maintenance** department ID of the General Fund uses this department ID to track the associated expenditures used to enhance the appearance of various entry points into the City. Gateway maintenance will allow the City to address infrastructure maintenance issues at entry points to the City which are the first impressions visitors have of our City.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	1,365	-	-	-	0%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	14,535	4,860	2,375	(2,485)	
Fleet & Facilities	240	5,140	7,625	2,485	
Non-Discretionary	-	-	-	-	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	14,775	10,000	10,000	-	0%
Net	(13,410)	(10,000)	(10,000)	-	

Highlight of Budget Changes

No changes.

GATEWAY MAINTENANCE
FY 2016 FINANCIAL DETAIL
ALLOCATION OF EXPENSES

FUNDING SOURCES


	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Other Revenue								
Contributions & Donations	471002	-	-	1,365	-	-	-	
Total Other Revenue		-	-	1,365	-	-	-	0%
Total Revenues		-	-	1,365	-	-	-	0%
Expenditures								
Discretionary Expenses								
Other Professional Services	521108	-	-	5,995	-	-	-	
Ext Rpr & Mtnc Srv-Bldg & Grds	522104	-	-	5,212	-	-	-	
Landscaping Materials	531112	-	-	-	4,860	2,375	(2,485)	
Sign & Signal Supplies	531120	-	-	3,328	-	-	-	
Total Discretionary Expenses		-	-	14,535	4,860	2,375	(2,485)	-51%
Fleet & Facilities								
City Facility Mtnc Services	522107	-	-	240	5,140	7,625	2,485	
Total Fleet & Facilities		-	-	240	5,140	7,625	2,485	48%
Capital Outlay								
Improvements Other than Bldgs	553000	-	154,186	-	-	-	-	
Total Capital Outlay		-	154,186	-	-	-	-	0%
Total Expenditures		-	154,186	14,775	10,000	10,000	-	0%
Net Revenues over/(under) Expenditures		-	(154,186)	(13,410)	(10,000)	(10,000)	-	



The Finance Director is responsible for the Downtown District department ID.
Downtown District is the only section of this department ID.

Department Description

The **Downtown District** department ID of the General Fund uses this department ID to track the associated revenues and expenditures as per the agreement that was signed with the Self Supported Municipal Improvement District (SSMID) commission in 2007. This agreement extends to June 30, 2017 and it requires the City to be responsible for certain expenditures in the Downtown area such as replacing trash receptacles, repairing street lights, electricity costs, and funding annual maintenance costs performed by the Cedar Rapids Downtown District.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	189,800	66,240	66,051	(189)	0%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	138,509	143,050	143,050	-	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	46,498	46,750	46,750	-	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	185,007	189,800	189,800	-	0%
Net	4,793	(123,560)	(123,749)	(189)	

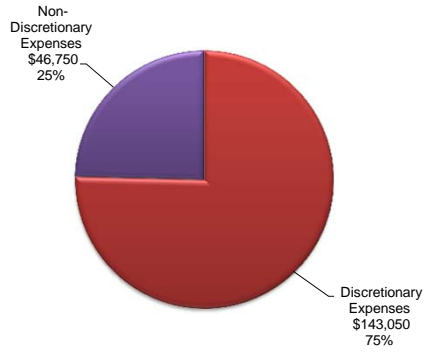
Highlight of Budget Changes

No changes.

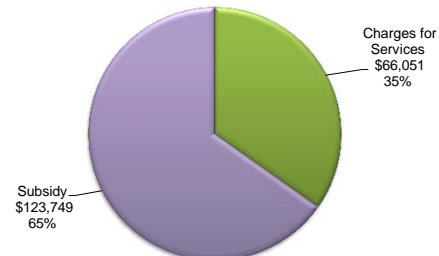
DOWNTOWN

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Admin Charges - City Mgr Depts	431007	189,076	189,066	189,041	66,240	66,051	(189)	
Admin Charges - Commissions	431011	724	734	759	-	-	-	
Total Charges for Services		189,800	189,800	189,800	66,240	66,051	(189)	0%
Total Revenues		189,800	189,800	189,800	66,240	66,051	(189)	0%
Expenditures								
Discretionary Expenses								
Contract Labor	521105	118,979	118,979	118,979	124,999	128,749	3,750	
Other Professional Services	521108	-	895	-	-	-	-	
Cleaning/Janitorial Supplies	531105	-	16	-	-	-	-	
Equip/Furniture/Fixtures	531109	19,531	19,729	19,531	18,051	14,301	(3,750)	
Paint Supplies	531117	-	2,496	-	-	-	-	
Sign & Signal Supplies	531120	1,297	672	-	-	-	-	
F,F&E - Parts & Materials	533101	-	81	-	-	-	-	
Total Discretionary Expenses		139,807	142,867	138,509	143,050	143,050	-	0%
Non-Discretionary Expenses								
City Accounting Services	521113	2,526	-	-	-	-	-	
Admin Charges - Cty Mgr depts	521114	3,243	-	-	-	-	-	
Electricity	523100	38,876	42,538	46,498	46,750	46,750	-	
Total Non-Discretionary Expenses		44,645	42,538	46,498	46,750	46,750	-	0%
Total Expenditures		184,452	185,405	185,007	189,800	189,800	-	0%
Net Revenues over/(under) Expenditures		5,348	4,395	4,793	(123,560)	(123,749)	(189)	



The Chief Information Officer is responsible for the Capital Replacement department ID.
Capital Replacement is the only section of this department ID.

Department Description

The **Capital Replacement** department ID of the General Fund uses this department ID to track the associated expenditures for the replacement of computers for general fund departments. These expenditures are funded with revenues from selling general fund assets through the internet site GovDeals.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	190,928	120,000	120,000	-	0%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	94,278	120,000	120,000	-	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	-	-	-	-	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	94,278	120,000	120,000	-	0%
Net	96,650	-	-	-	

Highlight of Budget Changes

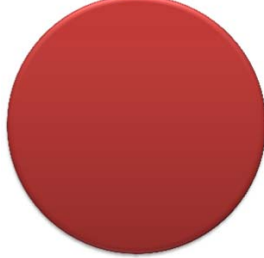
No changes.

CAPITAL REPLACEMENT

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES

Discretionary
Expenses
\$120,000
100%



FUNDING SOURCES

Licenses &
Permits and Other
Revenue
\$120,000
100%



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Admin Charges - City Mgr Depts	431007	-	23,568	-	-	-	-	
Admin Charges - External	431012	-	-	1,204	-	-	-	
Total Charges for Services		-	23,568	1,204	-	-	-	0%
Other Revenue								
Other Miscellaneous Revenue	471005	630	2,075	1,608	-	-	-	
Sale of Fixed Assets	482001	360,904	188,054	188,116	120,000	120,000	-	
Total Other Revenue		361,535	190,130	189,724	120,000	120,000	-	0%
Total Revenues		361,535	213,698	190,928	120,000	120,000	-	0%
Expenditures								
Discretionary Expenses								
Other Purchased Services	525106	20,556	16,416	11,399	20,000	20,000	-	
Computer Supplies	531106	22,230	-	-	-	-	-	
Equip/Furniture/Fixtures	531109	57,186	49,222	82,879	100,000	100,000	-	
Total Discretionary Expenses		99,972	65,638	94,278	120,000	120,000	-	0%
Non-Discretionary Expenses								
City Accounting Services	521113	892	721	-	-	-	-	
Total Non-Discretionary Expenses		892	721	-	-	-	-	0%
Total Expenditures		100,864	66,359	94,278	120,000	120,000	-	0%
Net Revenues over/(under) Expenditures		260,670	147,339	96,650	-	-	-	



The Finance Director is responsible for the Pooled Revenues department ID.
Pooled Revenues is the only section of this department ID.

Department Description

The Pooled Revenues department ID of the General Fund uses this department ID to record property tax revenue either directly or via transfers from 8.10 levy, benefit levy, and IPERS and FICA levy for the general fund. Franchise revenue, court fines, backfill, and interest revenues are also recorded to this department ID. All of these revenues offset unfunded costs of general fund departments.

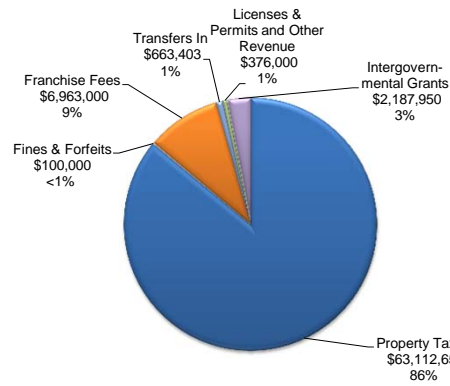
	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	67,677,584	70,564,915	73,403,010	2,838,095	4%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	-	-	-	-	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	-	-	-	-	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	4,678,552	-	-	-	
	4,678,552	-	-	-	0%
Net	62,999,032	70,564,915	73,403,010	2,838,095	

Highlight of Budget Changes

Revenues

FY 2016 property tax revenue from the regular general 8.10 levy is increasing \$899K to \$48.4M. \$2.8M is budgeted in this department for backfill (including transfers in of backfill) due to property tax legislation changes relating to commercial and industrial properties.

FUNDING SOURCES



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Taxes								
Prop Tax Levy - Current	401100	45,049,844	45,992,604	46,755,848	47,529,645	48,428,713	899,068	
Property Tax Levy - Delinquent	401101	45,271	37,673	66,700	-	-	-	
Franchise Tax	401106	3,353,064	3,940,424	6,962,603	6,600,000	6,963,000	363,000	
Total Taxes		48,448,179	49,970,701	53,785,152	54,129,645	55,391,713	1,262,068	2%
Intergovernmental Grants								
State Comm Indus Backfill	422104	-	-	-	958,114	2,187,950	1,229,836	
Total Intergovernmental Grants		-	-	-	958,114	2,187,950	1,229,836	128%
Fines & Forfeits								
Court Fines	441000	108,369	79,503	67,141	100,000	100,000	-	
Total Fines & Forfeits		108,369	79,503	67,141	100,000	100,000	-	0%
Transfers In								
Operating Transfer In - Inter	483001	14,450,611	14,095,847	14,261,381	15,001,156	15,347,347	346,191	
Total Transfers In		14,450,611	14,095,847	14,261,381	15,001,156	15,347,347	346,191	2%
Other Revenue								
Interest/Div - Nonproprietary	451000	(35,125)	(18,645)	(437,181)	376,000	376,000	-	
Gain (Loss) on Sale of Invest	451002	-	3,096	-	-	-	-	
Air Rights	461005	-	20	40	-	-	-	
Vacating Streets & Alleys	461006	(500)	-	1,050	-	-	-	
Total Other Revenue		(35,625)	(15,529)	(436,091)	376,000	376,000	-	0%
Total Revenues		62,971,534	64,130,522	67,677,584	70,564,915	73,403,010	2,838,095	4%
Expenditures								
Transfers Out								
Op Transfer Out-Intra	571200	3,602,749	3,823,264	4,678,552	-	-	-	
Total Transfers Out		3,602,749	3,823,264	4,678,552	-	-	-	0%
Total Expenditures		3,602,749	3,823,264	4,678,552	-	-	-	0%
Net Revenues over/(under) Expenditures		59,368,785	60,307,258	62,999,032	70,564,915	73,403,010	2,838,095	



General Fund

Investment Earnings



The Finance Director is responsible for the Investment Earning department ID.
Investment Earnings is the only section of this department ID.

Department Description

The **Investment Earnings** department ID of the General Fund uses this department ID to initially record interest revenue for the General fund.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	21,303	-	-	-	0%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	-	-	-	-	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	-	-	-	-	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	-	-	-	-	0%
Net	21,303	-	-	-	

Highlight of Budget Changes

No changes.

INVESTMENT EARNINGS
FY 2016 FINANCIAL DETAIL

	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Other Revenue								
Interest/Div - Nonproprietary	451000	8,344	36,753	21,303	-	-	-	
Total Other Revenue		8,344	36,753	21,303	-	-	-	0%
Total Revenues		8,344	36,753	21,303	-	-	-	0%
Expenditures								
Discretionary Expenses								
Banking / Financial Services	521109	(11,529)	-	-	-	-	-	
Total Discretionary Expenses		(11,529)	-	-	-	-	-	0%
Total Expenditures		(11,529)	-	-	-	-	-	0%
Net Revenues over/(under) Expenditures		19,873	36,753	21,303	-	-	-	



The Executive Director is responsible for the Memorial department ID.
Veterans Memorial Building, All Veterans Memorial Park, Veterans Memorial Stadium are the sections of this department ID.

Department Description

The Memorial Department is responsible for the management, development, operations, and maintenance of the Veterans Memorial Building, Veterans Memorial Stadium, and the All Veterans Memorial Park. The Memorial Department expenditures are funded through the Memorial Building property tax levy.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	1,199,680	1,202,137	1,321,918	119,781	10%
Expenditures					
Personal Services	592,233	639,973	667,681	27,708	
Discretionary	190,644	255,279	296,825	41,546	
Fleet & Facilities	11,098	2,612	11,624	9,012	
Non-Discretionary	248,650	204,273	245,788	41,515	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	344,958	100,000	100,000	-	
	1,387,584	1,202,137	1,321,918	119,781	10%
Net	(187,904)	-	-	-	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
9.41	9.41	0.00	9.41	0.00

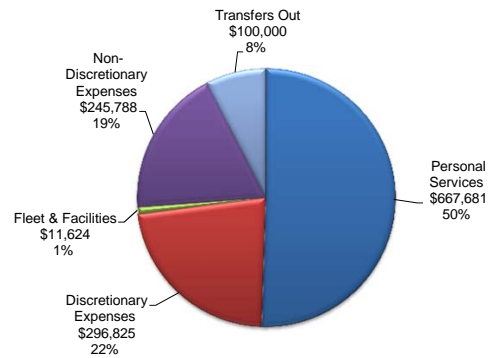
Highlight of Budget Changes

The Memorial Department is mainly funded through the memorial building property tax levy. The levy rate will remain unchanged at \$0.20082/1000 of taxable valuation. The levy rate will produce \$1.2M in property tax revenue in FY 2016. The State of Iowa will backfill \$54K due to property tax legislation changes relating to commercial and industrial properties.

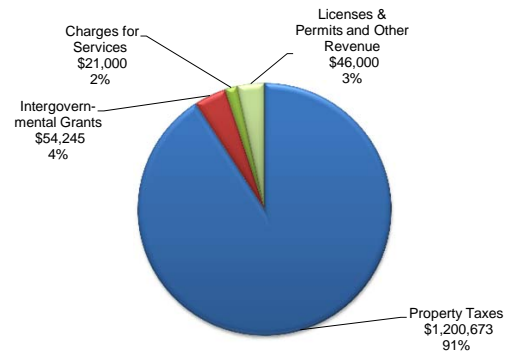
MEMORIAL

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Revenues								
Taxes								
Prop Tax Levy - Current	401100	1,116,119	1,139,406	1,158,255	1,178,383	1,200,673	22,290	
Property Tax Levy - Delinquent	401101	1,121	933	1,653	-	-	-	
Total Taxes		1,117,240	1,140,339	1,159,907	1,178,383	1,200,673	22,290	2%
Intergovernmental Grants								
State Comm Indus Backfill	422104	-	-	-	23,754	54,245	30,491	
Total Intergovernmental Grants		-	-	-	23,754	54,245	30,491	128%
Charges for Services								
Court Cost, Fees, & Charges	431001	8,015	-	-	-	-	-	
Admin Charges - External	431012	-	-	-	-	21,000	21,000	
Sale of Recycleable	432002	7,948	4,529	693	-	-	-	
Total Charges for Services		15,963	4,529	693	-	21,000	21,000	100%
Other Revenue								
Building Rental	461001	-	-	30,301	-	46,000	46,000	
Contributions & Donations	471002	-	-	120	-	-	-	
Other Miscellaneous Revenue	471005	-	-	8,659	-	-	-	
Total Other Revenue		-	-	39,079	-	46,000	46,000	100%
Total Revenues		1,133,204	1,144,867	1,199,680	1,202,137	1,321,918	119,781	10%
Expenditures								
Personal Services								
Regular Employees	511100	368,841	384,522	405,805	414,232	427,897	13,665	
Temporary/Seasonal Employees	511200	-	-	-	24,929	28,049	3,120	
Overtime	511300	946	1,759	4,965	4,500	11,500	7,000	
Other / Special Pays	511400	7,772	6,490	6,900	7,140	7,140	-	
Leave Accrual	511500	2,298	4,809	85	-	-	-	
Group Insurance	512100	89,716	85,037	88,842	96,610	94,610	(2,000)	
Social Security Contributions	512200	28,440	29,653	31,351	34,487	36,306	1,819	
Retirement Contribution	512300	30,315	33,920	37,015	40,256	45,228	4,972	
Workers' Compensation	512500	14,660	12,678	12,106	13,270	12,402	(868)	
Other Employee Benefits	512600	2,241	288	5,163	4,549	4,549	-	
Total Personal Services		545,229	559,157	592,233	639,973	667,681	27,708	4%
Discretionary Expenses								
Advertising / Marketing	521100	-	200	-	-	-	-	
Contract Labor	521105	-	-	879	250	250	-	
Health Services	521106	100	104	88	-	-	-	
Other Professional Services	521108	13,152	21,468	7,876	10,000	10,000	-	
Security Services	521110	-	412	288	500	500	-	
IT Services - External	522102	56	772	333	-	-	-	
Ext Rpr & Mtrc Srv-Bldg & Grds	522104	83,706	85,869	88,000	93,000	93,000	-	
Ext Repair & Maint Svcs - FF&E	522105	149	-	6,427	36,500	36,500	-	
Landfill Fees	523102	334	-	5	500	500	-	
Refuse Collection/Fees	523104	-	-	18	-	-	-	
Telephone	523107	(13)	-	-	1,476	1,476	-	
Rental of Equip & Vehicles	524101	531	26	-	200	200	-	
Printing, Binding, & Duplicate	525102	60	119	790	200	200	-	
Other Insurance	525105	7,091	4,805	4,807	81,222	122,768	41,546	
Books, Periodicals, & Subscrip	531103	237	237	276	300	300	-	
Chemical Supplies	531104	179	79	21	500	500	-	
Cleaning/Janitorial Supplies	531105	-	1,627	6,511	3,000	3,000	-	
Computer Supplies	531106	-	-	-	350	350	-	
Equip/Furniture/Fixtures	531109	3,100	24,062	47,769	6,000	6,000	-	
Photography Supplies	531110	-	-	-	100	100	-	
Landscaping Materials	531112	37	-	-	-	-	-	
Miscellaneous Supplies	531114	-	1,050	788	-	-	-	
Musical Instruments	531115	-	-	31	-	-	-	
Office Supplies	531116	260	511	1,250	500	500	-	
Paint Supplies	531117	104	927	130	1,500	1,500	-	
Program Supplies	531118	-	-	-	500	500	-	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Shop Supplies	531119	3,161	3,222	8,673	6,000	6,000	-	
Sign & Signal Supplies	531120	-	-	-	250	250	-	
Meters	531122	-	332	-	-	-	-	
Uniforms	531123	-	-	871	500	500	-	
Personal Protective Gear	531124	98	162	2	-	-	-	
Bldg&Grds - Parts & Materials	533100	2,915	4,277	2,719	3,000	3,000	-	
F,F&E - Parts & Materials	533101	1,121	3,370	9,651	3,000	3,000	-	
Veh&Roll Stk-Parts & Materials	533102	-	-	-	600	600	-	
Tires & Tubes	533103	70	-	-	100	100	-	
Cost of Conferences / Training	542102	297	517	1,534	2,400	2,400	-	
Dues & Memberships	542103	-	-	50	-	-	-	
Licensing Fees	542106	-	-	50	-	-	-	
Miscellaneous Costs	542107	-	-	-	231	231	-	
Postage & Freight	542108	45	62	76	200	200	-	
Recording/Filing Fees/Permits	542110	-	45	665	-	-	-	
Travel	542111	1,621	309	69	2,400	2,400	-	
Total Discretionary Expenses		118,411	154,567	190,644	255,279	296,825	41,546	16%
Fleet & Facilities								
City Facility Mtrc Services	522107	6,961	2,091	9,524	2,000	11,000	9,000	
City Fleet Services	522108	87	138	51	-	-	-	
Rental of Land & Bldgs	524100	-	-	1,064	-	-	-	
City Rental Charges - Fleet	524102	600	350	459	612	624	12	
Total Fleet & Facilities		7,648	2,579	11,098	2,612	11,624	9,012	345%
Non-Discretionary Expenses								
Electricity	523100	20,112	73,929	115,648	113,535	150,000	36,465	
Natural Gas	523103	18,150	28,465	77,709	29,700	29,700	-	
Liability Insurance	525104	8,891	-	-	-	-	-	
Property Insurance	525107	-	42,000	54,000	60,000	65,000	5,000	
Vehicle Insurance	525108	386	300	1,000	500	550	50	
Gasoline	532101	537	337	293	538	538	(0)	
Total Non-Discretionary Expenses		48,077	145,031	248,650	204,273	245,788	41,515	20%
Transfers Out								
Operating Transfer Out-Inter	571100	283,156	513,839	344,958	100,000	100,000	-	
Total Transfers Out		283,156	513,839	344,958	100,000	100,000	-	0%
Total Expenditures		1,002,521	1,375,174	1,387,584	1,202,137	1,321,918	119,781	10%
Net Revenues over/(under) Expenditures		130,683	(230,306)	(187,904)	-	-	-	



The Public Works Director is responsible for the Agricultural Lands department ID.
Agricultural Lands is the only section of this department ID.

Department Description

The **Agricultural Lands** department ID of the General Fund uses this department ID to track the equipment and discretionary expenditures used for road side vegetation control. These expenditures are funded through the Ag Land property tax levy.

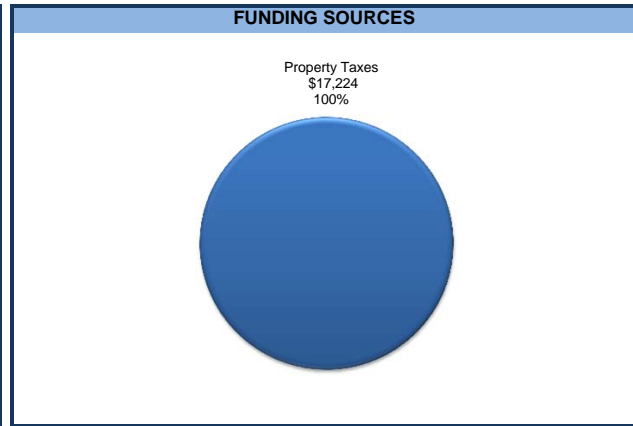
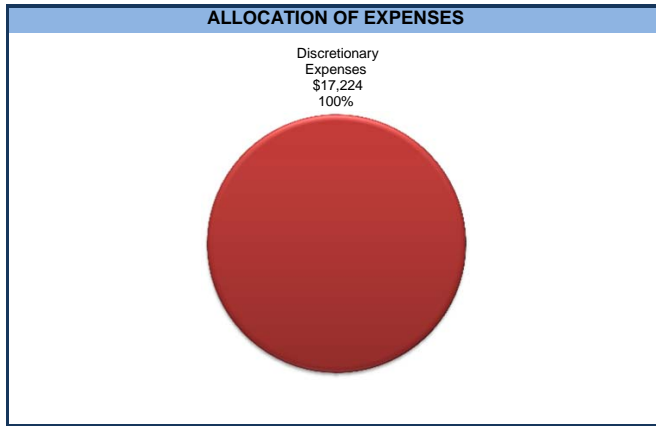
	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	16,207	16,956	17,224	268	2%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	-	16,956	17,224	268	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	-	-	-	-	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	-	16,956	17,224	268	2%
Net	16,207	-	-	-	

Highlight of Budget Changes

Agricultural Lands are funded 100% through the ag land property tax levy. The levy rate will produce \$17,224 in property tax revenue in FY 2016.

AGRICULTURE LANDS

FY 2016 FINANCIAL DETAIL



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Taxes								
Prop Tax Levy - Current	401100	15,041	15,315	16,265	16,956	17,224	268	
Property Tax Levy - Delinquent	401101	-	-	0	-	-	-	
Total Taxes		<u>15,041</u>	<u>15,315</u>	<u>16,265</u>	<u>16,956</u>	<u>17,224</u>	<u>268</u>	<u>2%</u>
Other Revenue								
Interest/Div - Nonproprietary	451000	100	79	(58)	-	-	-	
Gain (Loss) on Sale of Invest	451002	-	3	-	-	-	-	
Total Other Revenue		<u>100</u>	<u>81</u>	<u>(58)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Total Revenues		<u>15,141</u>	<u>15,397</u>	<u>16,207</u>	<u>16,956</u>	<u>17,224</u>	<u>268</u>	<u>2%</u>
Expenditures								
Discretionary Expenses								
Banking / Financial Services	521109	-	7	-	-	-	-	
Equip/Furniture/Fixtures	531109	-	-	-	16,956	17,224	268	
Total Discretionary Expenses		<u>-</u>	<u>7</u>	<u>-</u>	<u>16,956</u>	<u>17,224</u>	<u>268</u>	<u>2%</u>
Capital Outlay								
Machinery & Equipment	554000	69,261	-	-	-	-	-	
Total Capital Outlay		<u>69,261</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Total Expenditures		<u>69,261</u>	<u>7</u>	<u>-</u>	<u>16,956</u>	<u>17,224</u>	<u>268</u>	<u>2%</u>
Net Revenues over/(under) Expenditures		<u>(54,120)</u>	<u>15,390</u>	<u>16,207</u>	<u>-</u>	<u>-</u>	<u>-</u>	



The Band Director is responsible for the Band department ID.
Band is the only section of this department ID.

Department Description

The **Band** department ID of the General Fund uses this department ID to track the associated revenues & expenditures of the Cedar Rapids Municipal Band. The Band has traditionally been funded through the Iowa Band Law, a tax collected in the property taxes of citizens. The expenditure budget is used for the salaries of the contracted performers, the staff, and the conductor as well as the purchase of music and general supplies for performances.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	104,430	99,788	104,170	4,382	4%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	109,913	99,788	103,918	4,130	
Fleet & Facilities	-	-	252	252	
Non-Discretionary	-	-	-	-	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	-	-	-	-	
	109,913	99,788	104,170	4,382	4%
Net	(5,483)	-	-	-	

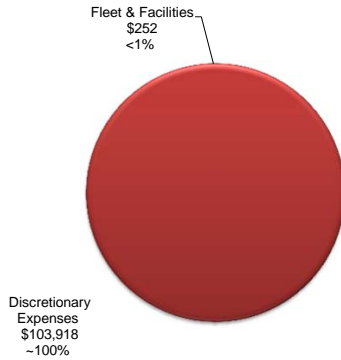
Highlight of Budget Changes

Band is funded 100% through the band property tax levy and backfill from the state. The levy rate will remain unchanged at \$0.01667/1000 of taxable valuation. The levy rate will produce \$99,667 in property tax revenue in FY 2016. The State of Iowa will backfill \$4,503 due to property tax legislation changes relating to commercial and industrial properties.

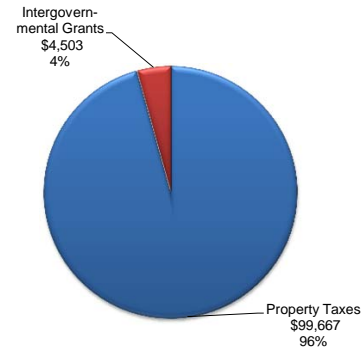
BAND

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Revenues								
Taxes								
Prop Tax Levy - Current	401100	92,646	94,579	96,144	97,817	99,667	1,850	
Property Tax Levy - Delinquent	401101	92	77	136	-	-	-	
Total Taxes		92,738	94,655	96,280	97,817	99,667	1,850	2%
Intergovernmental Grants								
State Comm Indus Backfill	422104	-	-	-	1,971	4,503	2,532	
Total Intergovernmental Grants		-	-	-	1,971	4,503	2,532	128%
Charges for Services								
Admin Charges - External	431012	-	5,100	5,500	-	-	-	
Total Charges for Services		-	5,100	5,500	-	-	-	0%
Other Revenue								
Contributions & Donations	471002	3,800	2,050	2,650	-	-	-	
Other Miscellaneous Revenue	471005	250	-	-	-	-	-	
Total Other Revenue		4,050	2,050	2,650	-	-	-	0%
Total Revenues		96,788	101,805	104,430	99,788	104,170	4,382	4%
Expenditures								
Personal Services								
Workers' Compensation	512500	3	-	-	-	-	-	
Other Employee Benefits	512600	(2,213)	(638)	-	-	-	-	
Total Personal Services		(2,210)	(638)	-	-	-	-	0%
Discretionary Expenses								
Advertising / Marketing	521100	1,402	65	285	1,552	-	(1,552)	
Contract Labor	521105	78,293	81,436	89,863	82,698	85,662	2,964	
Other Professional Services	521108	693	680	1,540	882	-	(882)	
Ext Repair & Maint Svcs - FF&E	522105	-	-	-	500	300	(200)	
Telephone	523107	-	-	-	-	400	400	
Rental of Equip & Vehicles	524101	6,255	8,275	14,155	9,456	9,200	(256)	
Printing, Binding, & Duplicate	525102	2,556	1,010	810	1,500	3,561	2,061	
Awards & Recognition	531102	-	-	-	-	200	200	
Engineering Supplies	531108	-	-	1,043	-	-	-	
Equip/Furniture/Fixtures	531109	750	73	350	300	2,595	2,295	
Musical Instruments	531115	3,978	1,907	1,510	2,500	1,700	(800)	
Office Supplies	531116	-	50	-	100	-	(100)	
Program Supplies	531118	-	-	357	-	-	-	
Licensing Fees	542106	300	150	-	200	300	100	
Postage & Freight	542108	71	9	-	100	-	(100)	
Total Discretionary Expenses		94,297	93,654	109,913	99,788	103,918	4,130	4%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	-	-	-	252	252	
Total Fleet & Facilities		-	-	-	-	252	252	100%
Non-Discretionary Expenses								
Property Insurance	525107	121	121	-	-	-	-	
Gasoline	532101	98	-	-	-	-	-	
Total Non-Discretionary Expenses		219	121	-	-	-	-	0%
Total Expenditures		92,305	93,137	109,913	99,788	104,170	4,382	4%
Net Revenues over/(under) Expenditures		4,482	8,668	(5,483)	-	-	-	

ENTERPRISE FUNDS

Fund Description

Enterprise funds account for operations and activities that are financed and operated in a manner similar to a private business enterprise and where the cost of providing goods and services to the general public on a continuing basis is expected to be financed or recovered primarily through user charges.





Enterprise Fund Highlights



City of Cedar Rapids Utilities

The City of Cedar Rapids provides the following utilities:

- Water
- Water Pollution Control / Sanitary Sewer
- Storm Sewer
- Solid Waste, Recycling, and Yard Waste

These utilities are in a combined billing. Total residential utility billings will increase 2.2% which is an increase of \$21.72 annually for the typical residential customer defined as a household that uses 10 units of water and 10 units of sewer. 1 unit is equivalent to 100 cubic feet or 748 gallons. The following chart details the effect of the rate increase for a typical residential customer.

Typical or Average Consumption for Residential Customer				
(10 Units Water & 10 Units Sewer)				
	Actual Monthly FY 2015	Monthly FY 2016	Percent Increase	Annual Impact
Water	\$29.40	\$29.70	1.0%	\$3.60
Iowa & Local Sales Tax	2.06	2.08	1.0%	0.24
WPC/Sanitary Sewer	25.24	25.92	2.7%	8.16
Storm Sewer	4.90	5.02	2.4%	1.44
Solid Waste/Yard Waste	15.48	16.02	3.5%	6.48
Solid Waste-Recycling	4.15	4.30	3.6%	1.80
Total Charges - Monthly Bill	\$81.23	\$83.04	2.2%	\$21.72
Cost per Day	\$ 2.67	\$ 2.73		

Note: One CCF unit equals 100 cubic feet or 748 gallons

Water

The Water Department is increasing the service charge and volumetric rate for steps I, II, and III, which includes residential, by 1% for the FY 2016 budget. Steps I – IV correlate to the volume of usage by a customer.

Significant treatment capacity is available for development and growth, however access to an appropriate water distribution system connection may limit how quickly development can occur. Currently the department is constructing phase 1 of 5 to update the J Avenue plant, originally built in 1929. This is an 8 year, \$36M project to improve reliability and provide operational flexibility prior to the NW plant expansion. Current usage trends would suggest that the NW treatment plant expansion would be needed in approximately 10 years and cost approximately \$32M. Both projects will help to meet demand in drought conditions, however implementation of the City Council's adopted Drought Contingency Plan could be necessary during severe drought conditions.



Enterprise Fund Highlights

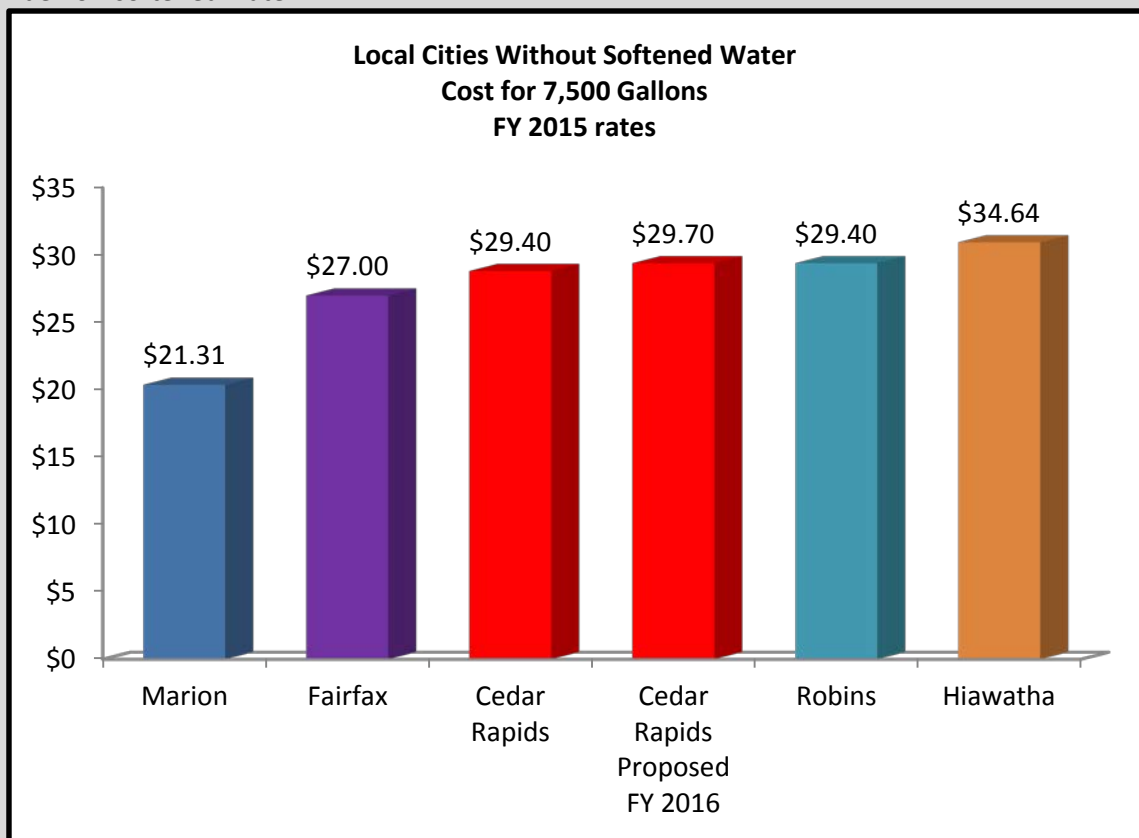


Overall the 10 year capital investment plan is estimated at \$208M, which includes but not limited to, the previously mentioned NW plant expansion, but also work associated with paving for progress projects. Funding costs at these levels with revenue bonds could require accelerated rate increases in 5-10 years to meet debt service and bond covenant requirements. Other factors could increase the estimated 10 year plan costs such as nitrate treatment needs if nitrate levels continue to increase.

FY 2016 budget includes issuing \$15M in revenue bonds and incurring \$20.5M in expenses. Several large projects are planned such as phase 1 of the J Avenue Plant. Also budgeted are anticipated expenses for water main replacements associated with paving for progress projects. With 2008 flood recovery projects complete, the department feels assured that it can reach these pre-flood expenditures levels of \$20M.

There are approximately 5,200 fire hydrants in Cedar Rapids. During FY 2014, the water distribution section performed 806 fire hydrant maintenance activities and painted 396 hydrants. These numbers are down slightly from the targets due to additional maintenance and repair activities required to address a large number of water main breaks due to the exceptionally cold winter of 2013-2014. Additional contractor capacity has been added in these areas to ensure that maintenance targets are met in FY 2016 and beyond. The department is on track to exceed target activity levels in FY 2015.

The following chart shows the water rates for typical residential usage of 10 units, or 7,500 gallons for the metro area cities. The City of Robin's water is supplied by Cedar Rapids. Cedar Rapids' water is softened; all other cities provide non-softened water.

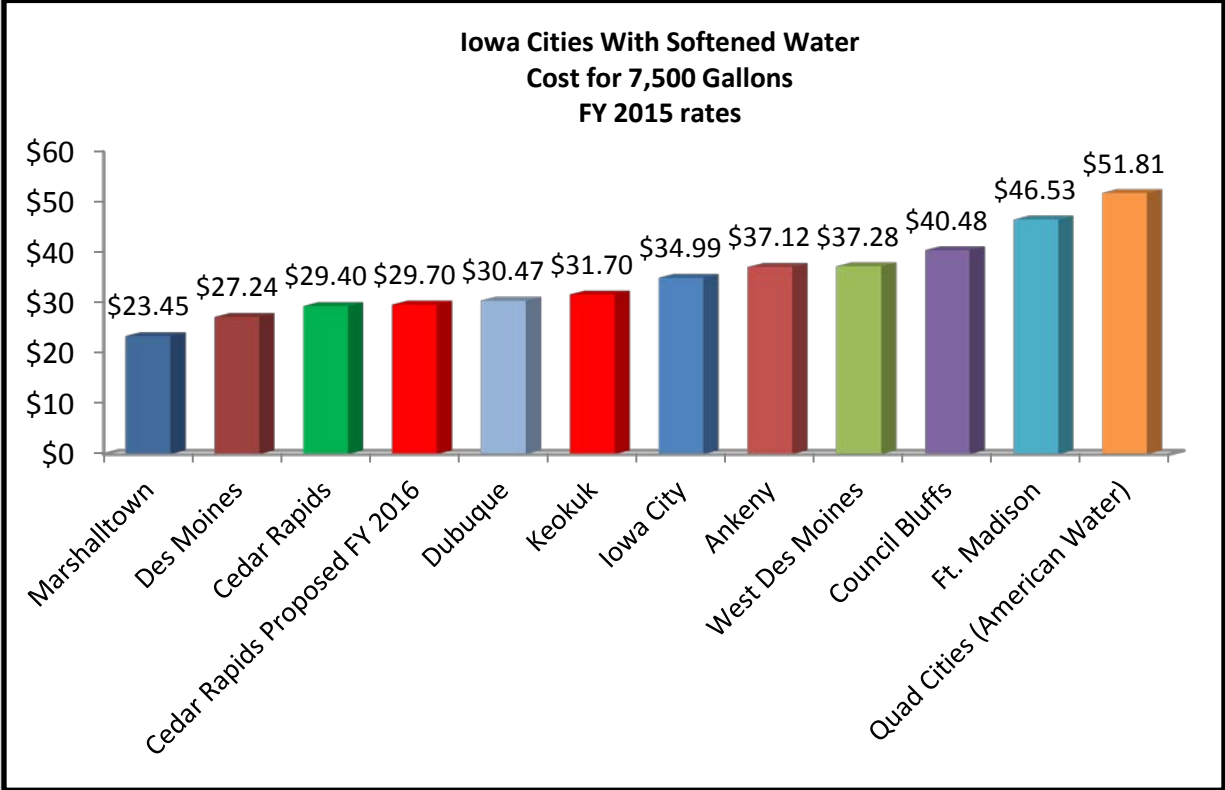




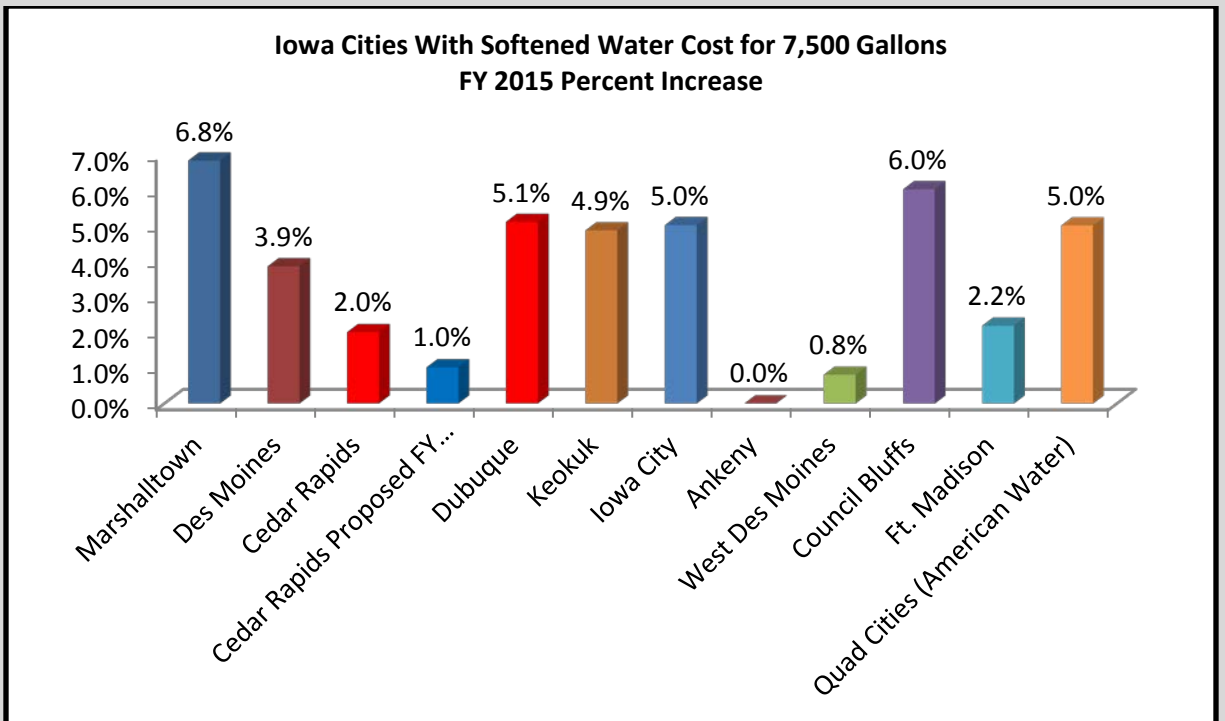
Enterprise Fund Highlights



The chart below shows the FY 2015 softened water rates for several cities in the state of Iowa.



The chart below shows the FY 2015 softened water rate increases for several cities in the state of Iowa.





Storm Sewer

The storm sewer rate will increase 2.4% in FY 2016. This increase will generate an additional \$90K of revenue.

In FY 2016, \$1.3M will be transferred from storm sewer utility user fees to the storm sewer capital improvement fund for planned projects.

Water Pollution Control & Sanitary Sewer

In FY 2016, the daily fee for sewer service charge will increase 3.5% and the volumetric fee will increase 2%. The rate for group II and III industrial customers and contributing cities is increasing 2% for flow and Biochemical Oxygen Demand (CBOD) parameters, and 1% for Total Suspended Solids (TSS) and Total Kjeldahl Nitrogen (TKN).

Current industrial usage trends are relatively flat with some customers showing reductions and others growth. Treatment capacity is available for some degree of industrial development and growth. In the short term, how quickly development can occur is based on available access to an appropriate sanitary sewer connection. The 10 year capital investment plan projects some type of treatment system expansion, that will need to accelerate if additional industrial treatment demands are added.

The uncertainty over future regulatory requirements from the DNR or EPA is a significant challenge to determining and implementing necessary treatment strategies. However long term investments will be significant to meet regulatory requirements for nutrients or life span limitations of the solids de-watering and incineration process.

FY 2016 budget includes issuing \$7M in revenue bonds and incurring \$12M in expenses. This includes projects that the department anticipates to occur, but could have timing delays upon receipt of further information. One such project is the study for the Maximum Achievable Control Technology Standards Air Pollution Control, awaiting further information to be received in February or March of 2015. However such projects will be funded from operations or existing cash in projects and will not impact debt issuance in FY 2016. With 2008 flood recovery projects complete, the department feels confident they will incur \$12M in project expenses for FY 2016.

Long term trends could require significant capital investments on the scale of \$175M-200M over 10-15 years for nutrient controls, solids disposal, and collection system upgrades. In addition would be costs for treatment capacity expansion and routine maintenance needs. Funding costs at these levels with revenue bonds could require multiple annual double-digit rate increases, in the next 5-10 years, to meet debt service and bond covenant requirements.

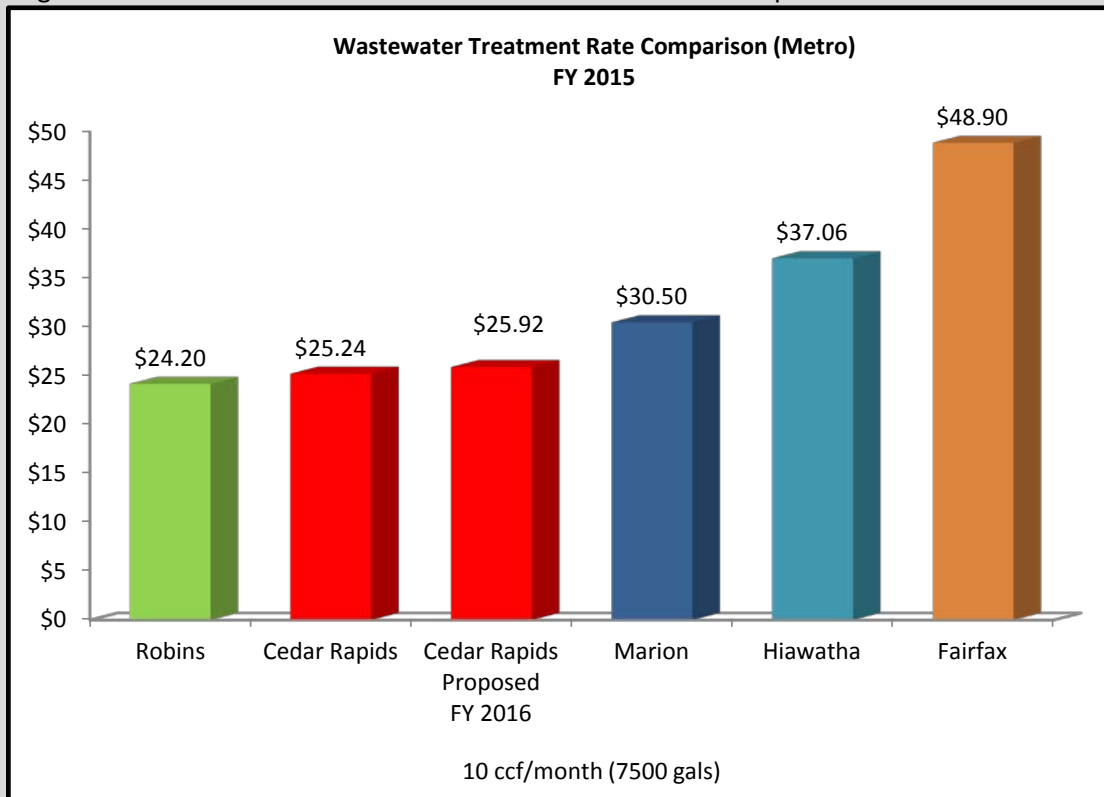
The Sanitary Sewer Department budgeted \$5.7M in capital project expenditures for FY 2016. Funding includes \$1M from user charges, \$500K from WPC, and \$4.2M from cash on hand. The largest planned project in FY 2016 is Prairie Creek from Cedar River to J Street. In FY 2016, \$1.75M is budgeted for this project. This is a multiple year project.



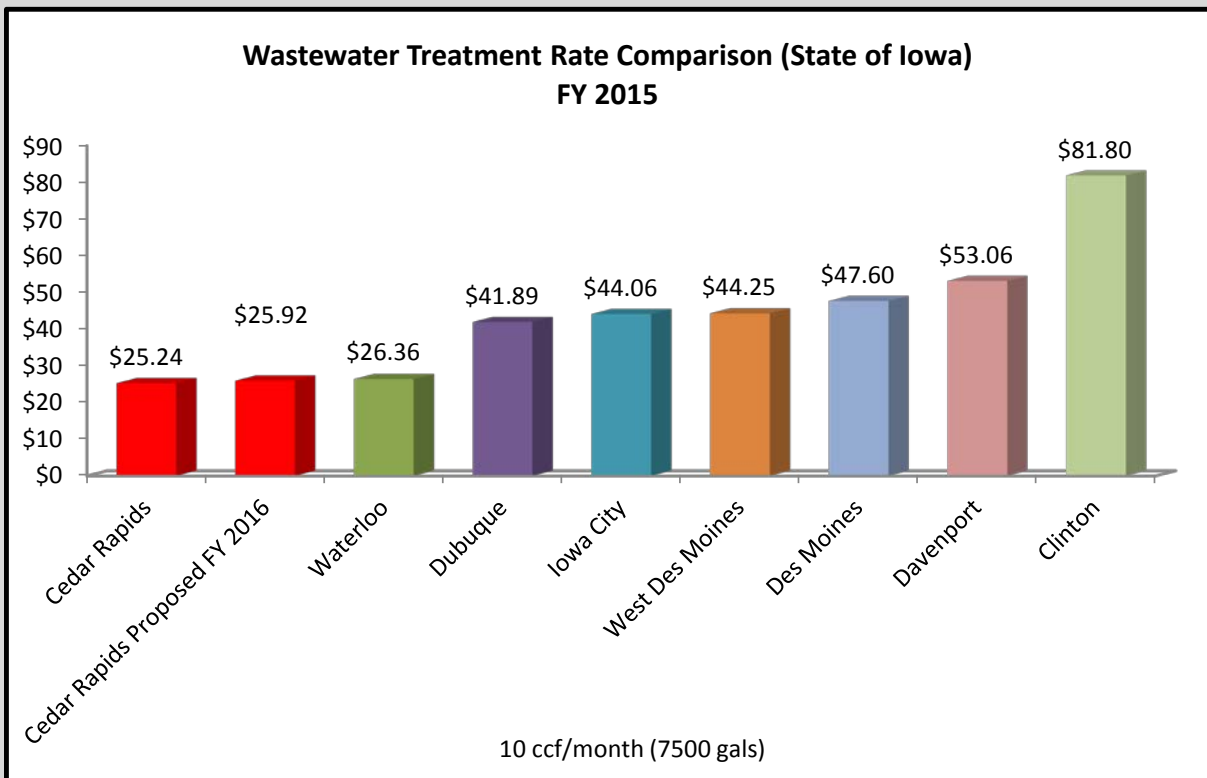
Enterprise Fund Highlights



The following chart shows current wastewater treatment rates for 10 CCF per month for the metro area cities.



The chart below shows current wastewater treatment rates for 10 CCF per month for several cities in the state of Iowa.

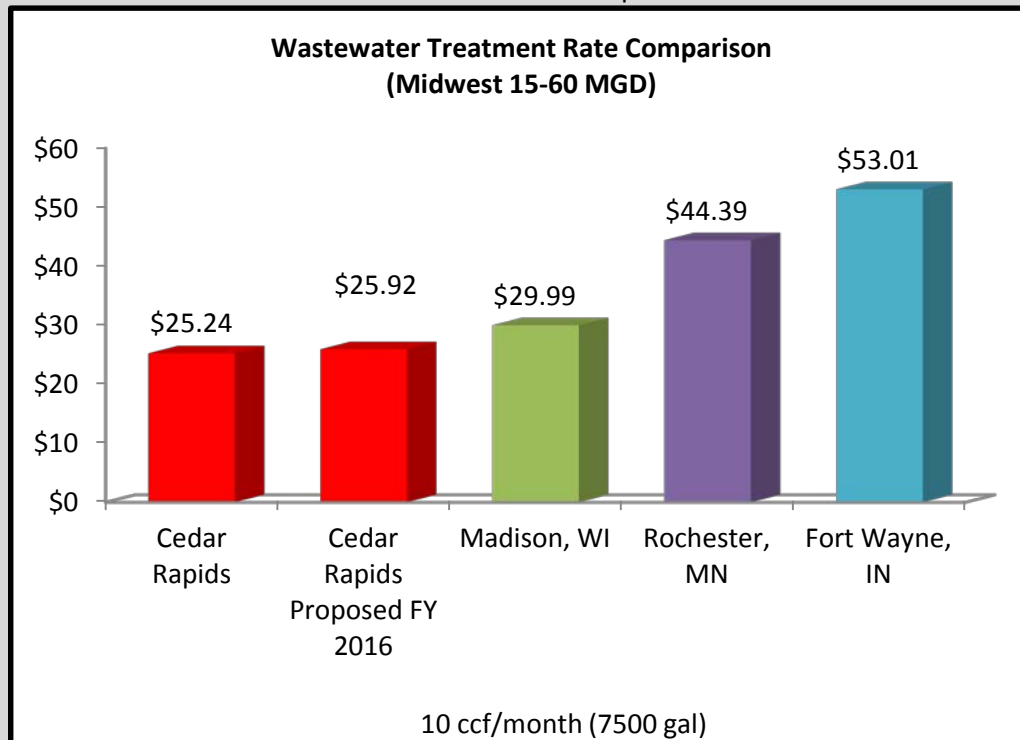




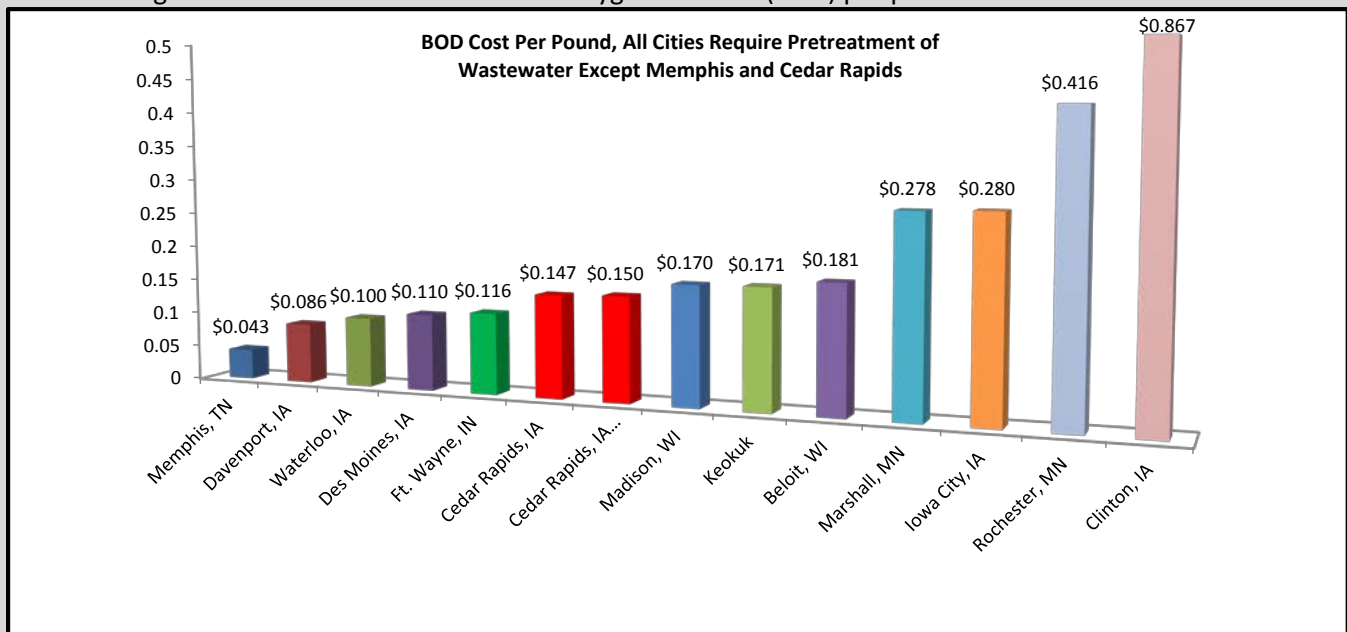
Enterprise Fund Highlights



This chart shows current wastewater treatment rates for 10 CCF per month for Midwest cities.



The following chart shows current biochemical oxygen demand (BOD) per pound for Midwest cities.





Solid Waste, Yard Waste, & Recycling

In FY 2016, the residential rate for solid waste and yard waste collection will increase 3.5%. The residential rate for recycling will increase 3.6%.

In recent years, in addition to rate increases to fund operating costs, Solid Waste and Recycling has funded operational costs with operating reserves and subsidies from Water Pollution Control. To ensure sustainability, currently the department is considering options that could include extensions in vehicle replacement life cycles, adjustments in service levels, and/or rate increases of a least 5% annually.

The Solid Waste and Recycling Department's transition to automated garbage collection, which began in August 2012, is complete. The department will continue to conduct these activities and many others during FY 2016:

- Designate January and February as half price bulky item collection periods
- Provide spring and fall CleanUpCR events for bulky items and household hazardous material
- Coordinate I-380 litter collection events with many community partners
- Promote the award-winning City Manager's 1-Bag Challenge Litter Collection Program



Water Department Sections

- Operations
- Maintenance
- Lab and Environmental
- Distribution
- Meter Service and Meter Reading
- Customer Service and Administration
- Engineering

The Utilities Director is responsible for the Water Department.



Department Description

The Water Department is responsible for reliable delivery of safe, high quality water to every home, business, and industry at a reasonable price.

- The plant **Operations** section manages the treatment plants, remote pumping, and storage sites to ensure that the treatment and delivery processes function efficiently and effectively.
- The plant **Maintenance** section services and repairs equipment as needed and ensures that facilities, infrastructure, and equipment are maintained in the most cost effective manner.
- The **Lab and Environmental** section tests the drinking water over 1,400 times each month to ensure that it meets requirements of the Safe Drinking Water Act and other regulations.
- The **Distribution** section maintains the 664 plus miles of the water distribution system.
- The **Meter Service and Meter Reading** sections provide field customer services such as turning on/off water service, installing/replacing water meters, locating underground water utilities, tapping water mains for new services, as well as reading meters for billing customers.
- The **Customer Service and Administration** sections are responsible for the accurate billing for all utility services as well as providing customer service for all aspects of the water operation.
- The **Engineering** section manages the capital improvement programs for the two water treatment plants, distribution system, and the water pollution control facility.

Statistics – Did you know?

- The Water Department produces and distributes an average of 36M gallons of water per day to customers.
- Our largest customer consumes an average of 11-12M gallons of water per day.
- Currently, there are 664 miles of water mains ranging in size from 4 to 48 inches in diameter.
- Currently, the Water Department meters and charges for water utilized by 51,023 customer service agreements.

**Recent Accomplishments**

- All public water supply compliance requirements were met in calendar year 2013.
- The system has greater resiliency to handle flood/drought with completion of well projects during FY 2014.
- During FY 2014, staff kept the nitrate concentration in Cedar Rapids' drinking water within safe levels through careful and diligent operation of the supply wells.
- Staff managed a record number of water main breaks due to an extremely cold 2013/14 winter.
- Northwest plant chlorine gas handling equipment will be upgraded in FY 2014, J Avenue was completed in 2013.

Future Challenges & Opportunities

- In FY 2015 – FY 2022 significant upgrades are planned for the original J Ave plant. Phase 1 of 5 is underway.
- Nitrate management of our source water or construction of nitrate removal processes will be costly. Real-time monitors to be installed by February 2015 on key wells to provide data and flexibility during elevated periods.
- Utilities submitted a grant application through the United States Department of Agriculture that would facilitate water quality and surface water projects in the upstream Middle Cedar River watershed area. Total project cost is estimated at \$4.4M.

Goals, Objectives, Measures**City Goal - Strengthen CR - make bold moves in community planning to retain the character of neighborhoods and corridors.**

Department Goal	Improve efficiency of municipal billing by increasing number of customers using autopay program.				
Department Objective	Reduce remittance processing and collection costs.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Reduce remittance processing and collection costs	10,750	10,877	11,139	11,250	11,350

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	Maintain effectiveness of water distribution system components through preventative maintenance.				
Department Objective	Perform preventative maintenance on each of 5222 fire hydrants every 5 years and paint each hydrant every 10 years.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Fire hydrants preventative maintenance and painting completed	1,045 maintained, 522 painted per year	1,052 maintained 528 painted	806 maintained 396 painted	1,198 maintained 608 painted	1,045 maintained 522 painted



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	52,288,494	57,740,075	63,004,695	5,264,620	9%
Expenditures					
Personal Services	9,124,941	9,775,556	10,293,559	518,003	
Discretionary	5,546,915	5,466,668	5,801,790	335,123	
Fleet & Facilities	574,215	620,898	633,200	12,302	
Non-Discretionary	3,959,943	4,111,996	4,547,703	435,707	
Capital Outlay	3,872,786	13,421,900	20,807,000	7,385,100	
Debt Service	10,355,788	10,813,838	10,656,397	(157,441)	
Transfers Out	12,645,841	10,956,610	12,809,828	1,853,218	
	46,080,428	55,167,465	65,549,476	10,382,011	19%
Net	6,208,066	2,572,610	(2,544,781)	(5,117,391)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
106.76	107.76	0.00	107.76	1.00

Highlight of Budget Changes

Operating Revenues

Charges for services revenue increased \$745K. This includes a 1% rate increase for the service charge and first 3 volumetric steps (increase of \$192K and \$311K respectively). No change for the 4th volumetric step.

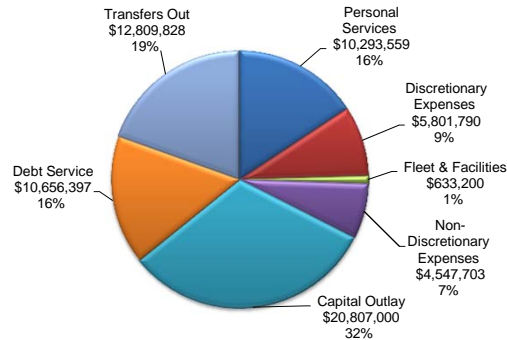
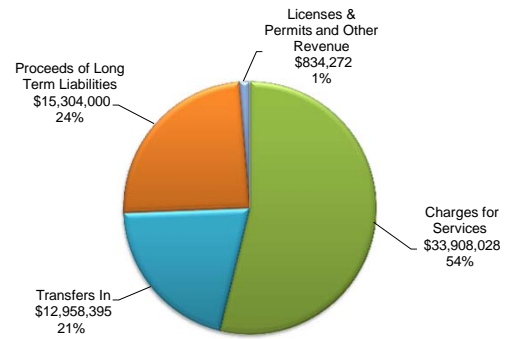
Operating Expenditures

Includes the addition of 1 FTE Sustainability & iGreenCR Programs Coordinator to support Water, Water Pollution Control, Solid Waste, and Sewer providing educational programming and community outreach.

Discretionary expenses are increasing \$339K mainly for other professional services relating to the utility billing system upgrade & installation, lime disposal, service contracts to assist with routine distribution maintenance, and emergency water main repairs. Electricity is increasing \$214K due to Alliant projected rate increases. \$250K is budgeted as a contribution for economic development. Water also budgeted to fund 100% of the new IT Application Analyst position that will support the utility billing system. Included in operating expenditures is a transfer out of \$10.6M for debt and \$1.75M for CIP.

Other Changes

Total capital project expenditures are \$20.5M, funded mainly with revenue bonds (\$15.3M).

WATER
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Taxes							
Total Taxes	-	-	-	-	-	-	0%
Licenses & Permits							
Total Licenses & Permits	-	-	-	-	-	-	0%
Intergovernmental Grants							
Federal Operating 421001	-	-	39,744	-	-	-	
State Capital 422002	-	310,550	-	-	-	-	
Total Intergovernmental Grants	-	310,550	39,744	-	-	-	0%
Charges for Services							
Laboratory Fees 431003	10,060	12,181	12,062	11,000	12,000	1,000	
Admin Charges - City Mgr Depts 431007	1,681,902	1,705,516	1,874,452	1,910,831	1,992,825	81,994	
Other Charges for Services 431010	42,645	77,615	83,635	70,000	80,000	10,000	
Water Revenue - Service Charge 431800	6,489,410	6,794,006	6,997,350	7,225,558	7,417,496	191,938	
Water Revenue - Volumetric 431801	22,915,635	23,369,726	23,790,249	23,230,165	23,540,707	310,541	
Sundry Billing Receipts 431802	152,013	146,751	207,118	150,000	200,000	50,000	
Turning Water Off & On 431803	459,267	488,325	558,807	450,000	550,000	100,000	
Water Main Extensions 431804	114,478	93,022	146,113	95,000	95,000	-	
Hydroelectric Utility Sales 431805	34	-	-	-	-	-	
Sale of Recycleable 432002	17,592	30,782	21,371	20,000	20,000	-	
Total Charges for Services	31,883,035	32,717,924	33,691,156	33,162,555	33,908,028	745,473	2%
Fines & Forfeits							
Total Fines & Forfeits	-	-	-	-	-	-	0%
Transfers In							
Operating Transfer In - Inter 483001	-	-	211,545	-	600,000	600,000	
Operating Transfer In - Intra 483002	15,170,074	15,522,194	12,099,426	10,765,637	12,358,395	1,592,758	
Total Transfers In	15,170,074	15,522,194	12,310,971	10,765,637	12,958,395	2,192,758	20%
Proceeds of Long Term Liabilities							
GO Bond Proceeds 485001	6,137,734	-	-	-	-	-	
Revenue Bond Proceeds 485003	5,830,000	7,265,000	4,570,000	13,027,500	15,304,000	2,276,500	
Premiums on Bonds Sold 485005	569,973	172,400	66,751	-	-	-	
State Revolving Fund Proceeds 485009	5,000	-	-	-	-	-	
Total Proceeds of Long Term Liabilities	12,542,707	7,437,400	4,636,751	13,027,500	15,304,000	2,276,500	17%
Other Revenue							
Penalties 451001	331,595	399,583	376,625	300,000	350,000	50,000	
Gain (Loss) on Sale of Invest 451002	-	1,181	-	-	-	-	
Land Rental 461000	3,543	3,902	4,174	3,415	3,500	85	
Other Rental 461002	47,250	36,000	36,000	36,750	36,000	(750)	
Sales Tax Refunds 471000	-	-	(342)	-	-	-	
Contributions & Donations 471002	-	-	-	-	176,000	176,000	
Sale of Inventory 471003	8,120	61,873	12,458	25,000	25,000	-	
Damage Recoveries 471004	8,289	7,434	19,388	6,000	6,000	-	
Other Miscellaneous Revenue 471005	55,161	116,627	56,765	20,000	20,000	-	
Cash Over (Under) 471007	257	(34)	4	-	-	-	
Interest / Div - Proprietary 481000	185,210	163,432	111,547	85,000	90,000	5,000	
Capital Contributions 481003	700,807	710,315	856,547	176,000	-	(176,000)	
Build America interest abate 481004	147,247	138,373	131,136	127,218	122,772	(4,447)	
Sale of Fixed Assets 482001	7,160	26,895	5,567	5,000	5,000	-	
Total Other Revenue	1,494,638	1,665,580	1,609,871	784,383	834,272	49,888	6%
Total Revenues	61,090,454	57,653,647	52,288,494	57,740,075	63,004,695	5,264,620	9%
Expenditures							
Personal Services							
Regular Employees 511100	5,571,349	5,494,815	5,737,752	6,116,838	6,318,682	201,844	
Temporary/Seasonal Employees 511200	-	-	2,225	-	16,474	16,474	
Overtime 511300	252,011	242,491	370,924	301,400	301,400	-	
Other / Special Pays 511400	226,174	302,868	281,501	235,940	286,900	50,960	

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Leave Accrual	511500	82,914	(12,952)	43,731	-	-	-	-
Group Insurance	512100	1,333,461	1,294,004	1,324,527	1,554,239	1,556,194	1,955	-
Social Security Contributions	512200	445,600	448,629	471,466	509,046	529,635	20,589	-
Retirement Contribution	512300	485,898	519,683	566,756	594,216	659,808	65,592	-
Unemployment Compensation	512400	25,411	-	-	-	-	-	-
Workers' Compensation	512500	164,808	161,229	315,513	456,830	616,963	160,133	-
Other Employee Benefits	512600	27,659	11,716	10,547	7,047	7,503	456	-
Total Personal Services		8,615,285	8,462,483	9,124,941	9,775,556	10,293,559	518,003	5%
Discretionary Expenses								
Advertising / Marketing	521100	212	3,293	4,942	1,600	5,600	4,000	-
Technical/Engineering Services	521104	171,926	108,219	177,806	145,000	175,000	30,000	-
Contract Labor	521105	32,721	69,358	58,990	48,000	48,000	-	-
Health Services	521106	1,631	962	808	2,200	2,150	(50)	-
Legal Services	521107	-	-	62	-	-	-	-
Other Professional Services	521108	898,310	681,471	971,465	745,000	1,218,000	473,000	-
Banking / Financial Services	521109	97,263	92,364	87,289	86,018	79,770	(6,248)	-
Computer Hardware	522100	545	3,509	6,075	77,000	26,500	(50,500)	-
Computer Software	522101	134,921	76,709	100,710	128,600	120,300	(8,300)	-
IT Services - External	522102	26,019	37,246	39,021	53,000	56,000	3,000	-
Radio Maintenance	522103	7,563	11,728	11,911	9,800	11,600	1,800	-
Ext Rpr & Mtnv Srv-Bldg & Grds	522104	156,307	197,578	264,660	357,000	302,000	(55,000)	-
Ext Repair & Maint Svcs - FF&E	522105	95,084	51,358	73,217	78,500	88,500	10,000	-
Ext Rpr & Mtnv Svcs-Veh&RSik	522106	577	786	420	1,000	1,000	-	-
Ext Rpr & Maint Svcs - Infrs	522110	268,876	355,171	374,422	-	-	-	-
Landfill Fees	523102	427	1,423	474	1,000	1,000	-	-
Refuse Collection/Fees	523104	5,109	4,891	4,509	5,500	5,500	-	-
Sewer Services	523105	23,769	21,670	201,961	30,000	30,000	-	-
Telephone	523107	34,075	34,055	39,191	41,300	39,900	(1,400)	-
Rental of Equip & Vehicles	524101	51,072	39,899	20,655	32,500	22,300	(10,200)	-
Printing, Binding, & Duplicate	525102	27,489	27,029	30,525	31,800	32,800	1,000	-
Other Purchased Services	525106	868	845	1,019	950	950	-	-
Awards & Recognition	531102	-	-	8	-	-	-	-
Books,Periodicals,&Subscrip	531103	1,734	2,138	1,883	3,250	3,450	200	-
Chemical Supplies	531104	1,712,586	1,666,252	1,645,594	1,804,500	1,694,500	(110,000)	-
Cleaning/Janitorial Supplies	531105	6,094	6,926	6,546	8,000	7,900	(100)	-
Computer Supplies	531106	-	1,704	11,683	3,000	3,500	500	-
Engineering Supplies	531108	2,317	999	1,429	1,500	1,500	-	-
Equip/Furniture/Fixtures	531109	42,547	33,335	61,731	67,400	68,000	600	-
Photography Supplies	531110	-	106	57	500	200	(300)	-
Lab Supplies	531111	37,300	40,665	38,205	45,000	47,000	2,000	-
Cost of Goods Sold	531113	22,287	47,705	11,930	25,000	25,000	-	-
Miscellaneous Supplies	531114	1,077	6,424	3,011	2,250	2,750	500	-
Office Supplies	531116	17,230	15,943	16,820	19,350	20,600	1,250	-
Paint Supplies	531117	8,494	8,389	7,981	9,400	9,400	-	-
Program Supplies	531118	21,657	15,434	23,556	35,000	30,000	(5,000)	-
Shop Supplies	531119	36,940	39,076	38,387	40,000	40,000	-	-
Sign & Signal Supplies	531120	430	559	249	400	400	-	-
Meters	531122	423,892	418,825	285,626	673,250	678,250	5,000	-
Uniforms	531123	21,454	21,596	23,715	26,950	27,250	300	-
Personal Protective Gear	531124	12,892	16,283	24,948	24,950	24,450	(500)	-
Kerosene	532102	-	-	316	-	-	-	-
LP Gas	532103	247	89	684	200	520	320	-
Oil	532104	44	1,223	1,777	800	800	-	-
Other Lubricants	532106	1,928	4,350	4,195	4,500	4,500	-	-
Bldg&Grds - Parts & Materials	533100	174,657	150,592	266,426	236,500	236,500	-	-
F,F&E - Parts & Materials	533101	174,199	156,798	285,023	218,500	235,200	16,700	-
Veh&Roll Stk-Parts & Materials	533102	7,961	5,335	4,123	1,700	1,700	-	-
Contribution-Other Agency	541106	110,000	(23,801)	-	-	-	-	-
Closure/PostClosure Ldfl Exp	542101	-	-	150	-	-	-	-
Cost of Conferences / Training	542102	41,986	17,156	31,076	50,000	50,000	-	-
Dues & Memberships	542103	39,278	70,657	61,586	61,200	69,200	8,000	-
Settlement	542105	75	-	10,000	-	-	-	-
Licensing Fees	542106	700	3,980	1,736	5,150	5,200	50	-
Miscellaneous Costs	542107	47,495	24,310	23,191	500	25,250	24,750	-
Postage & Freight	542108	160,038	181,487	179,306	194,050	192,600	(1,450)	-
Property Tax	542109	544	590	612	600	600	-	-
Recording/Filing Fees/Permits	542110	1,734	1,683	2,058	18,000	19,200	1,200	-
Travel	542111	918	24	1,168	9,500	9,500	-	-
Total Discretionary Expenses		5,165,498	4,756,398	5,546,915	5,466,668	5,801,790	335,123	6%
Fleet & Facilities								
City Facility Mtnv Services	522107	33,633	27,561	47,524	57,000	57,500	500	-
City Fleet Services	522108	225,166	213,411	240,814	266,261	266,261	-	-
Rental of Land & Bldgs	524100	25	25	-	-	-	-	-
City Rental Charges - Fleet	524102	166,567	245,766	285,877	297,637	309,439	11,802	-
Total Fleet & Facilities		425,391	486,763	574,215	620,898	633,200	12,302	2%
Non-Discretionary Expenses								
City Accounting Services	521113	264,192	309,497	280,000	285,600	285,600	-	-
Admin Charges - Cty Mgr depts	521114	763,779	796,557	909,369	810,556	981,312	170,756	-
City IT Services	522109	306,753	267,631	301,539	548,374	580,251	31,877	-
Electricity	523100	1,319,724	1,704,464	1,878,380	1,786,000	1,999,684	213,684	-
Natural Gas	523103	51,141	62,953	98,821	82,700	86,000	3,300	-
Liability Insurance	525104	92,503	92,503	91,204	96,768	108,836	12,068	-
Property Insurance	525107	81,319	71,498	108,183	101,110	121,370	20,260	-
Vehicle Insurance	525108	48,730	26,176	42,978	71,388	92,650	21,262	-
Diesel Fuel	532100	168,691	219,486	163,376	222,000	198,000	(24,000)	-
Gasoline	532101	97,626	91,303	86,092	107,500	94,000	(13,500)	-
Total Non-Discretionary Expenses		3,194,458	3,642,069	3,959,943	4,111,996	4,547,703	435,707	11%

	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Capital Outlay								
Land	551000	6,651	-	-	-	100,000	100,000	
Buildings	552000	-	-	-	-	2,200,000	2,200,000	
Improvements Other than Bldgs	553000	5,258,467	7,746,000	3,672,415	13,037,500	18,234,000	5,196,500	
Machinery & Equipment	554000	41,602	55,676	158,459	370,900	201,900	(169,000)	
Controlled assets	556000	41,411	30,408	41,912	13,500	71,100	57,600	
Total Capital Outlay		5,348,132	7,832,083	3,872,786	13,421,900	20,807,000	7,385,100	55%
Debt Service								
Bond Principal	561000	11,709,010	6,418,698	5,415,390	5,681,365	5,436,657	(244,708)	
Other Debt Principal	561001	1,555,000	1,602,000	1,650,000	1,699,000	1,750,000	51,000	
Interest - Bonds	561002	2,550,213	2,456,177	2,262,287	2,485,263	2,572,500	87,237	
Interest - Other Debt	561003	1,092,313	1,045,770	914,568	948,210	897,240	(50,970)	
Issuance Costs	561006	160,820	193,873	113,543	-	-	-	
Total Debt Service		17,067,356	11,716,517	10,355,788	10,813,838	10,656,397	(157,441)	-1%
Transfers Out								
Operating Transfer Out-Inter	571100	180,022	677,813	546,415	190,973	451,433	260,460	
Op Transfer Out-Intra	571200	15,170,074	15,522,194	12,099,426	10,765,637	12,358,395	1,592,758	
Total Transfers Out		15,350,096	16,200,007	12,645,841	10,956,610	12,809,828	1,853,218	17%
Total Expenditures		55,166,216	53,096,321	46,080,428	55,167,465	65,549,476	10,382,011	19%
Net Revenues over/(under) Expenditures		5,924,238	4,557,326	6,208,066	2,572,610	(2,544,781)	(5,117,391)	



Water Pollution Control Department Sections

- Operations
- Maintenance
- Lab
- Environmental Services
- Administration

The Utilities Director is responsible for the Water Pollution Control Department.



Department Description

The Water Pollution Control Department is responsible for treating wastewater from residents and industries in Cedar Rapids. The department also serves the surrounding communities of Marion, Hiawatha, Robins, Palo, and parts of Linn County.

- The **Operations** section ensures proper treatment in accordance with Department of Natural Resources and Environmental Protection Agency regulations of wastewater before it is returned to the Cedar River.
- The **Maintenance** section repairs and maintains the equipment and infrastructure within the treatment plant.
- The **Lab** section tests wastewater and biogas to ensure the facility is in compliance with effluent discharge or air permitting requirements.
- The **Environmental Services** section communicates with regulatory agencies and provides internal evaluation of compliance requirements and needs. The section runs the industrial pretreatment program which includes permitting and monitoring industrial discharges as well as assisting other City Departments with environmental compliance requirements, such as air permitting and storm water.
- The **Administration** section is used as a cost center for administrative expenses not directly related to the other sections.

Statistics – Did you know?

- Water Pollution Control treats approximately 1.2B gallons of wastewater per month.
- The current population equivalent of Biochemical Oxygen Demand (BOD) treatment capacity is almost 1.9M people due to the nature of industrial customers served by Water Pollution Control.
- The sewer pipe in front of your house is probably 6 or 8 inches in diameter. Sewer pipe diameter when it arrives at WPC is 8 feet in diameter.
- WPC produces 150-250+ tons of bio-solids per day or enough to fill 6 to 12 side dump semi-trucks.

**Recent Accomplishments**

- Broke ground on flood protection system in 2013. Ribbon cutting ceremony was held October 23, 2014.
- The department held the 17th annual industrial users meeting on December 4, 2014.
- Received amended NPDES discharge permit to adjust discharge limits during high river flows (August 2014).
- Worked cooperatively with Public Works on a pilot study to reduce high plant flows under wet conditions and repaired 12 heavily damaged manholes in the Cedar River flood zone (September – October 2014).
- Existing incinerator should meet maximum achievable control technology standards effective March 2016.

Future Challenges & Opportunities

- Complete FEMA appeals and flood recovery projects while keeping plant in compliance.
- Regulatory changes including those already known for nutrients or bio-solids disposal will be costly.
- Projection of future industrial revenues and loading continues to be a challenge.
- Rehabilitation and implementation of additional odor control devices. Study phase implemented in fall of 2014.
- Current NPDES permit expires in January 2016. Permit application due 180 days prior to expiration date.
- Completing major renovation of the disinfection process and storage area while meeting all permit limits.

Goals, Objectives, Measures

City Goal - Grow CR - make bold moves in future planning to encourage sustainable connections of growth areas to existing neighborhoods.

Department Goal	Successful close-out of completed FEMA projects.				
Department Objective	Return WPC to pre-disaster design capacity in all impacted areas and maintain new and repaired facilities.				
Objective Time Frame	Plan to meet target/goal in next fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Project completion and project worksheet closeout	Project completion and closeout	Work began	Substantial Progress or Completion of all projects	All FEMA Projects Closed & Completed	Finalize all FEMA Closeout Documents

City Goal - Green CR - buffer and connect existing parks, trails, and streams to build a natural network in addition to regional collaborations and individual efforts to improve stormwater management, water quality, wildlife habitat, and outdoor recreation.

Department Goal	National Pollutant Discharge Elimination System permit compliance.				
Department Objective	100% permit compliance.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
NPDES permit limits	100% compliance 0 violations	99.5% Compliance 18 violations	99.3% Compliance 26 violations	99.5% Compliance 17 violations	100% Compliance 0 violations



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	51,609,873	52,527,620	50,234,508	(2,293,111)	-4%
Expenditures					
Personal Services	7,352,288	8,304,299	8,446,882	142,583	
Discretionary	6,302,728	6,554,888	6,591,550	36,663	
Fleet & Facilities	257,214	336,712	338,686	1,974	
Non-Discretionary	5,916,472	5,595,900	6,331,047	735,147	
Capital Outlay	7,869,559	11,881,000	12,051,000	170,000	
Debt Service	7,492,058	8,014,689	8,104,561	89,872	
Transfers Out	14,201,927	9,672,281	10,229,424	557,143	
	49,392,245	50,359,769	52,093,150	1,733,381	3%
Net	2,217,627	2,167,851	(1,858,641)	(4,026,492)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
86.74	87.74	0.00	87.74	1.00

Highlight of Budget Changes

Operating Revenues

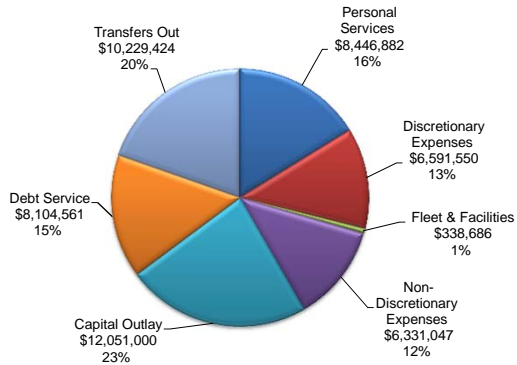
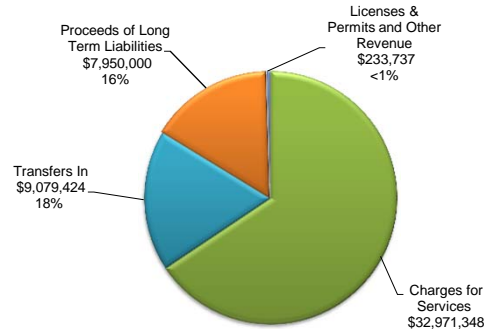
- 3.5% daily fee increase in sewer service charge from \$.3993 to \$.4132 per day (\$494K)
- 2% volumetric fee increase from \$1.6364 to \$1.6691 (\$139K decrease due to estimated usage based on trends)
- Industrial rate increase of 2% for flow and CBOD, and 1% for TSS and TKN (\$1.17M from rates and growth)
- 2% contributing cities rate increase (\$80K from rate increase and flow); 2% hauler waste increase (\$35K)
- Increase in revenue to Sanitary Sewer Department (\$438K)

Operating Expenditures

Includes adding 1 FTE WPC Maintenance Worker II to provide maintenance and support for new and existing lift stations and pump stations required for east and west side flood protection systems. Electricity budget is increasing \$406K due to Alliant projected rate increases. Natural gas is increasing \$200K based on trends. Included in operating expenditures is a transfer out of \$10.8M. The transfer out includes debt (\$8.1M), subsidized support for the Solid Waste Department to minimize rate increase requirements (\$200K), Prairie Creek sanitary sewer project (\$500K), WPC projects (\$1M), utility billing system upgrade (\$200K), and economic development (\$250K). Before the transfer for economic development is made, the City will verify surplus definitions are met.

Other Changes

Total capital project expenditures are \$11.7M. Revenue bonds of \$7M will fund the majority of the expenses.

WATER POLLUTION CONTROL
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Intergovernmental Grants								
Federal Capital	421003	975,623	101,436	-	-	-	-	
Total Intergovernmental Grants		975,623	101,436	-	-	-	-	0%
Charges for Services								
Admin Charges - City Mgr Depts	431007	517,277	530,025	537,889	534,494	509,020	(25,474)	
Vending Sales	431301	-	75	-	-	-	-	
Waste Water - Service Charge	431700	5,808,696	6,210,684	6,486,249	6,408,772	6,903,212	494,440	
Waste Water - Volumetric	431701	5,686,111	5,839,886	5,863,674	6,281,241	6,142,391	(138,850)	
Special Waste Water Revenue	431702	24,410,163	22,057,971	23,558,126	22,799,350	23,972,923	1,173,573	
Contractual-Waste Wtr Trmnt	431703	2,611,795	2,941,593	3,110,311	3,079,644	3,160,000	80,356	
Hauler - Septic Waste	431705	204,279	348,893	212,668	225,000	260,000	35,000	
Waste Sludge	431706	128	-	50,000	35,000	60,000	25,000	
Outside Ser Area Indstry Waste	431707	20,498	16,207	219	45,000	10,000	(35,000)	
Shared WPC & Sewer revenue	431708	(7,548,536)	(7,548,536)	(7,421,541)	(7,614,008)	(8,051,698)	(437,690)	
Sale of Recycleable	432002	3,215	6,360	8,898	3,500	5,500	2,000	
Total Charges for Services		31,713,626	30,403,159	32,406,495	31,797,993	32,971,348	1,173,354	4%
Transfers In								
Operating Transfer In - Inter	483001	13,239	89,168	681,530	-	-	-	
Operating Transfer In - Intra	483002	20,635,552	15,576,538	9,995,935	7,947,281	9,079,424	1,132,143	
Total Transfers In		20,648,790	15,665,705	10,677,465	7,947,281	9,079,424	1,132,143	14%
Proceeds of Long Term Liabilities								
Revenue Bond Proceeds	485003	-	3,808,000	6,510,000	12,145,000	7,050,000	(5,095,000)	
Premiums on Bonds Sold	485005	-	90,747	60,620	-	-	-	
State Revolving Fund Proceeds	485009	2,366,546	1,546,311	1,790,448	400,000	900,000	500,000	
Total Proceeds of Long Term Liabilities		2,366,546	5,445,058	8,361,068	12,545,000	7,950,000	(4,595,000)	-37%
Other Revenue								
Gain (Loss) on Sale of Invest	451002	-	1,703	-	-	-	-	
Land Rental	461000	21,596	28,324	-	7,500	7,500	-	
Damage Recoveries	471004	515	445,424	53,415	-	-	-	
Other Miscellaneous Revenue	471005	2,147	1,810	16,196	-	-	-	
Interest / Div - Proprietary	481000	56,953	49,646	(20,175)	127,000	127,000	-	
Build America interest abate	481004	68,045	111,580	106,003	102,845	99,237	(3,608)	
Sale of Fixed Assets	482001	18,030	31,411	9,407	-	-	-	
Total Other Revenue		167,285	669,897	164,845	237,345	233,737	(3,608)	-2%
Total Revenues		55,871,871	52,285,256	51,609,873	52,527,620	50,234,508	(2,293,111)	-4%
Expenditures								
Personal Services								
Regular Employees	511100	4,681,548	4,719,695	4,806,153	5,231,200	5,375,484	144,284	
Temporary/Seasonal Employees	511200	10,835	4,359	-	67,892	51,418	(16,474)	
Overtime	511300	193,740	195,588	180,607	210,000	210,000	-	
Other / Special Pays	511400	154,581	172,682	140,112	170,840	143,315	(27,525)	
Leave Accrual	511500	28,995	(291)	15,817	-	-	-	
Group Insurance	512100	1,127,002	1,104,679	1,098,054	1,331,009	1,327,748	(3,261)	
Social Security Contributions	512200	369,407	376,395	376,957	433,871	441,026	7,155	
Retirement Contribution	512300	402,619	438,924	453,606	507,217	550,851	43,634	
Unemployment Compensation	512400	9,776	-	-	-	-	-	
Workers' Compensation	512500	195,813	281,994	263,697	346,868	341,538	(5,330)	
Other Employee Benefits	512600	18,105	11,343	17,286	5,402	5,502	100	
Total Personal Services		7,192,420	7,305,369	7,352,288	8,304,299	8,446,882	142,583	2%
Discretionary Expenses								
Advertising / Marketing	521100	18,600	16,809	18,001	19,000	49,000	30,000	
Consulting Services	521103	3,000	28	-	-	-	-	
Technical/Engineering Services	521104	36,201	66,415	88,292	95,000	95,000	-	
Contract Labor	521105	11,024	33,613	1,216	15,500	15,500	-	
Health Services	521106	2,311	2,705	964	4,500	4,500	-	
Legal Services	521107	47,896	2,655	4,514	35,000	35,000	-	
Other Professional Services	521108	451,380	389,738	614,308	750,000	674,000	(76,000)	

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Banking / Financial Services	521109	43,757	42,269	39,329	40,438	79,100	38,663	
Security Services	521110	110	7,599	9,124	8,000	10,000	2,000	
Computer Hardware	522100	954	85	26,522	36,000	36,000	-	
Computer Software	522101	29,430	38,674	62,392	66,500	69,000	2,500	
IT Services - External	522102	4,847	662	1,040	5,500	5,500	-	
Radio Maintenance	522103	1,638	3,456	3,456	3,500	3,500	-	
Ext Rpr & Mtnv Srv-Bldg & Grds	522104	443,155	667,118	730,770	411,300	411,300	-	
Ext Repair & Maint Svcs - FF&E	522105	252,507	195,361	34,405	391,000	410,000	19,000	
Ext Rpr & Mtnv Svcs-Veh&RStk	522106	12,483	974	18	6,000	6,000	-	
Ext Rpr & Maint Svcs - Infras	522110	177,058	594,071	367,130	-	-	-	
Landfill Fees	523102	18,700	24,587	29,152	34,000	33,000	(1,000)	
Refuse Collection/Fees	523104	480	939	65	10,000	6,000	(4,000)	
Telephone	523107	28,217	27,913	29,411	30,500	32,500	2,000	
Water	523108	244,717	261,240	294,946	262,000	290,000	28,000	
Rental of Equip & Vehicles	524101	21,939	36,108	22,246	26,250	21,250	(5,000)	
Appraisal / Record / Abstract	525100	-	-	2,400	-	-	-	
Printing, Binding, & Duplicate	525102	5,163	8,392	7,426	5,500	8,500	3,000	
Animal Supplies	531101	-	91,310	-	-	-	-	
Awards & Recognition	531102	198	49	57	450	450	-	
Books,Periodicals,&Subscrip	531103	4,991	5,067	4,424	9,200	8,200	(1,000)	
Chemical Supplies	531104	2,568,290	2,021,992	1,992,814	2,325,000	2,230,000	(95,000)	
Cleaning/Janitorial Supplies	531105	1,259	822	1,154	3,000	3,500	500	
Computer Supplies	531106	487	291	98	5,000	5,000	-	
Equip/Furniture/Fixtures	531109	29,211	40,287	50,549	35,500	39,500	4,000	
Photography Supplies	531110	-	300	300	1,000	1,000	-	
Lab Supplies	531111	43,633	38,111	52,876	51,000	56,000	5,000	
Landscaping Materials	531112	-	2,191	-	3,000	3,000	-	
Miscellaneous Supplies	531114	1,091	854	3,346	3,000	4,000	1,000	
Musical Instruments	531115	-	-	20	-	-	-	
Office Supplies	531116	7,796	8,898	9,400	12,100	12,600	500	
Paint Supplies	531117	412	287	315	1,000	1,000	-	
Program Supplies	531118	-	40	1,124	2,000	2,000	-	
Shop Supplies	531119	226,462	231,757	279,844	230,500	255,500	25,000	
Sign & Signal Supplies	531120	2,068	1,153	1,195	3,000	3,000	-	
Meters	531122	146,327	99,494	113,900	95,000	160,000	65,000	
Uniforms	531123	27,271	25,236	27,213	32,500	32,000	(500)	
Personal Protective Gear	531124	29,902	16,806	14,685	26,000	22,000	(4,000)	
Kerosene	532102	114	-	-	-	-	-	
LP Gas	532103	2,386	1,251	2,729	5,000	5,000	-	
Oil	532104	29,334	26,159	29,535	25,000	30,000	5,000	
Other Lubricants	532106	411	852	1,052	2,000	2,000	-	
Bldg&Grds - Parts & Materials	533100	66,676	5,995	25,336	16,500	16,500	-	
F,F&E - Parts & Materials	533101	1,095,784	1,189,086	1,178,288	1,101,000	1,176,000	75,000	
Veh&Roll Stk-Parts & Materials	533102	6,098	3,657	1,290	6,000	6,000	-	
Tires & Tubes	533103	-	-	-	1,000	1,000	-	
Contribution-Other Agency	541106	141,047	4,270	26,285	140,000	65,000	(75,000)	
Closure/PostClosure Ldfl Exp	542101	3,643	(7,395)	(35,546)	3,000	3,000	-	
Cost of Conferences / Training	542102	52,934	48,805	49,978	68,500	58,500	(10,000)	
Dues & Memberships	542103	38,821	37,847	36,217	46,000	43,500	(2,500)	
Settlement	542105	-	9,400	8	-	-	-	
Licensing Fees	542106	-	60	1,925	1,000	2,500	1,500	
Miscellaneous Costs	542107	8,398	21,922	22,767	12,000	12,000	-	
Postage & Freight	542108	8,997	9,759	8,260	9,250	12,250	3,000	
Property Tax	542109	-	-	-	1,000	1,000	-	
Recording/Filing Fees/Permits	542110	9,950	22,143	14,165	23,400	23,400	-	
Travel	542111	11	1,110	-	500	500	-	
Bad Debt Expense	542114	0	44,726	-	-	-	-	
Total Discretionary Expenses		6,409,571	6,426,005	6,302,728	6,554,888	6,591,550	36,663	1%
Fleet & Facilities								
City Facility Mtnv Services	522107	141,875	120,381	107,600	125,200	127,225	2,025	
City Fleet Services	522108	75,559	74,203	76,843	112,704	112,704	-	
Rental of Land & Bldgs	524100	-	245	128	-	-	-	
City Rental Charges - Fleet	524102	45,437	81,519	72,643	98,808	98,757	(51)	
Total Fleet & Facilities		262,871	276,348	257,214	336,712	338,686	1,974	1%
Non-Discretionary Expenses								
City Accounting Services	521113	215,043	239,634	275,411	232,560	232,560	-	
Admin Charges - Cty Mgr depts	521114	1,184,650	1,235,758	1,374,795	1,392,235	1,444,851	52,616	
City IT Services	522109	210,938	204,186	174,035	284,660	296,840	12,180	
Electricity	523100	2,160,839	2,207,888	2,553,093	2,325,000	2,730,842	405,842	
Natural Gas	523103	848,356	1,140,098	1,066,650	900,000	1,100,000	200,000	
Liability Insurance	525104	38,086	38,086	60,297	61,928	68,815	6,887	
Property Insurance	525107	181,373	167,345	313,563	315,700	327,989	12,289	
Vehicle Insurance	525108	11,028	8,751	15,626	15,256	13,750	(1,506)	
Diesel Fuel	532100	27,948	70,961	57,650	33,048	66,000	32,952	
Gasoline	532101	38,526	35,088	25,352	35,513	49,400	13,887	
Total Non-Discretionary Expenses		4,916,787	5,347,794	5,916,472	5,595,900	6,331,047	735,147	13%
Capital Outlay								
Land	551000	-	-	2,279	1,000,000	-	(1,000,000)	
Buildings	552000	-	-	490,260	-	2,100,000	2,100,000	
Improvements Other than Bldgs	553000	7,827,825	5,919,080	7,323,422	10,570,000	9,655,000	(915,000)	
Machinery & Equipment	554000	409,382	88,488	49,228	311,000	296,000	(15,000)	
Controlled assets	556000	1,779	3,725	4,369	-	-	-	
Total Capital Outlay		8,238,986	6,011,293	7,869,559	11,881,000	12,051,000	170,000	1%
Debt Service								
Bond Principal	561000	4,424,446	4,441,350	4,492,556	4,784,069	4,959,757	175,688	
Other Debt Principal	561001	403,000	416,000	639,000	653,000	662,000	9,000	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Interest - Bonds	561002	2,262,882	2,100,849	1,879,216	2,152,370	2,097,604	(54,766)	
Interest - Other Debt	561003	303,688	357,891	359,182	425,250	385,200	(40,050)	
Issuance Costs	561006	-	104,396	122,103	-	-	-	
Total Debt Service		<u>7,394,016</u>	<u>7,420,486</u>	<u>7,492,058</u>	<u>8,014,689</u>	<u>8,104,561</u>	<u>89,872</u>	<u>1%</u>
Transfers Out								
Operating Transfer Out-Inter	571100	1,141,899	13,363,897	4,205,992	1,725,000	1,150,000	(575,000)	
Op Transfer Out-Intra	571200	20,635,552	15,576,538	9,995,935	7,947,281	9,079,424	1,132,143	
Total Transfers Out		<u>21,777,451</u>	<u>28,940,435</u>	<u>14,201,927</u>	<u>9,672,281</u>	<u>10,229,424</u>	<u>557,143</u>	<u>6%</u>
Total Expenditures		<u>56,192,101</u>	<u>61,727,730</u>	<u>49,392,245</u>	<u>50,359,769</u>	<u>52,093,150</u>	<u>1,733,381</u>	<u>3%</u>
Net Revenues over/(under) Expenditures		<u>(320,230)</u>	<u>(9,442,474)</u>	<u>2,217,627</u>	<u>2,167,851</u>	<u>(1,858,641)</u>	<u>(4,026,492)</u>	



Sanitary Sewer Department Sections

- Sanitary Sewer
- Administration

The Public Works Director is responsible for the Sanitary Sewer Maintenance Department.



Department Description

The Sanitary Sewer Maintenance Department is responsible for the maintenance of the sanitary sewer of the City to ensure that the infrastructure conveys the flows to effectively protect the public health and safety while meeting regulatory requirements. The department is responsible for locating, televising, infrastructure management documentation, minor repairs, and cleaning/clearing obstructions in the sewer lines.

- The **Sanitary Sewer** section operates and maintains sanitary sewer, force mains, and manholes.
- The **Administration** section is used as a cost center for administrative expenses not directly related to the other sections.

Statistics – *Did you know?*

- Sewer Maintenance currently operates and maintains over 675 miles of sanitary sewer.
- The longest period of no sanitary sewer over flows was greater than 90 days in FY 2014.

**Recent Accomplishments**

- For a City with a sanitary sewer system of this size, the national average for non-inundation stoppages per a trade survey would be 145 a year. In FY 2014, there were 20. In comparison, there were 22 in FY 2013, 10 in FY 2012 and 23 in FY 2011. In FY 2003, there were over 110.
- The City cleaned over 220 miles and televised over 98 miles of sanitary sewer in FY 2014.

Future Challenges & Opportunities

- Increase preventive maintenance and close caption televising miles for the sanitary sewer system.
- Continue the downward trend for the number sanitary sewer stoppages.

Goals, Objectives, Measures

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Ensure the City of Cedar Rapids sanitary collections system provides a reliable, efficient, and environmentally sound method of wastewater collection.				
Department Objective	Basement backups and wastewater bypasses do not exceed 6 per 100 miles of sanitary main per year. National average is 21 per 100 miles.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Number of non-inundation sanitary sewer overflows reported to Department of Natural Resources	36 or less	20	5	20	20

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Ensure the City of Cedar Rapids sanitary collections system provides a reliable, efficient, and environmentally sound method of wastewater collection.				
Department Objective	Clean 25 to 30% of the sanitary collection system annually.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Sanitary miles cleaned	180	195	106	200	200



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	26,599,205	17,778,686	12,634,205	(5,144,480)	-29%
Expenditures					
Personal Services	2,015,208	2,573,070	2,609,271	36,201	
Discretionary	654,875	349,053	321,150	(27,903)	
Fleet & Facilities	470,400	549,053	437,210	(111,843)	
Non-Discretionary	790,448	1,085,892	1,064,707	(21,185)	
Capital Outlay	7,681,072	7,995,000	5,857,700	(2,137,300)	
Debt Service	2,488,815	2,752,524	2,636,003	(116,521)	
Transfers Out	10,108,037	4,300,847	3,797,740	(503,107)	
	24,208,853	19,605,440	16,723,782	(2,881,658)	-15%
Net	2,390,352	(1,826,754)	(4,089,577)	(2,262,823)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
31.35	31.85	0.00	31.85	0.50

Highlight of Budget Changes

Operating Revenues

Shared revenue from Water Pollution Control will increase \$438K.

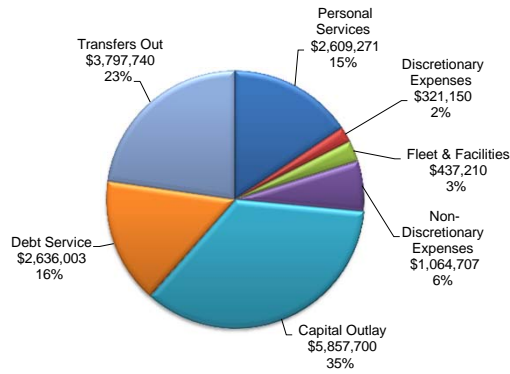
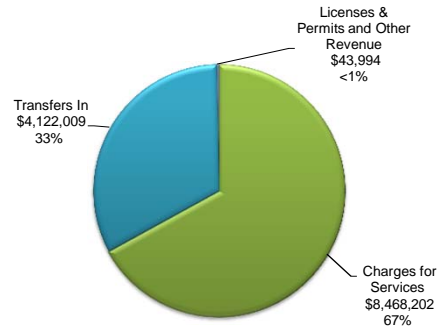
Operating Expenditures

Includes adding two .5 FTE GIS interns to perform asset data collection and data analysis functions in support of an asset management program. Discretionary expenses are decreasing \$28K. Included in operating expenditures is a transfer out of \$2.6M for debt and \$1M for capital improvement projects.

Other Changes

Total capital project expenditures are \$5.7M. Funding will be from current user charges (\$1M), Water Pollution Control to fund a portion of the Prairie Creek Project (500K), and cash on hand (\$4.2M.)

Note - In FY 2014 and prior, the Sewer Department financial activity included both the sanitary sewer and storm sewer divisions, whereas FY 2015 and forward includes only the sanitary sewer portion.

SANITARY SEWER
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015	
Revenues									
Intergovernmental Grants									
	Federal Capital	421003	742,960	1,953,583	3,400,380	-	-	-	
	Local Govt Grants	423000	-	2,357,114	1,440,619	2,500,000	-	(2,500,000)	
	Total Intergovernmental Grants		742,960	4,310,697	4,840,999	2,500,000	-	(2,500,000)	-100%
Charges for Services									
	Admin Charges - City Mgr Depts	431007	363,371	268,503	264,647	399,153	416,504	17,351	
	Admin Charges - External	431012	54,860	-	-	-	-	-	
	Waste Water - Service Charge	431700	7,548,058	7,548,536	7,421,541	7,614,008	8,051,698	437,690	
	Sale of Recycleable	432002	-	396	-	-	-	-	
	Storm Sewer Transportation Fee	432401	2,457,416	2,646,720	9,488	-	-	-	
	Sanitary/Storm Sewer Main Ext	432402	47,149	34,058	114,912	-	-	-	
	Total Charges for Services		10,470,855	10,498,212	7,810,588	8,013,161	8,468,202	455,041	6%
Transfers In									
	Operating Transfer In - Inter	483001	-	-	1,397,912	-	500,000	500,000	
	Operating Transfer In - Intra	483002	5,152,267	4,957,359	6,755,707	4,111,015	3,622,009	(489,006)	
	Total Transfers In		5,152,267	4,957,359	8,153,619	4,111,015	4,122,009	10,994	0%
Proceeds of Long Term Liabilities									
	Revenue Bond Proceeds	485003	-	1,392,000	5,060,000	3,110,000	-	(3,110,000)	
	Premiums on Bonds Sold	485005	-	33,172	47,111	-	-	-	
	Total Proceeds of Long Term Liabilities		-	1,425,172	5,107,111	3,110,000	-	(3,110,000)	-100%
Other Revenue									
	Gain (Loss) on Sale of Invest	451002	-	669	-	-	-	-	
	Contributions & Donations	471002	-	240	-	-	-	-	
	Other Miscellaneous Revenue	471005	-	-	384	-	-	-	
	Interest / Div - Proprietary	481000	25,032	18,856	(9,036)	30,000	30,000	-	
	Capital Contributions	481003	755,238	837,223	680,278	-	-	-	
	Build America interest abate	481004	68,072	16,029	14,977	14,510	13,994	(515)	
	Sale of Fixed Assets	482001	11,517	60,819	285	-	-	-	
	Total Other Revenue		859,859	933,835	686,888	44,510	43,994	(515)	-1%
Total Revenues			17,225,941	22,125,275	26,599,205	17,778,686	12,634,205	(5,144,480)	-29%
Expenditures									
Personal Services									
	Regular Employees	511100	1,354,012	1,346,974	1,233,300	1,519,213	1,532,027	12,814	
	Temporary/Seasonal Employees	511200	38,168	34,680	42,496	56,889	97,807	40,918	
	Overtime	511300	15,698	90,515	33,547	37,744	37,744	-	
	Other / Special Pays	511400	69,288	67,665	68,312	68,410	70,940	2,530	
	Leave Accrual	511500	9,897	(6,827)	(16,371)	-	-	-	
	Group Insurance	512100	352,645	352,633	319,378	423,522	387,683	(35,839)	
	Social Security Contributions	512200	110,552	112,872	101,807	128,692	132,994	4,302	
	Retirement Contribution	512300	116,059	129,120	119,325	150,225	165,680	15,455	
	Unemployment Compensation	512400	-	-	2,880	-	-	-	
	Workers' Compensation	512500	97,781	136,299	108,785	186,298	182,821	(3,477)	
	Other Employee Benefits	512600	4,611	4,218	1,750	2,077	1,575	(502)	
	Total Personal Services		2,168,710	2,268,150	2,015,208	2,573,070	2,609,271	36,201	1%
Discretionary Expenses									
	Advertising / Marketing	521100	94	1,807	1,202	-	1,500	1,500	
	Technical/Engineering Services	521104	78,645	82,960	11,626	-	-	-	
	Contract Labor	521105	-	319	-	1,500	10,000	8,500	
	Health Services	521106	825	555	83	1,500	1,500	-	
	Legal Services	521107	-	-	-	10,000	1,000	(9,000)	
	Other Professional Services	521108	15,168	12,530	8,921	24,000	-	(24,000)	
	Banking / Financial Services	521109	5,447	4,687	3,326	7,000	20,000	13,000	
	Computer Hardware	522100	1,360	230	-	1,200	7,000	5,800	
	Computer Software	522101	10,832	6,472	144	9,000	10,000	1,000	
	IT Services - External	522102	507	480	361	-	9,000	9,000	
	Radio Maintenance	522103	2,592	4,536	2,679	4,320	1,000	(3,320)	
	Ext Rpr & Mnc Srv-Bldg & Grds	522104	-	2,108	3,385	1,000	4,500	3,500	

	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Ext Repair & Maint Svcs - FF&E	522105	7,205	9,223	13,678	7,000	1,000	(6,000)	
Ext Rpr & Mtnv Svcs-Veh&RStk	522106	27,738	7,158	-	9,700	7,000	(2,700)	
Ext Rpr & Maint Svcs - Infrs	522110	(165,776)	131,018	393,018	-	9,700	9,700	
Landfill Fees	523102	12,421	3,438	2,913	1,050	4,000	2,950	
Telephone	523107	3,628	4,056	2,338	2,200	3,000	800	
Rental of Equip & Vehicles	524101	1,472	3,576	-	4,000	4,000	-	
Printing, Binding, & Duplicate	525102	2,697	1,382	503	2,500	2,500	-	
Animal Supplies	531101	-	-	188	-	-	-	
Awards & Recognition	531102	433	374	-	300	500	200	
Books,Periodicals,&Subscrip	531103	261	285	-	2,000	2,000	-	
Chemical Supplies	531104	14	25	35	-	-	-	
Cleaning/Janitorial Supplies	531105	369	554	99	100	500	400	
Computer Supplies	531106	363	120	738	3,000	2,000	(1,000)	
Engineering Supplies	531108	-	-	-	250	250	-	
Equip/Furniture/Fixtures	531109	23,642	22,469	27,487	27,000	27,000	-	
Photography Supplies	531110	-	-	-	500	-	(500)	
Landscaping Materials	531112	589	893	-	900	-	(900)	
Miscellaneous Supplies	531114	-	50	33	-	-	-	
Office Supplies	531116	2,905	1,932	1,123	2,000	3,000	1,000	
Paint Supplies	531117	1,665	1,740	675	2,500	2,500	-	
Shop Supplies	531119	18,746	18,615	11,794	22,000	22,000	-	
Sign & Signal Supplies	531120	516	4	-	5,000	1,500	(3,500)	
Street/Sewer Mat & Supplies	531121	149,234	76,729	40,233	57,708	60,000	2,292	
Meters	531122	-	-	-	30,000	30,000	-	
Uniforms	531123	4,835	1,454	6,384	6,500	6,500	-	
Personal Protective Gear	531124	8,453	8,561	6,816	14,000	14,000	-	
LP Gas	532103	20	-	100	-	-	-	
Oil	532104	102	133	49	-	-	-	
Other Lubricants	532106	278	399	1,110	-	500	500	
Bldg&Grds - Parts & Materials	533100	-	-	453	3,000	1,000	(2,000)	
F,F&E - Parts & Materials	533101	1,682	6,182	28,226	2,000	2,000	-	
Veh&Roll Stk-Parts & Materials	533102	23,143	21,930	2,372	54,400	10,000	(44,400)	
Contribution-Other Agency	541106	209,102	264,754	69,897	-	-	-	
Cost of Conferences / Training	542102	9,709	6,641	3,623	16,225	20,000	3,775	
Dues & Memberships	542103	7,760	9,166	-	10,000	10,000	-	
Settlement	542105	1,077	-	2,400	1,200	1,200	-	
Licensing Fees	542106	100	1,005	-	-	-	-	
Miscellaneous Costs	542107	3,327	3,115	4,275	-	5,000	5,000	
Postage & Freight	542108	4,659	2,945	2,588	2,500	3,000	500	
Recording/Filing Fees/Permits	542110	-	32	-	-	-	-	
Travel	542111	-	11	-	-	-	-	
Total Discretionary Expenses		477,835	726,652	654,875	349,053	321,150	(27,903)	-8%
Fleet & Facilities								
City Fleet Services	522108	217,986	203,398	178,178	223,108	165,100	(58,008)	
Rental of Land & Bldgs	524100	94,212	94,212	94,212	66,224	62,435	(3,789)	
City Rental Charges - Fleet	524102	105,068	217,881	198,010	259,721	209,675	(50,046)	
Total Fleet & Facilities		417,266	515,491	470,400	549,053	437,210	(111,843)	-20%
Non-Discretionary Expenses								
City Accounting Services	521113	113,211	139,578	90,620	122,400	93,020	(29,380)	
Admin Charges - Cty Mgr depts	521114	1,212,286	1,308,914	473,674	677,252	680,626	3,374	
City IT Services	522109	107,174	114,079	113,682	144,861	158,535	13,673	
Electricity	523100	6,560	7,006	7,434	-	-	-	
Liability Insurance	525104	30,280	30,280	19,940	23,165	26,495	3,330	
Vehicle Insurance	525108	27,074	13,884	22,559	20,708	22,032	1,324	
Diesel Fuel	532100	57,270	61,638	43,836	73,770	60,000	(13,770)	
Gasoline	532101	24,009	29,674	18,702	23,735	24,000	265	
Total Non-Discretionary Expenses		1,577,865	1,705,053	790,448	1,085,892	1,064,707	(21,185)	-2%
Capital Outlay								
Land	551000	337,150	89,665	109,570	-	-	-	
Improvements Other than Bldgs	553000	6,328,651	6,058,851	7,541,340	7,880,000	5,720,000	(2,160,000)	
Machinery & Equipment	554000	112,927	-	26,345	109,000	118,000	9,000	
Controlled assets	556000	9,008	38,358	3,817	6,000	19,700	13,700	
Total Capital Outlay		6,787,736	6,186,874	7,681,072	7,995,000	5,857,700	(2,137,300)	-27%
Debt Service								
Bond Principal	561000	1,677,356	1,712,465	1,679,463	1,829,867	1,814,203	(15,664)	
Interest - Bonds	561002	861,202	801,467	714,460	922,657	821,800	(100,857)	
Issuance Costs	561006	-	38,188	94,892	-	-	-	
Total Debt Service		2,538,557	2,552,119	2,488,815	2,752,524	2,636,003	(116,521)	-4%
Transfers Out								
Operating Transfer Out-Inter	571100	12,977	1,980,662	3,352,329	189,832	175,731	(14,101)	
Op Transfer Out-Intra	571200	5,152,267	4,957,359	6,755,707	4,111,015	3,622,009	(489,006)	
Total Transfers Out		5,165,243	6,938,020	10,108,037	4,300,847	3,797,740	(503,107)	-12%
Total Expenditures		19,133,213	20,892,361	24,208,853	19,605,440	16,723,782	(2,881,658)	-15%
Net Revenues over/(under) Expenditures		(1,907,272)	1,232,914	2,390,352	(1,826,754)	(4,089,577)	(2,262,823)	



Storm Sewer Department Sections

- Storm Sewer
- Administration

The Public Works Director is responsible for the Storm Sewer Maintenance Department.



Department Description

The Storm Sewer Maintenance Department is responsible for the maintenance of storm sewer and drainage ways of the City to ensure that the infrastructure conveys the flows to effectively protect the public health and safety while meeting regulatory requirements. The department is responsible for locating, televising, infrastructure management documentation, minor repairs, and cleaning/clearing obstructions in the sewer lines including emergency repairs to manholes.

The department operates and maintains storm sewers and structures, public detention basins, and other structures. The department implements and performs the compliance for the National Pollutant Discharge Elimination System (NPDES) storm water permit for the City. National Pollutant Discharge Effluent System Permit Compliance includes outreach, inspection of sites, inspection of City owned facilities, and approval and compliance review for storm water pollutant prevention plans.

Statistics – *Did you know?*

- Sewer Maintenance currently operates and maintains over 510 miles of storm sewer and structures, over 755 public detention basins, and over 20,000 structures.
- Per the storm water permit, inspections were made on over 600 visits to construction sites or industrial facilities, 70 private detention basins, all City detention basins, and over 2,000 storm inlets in FY 2014.

**Recent Accomplishments**

- The City completed over 2,500 inspections of private and public storm sewer structures and detention basins in FY 2014.
- The City cleaned over 5 miles and televised over 1 mile of storm sewers in FY 2014.

Future Challenges & Opportunities

- Continue to expand outreach in the storm water area.
- Complete all National Pollutant Discharge Elimination System (NPDES) inspections with existing staff.

Goals, Objectives, Measures

City Goal - Green CR - buffer and connect existing parks, trails, and streams to build a natural network in addition to regional collaborations and individual efforts to improve stormwater management, water quality, wildlife habitat, and outdoor recreation.

Department Goal	Ensure the City storm collections system provides a safe, efficient, and environmentally sound method of stormwater conveyance.				
Department Objective	Inspect and clean roadway storm inlets annually.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Percent of storm inlets inspected	25%	16%	8%	25%	25%

City Goal - Green CR - buffer and connect existing parks, trails, and streams to build a natural network in addition to regional collaborations and individual efforts to improve stormwater management, water quality, wildlife habitat, and outdoor recreation.

Department Goal	Ensure the City storm collections system provides a safe, efficient, and environmentally sound method of stormwater conveyance.				
Department Objective	Inspect all public detention basins, and 10% of private basins each calendar year.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Percent of public basins inspected	100%	100%	0%	100%	100%
Percent of private basins inspected	10%	10%	0%	10%	10%



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	3,679,014	3,280,347	3,754,388	474,041	14%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	321,896	330,350	374,500	44,150	
Fleet & Facilities	129,901	-	131,678	131,678	
Non-Discretionary	1,064,729	1,439,438	1,581,788	142,350	
Capital Outlay	11,291	-	50,000	50,000	
Debt Service	-	-	-	-	
Transfers Out	400,000	560,000	1,500,000	940,000	
	1,927,816	2,329,788	3,637,966	1,308,178	56%
Net	1,751,197	950,558	116,422	(834,137)	

Highlight of Budget Changes

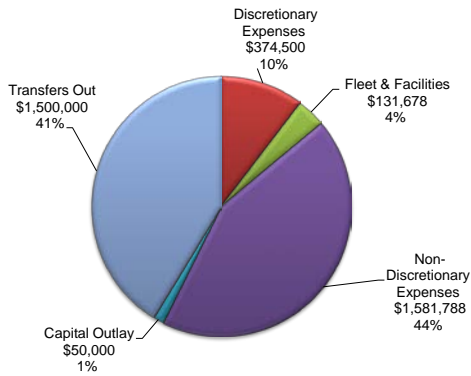
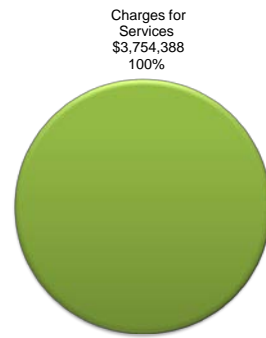
In calendar year 2013, the City approved changes to the municipal code Chapter 72 storm water management ordinance. The ordinance required a new fund be created for storm sewer activity. FY 2014 was the first fiscal year with activity where storm sewer operations are reported separate from sanitary sewer. The chart and highlights on this page include only the storm sewer activity.

Operating Revenues

The storm sewer rate will increase 2.4%. This increase will generate an additional \$90K of revenue in FY 2016. The balance of the increase in revenue is based on historical information.

Operating Expenditures

Discretionary expenses are increasing \$44K. The support provided to Public Works Department for streets sweeping will increase by \$50K to 450K. Included in operating expenditures is a transfer out for storm sewer capital improvement projects (\$1.3M) and partial funding of the utility billing system upgrade (\$200K).

STORM SEWER
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Intergovernmental Grants								
Community Credits	423001	-	-	36	-	-	-	
Total Intergovernmental Grants		-	-	36	-	-	-	0%
Charges for Services								
Storm Sewer Transportation Fee	432401	-	-	3,680,772	3,280,347	3,754,388	474,041	
Total Charges for Services		-	-	3,680,772	3,280,347	3,754,388	474,041	14%
Other Revenue								
Interest / Div - Proprietary	481000	-	-	(1,795)	-	-	-	
Total Other Revenue		-	-	(1,795)	-	-	-	0%
Total Revenues		-	-	3,679,014	3,280,347	3,754,388	474,041	14%
Expenditures								
Discretionary Expenses								
Advertising / Marketing	521100	-	-	402	700	1,500	800	
Health Services	521106	-	-	25	-	-	-	
Other Professional Services	521108	-	-	4,900	10,300	25,000	14,700	
Computer Software	522101	-	-	(144)	-	2,000	2,000	
IT Services - External	522102	-	-	162	-	-	-	
Radio Maintenance	522103	-	-	1,857	-	2,000	2,000	
Ext Rpr & Mtnv Srv-Bldg & Grds	522104	-	-	2,987	-	2,000	2,000	
Ext Repair & Maint Svcs - FF&E	522105	-	-	4,841	1,000	5,000	4,000	
Ext Rpr & Mtnv Svcs-Veh&RStk	522106	-	-	-	4,800	-	(4,800)	
Landfill Fees	523102	-	-	86	1,050	2,000	950	
Refuse Collection/Fees	523104	-	-	40	-	-	-	
Telephone	523107	-	-	1,681	-	2,000	2,000	
Rental of Equip & Vehicles	524101	-	-	4,750	1,000	5,000	4,000	
Printing, Binding, & Duplicate	525102	-	-	917	500	1,000	500	
Chemical Supplies	531104	-	-	24	-	-	-	
Cleaning/Janitorial Supplies	531105	-	-	28	-	-	-	
Computer Supplies	531106	-	-	1,209	-	2,000	2,000	
Equip/Furniture/Fixtures	531109	-	-	11,196	6,000	15,000	9,000	
Lab Supplies	531111	-	-	78	-	500	500	
Landscaping Materials	531112	-	-	361	600	500	(100)	
Miscellaneous Supplies	531114	-	-	93	-	-	-	
Office Supplies	531116	-	-	410	-	500	500	
Paint Supplies	531117	-	-	265	-	-	-	
Program Supplies	531118	-	-	412	-	1,000	1,000	
Shop Supplies	531119	-	-	10,965	4,000	15,000	11,000	
Sign & Signal Supplies	531120	-	-	439	1,000	1,000	-	
Street/Sewer Mat & Supplies	531121	-	-	57,831	45,000	60,000	15,000	
Uniforms	531123	-	-	2,079	-	2,000	2,000	
Personal Protective Gear	531124	-	-	3,728	-	3,000	3,000	
Oil	532104	-	-	29	-	-	-	
Other Lubricants	532106	-	-	385	-	500	500	
Bldg&Grds - Parts & Materials	533100	-	-	453	-	-	-	
F,F&E - Parts & Materials	533101	-	-	2,550	3,000	3,000	-	
Veh&Roll Stk-Parts & Materials	533102	-	-	2,698	15,600	5,000	(10,600)	
Contribution-Other Agency	541106	-	-	187,306	230,800	176,000	(54,800)	
Cost of Conferences / Training	542102	-	-	3,218	5,000	20,000	15,000	
Dues & Memberships	542103	-	-	12,639	-	20,000	20,000	
Miscellaneous Costs	542107	-	-	275	-	500	500	
Postage & Freight	542108	-	-	722	-	1,500	1,500	
Total Discretionary Expenses		-	-	321,896	330,350	374,500	44,150	13%
Fleet & Facilities								
City Facility Mtnv Services	522107	-	-	724	-	-	-	
City Fleet Services	522108	-	-	61,200	-	58,008	58,008	
City Rental Charges - Fleet	524102	-	-	67,977	-	73,670	73,670	
Total Fleet & Facilities		-	-	129,901	-	131,678	131,678	100%

		FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Non-Discretionary Expenses								
City Accounting Services	521113	-	-	29,380	-	29,380	29,380	
Admin Charges - Cty Mgr depts	521114	-	-	988,319	1,439,438	1,526,408	86,970	
City IT Services	522109	-	-	20,681	-	-	-	
Electricity	523100	-	-	2,721	-	-	-	
Diesel Fuel	532100	-	-	16,124	-	18,000	18,000	
Gasoline	532101	-	-	7,504	-	8,000	8,000	
Total Non-Discretionary Expenses		-	-	1,064,729	1,439,438	1,581,788	142,350	10%
Capital Outlay								
Machinery & Equipment	554000	-	-	11,291	-	50,000	50,000	
Total Capital Outlay		-	-	11,291	-	50,000	50,000	100%
Transfers Out								
Operating Transfer Out-Inter	571100	-	-	400,000	560,000	1,500,000	940,000	
Total Transfers Out		-	-	400,000	560,000	1,500,000	940,000	168%
Total Expenditures		-	-	1,927,816	2,329,788	3,637,966	1,308,178	56%
Net Revenues over/(under) Expenditures		-	-	1,751,197	950,558	116,422	(834,137)	



Solid Waste and Recycling Department Sections

- Garbage
- Recycling
- Yard Waste
- Nuisance Abatement
- Illegal Dumping

The Utilities Director is responsible for the Solid Waste and Recycling Department.



Department Description

Solid Waste and Recycling protects Cedar Rapids' environment and public health by transporting garbage, recycling, and yard waste materials from Cedar Rapids homes every week.

- The **Garbage** section collects garbage from customers and delivers it to the landfill. Customers are provided 35 gallons of garbage disposal each week. Customers disposing of more material in bags or scheduled bulky-item pick-ups pay an additional fee based on the size of the material.
- The **Recycling** section collects co-mingled recycling from customers and delivers it to City Carton Recycling for processing. Customers are not limited in the amount of material they recycle.
- The **Yard Waste** section collects organics from customers and delivers it to the A Street compost facility. Customers are not limited in the amount of organics they set out. This section also provides leaf vacuum collection service in the spring and fall.
- The **Nuisance Abatement** section addresses properties with accumulated refuse or junk. The process involves notifying property owners of the problem, providing time for the property owner to rectify the situation, and if the owner fails to act, cleaning the property and charging the property owner for time and disposal fees.
- The Litter and **Illegal Dumping** section facilitates litter clean-up efforts, investigates cases of illegally dumped material, and cleans property of illegally dumped material.

Statistics – *Did you know?*

- 18,831 tons of garbage were collected in FY 2014.
- 665 tons of bulky items were collected in FY 2014.
- 12,259 tons of yard waste were collected in FY 2014.
- 7,953 tons of recyclables were collected in FY 2014.
- 4,376 tons of loose leaves were collected in FY 2014.
- 1,749 bags of litter were collected in calendar year 2013.

**Recent Accomplishments**

- Placed 6 automated arm recycling trucks into service in October 2014.
- Achieved a reduction of a 7th position through attrition due to automated garbage collection (August 2014).
- Completed a successful 3rd year of bulky item and household hazardous material drop off events in 2014.
- Completed the 6th year of the City's fall loose leaf collection service (December 2014).
- Added 24 additional Adopt-A-Road groups to litter collection activities in May 2014.
- Completed move of collection vehicles into the City Services Center Building (September 2014).

Future Challenges & Opportunities

- Implement fully automated recycling collection by January 2016.
- Investigate the viability of continuing glass recycling.
- Maintain a weekly schedule for the loose leaf vacuum collection program.
- Investigate potential for implementing a recycling program at multi-residential complexes of five units or more.
- Research and consider purchasing route optimization software to further improve collection efficiencies.

Goals, Objectives, Measures

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Increase diversion from landfill.				
Department Objective	Increase recycling tonnage by 3%.				
Objective Time Frame	Plan to meet target/goal in next fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Recycling tonnage per year	8,100 tons	7,967 tons	7,953 tons	8,179 Tons	8,261 Tons

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Increase diversion from landfill.				
Department Objective	Decrease garbage tonnage by 1%.				
Objective Time Frame	Plan to meet target/goal in next fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Garbage tonnage per year	18,750 tons	18,695 tons	19,496 Tons	20,816 Tons	21,024 Tons

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Increase diversion from landfill.				
Department Objective	Increase organics diversion 1%.				
Objective Time Frame	Plan to meet target/goal in next fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Organic tonnage per year	12,500 tons	12,128 tons	12,259 tons	13,000 Tons	18,000 Tons



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	10,338,344	10,179,921	10,415,198	235,277	2%
Expenditures					
Personal Services	3,789,963	4,284,886	4,057,889	(226,998)	
Discretionary	1,449,942	2,966,447	1,987,673	(978,774)	
Fleet & Facilities	2,475,423	2,300,311	2,561,051	260,740	
Non-Discretionary	1,761,493	1,717,522	1,845,636	128,114	
Capital Outlay	11,405	25,300	25,300	-	
Debt Service	-	-	-	-	
Transfers Out	221,387	8,080	208,080	200,000	
	9,709,613	11,302,546	10,685,629	(616,917)	-5%
Net	628,731	(1,122,625)	(270,431)	852,195	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
51.54	46.08	0.00	46.08	(5.46)

Highlight of Budget Changes

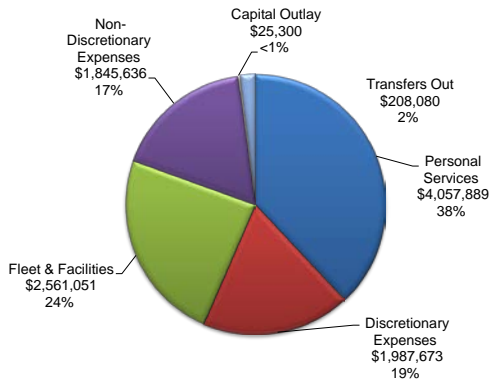
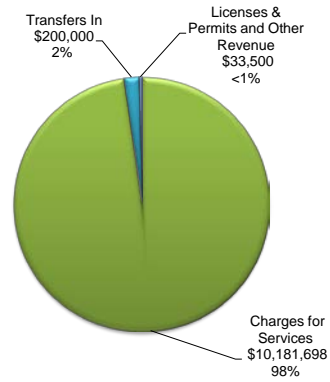
Operating Revenues

- Increase in solid waste and yard waste revenue due to a residential rate increase of 3.5% (\$94K)
- Increase in tag sale revenue (\$165K)
- Increase in recycling fee revenue due to a residential rate increase of 3.6% (\$79K)
- Decrease of \$50K to \$200K in subsidized support from the Water Pollution Control Department to keep solid waste rate increases minimal
- Eliminating \$68K of community credit revenue as the solid waste agency is ending the program

Operating Expenditures

Due to efficiencies gained in automated collection, the budget reflects the elimination of 1 Collection Driver position via attrition. Also, if an every other week recycling collection program is adopted, an additional 2 Collection Driver II positions will be eliminated via attrition which is reflected in the budget. Included in the budget is an increase in inter department admin charges of \$113K for leaf vacuum support from the Public Works Streets Division offset by a decrease in solid waste overtime of \$25K and a reduction of 2.46 FTE seasonals.

Also included is a transfer out of \$200K for partial funding of the utility billing system upgrade. Fleet lease charges are increasing \$302K based on recent and planned replacements of vehicles while contributions are decreasing \$983K as budgeted vehicle purchases will be funded from lease charges instead of up-front contributions.

SOLID WASTE & RECYCLING
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Revenues								
Intergovernmental Grants								
Community Credits	423001	75,709	81,087	59,755	68,000	-	(68,000)	
Total Intergovernmental Grants		75,709	81,087	59,755	68,000	-	(68,000)	-100%
Charges for Services								
Admin Charges - City Mgr Depts	431007	3,647	1,910	819	-	-	-	
Admin Charges - Commissions	431011	-	150	1,650	-	-	-	
Admin Charges - External	431012	9,576	13,134	15,955	-	14,000	14,000	
Solid Waste Collection Fees	432001	6,636,510	6,932,651	7,409,049	7,786,335	8,045,689	259,354	
Sale of Recycleable	432002	11,186	12,727	8,427	13,000	9,000	(4,000)	
Recycling & Reduction Fees	432003	1,702,653	1,797,637	1,916,216	2,034,086	2,113,010	78,924	
Total Charges for Services		8,363,572	8,758,210	9,352,116	9,833,421	10,181,698	348,277	4%
Transfers In								
Operating Transfer In - Inter	483001	24,700	485,978	704,372	250,000	200,000	(50,000)	
Operating Transfer In - Intra	483002	-	236	213,307	-	-	-	
Total Transfers In		24,700	486,214	917,680	250,000	200,000	(50,000)	-20%
Other Revenue								
Gain (Loss) on Sale of Invest	451002	-	271	-	-	-	-	
Contributions & Donations	471002	8,095	-	-	-	-	-	
Sale of Inventory	471003	-	88	-	-	-	-	
Damage Recoveries	471004	1,750	1,278	-	-	-	-	
Other Miscellaneous Revenue	471005	276	159	1,832	500	500	-	
Special Assessment Charges	471008	-	-	11,392	-	5,000	5,000	
Interest / Div - Proprietary	481000	22,235	12,088	(4,430)	28,000	28,000	-	
Sale of Fixed Assets	482001	1,629	143	-	-	-	-	
Total Other Revenue		33,986	14,026	8,793	28,500	33,500	5,000	18%
Total Revenues		8,497,967	9,339,536	10,338,344	10,179,921	10,415,198	235,277	2%
Expenditures								
Personal Services								
Regular Employees	511100	2,342,836	2,320,711	2,307,882	2,420,394	2,338,264	(82,130)	
Temporary/Seasonal Employees	511200	51,724	63,046	52,065	90,448	2,795	(87,653)	
Overtime	511300	176,710	150,372	134,662	215,697	190,697	(25,000)	
Other / Special Pays	511400	111,499	106,923	99,885	112,050	93,290	(18,760)	
Leave Accrual	511500	21,116	(18,209)	2,167	-	-	-	
Group Insurance	512100	656,053	639,917	629,024	689,033	728,852	39,819	
Social Security Contributions	512200	197,375	195,867	191,365	217,150	200,819	(16,331)	
Retirement Contribution	512300	210,468	221,891	225,322	253,488	250,166	(3,322)	
Unemployment Compensation	512400	(9,776)	18,896	4,348	-	-	-	
Workers' Compensation	512500	292,810	129,390	139,281	285,231	251,656	(33,575)	
Other Employee Benefits	512600	8,001	3,293	3,963	1,395	1,350	(46)	
Total Personal Services		4,058,817	3,832,098	3,789,963	4,284,886	4,057,889	(226,998)	-5%
Discretionary Expenses								
Advertising / Marketing	521100	51,743	47,513	57,310	56,000	60,000	4,000	
Consulting Services	521103	-	-	-	-	2,500	(2,500)	
Contract Labor	521105	13,154	15,197	5,900	15,197	8,197	(7,000)	
Health Services	521106	1,060	351	236	1,800	1,000	(800)	
Other Professional Services	521108	2,350	2,378	4,861	2,500	2,500	-	
Banking / Financial Services	521109	5,362	4,960	3,282	5,500	4,500	(1,000)	
Computer Hardware	522100	292	5,078	1,650	3,000	2,500	(500)	
Computer Software	522101	-	-	99	5,800	4,500	(1,300)	
IT Services - External	522102	25,355	261	-	30,000	3,000	(27,000)	
Radio Maintenance	522103	5,461	8,469	7,668	8,000	8,000	-	
Ext Rpr & Mntnc Srv-Bldg & Grds	522104	512	67	281	-	-	-	
Ext Repair & Maint Svcs - FF&E	522105	710	-	-	1,500	800	(700)	
Ext Rpr & Mntnc Svcs-Veh&RSik	522106	658	-	-	800	-	(800)	
Landfill Fees	523102	1,061,592	1,019,313	1,056,542	1,050,000	1,100,000	50,000	
Refuse Collection/Fees	523104	2,286	3,588	6,498	3,500	5,500	2,000	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Telephone	523107	5,839	7,824	8,155	6,500	8,500	2,000	
Water	523108	-	-	1,182	-	-	-	
Rental of Equip & Vehicles	524101	600	-	-	-	-	-	
Printing, Binding, & Duplicate	525102	25,461	24,491	18,247	25,500	20,000	(5,500)	
Awards & Recognition	531102	-	145	-	300	300	-	
Books,Periodicals,&Subscrip	531103	402	612	237	900	650	(250)	
Cleaning/Janitorial Supplies	531105	4,949	1,908	5,950	3,000	3,000	-	
Computer Supplies	531106	943	70	384	1,000	700	(300)	
Equip/Furniture/Fixtures	531109	1,762,586	90,306	208,153	400,000	400,000	-	
Photography Supplies	531110	1,305	1,137	577	1,500	800	(700)	
Miscellaneous Supplies	531114	911	99	-	-	-	-	
Office Supplies	531116	1,774	1,427	2,709	3,000	3,000	-	
Paint Supplies	531117	51	-	-	150	150	-	
Program Supplies	531118	4,621	240	5,122	5,000	8,000	3,000	
Shop Supplies	531119	2,879	1,389	1,863	3,000	2,000	(1,000)	
Sign & Signal Supplies	531120	2,139	2,145	-	2,500	-	(2,500)	
Street/Sewer Mat & Supplies	531121	-	223	-	750	500	(250)	
Uniforms	531123	9,302	5,318	19,651	9,000	-	(9,000)	
Personal Protective Gear	531124	20,195	5,217	4,143	12,000	20,000	8,000	
Kerosene	532102	373	-	-	550	-	(550)	
LP Gas	532103	-	-	41	-	-	-	
Oil	532104	-	-	6	-	-	-	
Other Lubricants	532106	71	-	2	-	-	-	
Bldg&Grds - Parts & Materials	533100	16	218	134	-	-	-	
F,F&E - Parts & Materials	533101	18	435	77	900	900	-	
Veh&Roll Stk-Parts & Materials	533102	5,507	427	-	4,500	1,500	(3,000)	
Contribution-Other Agency	541106	-	1,017,400	4,000	1,280,000	297,476	(982,524)	
Cost of Conferences / Training	542102	4,066	4,545	4,096	7,000	7,000	-	
Dues & Memberships	542103	1,214	999	1,541	1,500	1,500	-	
Settlement	542105	2,342	98	525	1,800	1,200	(600)	
Miscellaneous Costs	542107	9,359	10,191	12,835	-	-	-	
Postage & Freight	542108	12,328	4,600	5,659	7,000	7,000	-	
Travel	542111	415	385	326	500	500	-	
Total Discretionary Expenses		3,050,199	2,289,023	1,449,942	2,966,447	1,987,673	(978,774)	-33%
Fleet & Facilities								
City Facility Mtnc Services	522107	-	-	103	24,500	-	(24,500)	
City Fleet Services	522108	677,469	841,363	1,042,809	864,060	857,636	(6,424)	
Rental of Land & Bldgs	524100	171,708	171,708	330,576	180,938	170,891	(10,047)	
City Rental Charges - Fleet	524102	714,911	975,323	1,101,934	1,230,813	1,532,524	301,711	
Total Fleet & Facilities		1,564,088	1,988,394	2,475,423	2,300,311	2,561,051	260,740	11%
Non-Discretionary Expenses								
City Accounting Services	521113	114,415	132,993	121,500	123,930	123,930	-	
Admin Charges - Cty Mgr depts	521114	692,303	678,750	765,688	766,475	869,000	102,525	
City IT Services	522109	85,498	82,804	94,661	109,339	107,952	(1,387)	
Electricity	523100	16,430	28,361	52,358	-	-	-	
Natural Gas	523103	-	-	19,079	-	-	-	
Liability Insurance	525104	16,428	16,428	30,118	40,678	44,708	4,030	
Vehicle Insurance	525108	145,663	54,403	52,223	73,538	97,046	23,508	
Diesel Fuel	532100	510,370	570,687	613,669	590,162	590,000	(162)	
Gasoline	532101	11,092	13,109	12,197	13,400	13,000	(400)	
Total Non-Discretionary Expenses		1,592,199	1,577,535	1,761,493	1,717,522	1,845,636	128,114	7%
Capital Outlay								
Machinery & Equipment	554000	-	-	11,405	-	-	-	
Controlled assets	556000	9,358	25,291	-	25,300	25,300	-	
Total Capital Outlay		9,358	25,291	11,405	25,300	25,300	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	8,080	1,891,516	8,080	8,080	208,080	200,000	
Op Transfer Out-Intra	571200	-	236	213,307	-	-	-	
Total Transfers Out		8,080	1,891,752	221,387	8,080	208,080	200,000	2475%
Total Expenditures		10,282,741	11,604,093	9,709,613	11,302,546	10,685,629	(616,917)	-5%
Net Revenues over/(under) Expenditures		(1,784,774)	(2,264,557)	628,731	(1,122,625)	(270,431)	852,195	



Transit Department Sections

- Transit Operations
- Administration

The Assistant City Manager – Development Services is responsible for the Transit Department.



Department Description

The **Transit Department** is responsible for providing safe, courteous, and dependable transit service in the City of Cedar Rapids, with service also provided to the cities of Marion and Hiawatha. The following transit services are directly provided or partially funded by Cedar Rapids Transit:

- Fixed route city bus service with 14 bus routes operating from 5:20AM to 7:00PM Monday through Friday and from 7:55AM to 5:00PM Saturday.
- Americans with Disabilities (ADA) mandated paratransit service to provide demand-response service for passengers with qualifying disabilities during the same hours as the fixed route city bus service (contracted through Linn County LIFTS).
- After-hours transit service, contracted through Neighborhood Transportation Service (NTS), at times when the fixed-route bus service is not provided.

Statistics – *Did you know?*

- Cedar Rapids Transit provided 1,255,853 passenger trips in FY 2014.
- Ridership breakdown in FY 2014 was 59% adults, 24% elderly/disabled, 14% students, and 3% children.
- Cash fares in FY 2014 were \$1.50 for adults & \$0.75 for students, elderly/disabled, and low income passengers.
- Cedar Rapids Transit has a fleet of 30 buses of which 22 are needed during peak service hours.
- Cedar Rapids Transit purchased 18 new buses from FY 2010 through FY 2013 reducing the average age of the bus fleet from 20.4 years to 7.6 years bringing our fleet back within national standards.

**Recent Accomplishments**

- 2.5% ridership increase in FY 2014 over the previous fiscal year.
- Purchased 18 new 35-foot, heavy-duty, low-floor buses from FY 2010 through FY 2013.
- Installed 18 new passenger shelters in FY 2012.
- Completed construction of a new bus garage facility in 2013.
- Renovation of the Ground Transportation Center completed in 2014.

Future Challenges & Opportunities

- Maintaining existing service levels with rising fuel costs and operating expenses.
- Purchasing 4 new buses in FY 2015.
- Replacing the remaining 8 buses in the fleet that have met their useful life thresholds.
- Adding more passenger shelters to all bus routes.
- Implementing a GPS mobile app to track the buses.

Goals, Objectives, Measures

City Goal - Connect CR - create a culture that enhances transportation options for pedestrians and cyclists through complete streets, trails, and public transportation.

Department Goal	Increase Cedar Rapids Transit's fixed-route bus ridership.				
Department Objective	Increase Cedar Rapids Transit's fixed-route bus ridership by 3% per fiscal year.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Bus ridership	1,300,000	1,255,853	1,275,000	1,350,000	1,375,000



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	9,756,353	10,986,538	10,443,279	(543,259)	-5%
Expenditures					
Personal Services	4,043,948	4,189,727	4,385,740	196,013	
Discretionary	1,323,758	1,150,240	1,340,850	190,610	
Fleet & Facilities	1,295,031	1,425,334	1,343,305	(82,029)	
Non-Discretionary	1,779,412	1,672,903	1,652,388	(20,514)	
Capital Outlay	4,997	1,695,000	352,000	(1,343,000)	
Debt Service	183,165	183,500	-	(183,500)	
Transfers Out	324,261	651,569	834,058	182,489	
	8,954,573	10,968,272	9,908,341	(1,059,931)	-10%
Net	801,780	18,266	534,938	516,672	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
55.00	55.00	0.00	55.00	0.00

Highlight of Budget Changes

Operating Revenues

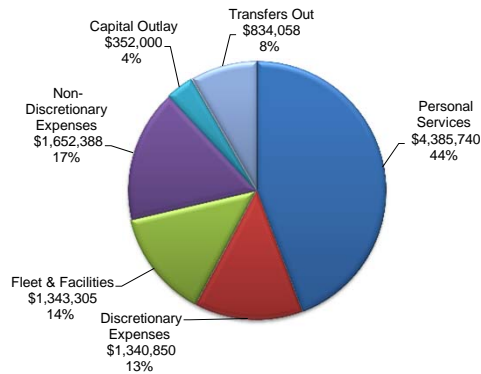
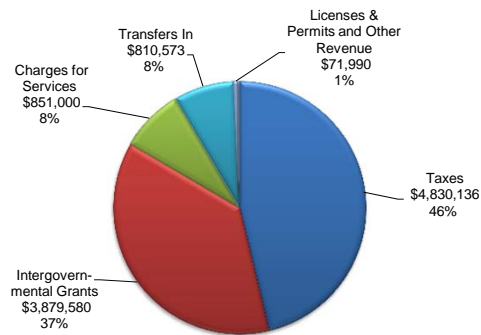
- The FY 2016 transit levy rate is unchanged from the FY 2015 rate of \$.80787/\$1000 of taxable valuation. The levy will generate \$4.8M of property tax revenue for FY 2016 which is an increase of \$90K from FY 2015.
- The State of Iowa will backfill \$218K due to property tax legislation changes relating to commercial and industrial properties.
- Allocations from the Corridor MPO decreased \$1.2M which is also reflected in a reduction in capital purchases.
- \$26K from 10% flood LOST funds will be used to fund flood insurance expenses. In FY 2017 a funding source will need identified.

Operating Expenditures

Overtime is increasing \$22K. \$834K is budgeted as a transfer out, of which, \$50K will fund security costs for the Ground Transportation Center and \$784K will be used for FY 2016 and a portion of FY 2017 capital improvement projects.

Other Changes

Transit plans to purchase one medium duty bus and one light duty bus in FY 2016 for \$247K, of which \$103K will be funded by a federal grant and \$144K from operations. The buses will be used for mandated paratransit service contracted with Linn County LIFTS. Transit also budgeted \$105K for three standard vans operated by the neighborhood transportation service (NTS) to be funded from operations (\$105K).

TRANSIT
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Revenues								
Taxes								
Prop Tax Levy - Current	401100	4,581,757	4,583,675	4,659,503	4,740,466	4,830,136	89,670	
Property Tax Levy - Delinquent	401101	4,605	3,756	6,651	-	-	-	
Total Taxes		4,586,363	4,587,431	4,666,154	4,740,466	4,830,136	89,670	2%
Intergovernmental Grants								
Federal Operating	421001	2,410,327	2,574,332	2,610,523	2,472,590	2,500,000	27,410	
Federal Capital	421003	1,487,191	1,467,999	-	1,276,931	205,760	(1,071,171)	
Transportation Program Revenue	421006	373,045	400,065	333,825	10,000	75,000	65,000	
State Operating	422001	440,119	573,756	665,849	610,000	610,000	-	
State Comm Indus Backfill	422104	-	-	-	95,563	218,220	122,657	
Local Govt Grants	423000	197,252	230,148	242,772	240,000	270,600	30,600	
Total Intergovernmental Grants		4,907,935	5,246,301	3,852,969	4,705,084	3,879,580	(825,504)	-18%
Charges for Services								
Other Charges for Services	431010	-	-	87	-	-	-	
Vending Sales	431301	1,922	649	707	4,000	1,000	(3,000)	
Advertising Income	431314	55,147	52,180	42,824	55,000	45,000	(10,000)	
Recycling & Reduction Fees	432003	182	-	550	-	-	-	
Passenger Fares-Full Adult	432301	334,439	373,897	452,476	335,000	400,000	65,000	
Passenger Fares - Elder/Disab	432302	242,845	233,165	218,971	245,000	215,000	(30,000)	
Passenger Fares - Student	432303	144,773	149,449	145,550	145,000	145,000	-	
Passenger Fares - Undist	432304	7,651	7,852	-	-	-	-	
Blue Ticket	432307	39,588	42,552	43,281	40,000	45,000	5,000	
Total Charges for Services		826,548	859,744	904,445	824,000	851,000	27,000	3%
Transfers In								
Operating Transfer In - Inter	483001	113,681	-	37,764	43,429	26,515	(16,914)	
Operating Transfer In - Intra	483002	304,609	342	200,500	601,569	784,058	182,489	
Total Transfers In		418,290	342	238,264	644,998	810,573	165,575	26%
Proceeds of Long Term Liabilities								
Proceeds of LT Liab - Other	485000	-	366,330	-	-	-	-	
Total Proceeds of Long Term Liabilities		-	366,330	-	-	-	-	0%
Other Revenue								
Gain (Loss) on Sale of Invest	451002	-	99	-	-	-	-	
Building Rental	461001	55,000	55,000	55,000	30,000	30,000	-	
Air Rights	461005	20,029	31,724	31,724	31,990	31,990	-	
Damage Recoveries	471004	48,958	32,240	8,208	2,000	2,000	-	
Other Miscellaneous Revenue	471005	853	491	1,500	-	-	-	
Cash Over (Under)	471007	-	(101)	-	-	-	-	
Interest / Div - Proprietary	481000	2,971	2,228	(1,911)	8,000	8,000	-	
Sale of Fixed Assets	482001	17,462	8,612	-	-	-	-	
Total Other Revenue		145,274	130,293	94,520	71,990	71,990	-	0%
Total Revenues		10,884,409	11,190,440	9,756,353	10,986,538	10,443,279	(543,259)	-5%
Expenditures								
Personal Services								
Regular Employees	511100	2,360,388	2,427,597	2,438,762	2,601,917	2,675,141	73,224	
Temporary/Seasonal Employees	511200	2,101	1,066	580	-	-	-	
Overtime	511300	252,019	212,591	321,585	195,915	218,000	22,085	
Other / Special Pays	511400	50,595	48,569	53,360	48,900	50,200	1,300	
Leave Accrual	511500	13,792	1,289	(19,248)	-	-	-	
Group Insurance	512100	709,092	707,164	671,441	782,825	826,160	43,335	
Social Security Contributions	512200	195,359	197,548	207,863	217,768	225,168	7,400	
Retirement Contribution	512300	212,401	231,804	247,914	254,219	280,502	26,283	
Unemployment Compensation	512400	-	-	5,500	-	-	-	
Workers' Compensation	512500	173,736	140,319	123,137	84,420	106,738	22,318	
Other Employee Benefits	512600	10,757	7,215	(6,945)	3,763	3,831	68	
Total Personal Services		3,980,240	3,975,161	4,043,948	4,189,727	4,385,740	196,013	5%
Discretionary Expenses								
Advertising / Marketing	521100	3,879	4,180	4,694	5,000	5,000	-	
Architectural Services	521101	475	-	-	-	-	-	

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Consulting Services	521103	-	-	-	2,000	2,000	-	-
Technical/Engineering Services	521104	-	-	800	-	-	-	-
Contract Labor	521105	12,496	19,861	-	5,000	5,000	-	-
Health Services	521106	408	353	384	4,000	4,000	-	-
Other Professional Services	521108	1,818	2,100	-	2,000	2,000	-	-
Banking / Financial Services	521109	6,240	6,241	5,700	7,000	7,000	-	-
Security Services	521110	27,533	23,029	12,302	50,000	-	(50,000)	-
Computer Hardware	522100	-	-	72	-	-	-	-
Computer Software	522101	-	-	-	-	42,000	42,000	-
IT Services - External	522102	-	-	1,386	-	-	-	-
Radio Maintenance	522103	9,661	8,147	9,192	8,500	10,000	1,500	-
Ext Rpr & Mtnv Srv-Bldg & Grds	522104	10,332	3,340	6,565	20,000	5,000	(15,000)	-
Ext Repair & Maint Svcs - FF&E	522105	2,652	4,254	8,687	5,000	10,000	5,000	-
Ext Rpr & Mtnv Svcs-Veh&RStk	522106	6,730	2,543	6,211	5,000	10,000	5,000	-
Fiber Optic Network	523101	620	-	-	-	-	-	-
Landfill Fees	523102	5	-	770	-	-	-	-
Refuse Collection/Fees	523104	(665)	2,020	1,357	2,000	2,000	-	-
Telephone	523107	3,068	3,647	5,014	5,000	5,000	-	-
Water	523108	7,837	7,038	10,514	16,000	14,000	(2,000)	-
Printing, Binding, & Duplicate	525102	37,486	7,314	26,492	45,000	40,000	(5,000)	-
Other Insurance	525105	202	202	202	-	-	-	-
Awards & Recognition	531102	-	-	30	-	-	-	-
Books,Periodicals,&Subscrip	531103	1,642	831	517	1,000	1,000	-	-
Chemical Supplies	531104	3	510	2,211	-	2,000	2,000	-
Cleaning/Janitorial Supplies	531105	7,140	5,054	3,109	6,000	5,000	(1,000)	-
Computer Supplies	531106	-	269	118	1,000	1,000	-	-
Equip/Furniture/Fixtures	531109	4,000	8,679	14,963	15,000	15,000	-	-
Landscaping Materials	531112	20	32	42	-	-	-	-
Miscellaneous Supplies	531114	-	140	-	-	-	-	-
Office Supplies	531116	5,137	2,318	4,213	5,000	5,000	-	-
Paint Supplies	531117	423	57	319	-	500	500	-
Shop Supplies	531119	3,328	3,709	2,939	4,000	4,000	-	-
Sign & Signal Supplies	531120	5,519	925	4,223	3,000	3,000	-	-
Uniforms	531123	5,448	12,284	10,040	7,500	8,000	500	-
Personal Protective Gear	531124	150	3,235	800	2,000	2,000	-	-
Oil	532104	-	-	4	-	-	-	-
Other Lubricants	532106	24	811	5	-	-	-	-
Bldg&Grds - Parts & Materials	533100	2,553	3,123	63,635	3,000	15,000	12,000	-
F,F&E - Parts & Materials	533101	2,136	3,055	2,150	4,000	4,000	-	-
Veh&Roll Stk-Parts & Materials	533102	1,500	7,657	1,330	-	-	-	-
Runway Maintenance	533104	-	-	473	-	-	-	-
Contribution-Other Agency	541106	826,360	955,386	855,780	890,240	1,020,350	130,110	-
Transit Program	541110	282,313	326,333	213,102	10,000	75,000	65,000	-
Cost of Conferences / Training	542102	6,985	4,404	7,002	8,000	8,000	-	-
Dues & Memberships	542103	5,559	5,520	5,598	6,000	6,000	-	-
Miscellaneous Costs	542107	-	-	750	-	-	-	-
Postage & Freight	542108	2,907	2,421	2,016	3,000	3,000	-	-
Recording/Filing Fees/Permits	542110	22	100	200	-	-	-	-
Bad Debt Expense	542114	-	6,564	27,849	-	-	-	-
Total Discretionary Expenses		1,293,946	1,447,685	1,323,758	1,150,240	1,340,850	190,610	17%
Fleet & Facilities								
City Facility Mtnv Services	522107	41,691	76,329	102,880	123,500	154,338	30,838	-
City Fleet Services	522108	1,136,575	1,217,913	1,147,839	1,249,348	1,141,917	(107,431)	-
Rental of Land & Bldgs	524100	-	-	540	3,060	3,060	-	-
City Rental Charges - Fleet	524102	41,461	48,324	43,771	49,426	43,990	(5,436)	-
Total Fleet & Facilities		1,219,728	1,342,566	1,295,031	1,425,334	1,343,305	(82,029)	-6%
Non-Discretionary Expenses								
City Accounting Services	521113	113,202	124,799	120,869	122,400	122,400	-	-
Admin Charges - Cty Mgr depts	521114	166,679	199,411	237,782	246,990	266,534	19,544	-
City IT Services	522109	71,156	68,479	77,213	82,103	87,266	5,164	-
Electricity	523100	80,820	102,916	101,561	79,360	102,000	22,640	-
Natural Gas	523103	11,681	9,721	39,967	19,000	40,000	21,000	-
Liability Insurance	525104	25,717	25,639	30,525	30,590	35,967	5,377	-
Property Insurance	525107	21,057	18,116	57,277	63,121	44,695	(18,426)	-
Vehicle Insurance	525108	139,142	413,006	291,958	124,539	71,526	(53,013)	-
Diesel Fuel	532100	798,753	863,556	815,542	900,000	875,000	(25,000)	-
Gasoline	532101	6,107	6,771	6,718	4,800	7,000	2,200	-
Total Non-Discretionary Expenses		1,434,313	1,832,414	1,779,412	1,672,903	1,652,388	(20,514)	-1%
Capital Outlay								
Machinery & Equipment	554000	1,791,800	1,844,035	-	1,695,000	352,000	(1,343,000)	-
Controlled assets	556000	-	-	4,997	-	-	-	-
Total Capital Outlay		1,791,800	1,844,035	4,997	1,695,000	352,000	(1,343,000)	-79%
Debt Service								
Other Debt Principal	561001	-	-	183,165	183,500	-	(183,500)	-
Total Debt Service		-	-	183,165	183,500	-	(183,500)	-100%
Transfers Out								
Operating Transfer Out-Inter	571100	704,751	85,000	123,761	50,000	50,000	-	-
Op Transfer Out-Intra	571200	304,609	342	200,500	601,569	784,058	182,489	-
Total Transfers Out		1,009,360	85,342	324,261	651,569	834,058	182,489	28%
Total Expenditures		10,729,386	10,527,204	8,954,573	10,968,272	9,908,341	(1,059,931)	-10%
Net Revenues over/(under) Expenditures		155,023	663,236	801,780	18,266	534,938	516,672	



Golf Department Sections

- Ellis Golf Course
- Gardner Golf Course
- Twin Pines Golf Course
- Jones Golf Course



The Parks and Recreation Director is responsible for the Golf Department.

Department Description

The Golf Department is responsible for the operation and maintenance of the City's four golf courses and clubhouses – Ellis, Gardner, Twin Pines, and Jones. The professional staff provide lesson programming, private and City tournament planning, solicit and provide services for outings, host charity and state-wide service club tournaments, and provide daily customer service and advice to public golfers. Seasonal golf staff and approximately 80 volunteers assist full time staff in various support service duties. Golf Operations is committed to land stewardship and efficiencies at all golf course facilities. The four golf courses are:

- **Ellis Golf Course** – the first nine holes were built in 1919 and the second nine holes in 1949. Course renovations were completed in 2003. The course is located in Ellis Park.
- **Gardner Golf Course** – is an 18-hole championship course built in 1968. It is located outside the City of Marion in Squaw Creek Park.
- **Twin Pines Golf Course** – opened in 1962 as an 18-hole course. The course is located along 42nd Street NE and Edgewood Road, convenient to interstate 380.
- **Jones Golf Course** – opened in 1959 on the City's southwest side. A course renovation and expansion was completed in 2001 and a new clubhouse opened in 2004.

Statistics – *Did you know?*

- In FY2014, 101,952 golf rounds were played at the four City municipal golf courses. In FY 2014, golf rounds were slightly lower than FY 2013 due to poor spring weather conditions and flooding/closing of the Jones golf course for the third time in six years. Jones golf course was closed for a month and then the back nine was closed for the remainder of 2014.
- Volunteer hours at the four City golf courses totaled 12,508 hours in FY 2014.

**Recent Accomplishments**

- During FY 2014, Cedar Rapids Golf continued to foster partnerships with Junior Optimist Club, key vendors, and local businesses to create alternative revenue sources for operational expenditures.
- Cedar Rapids Golf Operations continued to increase its player development offerings in FY 2014 through the selection of specialty and advanced group golf lessons. Group golf lessons achieved an all-time high with very high customer satisfaction ratings.

Future Challenges & Opportunities

- Obtaining necessary resources to improve and maintain golf course assets (CIP needs: Twin Pines well and irrigation upgrade, 3 new clubhouses – Ellis, Twin Pines and Gardner, turf renovation of Gardner and Twin Pines golf courses, and maintenance of parking lots and cart paths).
- Maintaining rounds and revenues with unpredictable weather patterns.
- Operating Jones as an 18 hole golf facility with the frequency of annual flood events.
- Keeping pace with revenues to meet operating budget levels while maintain affordable fees for customers.

Goals, Objectives, Measures

City Goal - Strengthen CR - make bold moves in community planning to retain the character of neighborhoods and corridors.

Department Goal	Maximize golf rounds.				
Department Objective	Increase annual golf rounds by a minimum of 3%.				
Objective Time Frame	Working to meet target/goal in future fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Total golf rounds	3% annual increase	102,493	101,952	125,000	128,750

City Goal - Green CR - buffer and connect existing parks, trails, and streams to build a natural network in addition to regional collaborations and individual efforts to improve stormwater management, water quality, wildlife habitat, and outdoor recreation.

Department Goal	Maximize use of cost effective processes to contain golf maintenance expenses.				
Department Objective	Incorporate two operational best practices into Golf operations to contain annual maintenance costs.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Best practices implemented	2	2	4	2	2



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	3,117,384	3,573,986	3,815,775	241,789	7%
Expenditures					
Personal Services	1,448,364	1,448,257	1,483,787	35,530	
Discretionary	917,255	905,574	958,015	52,441	
Fleet & Facilities	155,121	215,987	218,727	2,740	
Non-Discretionary	569,660	571,194	591,283	20,089	
Capital Outlay	21,185	75,000	267,000	192,000	
Debt Service	312,544	306,908	296,963	(9,945)	
Transfers Out	38,635	-	-	-	
	3,462,763	3,522,920	3,815,775	292,854	8%
Net	(345,379)	51,066	-	(51,066)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
30.68	29.88	0.00	29.88	(0.80)

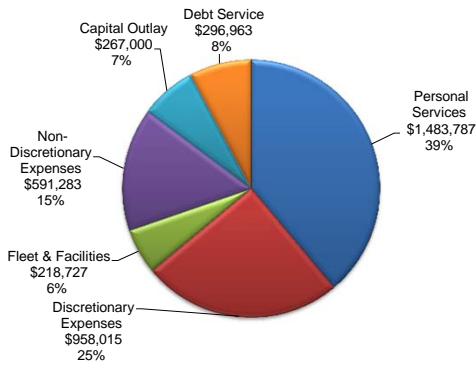
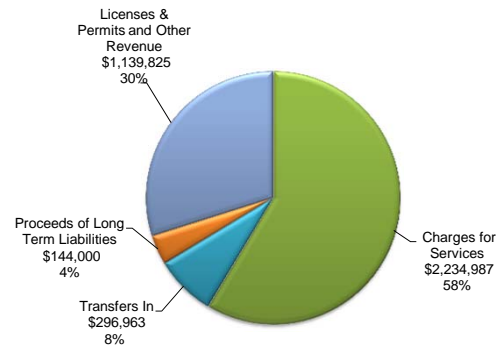
Highlight of Budget Changes

Operating Revenues & Expenditures

The department submitted budget shows operating revenues meeting operating expenditures. Included is \$123K for operating capital equipment.

Other Changes

Total capital project expenditures are \$144K. General obligation bonds will fund the expenses.

GOLF
FY 2016 FINANCIAL DETAIL
ALLOCATION OF EXPENSES

FUNDING SOURCES


Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Licenses & Permits							
Other Permits	411014	135	-	-	-	-	-
Total Licenses & Permits		135	-	-	-	-	0%
Intergovernmental Grants							
Federal Operating	421001	-	-	12,206	-	-	-
State Operating	422001	-	-	9,875	-	-	-
Total Intergovernmental Grants		-	-	22,081	-	-	0%
Charges for Services							
Admin Charges - City Mgr Depts	431007	-	2,570	303	-	-	-
Vending Sales	431301	6,857	6,948	5,442	-	-	-
Concession Sales	431302	425,790	382,475	394,339	452,900	474,495	21,595
Registration Fees	431303	20,689	19,407	18,100	29,000	29,000	-
Admission Fees	431305	1,005,230	822,663	869,707	1,075,268	1,100,275	25,007
League Fees	431306	9,442	11,068	10,088	9,850	9,850	-
Tournament Fees	431307	90,452	92,463	81,253	119,500	109,500	(10,000)
School Fees	431308	9,345	9,345	6,538	10,100	10,100	-
Special Fees	431309	6,197	4,866	8,535	3,150	3,150	-
Pass Fees	431311	455,911	445,412	412,737	500,500	488,217	(12,283)
Gift Certificate Sales	431312	1,128	1,239	(212)	-	-	-
Advertising Income	431314	449	1,031	-	4,000	4,000	-
Sale of Recycleable	432002	3,900	3,348	3,061	6,400	6,400	-
Total Charges for Services		2,035,390	1,802,835	1,809,891	2,210,668	2,234,987	24,319
Transfers In							
Operating Transfer In - Inter	483001	353,945	331,262	318,559	306,908	296,963	(9,945)
Operating Transfer In - Intra	483002	69,684	4,420	38,635	-	-	-
Total Transfers In		423,629	335,682	357,194	306,908	296,963	(9,945)
Proceeds of Long Term Liabilities							
GO Bond Proceeds	485001	516,218	-	-	-	144,000	144,000
Premiums on Bonds Sold	485005	33,782	-	-	-	-	-
Total Proceeds of Long Term Liabilities		550,000	-	-	-	144,000	144,000
Other Revenue							
Interest/Div - Nonproprietary	451000	-	0	0	-	-	-
Gain (Loss) on Sale of Invest	451002	-	(30)	-	-	-	-
Other Rental	461002	687,240	597,472	646,166	762,410	809,825	47,415
Sales Tax Refunds	471000	(39)	-	(40)	-	-	-
Postage / Handling	471001	116	171	182	-	-	-
Contributions & Donations	471002	13,407	4,113	2,645	5,000	5,000	-
Sale of Inventory	471003	266,601	247,063	249,625	289,000	298,000	9,000
Damage Recoveries	471004	1,024	-	1,676	-	-	-
Other Miscellaneous Revenue	471005	1,627	3,123	24,952	-	27,000	27,000
Insurance Premiums	471006	543	-	-	-	-	-
Cash Over (Under)	471007	171	109	424	-	-	-
Special Assessment Charges	471008	-	-	(32)	-	-	-
Interest / Div - Proprietary	481000	(834)	(381)	1,110	-	-	-
Sale of Fixed Assets	482001	9,461	8,916	1,511	-	-	-
Total Other Revenue		979,318	860,555	928,218	1,056,410	1,139,825	83,415
Total Revenues		3,988,472	2,999,072	3,117,384	3,573,986	3,815,775	241,789
Expenditures							
Personal Services							
Regular Employees	511100	667,504	666,135	702,711	727,522	757,547	30,025
Temporary/Seasonal Employees	511200	330,258	313,402	314,479	336,593	336,461	(132)
Overtime	511300	13	268	145	-	-	-
Other / Special Pays	511400	7,433	14,304	8,747	10,750	8,690	(2,060)
Leave Accrual	511500	(663)	(1,373)	1,764	-	-	-
Group Insurance	512100	162,983	150,591	153,180	163,273	161,882	(1,391)
Social Security Contributions	512200	76,039	74,224	75,351	82,229	84,356	2,127
Retirement Contribution	512300	82,510	83,666	87,143	95,987	105,089	9,102

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015 Incr / (Decr)	From FY 2015
Unemployment Compensation	512400	25,021	25,720	24,426	-	-	-	
Workers' Compensation	512500	1,678	8,606	78,946	31,680	29,539	(2,141)	
Other Employee Benefits	512600	(1,845)	324	1,472	223	223	-	
Total Personal Services		1,350,931	1,335,868	1,448,364	1,448,257	1,483,787	35,530	2%
Discretionary Expenses								
Advertising / Marketing	521100	49,975	45,454	45,546	45,200	45,200	-	
Contract Labor	521105	-	-	-	1,800	1,800	-	
Health Services	521106	507	216	152	-	-	-	
Other Professional Services	521108	2,406	2,609	4,434	950	34,500	33,550	
Banking / Financial Services	521109	103,148	102,978	104,020	95,000	104,000	9,000	
Security Services	521110	836	613	1,803	1,400	2,000	600	
Collection Services	521112	-	28	-	-	-	-	
Computer Hardware	522100	169	-	-	-	-	-	
Computer Software	522101	4,404	4,404	4,917	5,300	5,900	600	
IT Services - External	522102	-	204	1,416	-	-	-	
Radio Maintenance	522103	-	-	120	150	250	100	
Ext Rpr & Minc Srv-Bldg & Grds	522104	7,782	14,897	11,138	14,350	13,650	(700)	
Ext Repair & Maint Svcs - FF&E	522105	6,830	4,662	2,946	3,630	3,280	(350)	
Ext Rpr & Minc Svcs-Veh&RStk	522106	453	666	2,911	-	-	-	
Ext Rpr & Maint Svcs - Infrs	522110	15,649	-	-	-	-	-	
Landfill Fees	523102	1,878	2,087	2,539	2,450	2,650	200	
Telephone	523107	2,636	3,219	3,165	2,025	2,250	225	
Water	523108	28,048	23,713	26,506	24,250	24,300	50	
Rental of Equip & Vehicles	524101	123,348	105,243	105,173	99,994	105,210	5,216	
Printing, Binding, & Duplicate	525102	2,576	4,682	667	6,900	6,900	-	
Awards & Recognition	531102	273	341	10	-	-	-	
Books,Periodicals,&Subscrip	531103	-	821	-	-	-	-	
Chemical Supplies	531104	61,545	68,974	47,316	63,500	61,500	(2,000)	
Cleaning/Janitorial Supplies	531105	3,815	2,763	3,677	3,150	3,450	300	
Computer Supplies	531106	-	524	38	150	150	-	
Concession Supplies	531107	159,824	200,132	169,187	176,200	176,200	-	
Equip/Furniture/Fixtures	531109	20,921	15,282	13,986	21,200	20,300	(900)	
Photography Supplies	531110	-	12	-	-	-	-	
Landscaping Materials	531112	62,469	47,319	73,765	55,000	54,000	(1,000)	
Cost of Goods Sold	531113	218,778	148,624	213,432	199,350	199,350	-	
Office Supplies	531116	5,558	4,637	3,739	4,300	4,300	-	
Paint Supplies	531117	558	1,031	838	950	1,600	650	
Program Supplies	531118	12,105	13,626	9,076	9,900	13,100	3,200	
Shop Supplies	531119	2,895	8,335	2,980	3,125	3,025	(100)	
Sign & Signal Supplies	531120	59	370	-	250	250	-	
Uniforms	531123	-	416	-	450	450	-	
Personal Protective Gear	531124	954	1,425	1,250	1,100	1,100	-	
LP Gas	532103	3,807	5,149	8,763	5,800	5,800	-	
Oil	532104	118	167	320	-	-	-	
Other Lubricants	532106	776	531	854	1,150	1,150	-	
Bldg&Grds - Parts & Materials	533100	9,437	11,901	6,348	11,925	14,425	2,500	
F,F&E - Parts & Materials	533101	1,127	1,758	529	1,325	1,325	-	
Veh&Roll Stk-Parts & Materials	533102	22,410	24,328	21,921	23,788	24,788	1,000	
Tires & Tubes	533103	877	364	2,472	1,662	1,662	-	
Grants	541105	-	60	-	-	-	-	
Cost of Conferences / Training	542102	8,779	5,730	7,102	7,250	7,250	-	
Dues & Memberships	542103	7,259	5,663	7,816	7,350	7,350	-	
Licensing Fees	542106	175	15	45	-	-	-	
Miscellaneous Costs	542107	1,196	10	-	-	-	-	
Postage & Freight	542108	639	523	801	1,000	850	(150)	
Recording/Filing Fees/Permits	542110	2,685	4,469	3,533	2,300	2,750	450	
Total Discretionary Expenses		959,686	890,975	917,255	905,574	958,015	52,441	6%
Fleet & Facilities								
City Facility Minc Services	522107	239	231	260	1,000	1,000	-	
City Fleet Services	522108	55,008	75,657	53,480	101,504	101,504	-	
Rental of Land & Bldgs	524100	-	-	-	11,599	10,952	(647)	
City Rental Charges - Fleet	524102	76,764	92,446	101,381	101,884	105,271	3,387	
Total Fleet & Facilities		132,011	168,334	155,121	215,987	218,727	2,740	1%
Non-Discretionary Expenses								
City Accounting Services	521113	165,976	208,132	176,000	179,520	179,520	-	
Admin Charges - Cty Mgr depts	521114	102,323	112,371	135,875	141,137	151,456	10,319	
City IT Services	522109	99,739	93,915	105,509	105,888	109,738	3,850	
Electricity	523100	49,347	51,083	54,650	50,000	52,450	2,450	
Natural Gas	523103	4,231	5,856	8,033	5,065	6,000	935	
Liability Insurance	525104	9,559	9,999	5,686	7,429	7,783	354	
Property Insurance	525107	4,716	4,066	4,577	5,515	5,686	171	
Vehicle Insurance	525108	8,124	1,691	10,121	4,000	4,400	400	
Diesel Fuel	532100	34,360	28,957	30,637	32,040	30,500	(1,540)	
Gasoline	532101	51,465	41,824	38,574	40,600	43,750	3,150	
Total Non-Discretionary Expenses		529,841	557,893	569,660	571,194	591,283	20,089	4%
Capital Outlay								
Improvements Other than Bldgs	553000	-	-	9,200	-	144,000	144,000	
Machinery & Equipment	554000	51,577	-	-	64,300	117,000	52,700	
Controlled assets	556000	-	11,116	11,985	10,700	6,000	(4,700)	
Total Capital Outlay		51,577	11,116	21,185	75,000	267,000	192,000	256%
Debt Service								
Bond Principal	561000	802,559	249,731	246,379	244,118	243,466	(652)	
Interest - Bonds	561002	101,883	81,531	66,164	62,790	53,496	(9,294)	
Total Debt Service		904,442	331,262	312,544	306,908	296,963	(9,945)	-3%

		FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Transfers Out								
Operating Transfer Out-Inter	571100	-	5,236	-	-	-	-	
Op Transfer Out-Intra	571200	69,684	4,420	38,635	-	-	-	
Total Transfers Out		69,684	9,655	38,635	-	-	-	0%
Total Expenditures		3,998,172	3,305,104	3,462,763	3,522,920	3,815,775	292,854	8%
Net Revenues over/(under) Expenditures		(9,700)	(306,032)	(345,379)	51,066	-	(51,066)	



The Downtown Parking Management Incorporated (DPMI) manages the parking facilities.
Parking is the only section of this department ID.

Department Description

The parking funds record the City activity associated with the City's parking system such as flood insurance, city parking employee wages and benefits, debt, and deferred maintenance capital improvement projects.

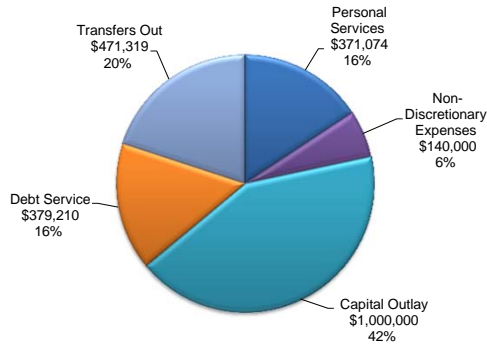
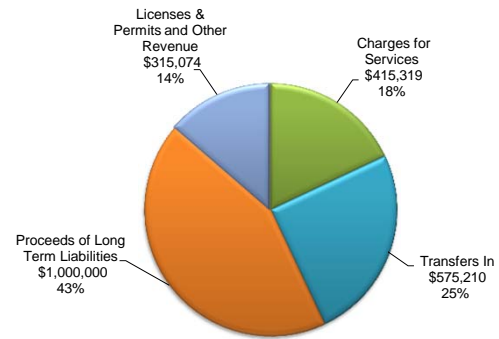
	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	9,310,675	34,310,397	2,305,603	(32,004,794)	-93%
Expenditures					
Personal Services	356,163	366,610	371,074	4,464	
Discretionary	1,496,770	3,406,000	-	(3,406,000)	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	242,299	173,726	140,000	(33,726)	
Capital Outlay	7,594,435	29,000,000	1,000,000	(28,000,000)	
Debt Service	372,674	347,912	379,210	31,299	
Transfers Out	727,722	983,940	471,319	(512,621)	
	10,790,064	34,278,187	2,361,603	(31,916,584)	-93%
Net	(1,479,389)	32,210	(56,000)	(88,210)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
5.00	5.00	0.00	5.00	0.00

Highlight of Budget Changes

Although the City maintains the ownership of the parking facilities, Downtown Parking Management Inc. (DPMI) was hired for the management of the facilities and is responsible for setting policy and rates. As a result, beginning with FY 2014, revenues and expenditures of DPMI were not recorded as such in City financial statements, but instead were handled as assets of the City. FY 2015 budget will be amended for this change and the FY 2016 budget presented reflects this change. DPMI will continue to submit an annual budget in accordance with their agreement with the City. The budget submitted includes \$3.3M in revenue and \$2.6M in expenditures, reflecting a net profit of \$659K.

Included in the City's FY 2016 parking operating budget is the City's expense for employees originally hired by the City of Cedar Rapids and flood insurance (\$140K flood insurance to be funded by 10% flood LOST). The City budgeted \$1M in parking capital outlay expenditures for deferred maintenance projects in FY 2016. In FY 2017, the City plans to issue the final \$151K of the \$4M the City agreed to fund for deferred maintenance projects.

PARKING
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	\$ Change	% Change
Account		Actual	Actual	Actual	Adopted Budget	Budget	From FY 2015	From FY 2015
							Incr / (Decr)	
Revenues								
Charges for Services								
Printing & Duplicating of Form	431006	-	-	4	-	-	-	
Other Charges for Services	431010	110	-	-	-	-	-	
Admin Charges - External	431012	-	-	-	-	415,319	415,319	
Daily Parking	431901	824,434	582,516	-	795,449	-	(795,449)	
Monthly Parking	431902	1,892,309	1,970,742	-	3,523,782	-	(3,523,782)	
Event Parking	431903	4,949	48,900	-	105,479	-	(105,479)	
Total Charges for Services		2,721,801	2,602,158	4	4,424,710	415,319	(4,009,391)	-91%
Fines & Forfeits								
Court Fines	441000	(30)	-	-	-	-	-	
Other Fines & Forfeits	441002	213,090	208,002	-	233,050	-	(233,050)	
Total Fines & Forfeits		213,060	208,002	-	233,050	-	(233,050)	-100%
Transfers In								
Operating Transfer In - Inter	483001	194,130	1,386,184	7,722,742	521,638	519,210	(2,427)	
Operating Transfer In - Intra	483002	2,608	94,659	268,282	55,000	56,000	1,000	
Total Transfers In		196,739	1,480,843	7,991,024	576,638	575,210	(1,427)	0%
Proceeds of Long Term Liabilities								
GO Bond Proceeds	485001	510,125	900,000	1,020,000	29,000,000	1,000,000	(28,000,000)	
Total Proceeds of Long Term Liabilities		510,125	900,000	1,020,000	29,000,000	1,000,000	(28,000,000)	-97%
Other Revenue								
Penalties	451001	-	246	-	-	-	-	
Parking Fees	461010	-	-	-	76,000	-	(76,000)	
Other Miscellaneous Revenue	471005	319,622	369,691	299,501	-	315,074	315,074	
Insurance Premiums	471006	24,654	29,974	-	-	-	-	
Cash Over (Under)	471007	-	13,257	-	-	-	-	
Interest / Div - Proprietary	481000	227	(839)	147	-	-	-	
Total Other Revenue		344,503	412,328	299,647	76,000	315,074	239,074	315%
Total Revenues		3,986,227	5,603,332	9,310,675	34,310,397	2,305,603	(32,004,794)	-93%
Expenditures								
Personal Services								
Regular Employees	511100	220,500	225,426	230,775	234,520	239,220	4,700	
Overtime	511300	1,990	4,029	2,870	-	-	-	
Other / Special Pays	511400	5,513	4,783	5,897	5,170	5,900	730	
Leave Accrual	511500	3,026	(1,257)	466	-	-	-	
Group Insurance	512100	71,360	70,518	69,913	80,021	77,147	(2,874)	
Social Security Contributions	512200	16,843	17,001	17,275	18,338	18,752	414	
Retirement Contribution	512300	18,396	20,103	21,118	21,405	23,360	1,955	
Unemployment Compensation	512400	4,748	-	-	-	-	-	
Workers' Compensation	512500	6,588	3,222	6,896	7,063	6,602	(461)	
Other Employee Benefits	512600	2,404	324	952	93	93	-	
Total Personal Services		351,368	344,148	356,163	366,610	371,074	4,464	1%
Discretionary Expenses								
Advertising / Marketing	521100	-	20,348	-	-	-	-	
Auditing / Accounting	521102	-	7,450	-	-	-	-	
Technical/Engineering Services	521104	(12,357)	-	-	-	-	-	
Contract Labor	521105	-	1,308,263	1,363,669	2,087,596	-	(2,087,596)	
Other Professional Services	521108	(18,000)	108,207	-	251,826	-	(251,826)	
Banking / Financial Services	521109	427	33,659	-	-	-	-	
Management Services	521111	2,303,191	-	-	108,000	-	(108,000)	
Collection Services	521112	136	6	-	-	-	-	
IT Services - External	522102	-	5,095	-	-	-	-	
Ext Rpr & Mtnc Srv-Bldg & Grds	522104	-	69,419	-	464,910	-	(464,910)	
Ext Repair & Maint Svcs - FF&E	522105	-	43,341	-	-	-	-	
Ext Rpr & Mtnc Svcs-Veh&RSik	522106	-	6,595	-	-	-	-	
Ext Rpr & Maint Svcs - Infrs	522110	259	28,639	35,725	-	-	-	
Landfill Fees	523102	-	2,441	-	-	-	-	
Telephone	523107	(34)	40,093	-	-	-	-	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Water	523108	44	1,000	-	-	-	-	-
Rental of Equip & Vehicles	524101	-	5,417	-	-	-	-	-
Printing, Binding, & Duplicate	525102	-	52	-	-	-	-	-
Computer Supplies	531106	-	7,774	-	-	-	-	-
Equip/Furniture/Fixtures	531109	-	120,032	-	-	-	-	-
Miscellaneous Supplies	531114	-	25,743	-	-	-	-	-
Office Supplies	531116	-	11,433	-	-	-	-	-
Paint Supplies	531117	-	82,296	-	-	-	-	-
Program Supplies	531118	-	-	-	493,668	-	(493,668)	-
Sign & Signal Supplies	531120	2,608	507	-	-	-	-	-
Uniforms	531123	-	3,084	19	-	-	-	-
Contribution-Other Agency	541106	63,545	-	-	-	-	-	-
Miscellaneous Costs	542107	456,205	11,953	-	-	-	-	-
Postage & Freight	542108	-	5,122	-	-	-	-	-
Recording/Filing Fees/Permits	542110	-	44	115	-	-	-	-
Travel	542111	-	4,122	-	-	-	-	-
Bad Debt Expense	542114	-	-	97,242	-	-	-	-
Total Discretionary Expenses		2,796,023	1,952,135	1,496,770	3,406,000	-	(3,406,000)	-100%
Fleet & Facilities								
Rental of Land & Bldgs	524100	-	67,154	-	-	-	-	-
Total Fleet & Facilities		-	67,154	-	-	-	-	0%
Non-Discretionary Expenses								
Electricity	523100	(1,039)	182,341	-	-	-	-	-
Liability Insurance	525104	-	133,590	-	-	-	-	-
Property Insurance	525107	24,654	32,652	242,299	173,726	140,000	(33,726)	-
Vehicle Insurance	525108	-	383	-	-	-	-	-
Gasoline	532101	-	18,108	-	-	-	-	-
Total Non-Discretionary Expenses		23,615	367,074	242,299	173,726	140,000	(33,726)	-19%
Capital Outlay								
Buildings	552000	(58,512)	2,416,717	7,594,435	29,000,000	1,000,000	(28,000,000)	-
Machinery & Equipment	554000	1,228,534	33,800	-	-	-	-	-
Total Capital Outlay		1,170,022	2,450,517	7,594,435	29,000,000	1,000,000	(28,000,000)	-97%
Debt Service								
Bond Principal	561000	114,700	138,075	322,150	265,950	266,425	475	-
Interest - Bonds	561002	13,927	28,688	50,524	81,962	112,785	30,824	-
Issuance Costs	561006	-	(2,323)	-	-	-	-	-
Total Debt Service		128,627	164,440	372,674	347,912	379,210	31,299	9%
Transfers Out								
Operating Transfer Out-Inter	571100	120,721	2,796	459,440	928,940	415,319	(513,621)	-
Op Transfer Out-Intra	571200	2,608	94,659	268,282	55,000	56,000	1,000	-
Total Transfers Out		123,330	97,456	727,722	983,940	471,319	(512,621)	-52%
Total Expenditures		4,592,985	5,442,925	10,790,064	34,278,187	2,361,603	(31,916,584)	-93%
Net Revenues over/(under) Expenditures		(606,758)	160,407	(1,479,389)	32,210	(56,000)	(88,210)	



VenuWorks manages the Ice Arena operations.
The Ice Arena is the only section of this department ID.

Department Description

The **Ice Arena** fund records the revenues and expenditures associated with the facility.

The Cedar Rapids Ice Arena is a 4,000-seat multi-purpose arena in Cedar Rapids, located adjacent to the Veterans Memorial Stadium. The arena opened on January 8, 2000, and is owned by the City of Cedar Rapids. It is home to the Cedar Rapids RoughRiders of the United States Hockey League.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	1,753,793	1,656,363	1,743,269	86,906	5%
Expenditures					
Personal Services	390,975	454,875	-	(454,875)	
Discretionary	229,875	254,794	837,284	582,490	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	390,883	390,400	400,984	10,584	
Capital Outlay	23,159	100,000	50,000	(50,000)	
Debt Service	552,942	574,405	578,660	4,255	
Transfers Out	191,738	-	-	-	
	1,779,572	1,774,474	1,866,928	92,454	5%
Net	(25,779)	(118,111)	(123,659)	(5,548)	

Highlight of Budget Changes

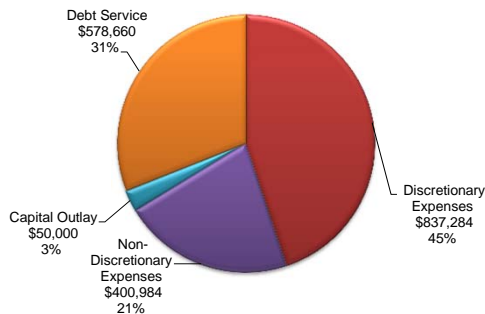
The management company for the Ice Arena, VenuWorks, submitted the FY 2016 operating budget. The budget assumes an operating loss of \$124K. This loss will be funded with hotel motel revenue.

The capital outlay budget of \$50K will be funded with cash on hand in the special revenue ice arena fund.

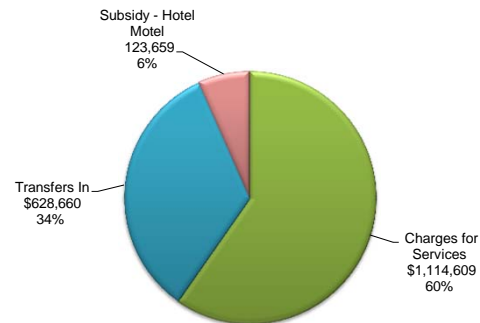
ICE ARENA

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Charges for Services							
Other Charges for Services 431010	198,677	89,032	57,214	27,450	1,114,609	1,087,159	
Concession Sales 431302	325,899	296,706	173,651	222,151	-	(222,151)	
Registration Fees 431303	77,629	74,169	67,068	117,450	-	(117,450)	
Admission Fees 431305	69,466	62,154	72,446	315,290	-	(315,290)	
League Fees 431306	128,642	127,474	109,967	157,300	-	(157,300)	
Will Call Fees 431313	77,683	79,410	32,846	52,907	-	(52,907)	
Advertising Income 431314	30,147	4,908	400	72,100	-	(72,100)	
Total Charges for Services	908,143	733,854	513,592	964,648	1,114,609	149,961	16%
Transfers In							
Operating Transfer In - Inter 483001	548,243	740,638	712,755	674,405	628,660	(45,745)	
Operating Transfer In - Intra 483002	-	-	23,200	-	-	-	
Total Transfers In	548,243	740,638	735,955	674,405	628,660	(45,745)	-7%
Other Revenue							
Gain (Loss) on Sale of Invest 451002	-	21	-	-	-	-	
Building Rental 461001	150,658	193,760	120,993	12,300	-	(12,300)	
Other Rental 461002	155,256	166,566	181,526	-	-	-	
Sale of Inventory 471003	-	4,180	-	-	-	-	
Other Miscellaneous Revenue 471005	65,104	6,932	202,258	4,950	-	(4,950)	
Interest / Div - Proprietary 481000	417	495	(530)	60	-	(60)	
Total Other Revenue	371,435	371,954	504,246	17,310	-	(17,310)	-100%
Total Revenues	1,827,820	1,846,445	1,753,793	1,656,363	1,743,269	86,906	5%
Expenditures							
Personal Services							
Regular Employees 511100	313,585	202,644	193,984	260,204	-	(260,204)	
Temporary/Seasonal Employees 511200	176,934	154,013	113,563	89,700	-	(89,700)	
Social Security Contributions 512200	101,773	95,520	83,428	104,971	-	(104,971)	
Total Personal Services	592,292	452,177	390,975	454,875	-	(454,875)	-100%
Discretionary Expenses							
Advertising / Marketing 521100	14,671	13,357	2,686	19,200	-	(19,200)	
Consulting Services 521103	198	-	-	-	-	-	
Contract Labor 521105	67,645	64,932	51,574	45,150	763,504	718,354	
Other Professional Services 521108	17,852	8,012	13,218	8,796	-	(8,796)	
Banking / Financial Services 521109	30,803	16,595	14,305	11,200	-	(11,200)	
Management Services 521111	59,575	53,703	39,191	48,148	54,780	6,632	
Computer Software 522101	-	900	-	-	-	-	
IT Services - External 522102	945	11	922	500	-	(500)	
Ext Rpr & Mtnc Srv-Bldg & Grds 522104	40,355	34,259	33,091	31,500	-	(31,500)	
Ext Rpr & Mtnc Svcs-Veh&RStk 522106	516	-	-	-	-	-	
Telephone 523107	15,877	17,061	15,853	18,000	-	(18,000)	
Rental of Equip & Vehicles 524101	37,520	21,755	4,646	800	-	(800)	
Printing, Binding, & Duplicate 525102	978	1,837	604	1,200	-	(1,200)	
Other Insurance 525105	4,113	-	-	-	-	-	
Other Purchased Services 525106	77,731	26,399	8,543	6,000	-	(6,000)	
Awards & Recognition 531102	338	4,941	65	600	-	(600)	
Books,Periodicals,&Subscrip 531103	1,703	1,313	1,808	2,100	-	(2,100)	
Cleaning/Janitorial Supplies 531105	14,880	10,957	15,188	14,750	-	(14,750)	
Concession Supplies 531107	-	-	-	19,000	19,000	-	
Equip/Furniture/Fixtures 531109	764	16,182	-	-	-	-	
Cost of Goods Sold 531113	15,086	3,989	255	900	-	(900)	
Office Supplies 531116	2,433	2,049	2,134	1,200	-	(1,200)	
Personal Protective Gear 531124	8,648	902	373	6,000	-	(6,000)	
Bldg&Grds - Parts & Materials 533100	14,680	16,264	18,052	13,900	-	(13,900)	
F,F&E - Parts & Materials 533101	710	6,234	300	1,200	-	(1,200)	
Veh&Roll Stk-Parts & Materials 533102	660	3,891	1,633	850	-	(850)	
Cost of Conferences / Training 542102	1,905	240	352	1,500	-	(1,500)	
Dues & Memberships 542103	1,810	2,202	2,408	1,200	-	(1,200)	
Postage & Freight 542108	333	797	142	600	-	(600)	
Recording/Filing Fees/Permits 542110	932	980	84	500	-	(500)	

	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Travel	542111	969	2,875	2,447	-	-	-	
Total Discretionary Expenses		434,630	332,637	229,875	254,794	837,284	582,490	229%
Non-Discretionary Expenses								
Electricity	523100	302,103	318,741	336,148	340,000	360,000	20,000	
Liability Insurance	525104	53,628	54,760	54,735	50,400	40,984	(9,416)	
Total Non-Discretionary Expenses		355,731	373,501	390,883	390,400	400,984	10,584	3%
Capital Outlay								
Buildings	552000	9,500	-	-	-	50,000	50,000	
Machinery & Equipment	554000	-	-	5,979	100,000	-	(100,000)	
Controlled assets	556000	24,746	12,050	17,180	-	-	-	
Total Capital Outlay		34,246	12,050	23,159	100,000	50,000	(50,000)	-50%
Debt Service								
Bond Principal	561000	410,000	425,000	445,000	470,000	490,000	20,000	
Interest - Bonds	561002	138,243	129,018	107,942	104,405	88,660	(15,745)	
Total Debt Service		548,243	554,018	552,942	574,405	578,660	4,255	1%
Transfers Out								
Operating Transfer Out-Inter	571100	-	162,682	168,538	-	-	-	
Op Transfer Out-Intra	571200	-	-	23,200	-	-	-	
Total Transfers Out		-	162,682	191,738	-	-	-	0%
Total Expenditures		1,965,141	1,887,064	1,779,572	1,774,474	1,866,928	92,454	5%
Net Revenues over/(under) Expenditures		(137,321)	(40,618)	(25,779)	(118,111)	(123,659)	(5,548)	



The City transferred its interests to the Paramount Theatre Manager, LLC.
The Paramount Theatre debt fund is the only section of this department ID.

Department Description

The City transferred its interests to the Paramount Theatre Manager, LLC in October 2012.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	122,363	81,307	90,518	9,211	11%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	-	-	-	-	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	-	-	-	-	
Capital Outlay	-	-	-	-	
Debt Service	121,727	81,307	90,518	9,211	
Transfers Out	-	-	-	-	
	121,727	81,307	90,518	9,211	11%
Net	636	-	-	0	

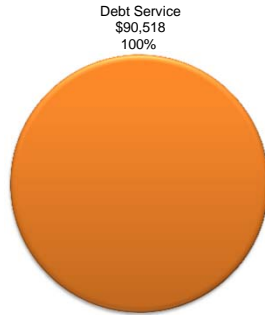
Highlight of Budget Changes

As a result of the City transferring its interests to the Paramount Theatre Manager, LLC, the fund will no longer have operating or capital improvement activity as the facility is not owned by the City. The FY 2016 budget is for debt payments on debt issued prior to this change.

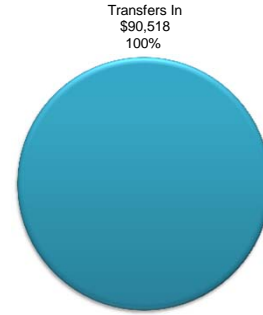
PARAMOUNT THEATRE

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Transfers In							
Operating Transfer In - Inter	483001	269,894	1,950,285	122,718	81,307	90,518	9,211
Operating Transfer In - Intra	483002	-	143,167	-	-	-	-
Total Transfers In		269,894	2,093,452	122,718	81,307	90,518	9,211 11%
Other Revenue							
Interest / Div - Proprietary	481000	(1,622)	(1,667)	(356)	-	-	-
Total Other Revenue		(1,622)	(1,667)	(356)	-	-	- 0%
Total Revenues		268,272	2,091,785	122,363	81,307	90,518	9,211 11%
Expenditures							
Personal Services							
Regular Employees	511100	87,206	63,499	-	-	-	-
Social Security Contributions	512200	27,930	10,539	-	-	-	-
Total Personal Services		115,136	74,037	-	-	-	- 0%
Discretionary Expenses							
Advertising / Marketing	521100	-	838	-	-	-	-
Other Professional Services	521108	-	168	-	-	-	-
Management Services	521111	24,000	8,000	-	-	-	-
Ext Rpr & Mtnc Srv-Bldg & Grds	522104	-	84,659	-	-	-	-
Rental of Equip & Vehicles	524101	708	-	-	-	-	-
Printing, Binding, & Duplicate	525102	-	249	-	-	-	-
Office Supplies	531116	-	5	-	-	-	-
Dues & Memberships	542103	-	48	-	-	-	-
Property Tax	542109	6,398	3,488	-	-	-	-
Recording/Filing Fees/Permits	542110	-	169	-	-	-	-
Travel	542111	17	-	-	-	-	-
Total Discretionary Expenses		31,123	97,625	-	-	-	- 0%
Fleet & Facilities							
City Fleet Services	522108	-	69	-	-	-	-
Rental of Land & Bldgs	524100	7,792	2,125	-	-	-	-
Total Fleet & Facilities		7,792	2,194	-	-	-	- 0%
Non-Discretionary Expenses							
Electricity	523100	18,901	-	-	-	-	-
Liability Insurance	525104	26,925	11,513	-	-	-	-
Total Non-Discretionary Expenses		45,827	11,513	-	-	-	- 0%
Debt Service							
Bond Principal	561000	240,289	243,143	110,822	73,325	84,785	11,460
Interest - Bonds	561002	29,606	20,915	10,905	7,982	5,733	(2,249)
Total Debt Service		269,894	264,058	121,727	81,307	90,518	9,211 11%
Transfers Out							
Op Transfer Out-Intra	571200	-	143,167	-	-	-	-
Total Transfers Out		-	143,167	-	-	-	- 0%
Total Expenditures		469,771	592,595	121,727	81,307	90,518	9,211 11%
Net Revenues over/(under) Expenditures		(201,499)	1,499,190	636	-	-	0



Doubletree Management, LLC ("Hilton") manages the U.S. Cellular Center and the Doubletree by Hilton at the U.S. Cellular Center.

The Convention Center, Arena, and Hotel are the sections of this department ID.

Department Description

The **U.S. Cellular Center and the Doubletree by Hilton at the U.S. Cellular Center** fund records the revenues and expenditures associated with the convention center, arena, and hotel.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	32,990,722	26,992,855	27,554,115	561,259	2%
Expenditures					
Personal Services	-	-	-	-	
Discretionary	16,253,347	17,833,856	19,708,158	1,874,302	
Fleet & Facilities	(1,700)	-	-	-	
Non-Discretionary	1,020,409	1,130,498	-	(1,130,498)	
Capital Outlay	3,990,827	-	-	-	
Debt Service	3,303,394	6,080,249	6,352,346	272,096	
Transfers Out	8,332,569	1,948,252	1,493,611	(454,641)	
	32,898,845	26,992,855	27,554,115	561,259	2%
Net	91,876	-	-	-	

Highlight of Budget Changes

The U.S. Cellular Center and Doubletree by Hilton at the U.S. Cellular Center opened in June 2013. For FY 2016 the net income from the hotel portion of the complex will be applied to the debt issued for the hotel. The FY 2015 budget was the first fully operational fiscal year for the arena. The combined budget in FY 2016 (operations and debt) does not show a funding gap.

U.S. CELLULAR - CONVENTION CENTER, ARENA, HOTEL

FY 2016 FINANCIAL DETAIL

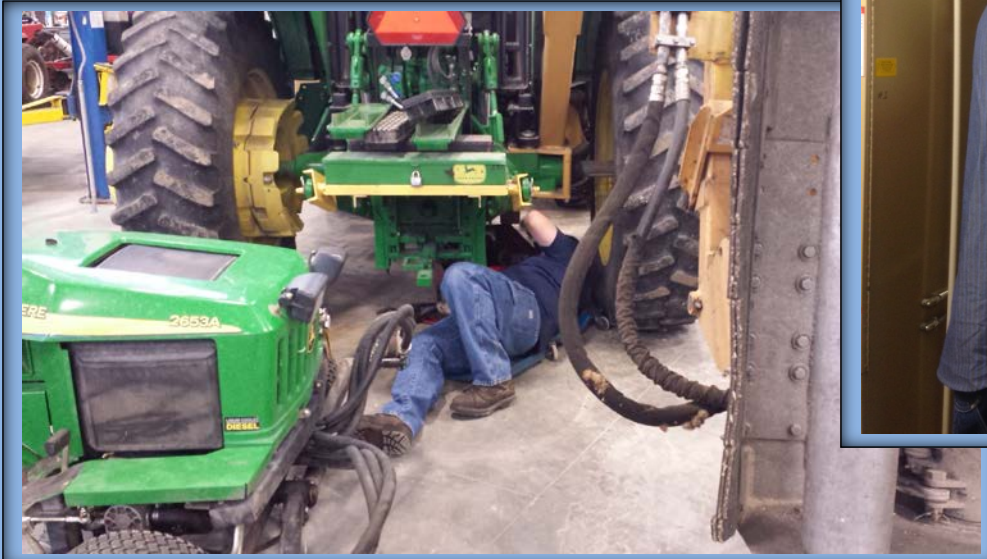
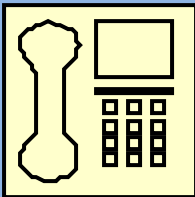
Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues							
Total Revenues	76,512,188	55,981,421	32,990,722	26,992,855	27,554,115	561,259	2%
Expenditures							
Personal Services							
Total Personal Services	86,651	370,917	-	-	-	-	0%
Discretionary Expenses							
Total Discretionary Expenses	641,932	4,959,688	16,253,347	17,833,856	19,708,158	1,874,302	11%
Fleet & Facilities							
Total Fleet & Facilities	15,772	35,880	(1,700)	-	-	-	0%
Non-Discretionary Expenses							
Total Non-Discretionary Expenses	374,595	68,426	1,020,409	1,130,498	-	(1,130,498)	-100%
Capital Outlay							
Total Capital Outlay	38,721,992	75,564,667	3,990,827	-	-	-	0%
Debt Service							
Total Debt Service	279,158	2,722,591	3,303,394	6,080,249	6,352,346	272,096	4%
Transfers Out							
Total Transfers Out	247,247	5,612,886	8,332,569	1,948,252	1,493,611	(454,641)	-23%
Total Expenditures	40,367,347	89,335,055	32,898,845	26,992,855	27,554,115	561,259	2%
Net Revenues over/(under) Expenditures	36,144,841	(33,353,634)	91,876	-	-	-	

INTERNAL SERVICE FUNDS

Fund Description

Internal service funds are used to account for the financing of goods and services provided by a city department or agency to other city departments or agencies on a cost reimbursement basis.

9-1-1 Emergency





Internal Service Fund Highlights



The table below summarizes the FY 2016 Internal Service Fund budget.

	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	54,992,934	51,335,091	51,550,929	215,838	< 1%
Expenditures					
Personal Services	8,584,964	7,496,819	9,139,613	1,642,794	
Discretionary	25,946,210	30,078,191	28,071,091	(2,007,100)	
Fleet & Facilities	134,435	411,690	401,351	(10,339)	
Non-Discretionary	7,090,534	7,523,258	7,578,503	55,245	
Capital Outlay	2,634,439	5,288,991	5,113,991	(175,000)	
Debt Service	-	-	-	-	
Transfers Out	7,571,818	1,610,748	1,691,704	80,957	
	51,962,400	52,409,696	51,996,253	(413,443)	-1%
Net	3,030,534	(1,074,606)	(445,324)	629,281	

The total Internal Service Fund expenditure budget is decreasing \$413K to \$51.9M. FY 2016 revenue is increasing by \$216K to \$51.5M. Key changes from FY 2015 to FY 2016 budget include:

- Health fund expenses are decreasing \$1.4M due to a reduction in projected medical claim costs due to a change in the third party administrator.
- Radio maintenance costs for Joint Communications are increasing \$304K due to implementation of the new radio system. This is offset by an increase in revenue from other governmental entities who benefit from the system.

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
90.00	90.00	0.00	90.00	0.00

The FY 2016 FTE count for internal service funds remains unchanged from FY 2015 in total.



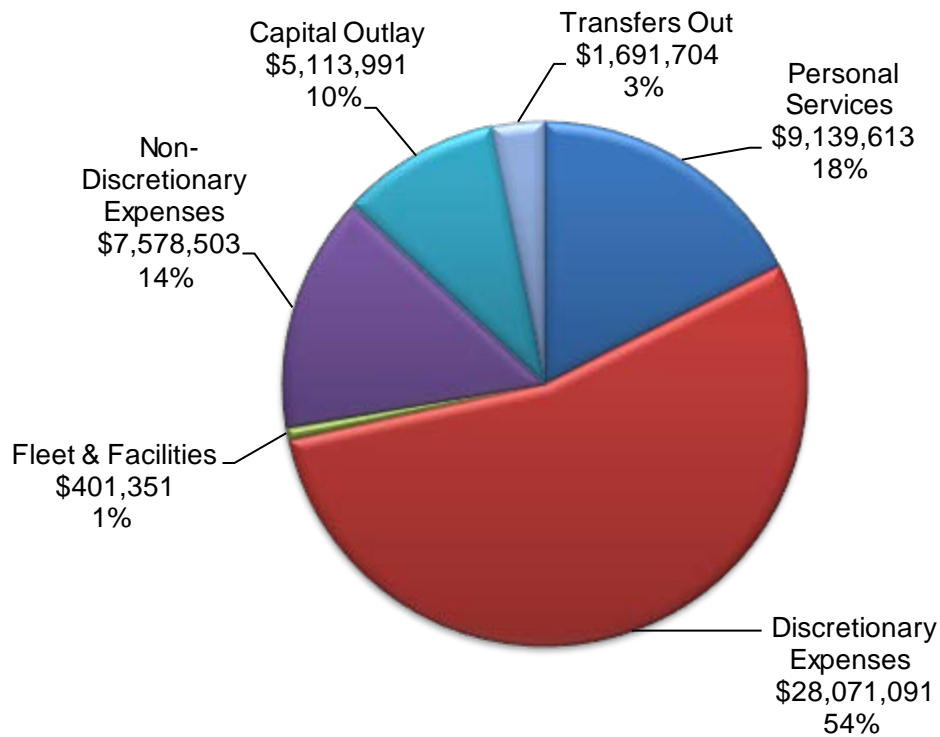
Internal Service Fund Highlights



The largest FY 2016 Internal Service Fund expense category is discretionary expenses of \$28M. Of this amount, \$21M is budgeted for health services. The next largest expense categories are personal services of \$9.1M and non-discretionary expenses of \$7.6M.

The FY 2016 Internal Service Fund expenditure budget by major expenditure object is shown below.

ALLOCATION OF EXPENSES





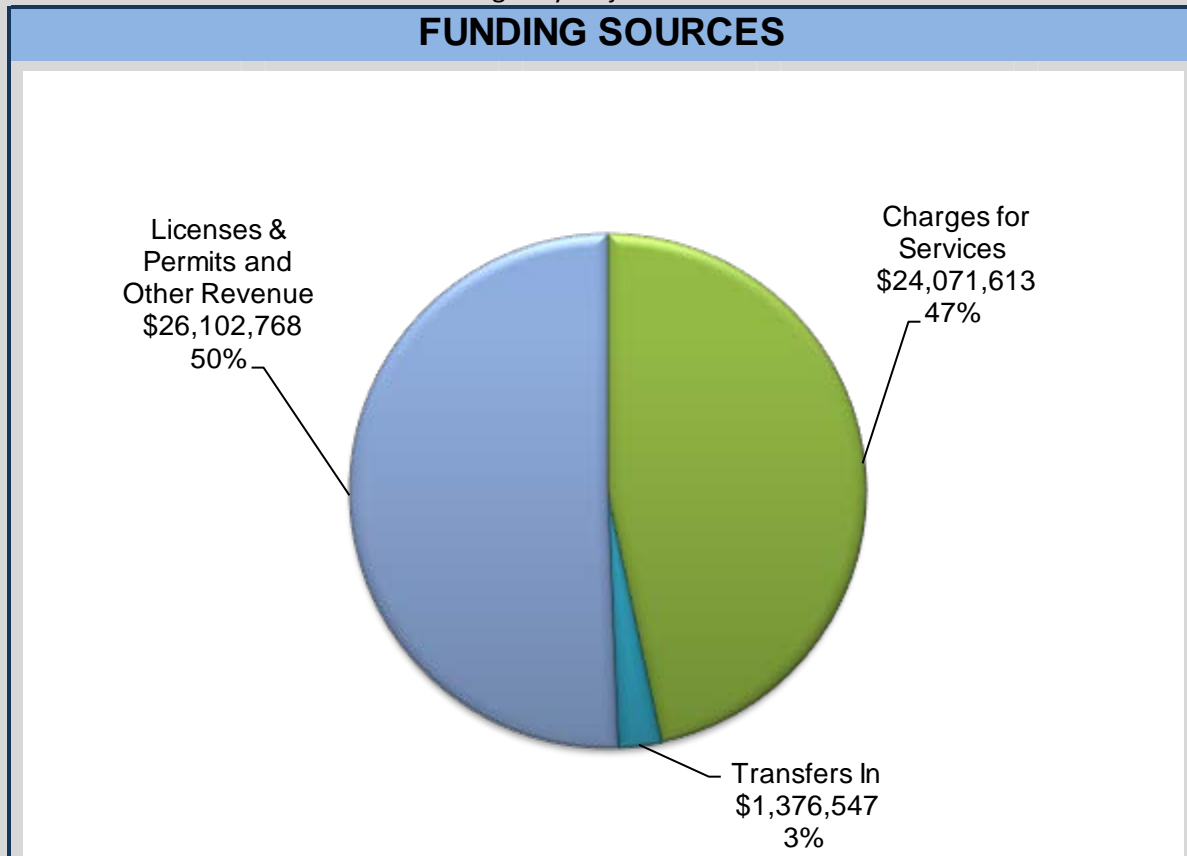
Internal Service Fund Highlights

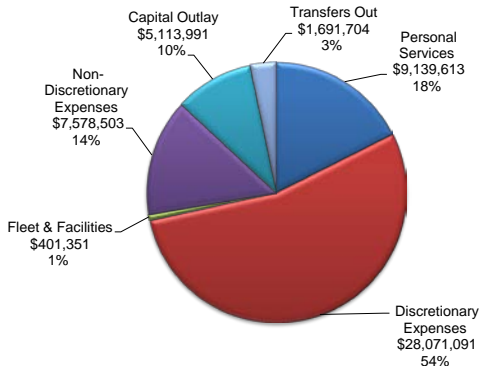
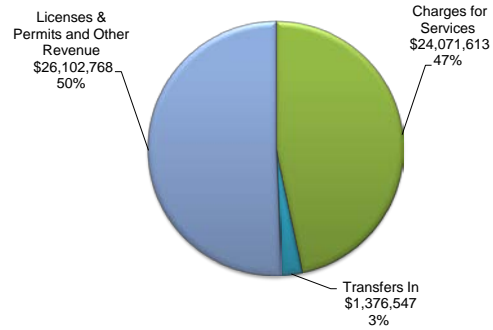


The largest FY 2016 Internal Service Fund revenue category is other revenue at \$26M. Of this amount, charges for insurance premiums are the largest revenue source at \$24M.

The second largest revenue category is charges for services at \$24M which includes fleet service charges, fleet lease and fuel charges, charges from Joint Communications to the Police and Fire Departments, risk, property and liability insurance charges, and facility maintenance and rental charges.

The FY 2016 Internal Service Fund revenue budget by major revenue source is shown below.



INTERNAL SERVICE FUND
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Intergovernmental Grants								
Federal Operating	421001	-	300,000	-	-	-	-	
Total Intergovernmental Grants		-	300,000	-	-	-	-	0%
Charges for Services								
Court Cost, Fees, & Charges	431001	194	-	-	-	-	-	
Admin Charges - City Mgr Depts	431007	16,998,564	17,437,256	19,535,664	20,929,133	22,414,044	1,484,911	
Admin Charges - Commissions	431011	262,337	51,325	392,913	-	-	-	
Admin Charges - External	431012	607,297	761,491	651,195	905,653	1,084,007	178,354	
FMS Environmental Svcs Charges	431013	841,786	612,500	600,625	612,500	573,563	(38,938)	
Vending Sales	431301	10	-	523	-	-	-	
Sale of Recycleable	432002	-	-	108	-	-	-	
Recycling & Reduction Fees	432003	293	-	-	-	-	-	
Total Charges for Services		18,710,481	18,862,572	21,181,028	22,447,286	24,071,613	1,624,327	7%
Transfers In								
Operating Transfer In - Inter	483001	1,109,878	1,816,541	2,021,458	584,264	450,771	(133,493)	
Operating Transfer In - Intra	483002	9,197,689	1,127,391	6,825,750	860,180	925,776	65,596	
Total Transfers In		10,307,566	2,943,932	8,847,209	1,444,444	1,376,547	(67,897)	-5%
Other Revenue								
Interest/Div - Nonproprietary	451000	-	-	(0)	-	-	-	
Gain (Loss) on Sale of Invest	451002	-	1,912	-	-	-	-	
Building Rental	461001	1,558,576	2,192,945	2,154,925	2,095,321	2,069,870	(25,451)	
Contributions & Donations	471002	-	-	431,387	-	-	-	
Damage Recoveries	471004	346,429	134,091	30,328	-	-	-	
Other Miscellaneous Revenue	471005	2,787	21,812	15,251	-	-	-	
Insurance Premiums	471006	21,381,301	21,899,968	21,684,678	23,760,369	24,020,406	260,037	
Cash Over (Under)	471007	300	-	-	-	-	-	
Interest / Div - Proprietary	481000	121,755	112,505	(3,194)	25,671	12,492	(13,179)	
Settlement Reimbursement	481002	28,586	-	-	-	-	-	
Capital Contributions	481003	4,437,350	3,043,425	644,623	1,562,000	-	(1,562,000)	
Sale of Fixed Assets	482001	70,841	299,847	6,700	-	-	-	
Total Other Revenue		27,947,925	27,706,504	24,964,698	27,443,361	26,102,768	(1,340,592)	-5%
Total Revenues		56,965,972	49,813,008	54,992,934	51,335,091	51,550,929	215,838	0%
Expenditures								
Personal Services								
Regular Employees	511100	4,306,055	4,500,076	4,641,558	4,910,568	5,020,541	109,973	
Overtime	511300	69,272	77,959	102,530	101,274	103,982	2,708	
Other / Special Pays	511400	95,263	71,500	84,182	83,470	84,390	920	
Leave Accrual	511500	15,470	2,045	(6,513)	-	-	-	
Group Insurance	512100	1,200,074	1,195,053	1,172,487	1,374,435	1,311,332	(63,103)	
Social Security Contributions	512200	327,288	342,581	356,039	389,789	398,482	8,693	
Retirement Contribution	512300	357,396	402,334	428,943	455,009	496,407	41,398	
Unemployment Compensation	512400	14,664	-	9,752	-	-	-	
Workers' Compensation	512500	(1,343,763)	851,923	1,794,824	170,124	1,712,266	1,542,142	
Other Employee Benefits	512600	17,334	17,007	1,160	12,150	12,213	63	
Total Personal Services		5,059,053	7,460,477	8,584,964	7,496,819	9,139,613	1,642,794	22%
Discretionary Expenses								
Advertising / Marketing	521100	405	151	1,217	-	-	-	
Auditing / Accounting	521102	119,590	-	-	-	-	-	
Consulting Services	521103	221,168	(194,105)	38,749	62,500	66,500	4,000	
Technical/Engineering Services	521104	850	3,117	10,850	50,000	84,720	34,720	
Contract Labor	521105	3,497	8,091	7,903	5,140	-	(5,140)	
Health Services	521106	17,253,823	20,435,578	21,460,514	24,167,806	21,113,357	(3,054,449)	
Legal Services	521107	21,353	-	-	10,000	15,000	5,000	
Other Professional Services	521108	1,192,911	641,822	1,103,647	1,021,042	1,584,663	563,621	
Banking / Financial Services	521109	-	92	-	-	-	-	
Security Services	521110	1,142	1,072	893	160	160	-	
Computer Hardware	522100	-	1,199	-	45,190	45,190	-	
Computer Software	522101	104,732	129,077	70,734	149,360	149,240	(120)	
IT Services - External	522102	59,810	30,300	31,747	30,000	26,000	(4,000)	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Radio Maintenance	522103	168,591	55,442	61,855	386,516	690,539	304,023	
Ext Rpr & Mtnv Srv-Bldg & Grds	522104	92,144	177,864	128,014	57,870	107,870	50,000	
Ext Repair & Maint Svcs - FF&E	522105	24,694	13,993	22,148	33,500	32,500	(1,000)	
Ext Rpr & Mtnv Svcs-Veh&RSIt	522106	377,683	494,475	543,487	504,760	504,760	-	
Ext Rpr & Maint Svcs - Infrs	522110	2,470	960	6,093	-	-	-	
Fiber Optic Network	523101	1,332	-	-	-	-	-	
Landfill Fees	523102	4,718	1,082	-	4,390	2,000	(2,390)	
Refuse Collection/Fees	523104	13,438	7,397	12,418	2,000	2,000	-	
Steam	523106	-	-	-	2,170	2,170	-	
Telephone	523107	36,393	38,424	38,565	42,880	42,880	-	
Rental of Equip & Vehicles	524101	3,536	2,479	1,006	6,780	1,780	(5,000)	
Appraisal / Record / Abstract	525100	-	(2,050)	-	-	-	-	
Printing, Binding, & Duplicate	525102	2,669	3,449	3,390	7,120	6,620	(500)	
Other Insurance	525105	13,043	8,781	113,969	17,500	248,735	231,235	
Other Purchased Services	525106	49	-	-	-	-	-	
Awards & Recognition	531102	-	10	15	220	120	(100)	
Books,Periodicals,&Subscrip	531103	4,146	2,001	912	5,940	3,000	(2,940)	
Chemical Supplies	531104	3,276	5,470	10,712	4,190	4,190	-	
Cleaning/Janitorial Supplies	531105	47,658	49,182	72,593	12,081	-	(12,081)	
Computer Supplies	531106	9,843	202	1,383	11,320	11,050	(270)	
Engineering Supplies	531108	-	-	1,391	-	-	-	
Equip/Furniture/Fixtures	531109	72,667	73,772	63,445	66,350	66,350	-	
Landscaping Materials	531112	288	141	91	-	-	-	
Miscellaneous Supplies	531114	56	-	1,007	1,900	1,900	-	
Office Supplies	531116	8,947	11,571	13,804	16,300	16,300	-	
Paint Supplies	531117	3,044	2,618	2,946	1,000	1,000	-	
Program Supplies	531118	6,292	4,876	132	6,000	5,000	(1,000)	
Shop Supplies	531119	49,868	40,346	46,711	66,000	66,000	-	
Sign & Signal Supplies	531120	726	106	1,022	1,720	720	(1,000)	
Uniforms	531123	13,812	13,580	20,597	39,516	24,516	(15,000)	
Personal Protective Gear	531124	1,670	2,992	1,773	3,200	3,200	-	
Kerosene	532102	328	82	-	710	110	(600)	
LP Gas	532103	3,191	4,571	5,261	2,760	2,760	-	
Oil	532104	43,027	106,970	82,535	90,000	90,000	-	
Other Lubricants	532106	10,131	4,575	-	35,000	35,000	-	
Bldg&Grds - Parts & Materials	533100	132,815	108,173	91,009	436,668	408,126	(28,542)	
F,F&E - Parts & Materials	533101	4,032	1,829	6,378	3,100	3,100	-	
Veh&Roll Stk-Parts & Materials	533102	1,427,758	1,317,665	1,584,471	1,195,240	1,465,240	270,000	
Tires & Tubes	533103	58,856	62,059	85,133	70,000	70,000	-	
Cost of Conferences / Training	542102	29,938	35,983	28,470	48,600	43,600	(5,000)	
Dues & Memberships	542103	3,099	3,312	2,456	3,610	4,010	400	
Settlement	542105	263,447	2,674,706	155,003	814,612	786,871	(27,741)	
Licensing Fees	542106	60	599	1,379	500	500	-	
Miscellaneous Costs	542107	72,015	68,179	1,344	526,590	223,364	(303,226)	
Postage & Freight	542108	2,791	2,001	725	5,680	5,680	-	
Recording/Filing Fees/Permits	542110	25	1,440	5,005	-	-	-	
Travel	542111	1,252	1,261	1,303	2,700	2,700	-	
Bad Debt Expense	542114	-	-	8	-	-	-	
Total Discretionary Expenses		21,995,097	26,458,961	25,946,210	30,078,191	28,071,091	(2,007,100)	-7%
Fleet & Facilities								
City Facility Mtnv Services	522107	-	918	10,000	500	5,000	4,500	
City Fleet Services	522108	29,844	26,863	38,625	41,800	43,300	1,500	
Rental of Land & Bldgs	524100	52,689	68,132	71,172	353,770	336,629	(17,141)	
City Rental Charges - Fleet	524102	13,332	14,604	14,638	15,620	16,422	802	
Total Fleet & Facilities		95,865	110,517	134,435	411,690	401,351	(10,339)	-3%
Non-Discretionary Expenses								
City Accounting Services	521113	293,225	317,846	311,600	317,832	317,832	-	
Admin Charges - Cty Mgr depts	521114	324,183	344,284	335,610	358,845	361,652	2,808	
City IT Services	522109	213,470	230,900	267,485	243,145	242,877	(269)	
Electricity	523100	51,923	102,845	141,394	243,200	263,500	20,300	
Natural Gas	523103	72,512	145,620	112,928	210,000	208,100	(1,900)	
Liability Insurance	525104	42,852	206,140	372,473	363,364	369,415	6,051	
Property Insurance	525107	571,263	1,126,046	1,960,492	1,881,201	1,794,164	(87,037)	
Vehicle Insurance	525108	9,258	8,543	17,573	16,310	16,102	(208)	
Diesel Fuel	532100	2,334,776	2,339,094	2,241,432	2,547,910	2,599,910	52,000	
Gasoline	532101	1,591,795	1,385,123	1,329,547	1,341,451	1,404,951	63,500	
Total Non-Discretionary Expenses		5,505,256	6,206,440	7,090,534	7,523,258	7,578,503	55,245	1%
Capital Outlay								
Buildings	552000	-	-	-	220,000	75,000	(145,000)	
Machinery & Equipment	554000	8,014,148	11,336,203	2,612,934	5,045,991	5,015,991	(30,000)	
Controlled assets	556000	141,056	49,193	21,505	23,000	23,000	-	
Total Capital Outlay		8,155,204	11,385,396	2,634,439	5,288,991	5,113,991	(175,000)	-3%
Debt Service								
Interest - Other Debt	561003	14,476	2,311	-	-	-	-	
Total Debt Service		14,476	2,311	-	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	1,240,366	4,380,638	746,068	750,568	765,928	15,361	
Op Transfer Out-Intra	571200	9,197,689	1,127,391	6,825,750	860,180	925,776	65,596	
Total Transfers Out		10,438,055	5,508,029	7,571,818	1,610,748	1,691,704	80,957	5%
Total Expenditures		51,263,006	57,132,131	51,962,400	52,409,696	51,996,253	(413,443)	-1%
Net Revenues over/(under) Expenditures		5,702,966	(7,319,123)	3,030,534	(1,074,606)	(445,324)	629,281	



Joint Communications Department Sections

- Call Taking Operations
- Dispatching Procedures
- Linn County Radio System and Support
- 9-1-1
- Warrants



The Chief of Police is responsible for the Joint Communications Department.

Department Description

Joint Communications provides timely, accurate, and complete emergency and non-emergency dispatch services to the public and public safety agencies.

- The **Call Taking Operations** section is responsible for receiving, processing, and routing incoming emergency (9-1-1) and non-emergency (7 digit number) phone traffic into the Communications Center. Call takers are also responsible for providing emergency medical dispatch, fire, and police instructions in accordance to protocol standards.
- The **Dispatching Procedures** section is responsible for providing professional and accurate dispatching services for the Cedar Rapids Police, Fire, and Animal Control Departments, as well as multiple support agencies.
- The **Linn County Radio Systems and Support** section provides direct support to the City's portion of the county-wide 800 MHz radio system, its subscribers, equipment, and infrastructure as well as ancillary support to the overall system.
- The **9-1-1** section monitors and maintains the master street address guide and the 9-1-1 jurisdictional boundary changes for proper 9-1-1 call routing. This includes Phase I, II, and Next Generation 9-1-1.
- The **Warrants** section houses, maintains, and serves active warrants for arrest at any given time.

Statistics – *Did you know?*

- The Joint Communications Department handles approximately 125K police calls for service, 10K fire calls for service, and 10K animal control calls for service annually.
- The Joint Communications Department handles approximately 6K 9-1-1 calls per month.
- The Joint Communications Department receives over 500K non-emergency calls annually.

**Recent Accomplishments**

- Both Joint Communications Managers obtained their National Emergency Number Association, Emergency Number Professional certification, making them 2 of the 9 in Iowa (2014).
- Joint Communications completed the installation of a new 911 phone system in May of 2014. This will allow for the next generation of 911 services including text to 911.

Future Challenges & Opportunities

- Continue to pursue the communications CALEA accreditation process.
- Development and implement text to 911 services for the citizens of Cedar Rapids.
- Establish relationships and agreements with our neighbors that will provide shared communications, enhance safety, and lower the cost of ownership of existing systems for everyone involved.
- Develop and implement plans to build a new communications center large enough to support multi-agency operations.

Goals, Objectives, Measures

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Continually examine and improve 9-1-1 calls for service and response times.				
Department Objective	Improve response and system processes whenever possible.				
Objective Time Frame	Plan to meet target/goal in next fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
9-1-1 calls answered within 3 rings	99%	97%	96%	95%	99%

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	Implement Text to 9-1-1 services in Cedar Rapids for the hearing impaired community and enhance security for large businesses in the event of a major emergency.				
Department Objective	Activate and install Text to 9-1-1 and spearhead the public awareness campaign.				
Objective Time Frame	Working to meet target/goal in future fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Convert existing equipment to T911	75%	0%	0%	25%	50%



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	4,467,491	3,194,781	3,557,226	362,445	11%
Expenditures					
Personal Services	2,056,345	2,147,865	2,190,362	42,497	
Discretionary	232,684	761,411	1,050,834	289,423	
Fleet & Facilities	71,172	55,120	55,120	-	
Non-Discretionary	271,303	230,385	260,910	30,525	
Capital Outlay	440,147	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	632,450	-	-	-	
	3,704,102	3,194,781	3,557,226	362,445	11%
Net	763,389	-	-	-	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
27.00	27.00	0.00	27.00	0.00

Highlight of Budget Changes

Operating Revenues

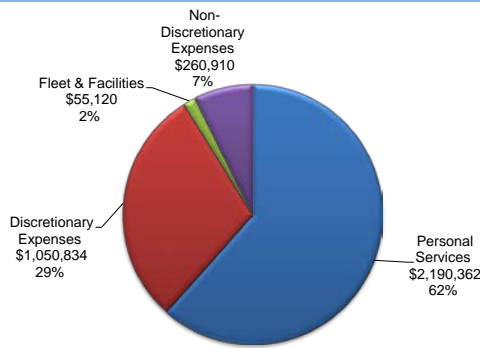
Joint Communications operating expenses are funded 100% by the general fund within the Fire and Police Department's budgets. Included in Joint Communication's budget are increases in contributions from other governmental entities for their share of radio maintenance costs paid by the City (total budgeted contribution is \$380K).

Operating Expenditures

Overtime budget of \$11,600 was reallocated to discretionary expenses based on department needs. Budget increased for radio maintenance expenses associated with the previously mentioned revenue increase in contributions.

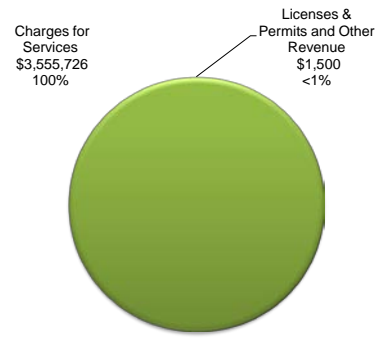
JOINT COMMUNICATIONS

ALLOCATION OF EXPENSES



FY 2016 FINANCIAL DETAIL

FUNDING SOURCES



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Intergovernmental Grants								
Federal Operating	421001	-	300,000	-	-	-	-	
Total Intergovernmental Grants		-	300,000	-	-	-	-	0%
Charges for Services								
Admin Charges - City Mgr Depts	431007	3,167,161	2,810,423	3,189,635	3,117,453	3,175,876	58,422	
Admin Charges - External	431012	-	-	-	75,828	379,851	304,023	
Total Charges for Services		3,167,161	2,810,423	3,189,635	3,193,281	3,555,726	362,445	11%
Transfers In								
Operating Transfer In - Inter	483001	-	14,633	9,588	-	-	-	
Operating Transfer In - Intra	483002	140,000	87,056	625,000	-	-	-	
Total Transfers In		140,000	101,690	634,588	-	-	-	0%
Other Revenue								
Interest/Div - Nonproprietary	451000	-	-	(0)	-	-	-	
Gain (Loss) on Sale of Invest	451002	-	25	-	-	-	-	
Other Miscellaneous Revenue	471005	-	41	-	-	-	-	
Interest / Div - Proprietary	481000	4,488	673	(1,355)	1,500	1,500	-	
Capital Contributions	481003	2,090,160	1,583,608	644,623	-	-	-	
Total Other Revenue		2,094,649	1,584,347	643,268	1,500	1,500	-	0%
Total Revenues		5,401,810	4,796,459	4,467,491	3,194,781	3,557,226	362,445	11%
Expenditures								
Personal Services								
Regular Employees	511100	1,292,082	1,348,426	1,383,066	1,440,294	1,487,702	47,408	
Overtime	511300	40,614	47,101	73,799	47,066	58,666	11,600	
Other / Special Pays	511400	30,298	24,707	27,525	27,360	27,360	-	
Leave Accrual	511500	(4,932)	5,363	1,642	-	-	-	
Group Insurance	512100	358,665	344,835	318,763	373,070	337,845	(35,225)	
Social Security Contributions	512200	99,045	104,565	109,984	115,876	120,392	4,516	
Retirement Contribution	512300	108,003	122,793	132,713	135,263	149,974	14,711	
Workers' Compensation	512500	126	7,453	6,905	7,374	6,841	(533)	
Other Employee Benefits	512600	5,526	5,373	1,947	1,562	1,582	20	
Total Personal Services		1,929,428	2,010,616	2,056,345	2,147,865	2,190,362	42,497	2%
Discretionary Expenses								
Advertising / Marketing	521100	-	25	799	-	-	-	
Consulting Services	521103	155,418	(216,805)	-	-	-	-	
Technical/Engineering Services	521104	-	(127)	-	-	-	-	
Health Services	521106	100	96	128	-	-	-	
Other Professional Services	521108	307,865	(273,698)	424	25,000	25,000	-	
Security Services	521110	854	1,037	893	-	-	-	
Computer Hardware	522100	-	-	-	45,000	45,000	-	
Computer Software	522101	90,283	126,550	69,060	135,995	135,995	-	
IT Services - External	522102	36,070	1,443	6,091	-	-	-	
Radio Maintenance	522103	167,812	52,051	61,333	381,416	685,439	304,023	
Ext Repair & Maint Svcs - FF&E	522105	1,004	-	1,456	3,000	3,000	-	
Ext Rpr & Mntnc Svcs-Veh&RSIt	522106	6,297	-	-	-	-	-	
Refuse Collection/Fees	523104	-	-	72	-	-	-	
Telephone	523107	26,935	27,334	27,876	35,000	35,000	-	
Appraisal / Record / Abstract	525100	-	(2,050)	-	-	-	-	
Printing, Binding, & Duplicate	525102	-	678	811	1,200	1,200	-	
Awards & Recognition	531102	-	10	-	-	-	-	
Books,Periodicals,&Subscrip	531103	1,414	91	50	500	500	-	
Computer Supplies	531106	9,843	(49)	90	10,000	10,000	-	
Equip/Furniture/Fixtures	531109	35,766	45,040	26,907	49,600	49,600	-	
Miscellaneous Supplies	531114	56	-	983	1,500	1,500	-	
Office Supplies	531116	5,202	7,081	9,026	12,000	12,000	-	
Program Supplies	531118	238	-	-	-	-	-	
Shop Supplies	531119	230	112	-	-	-	-	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Uniforms	531123	-	-	4,903	25,000	10,000	(15,000)	
Personal Protective Gear	531124	58	18	288	-	-	-	
LP Gas	532103	-	1,280	-	-	-	-	
F,F&E - Parts & Materials	533101	30	-	-	-	-	-	
Cost of Conferences / Training	542102	15,930	15,379	18,312	19,000	19,000	-	
Dues & Memberships	542103	352	1,551	745	600	1,000	400	
Licensing Fees	542106	-	495	785	-	-	-	
Miscellaneous Costs	542107	-	-	998	10,000	10,000	-	
Postage & Freight	542108	314	388	646	4,000	4,000	-	
Travel	542111	85	-	-	2,600	2,600	-	
Bad Debt Expense	542114	-	-	8	-	-	-	
Total Discretionary Expenses		862,153	(212,071)	232,684	761,411	1,050,834	289,423	38%
Fleet & Facilities								
Rental of Land & Bldgs	524100	52,689	68,132	71,172	55,120	55,120	-	
Total Fleet & Facilities		52,689	68,132	71,172	55,120	55,120	-	0%
Non-Discretionary Expenses								
City Accounting Services	521113	26,760	32,858	28,400	28,968	28,968	-	
Admin Charges - Cty Mgr depts	521114	88,242	97,791	101,767	102,620	107,797	5,177	
City IT Services	522109	78,202	94,959	111,247	84,937	87,722	2,785	
Electricity	523100	6,165	13,909	22,987	8,200	27,000	18,800	
Natural Gas	523103	-	167	176	-	-	-	
Liability Insurance	525104	7,981	7,981	5,135	5,660	6,423	763	
Vehicle Insurance	525108	-	300	-	-	-	-	
Diesel Fuel	532100	-	-	82	-	-	-	
Gasoline	532101	165	400	1,510	-	3,000	3,000	
Total Non-Discretionary Expenses		207,515	248,365	271,303	230,385	260,910	30,525	13%
Capital Outlay								
Machinery & Equipment	554000	4,660,588	6,430,813	435,502	-	-	-	
Controlled assets	556000	67,754	5,420	4,645	-	-	-	
Total Capital Outlay		4,728,342	6,436,232	440,147	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	-	-	7,450	-	-	-	
Op Transfer Out-Intra	571200	140,000	87,056	625,000	-	-	-	
Total Transfers Out		140,000	87,056	632,450	-	-	-	0%
Total Expenditures		7,920,127	8,638,331	3,704,102	3,194,781	3,557,226	362,445	11%
Net Revenues over/(under) Expenditures		(2,518,317)	(3,841,872)	763,389	-	-	-	



Facility Maintenance Department Sections

- Environmental Services
- Technician Services
- Administration



The Finance Director is responsible for the Facility Maintenance Department.

Department Description

The Facility Maintenance Department maintains the City of Cedar Rapids' buildings and grounds.

- The **Environmental Services** section provides all custodial services which includes detailed carpet cleaning, hard surface build up removal and reapplications. Other special projects on request.
- The **Technician Services** section provides a variety of construction and building repair services, including licensed and certified staff for electrical, plumbing, heating, ventilation, and air conditioning services.
- The **Administration** section is responsible for the planning, organizing, and directing of facility maintenance operations as well as energy management and facility assessments.

Statistics – Did you know?

- The technician services section provides routine and preventative maintenance and repair to approximately 90 buildings covering over 1M square feet.
- The maintenance program for technician services increased by 250K square feet with the opening of the new Central Fire Station, Paramount, Animal Control, Ladd Library, and downtown Public Library.
- The environmental services section maintains 8 buildings covering 260K square feet and a special projects program throughout many of the City owned Facilities.

**Recent Accomplishments**

- Continued to maintain additional new facilities without an increase in personnel (2008-2014).
- Assisted commissioning of the new City Services Center (2014).
- Water administration building installation of 2 new boilers and updated energy management controls system (2014).
- The energy management system now monitors/controls mechanical systems and electric use in 20+ major facilities. Monitoring/controlling component count is excess of 100K components (2014).

Future Challenges & Opportunities

- Maintaining the city-wide energy management system in existing and newly constructed facilities for future energy efficiencies.
- Maintaining additional new facilities with competitive rates and personnel.
- Monitoring and directing digital control of all major facilities mechanical systems and energy use, including the latest in green technology.
- Growth in knowledge and experience of the latest in technology from all the new facilities.

Goals, Objectives, Measures

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Maintain competitive facility maintenance technical services.				
Department Objective	Provide technical services that meet or exceed national standards.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
National standards for facility technical benchmarking is 75,000 square feet per technician	75,000	98,040	106,788	88,161	88,161

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Maintain competitive facility maintenance custodial services compared to other government agencies, schools, and universities.				
Department Objective	Provide custodial services that meet or exceed national standards for square footage per custodian.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Standards based on University Studies for American Planning and Management	> 25,000	23,000	26,288	25,405	25,405



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	4,662,936	4,498,752	4,528,183	29,431	1%
Expenditures					
Personal Services	1,860,231	1,963,093	1,997,607	34,514	
Discretionary	392,351	580,379	642,667	62,288	
Fleet & Facilities	53,263	57,420	59,722	2,302	
Non-Discretionary	788,031	1,070,800	1,042,108	(28,692)	
Capital Outlay	14,089	233,000	88,000	(145,000)	
Debt Service	-	-	-	-	
Transfers Out	1,040,959	559,165	615,240	56,076	
	4,148,924	4,463,857	4,445,344	(18,513)	0%
Net	514,012	34,895	82,838	47,944	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
25.00	25.00	0.00	25.00	0.00

Highlight of Budget Changes

Operating Revenues

FY 2016 rates include:

- The technician hourly rate will increase from \$74/hour to \$75/hour (FY 2016) due to wage and step increases.
- Environmental services will be charged to departments monthly at 1/12 of the personal service & overhead cost.
- Actual supplies and materials used will be billed to departments monthly with no markup. External services and associated materials will be billed based on actual cost. This process remains unchanged from FY 2015.
- 10% flood LOST will fund flood insurance expenses in FY 2016 for City Hall and City Services facilities (\$239K). It is anticipated in FY 2017 these expenses will need to be funded from increasing building rental charges.
- City Hall building rental will increase slightly as a result of wage and step increases and capital project needs.
- City Services building rental will decrease slightly due to fewer anticipated capital project needs.

Operating Expenditures

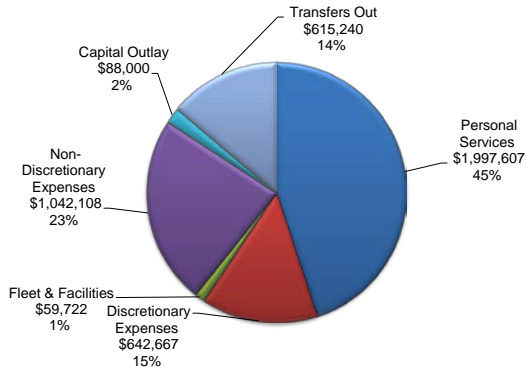
Discretionary expenses are increasing due to anticipated external services needed for technical repairs and emergency management.

Included in the budget is a transfer out of \$150K to partially fund the construction of the City Services Facility. This is an annual transfer that will continue thru FY 2022 and will be funded with City Services building rental fees. The decrease in capital outlay from FY 2015 to FY 2016 is the result of planned capital projects.

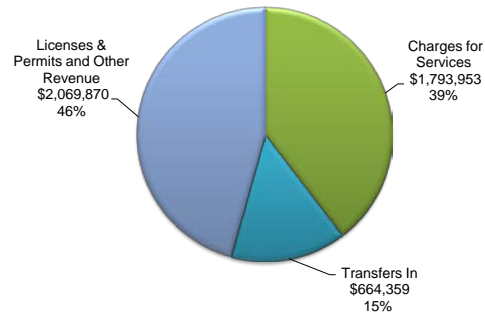
FACILITY MAINTENANCE

FY 2016 FINANCIAL DETAIL

ALLOCATION OF EXPENSES



FUNDING SOURCES



	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Admin Charges - City Mgr Depts	431007	979,167	674,512	639,414	1,158,880	1,220,391	61,511	
Admin Charges - Commissions	431011	663	1,602	161,782	-	-	-	
Admin Charges - External	431012	17,982	1,160	22,405	-	-	-	
FMS Environmental Svcs Charges	431013	841,786	612,500	600,625	612,500	573,563	(38,938)	
Vending Sales	431301	10	-	523	-	-	-	
Sale of Recycleable	432002	-	-	108	-	-	-	
Total Charges for Services		1,839,609	1,289,774	1,424,856	1,771,380	1,793,953	22,574	1%
Transfers In								
Operating Transfer In - Inter	483001	-	-	231,738	262,051	239,359	(22,692)	
Operating Transfer In - Intra	483002	4,236,382	447,698	852,202	370,000	425,000	55,000	
Total Transfers In		4,236,382	447,698	1,083,940	632,051	664,359	32,308	5%
Other Revenue								
Gain (Loss) on Sale of Invest	451002	-	66	-	-	-	-	
Building Rental	461001	1,558,576	2,192,945	2,154,925	2,095,321	2,069,870	(25,451)	
Damage Recoveries	471004	7,331	-	228	-	-	-	
Other Miscellaneous Revenue	471005	515	523	398	-	-	-	
Cash Over (Under)	471007	(0)	-	-	-	-	-	
Interest / Div - Proprietary	481000	4,471	2,042	(1,411)	-	-	-	
Total Other Revenue		1,570,893	2,195,576	2,154,140	2,095,321	2,069,870	(25,451)	-1%
Total Revenues		7,646,884	3,933,048	4,662,936	4,498,752	4,528,183	29,431	1%
Expenditures								
Personal Services								
Regular Employees	511100	1,095,956	1,198,158	1,241,768	1,292,039	1,324,963	32,924	
Overtime	511300	10,598	10,364	1,913	10,316	10,316	-	
Other / Special Pays	511400	16,711	17,407	18,494	16,800	18,440	1,640	
Leave Accrual	511500	9,219	(70)	1,736	-	-	-	
Group Insurance	512100	308,495	331,363	330,097	372,867	361,439	(11,428)	
Social Security Contributions	512200	82,075	90,477	92,988	100,919	103,561	2,642	
Retirement Contribution	512300	89,452	106,072	112,374	117,799	129,009	11,210	
Unemployment Compensation	512400	14,664	-	9,752	-	-	-	
Workers' Compensation	512500	22,780	53,732	49,572	51,888	49,414	(2,474)	
Other Employee Benefits	512600	3,519	1,026	1,539	465	465	-	
Total Personal Services		1,653,469	1,808,529	1,860,231	1,963,093	1,997,607	34,514	2%
Discretionary Expenses								
Advertising / Marketing	521100	405	99	418	-	-	-	
Technical/Engineering Services	521104	850	850	10,850	50,000	84,720	34,720	
Contract Labor	521105	3,497	8,091	7,903	5,140	-	(5,140)	
Health Services	521106	310	69	44	100	100	-	
Other Professional Services	521108	322	7,870	4,502	70,000	131,250	61,250	
Security Services	521110	143	-	-	-	-	-	
Computer Software	522101	6,740	915	377	6,245	6,245	-	
IT Services - External	522102	-	772	520	-	-	-	
Radio Maintenance	522103	-	-	-	100	100	-	
Ext Rpr & Minc Srv-Bldg & Grds	522104	87,587	74,726	125,425	200	200	-	
Ext Repair & Maint Svcs - FF&E	522105	2,615	2,375	8,142	-	-	-	
Ext Rpr & Minc Svcs-Veh&RStk	522106	332	110	-	-	-	-	
Ext Rpr & Maint Svcs - Infrs	522110	2,470	960	6,093	-	-	-	
Landfill Fees	523102	1,951	234	-	-	-	-	
Refuse Collection/Fees	523104	8,879	2,249	6,417	-	-	-	
Telephone	523107	4,222	4,451	4,877	3,300	3,300	-	
Rental of Equip & Vehicles	524101	2,944	2,254	1,006	1,000	1,000	-	
Printing, Binding, & Duplicate	525102	306	387	349	400	400	-	
Other Purchased Services	525106	6	-	-	-	-	-	
Books,Periodicals,&Subscrip	531103	495	-	119	-	-	-	
Chemical Supplies	531104	1,940	782	2,349	-	-	-	
Cleaning/Janitorial Supplies	531105	46,929	49,182	72,593	-	-	-	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Computer Supplies	531106	-	90	1,293	800	800	-	
Engineering Supplies	531108	-	-	1,391	-	-	-	
Equip/Furniture/Fixtures	531109	16,257	14,117	18,176	-	-	-	
Landscaping Materials	531112	288	141	91	-	-	-	
Miscellaneous Supplies	531114	-	-	24	400	400	-	
Office Supplies	531116	1,341	1,039	1,668	900	900	-	
Paint Supplies	531117	3,001	2,604	2,946	-	-	-	
Shop Supplies	531119	3,634	4,686	7,907	-	-	-	
Sign & Signal Supplies	531120	64	36	644	-	-	-	
Uniforms	531123	3,530	3,361	3,658	2,676	2,676	-	
Personal Protective Gear	531124	1,279	892	933	1,000	1,000	-	
LP Gas	532103	-	824	-	-	-	-	
Oil	532104	18	(305)	328	-	-	-	
Other Lubricants	532106	262	273	-	-	-	-	
Bldg&Grds - Parts & Materials	533100	132,726	108,099	90,842	435,918	407,376	(28,542)	
F,F&E - Parts & Materials	533101	2,645	981	4,231	-	-	-	
Veh&Roll Stk-Parts & Materials	533102	1,068	509	1,305	1,000	1,000	-	
Cost of Conferences / Training	542102	1,012	1,392	1,733	300	300	-	
Dues & Memberships	542103	370	-	490	200	200	-	
Licensing Fees	542106	60	104	594	500	500	-	
Postage & Freight	542108	11	34	4	100	100	-	
Recording/Filing Fees/Permits	542110	25	980	950	-	-	-	
Travel	542111	996	1,121	1,160	100	100	-	
Total Discretionary Expenses		341,529	297,352	392,351	580,379	642,667	62,288	11%
Fleet & Facilities								
City Fleet Services	522108	29,844	26,863	38,625	41,800	43,300	1,500	
City Rental Charges - Fleet	524102	13,332	14,604	14,638	15,620	16,422	802	
Total Fleet & Facilities		43,176	41,467	53,263	57,420	59,722	2,302	4%
Non-Discretionary Expenses								
City Accounting Services	521113	96,242	93,163	102,000	104,040	104,040	-	
Admin Charges - Cty Mgr depts	521114	96,913	105,675	92,074	108,512	98,180	(10,332)	
City IT Services	522109	54,619	50,468	56,996	69,216	66,399	(2,817)	
Electricity	523100	41,157	86,490	103,176	235,000	235,000	-	
Natural Gas	523103	65,836	139,985	109,660	210,000	205,000	(5,000)	
Liability Insurance	525104	9,598	9,598	4,562	4,981	5,594	613	
Property Insurance	525107	48,479	48,810	274,556	305,935	294,164	(11,771)	
Vehicle Insurance	525108	3,551	2,329	6,677	7,085	7,700	615	
Diesel Fuel	532100	1,823	2,352	22,612	3,730	3,730	-	
Gasoline	532101	14,542	15,832	15,719	22,301	22,301	-	
Total Non-Discretionary Expenses		432,759	554,701	788,031	1,070,800	1,042,108	(28,692)	-3%
Capital Outlay								
Buildings	552000	-	-	-	220,000	75,000	(145,000)	
Controlled assets	556000	8,000	3,790	14,089	13,000	13,000	-	
Total Capital Outlay		8,000	3,790	14,089	233,000	88,000	(145,000)	-62%
Debt Service								
Interest - Other Debt	561003	6,448	2,311	-	-	-	-	
Total Debt Service		6,448	2,311	-	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	41,267	2,038,982	188,757	189,165	190,240	1,076	
Op Transfer Out-Intra	571200	4,236,382	447,698	852,202	370,000	425,000	55,000	
Total Transfers Out		4,277,649	2,486,680	1,040,959	559,165	615,240	56,076	10%
Total Expenditures		6,763,030	5,194,830	4,148,924	4,463,857	4,445,344	(18,513)	0%
Net Revenues over/(under) Expenditures		883,854	(1,261,783)	514,012	34,895	82,838	47,944	



Fleet Services Department Sections

- Maintenance
- Administration



The Finance Director is responsible for the Fleet Services Department.

Department Description

The Fleet Services Department provides fleet maintenance and management services of vehicles and equipment for the City of Cedar Rapids and some external entities.

- The **Maintenance** section provides preventive maintenance for all city-owned fleet assets, conducts in-depth diagnosis and repair of various vehicles and equipment, and provides mandated inspections and maintenance to ensure regulatory compliance.
- The **Administration** section is responsible for procurement and disposal of fleet vehicles and equipment, specification writing, record keeping, and fuel management.

Statistics – *Did you know?*

- Fleet Services completes 82% of work orders on city vehicles in 1 day.
- Fleet Services has kept our city's snow removal equipment at 98% mission ready for the past five winters.

**Recent Accomplishments**

- Maintained an overall readiness rate of 97% for all city fleet vehicles and equipment in FY 2014.
- Expanded vehicle tracking through a global positioning system to 120 city units during FY 2015.
- Successfully relocated the central garage operation to the new City Services Center in September 2014.

Future Challenges & Opportunities

- Expansion of Global Positioning Systems in city fleet vehicles to improve fleet utilization.
- Holding the line on repair costs and maintaining budget.
- Expand standardization of fleet vehicles and equipment city-wide.

Goals, Objectives, Measures

City Goal - Invest CR - make Cedar Rapids a desirable place for businesses to start, move, and grow by leveraging resources to invest in business districts and amenities that keep and attract a skilled workforce.

Department Goal	Fleet readiness rate.				
Department Objective	Improve overall readiness rate to ensure equipment is available when needed.				
Objective Time Frame	Target/goal has been met				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Manage shop activity and fleet demographic to ensure fleet is ready for citizen service	95%	97%	97%	99%	99%

City Goal - Strengthen CR - make bold moves in community planning to retain the character of neighborhoods and corridors.

Department Goal	Preventive maintenance compliance.				
Department Objective	Complete 95% of preventive maintenance early or "on-time".				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Preventive maintenance compliance	95%	87%	93%	95%	97%



	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	19,134,151	15,732,854	15,492,671	(240,183)	-2%
Expenditures					
Personal Services	3,029,812	3,385,860	3,404,927	19,066	
Discretionary	2,449,882	2,161,071	2,387,770	226,699	
Fleet & Facilities	10,000	299,150	286,509	(12,641)	
Non-Discretionary	3,978,603	4,289,904	4,414,861	124,957	
Capital Outlay	2,180,203	5,055,991	5,025,991	(30,000)	
Debt Service	-	-	-	-	
Transfers Out	5,348,549	490,180	500,776	10,596	
	16,997,048	15,682,156	16,020,834	338,677	2%
Net	2,137,102	50,698	(528,163)	(578,861)	

Summary of FTEs				
FY 2015 Adjusted	Non-Flood FY 2016 Budget	Flood FY 2016 Budget	Total FY 2016 Budget	Change From FY 2015
38.00	38.00	0.00	38.00	0.00

Highlight of Budget Changes

Operating Revenues

Charges for services revenue is increasing to fund direct billed materials/services based on historical levels and personal service increases. FY 2016 rates include:

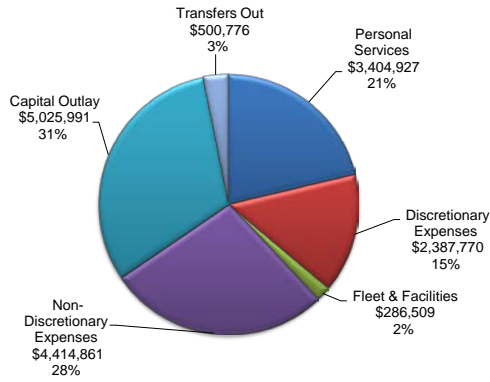
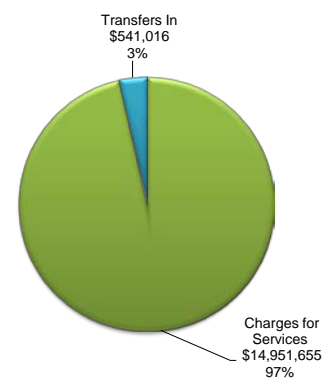
- The mechanic rate will increase to \$79/hour to \$80/hour due to wage and step increases.
- The shop fee will remain unchanged at \$10/work order.
- The vehicle admin fee is increasing from \$51 to \$52/month. The equipment fee will remain unchanged at \$13/month to fund management wage and step.

Operating Expenditures

Discretionary expenses increased \$270K for direct billed parts, materials, and services based on historical levels. Non-personal service expenses relating to overhead decreased based on needs.

Other Changes

\$2.1M will be spent on general fund equipment and \$2.9M on enterprise fund equipment with funding from lease charges. The fuel budget is increasing \$112K based on historical usage. The fuel fund net income is for future maintenance and replacement costs of the fuel system. The depreciation reserve fund net expenditures over revenues is a result of using prior year revenue for a portion of equipment purchases.

FLEET SERVICES
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Admin Charges - City Mgr Depts	431007	10,802,498	11,889,892	12,775,352	13,641,509	14,864,499	1,222,989	
Admin Charges - Commissions	431011	15,794	8,414	16,491	-	-	-	
Admin Charges - External	431012	30,206	61,828	2,873	-	87,156	87,156	
Recycling & Reduction Fees	432003	293	-	-	-	-	-	
Total Charges for Services		10,848,790	11,960,134	12,794,715	13,641,509	14,951,655	1,310,145	10%
Transfers In								
Operating Transfer In - Inter	483001	1,109,878	1,801,907	534,003	39,165	40,240	1,076	
Operating Transfer In - Intra	483002	4,821,306	592,637	5,348,549	490,180	500,776	10,596	
Total Transfers In		5,931,184	2,394,544	5,882,552	529,345	541,016	11,672	2%
Other Revenue								
Contributions & Donations	471002	-	-	431,387	-	-	-	
Damage Recoveries	471004	20,645	57,147	20,359	-	-	-	
Other Miscellaneous Revenue	471005	1,000	-	95	-	-	-	
Interest / Div - Proprietary	481000	124	4,574	(1,658)	-	-	-	
Capital Contributions	481003	2,347,190	1,459,817	-	1,562,000	-	(1,562,000)	
Sale of Fixed Assets	482001	70,841	299,847	6,700	-	-	-	
Total Other Revenue		2,439,800	1,821,384	456,883	1,562,000	-	(1,562,000)	-100%
Total Revenues		19,219,773	16,176,062	19,134,151	15,732,854	15,492,671	(240,183)	-2%
Expenditures								
Personal Services								
Regular Employees	511100	1,904,664	1,952,745	2,015,948	2,178,235	2,207,876	29,641	
Overtime	511300	17,905	20,493	26,818	43,892	35,000	(8,892)	
Other / Special Pays	511400	48,158	29,386	38,163	39,310	38,590	(720)	
Leave Accrual	511500	11,183	(3,249)	(9,890)	-	-	-	
Group Insurance	512100	532,914	518,854	523,627	628,498	612,048	(16,450)	
Social Security Contributions	512200	146,167	147,539	153,067	172,994	174,529	1,535	
Retirement Contribution	512300	157,350	173,470	183,857	201,947	217,424	15,477	
Workers' Compensation	512500	52,419	135,785	100,667	110,862	109,294	(1,568)	
Other Employee Benefits	512600	8,177	10,464	(2,444)	10,123	10,166	43	
Total Personal Services		2,878,937	2,985,489	3,029,812	3,385,860	3,404,927	19,066	1%
Discretionary Expenses								
Advertising / Marketing	521100	-	19	-	-	-	-	
Health Services	521106	283	777	(350)	1,500	1,500	-	
Other Professional Services	521108	-	-	350	6,320	520	(5,800)	
Security Services	521110	145	35	-	160	160	-	
Computer Hardware	522100	-	1,199	-	190	190	-	
Computer Software	522101	7,709	1,613	1,298	2,120	2,000	(120)	
IT Services - External	522102	23,740	28,085	25,136	30,000	26,000	(4,000)	
Radio Maintenance	522103	780	3,391	521	5,000	5,000	-	
Ext Rpr & Minc Srv-Bldg & Grds	522104	4,557	3,131	2,588	7,670	7,670	-	
Ext Repair & Maint Svcs - FF&E	522105	21,075	11,618	12,550	30,500	29,500	(1,000)	
Ext Rpr & Minc Svcs-Veh&RStk	522106	370,968	494,366	543,487	504,760	504,760	-	
Fiber Optic Network	523101	1,332	-	-	-	-	-	
Landfill Fees	523102	2,766	848	-	4,390	2,000	(2,390)	
Refuse Collection/Fees	523104	4,559	5,148	5,929	2,000	2,000	-	
Steam	523106	-	-	-	2,170	2,170	-	
Telephone	523107	5,236	6,640	5,812	4,580	4,580	-	
Rental of Equip & Vehicles	524101	592	224	-	5,780	780	(5,000)	
Printing, Binding, & Duplicate	525102	2,134	2,383	1,833	5,520	2,520	(3,000)	
Other Purchased Services	525106	43	-	-	-	-	-	
Awards & Recognition	531102	-	-	15	220	120	(100)	
Books,Periodicals,&Subscrip	531103	2,237	1,762	744	3,940	1,000	(2,940)	
Chemical Supplies	531104	1,337	4,688	8,362	4,190	4,190	-	
Cleaning/Janitorial Supplies	531105	729	-	-	12,081	-	(12,081)	
Computer Supplies	531106	-	161	-	520	250	(270)	
Equip/Furniture/Fixtures	531109	20,644	14,615	18,363	16,750	16,750	-	

		FY 2012	FY 2013	FY 2014	FY 2015		\$ Change	% Change
	Account	Actual	Actual	Actual	Adopted Budget	FY 2016 Budget	From FY 2015 Incr / (Decr)	From FY 2015
Office Supplies	531116	2,405	3,450	3,110	3,400	3,400	-	
Paint Supplies	531117	43	14	-	1,000	1,000	-	
Shop Supplies	531119	46,004	35,549	38,804	66,000	66,000	-	
Sign & Signal Supplies	531120	662	70	378	1,720	720	(1,000)	
Uniforms	531123	10,282	10,218	12,035	11,840	11,840	-	
Personal Protective Gear	531124	333	2,082	553	2,200	2,200	-	
Kerosene	532102	328	82	-	710	110	(600)	
LP Gas	532103	3,191	2,467	5,261	2,760	2,760	-	
Oil	532104	43,009	107,275	82,207	90,000	90,000	-	
Other Lubricants	532106	9,869	4,302	-	35,000	35,000	-	
Bldg&Grds - Parts & Materials	533100	89	74	167	750	750	-	
F,F&E - Parts & Materials	533101	1,356	848	2,147	3,100	3,100	-	
Veh&Roll Stk-Parts & Materials	533102	1,426,690	1,317,156	1,583,166	1,194,240	1,464,240	270,000	
Tires & Tubes	533103	58,856	62,059	85,133	70,000	70,000	-	
Cost of Conferences / Training	542102	12,997	19,213	5,870	25,000	20,000	(5,000)	
Dues & Memberships	542103	1,342	1,376	475	1,510	1,510	-	
Postage & Freight	542108	2,395	1,489	46	1,480	1,480	-	
Recording/Filing Fees/Permits	542110	-	460	3,750	-	-	-	
Travel	542111	-	140	142	-	-	-	
Total Discretionary Expenses		2,090,715	2,149,027	2,449,882	2,161,071	2,387,770	226,699	10%
Fleet & Facilities								
City Facility Mtrc Services	522107	-	918	10,000	500	5,000	4,500	
Rental of Land & Bldgs	524100	-	-	-	298,650	281,509	(17,141)	
Total Fleet & Facilities		-	918	10,000	299,150	286,509	(12,641)	-4%
Non-Discretionary Expenses								
City Accounting Services	521113	145,509	154,676	155,000	158,100	158,100	-	
Admin Charges - Cty Mgr depts	521114	139,028	140,817	141,769	143,813	151,775	7,962	
City IT Services	522109	80,649	85,473	99,242	88,992	88,756	(236)	
Electricity	523100	4,486	2,283	15,231	-	1,500	1,500	
Natural Gas	523103	6,677	5,468	3,092	-	3,100	3,100	
Liability Insurance	525104	18,485	18,454	24,251	24,323	27,398	3,075	
Property Insurance	525107	1,050	1,041	1,158	2,121	-	(2,121)	
Vehicle Insurance	525108	5,707	4,125	7,803	9,225	8,402	(823)	
Diesel Fuel	532100	2,332,952	2,336,742	2,218,738	2,544,180	2,596,180	52,000	
Gasoline	532101	1,577,088	1,368,891	1,312,318	1,319,150	1,379,650	60,500	
Total Non-Discretionary Expenses		4,311,631	4,117,969	3,978,603	4,289,904	4,414,861	124,957	3%
Capital Outlay								
Machinery & Equipment	554000	3,353,560	4,905,390	2,177,432	5,045,991	5,015,991	(30,000)	
Controlled assets	556000	65,302	39,983	2,771	10,000	10,000	-	
Total Capital Outlay		3,418,862	4,945,373	2,180,203	5,055,991	5,025,991	(30,000)	-1%
Debt Service								
Interest - Other Debt	561003	8,028	-	-	-	-	-	
Total Debt Service		8,028	-	-	-	-	-	0%
Transfers Out								
Operating Transfer Out-Inter	571100	572,759	1,765,423	-	-	-	-	
Op Transfer Out-Intra	571200	4,821,306	592,637	5,348,549	490,180	500,776	10,596	
Total Transfers Out		5,394,065	2,358,060	5,348,549	490,180	500,776	10,596	2%
Total Expenditures		18,102,238	16,556,836	16,997,048	15,682,156	16,020,834	338,677	2%
Net Revenues over/(under) Expenditures		1,117,535	(380,774)	2,137,102	50,698	(528,163)	(578,861)	



The Finance Director is responsible for the Risk Management department ID.
Risk Management is the only section of this department ID.

Department Description

The **Risk Management** fund is used to track associated revenues and expenditures associated with the City's risks.

Risk Management protects the City's assets through identifying and analyzing the City's exposures, evaluating the costs associated with exposures, and implementing the most cost effective methods to minimize, transfer, or pay for risk.

Risk Management handles claims against the City, evaluates certificates of insurance and other risk transfer techniques for compliance with City requirements, and provides support to City departments by educating and offering solutions to reduce the impact of risk on the City's assets.

Statistics – *Did you know?*

- The City handled 236 liability claims, 259 vehicle related claims, and 68 property damage claims during FY 2014.
- The City spent \$19.4M on health insurance claims during FY 2014.

**Recent Accomplishments**

- Successfully place health insurance stop loss coverage (January 2014).
- Support excess liability carrier loss control evaluation (November 2013).
- Continue to place national flood insurance program insurance for new buildings coming on to City's property program in FY 2014.

Future Challenges & Opportunities

- Maintain excess flood insurance at a level which can be funded by the City in the future.
- Create an Risk Management Annual Report and update Risk Management Procedures and Operations manual.
- Continue to look at process improvements for handling claims administration with current resources.

Goals, Objectives, Measures

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Make initial contact with claimant within 24 hours of notification of incident.				
Department Objective	Prompt response to claims made against City.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Percentage of initial contacts with claimant within 24 hours of notification of incident.	100%	90%	90%	100%	100%

City Goal - Protect CR - provide quality services to increase neighborhood safety and keep moving forward with the flood mitigation system.

Department Goal	Billing for damages caused by third parties within 30 days of receiving notification of incident.				
Department Objective	City receiving funds for damage caused by third parties in a reasonable time.				
Objective Time Frame	Intend to meet target/goal in current fiscal year				
Key Measure	Target or Goal	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected	FY 2016 Budgeted
Damages billed to third party within 30 days of receiving information used for billing.	100%	90%	80%	100%	100%

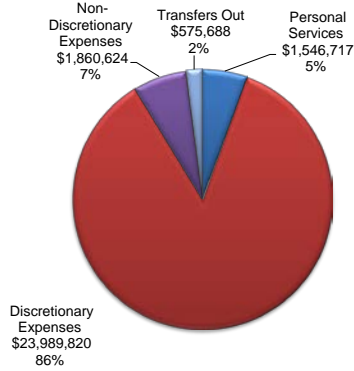
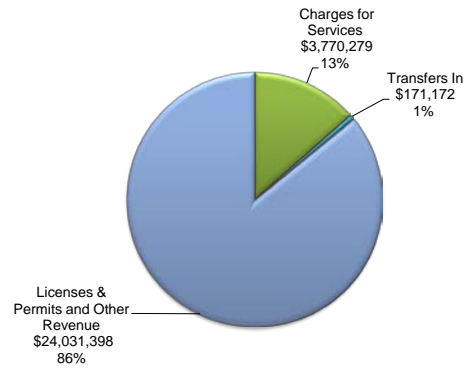


	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues	26,728,357	27,908,704	27,972,849	64,145	0%
Expenditures					
Personal Services	1,638,576	-	1,546,717	1,546,717	
Discretionary	22,871,293	26,575,330	23,989,820	(2,585,510)	
Fleet & Facilities	-	-	-	-	
Non-Discretionary	2,052,597	1,932,169	1,860,624	(71,545)	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Transfers Out	549,860	561,403	575,688	14,285	
	27,112,325	29,068,902	27,972,849	(1,096,053)	-4%
Net	(383,968)	(1,160,198)	-	1,160,198	

Highlight of Budget Changes

Health fund expenses are decreasing \$1.4M due to a reduction in projected medical claim costs due to a change in the third party administrator. Workers compensation expenses are increasing as losses projected by an actuary increased due to an increase in payroll and 2% increase trend in the cost of benefits.

The flood insurance expense for the Paramount is recorded in the risk liability and property fund (\$171K). In FY 2016 the City will use 10% flood LOST funding to fund the flood insurance cost. In FY 2017 a funding source will need identified.

RISK MANAGEMENT
ALLOCATION OF EXPENSES

FY 2016 FINANCIAL DETAIL
FUNDING SOURCES


	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Revenues								
Charges for Services								
Court Cost, Fees, & Charges	431001	194	-	-	-	-	-	-
Admin Charges - City Mgr Depts	431007	2,049,737	2,062,429	2,931,263	3,011,291	3,153,279	141,988	-
Admin Charges - Commissions	431011	245,880	41,310	214,641	-	-	-	-
Admin Charges - External	431012	559,109	698,503	625,917	829,825	617,000	(212,825)	-
Total Charges for Services		2,854,921	2,802,242	3,771,821	3,841,116	3,770,279	(70,837)	-2%
Transfers In								
Operating Transfer In - Inter	483001	-	-	1,246,129	283,048	171,172	(111,876)	-
Total Transfers In		-	-	1,246,129	283,048	171,172	(111,876)	-40%
Other Revenue								
Gain (Loss) on Sale of Invest	451002	-	1,822	-	-	-	-	-
Damage Recoveries	471004	318,453	76,944	9,741	-	-	-	-
Other Miscellaneous Revenue	471005	1,272	21,248	14,758	-	-	-	-
Insurance Premiums	471006	21,381,301	21,899,968	21,684,678	23,760,369	24,020,406	260,037	-
Cash Over (Under)	471007	300	-	-	-	-	-	-
Interest / Div - Proprietary	481000	112,672	105,216	1,230	24,171	10,992	(13,179)	-
Settlement Reimbursement	481002	28,586	-	-	-	-	-	-
Total Other Revenue		21,842,584	22,105,198	21,710,407	23,784,540	24,031,398	246,858	1%
Total Revenues		24,697,505	24,907,439	26,728,357	27,908,704	27,972,849	64,145	0%
Expenditures								
Personal Services								
Regular Employees	511100	13,353	747	777	-	-	-	-
Overtime	511300	155	-	-	-	-	-	-
Other / Special Pays	511400	96	-	-	-	-	-	-
Retirement Contribution	512300	2,590	-	-	-	-	-	-
Workers' Compensation	512500	(1,419,088)	654,953	1,637,680	-	1,546,717	1,546,717	-
Other Employee Benefits	512600	112	143	119	-	-	-	-
Total Personal Services		(1,402,781)	655,844	1,638,576	-	1,546,717	1,546,717	100%
Discretionary Expenses								
Advertising / Marketing	521100	-	8	-	-	-	-	-
Auditing / Accounting	521102	119,590	-	-	-	-	-	-
Consulting Services	521103	65,750	22,700	38,749	62,500	66,500	4,000	-
Technical/Engineering Services	521104	-	2,394	-	-	-	-	-
Health Services	521106	17,253,131	20,434,636	21,460,692	24,166,206	21,111,757	(3,054,449)	-
Legal Services	521107	21,353	-	-	10,000	15,000	5,000	-
Other Professional Services	521108	884,724	907,650	1,098,370	919,722	1,427,893	508,171	-
Banking / Financial Services	521109	-	92	-	-	-	-	-
Computer Software	522101	-	-	-	5,000	5,000	-	-
Ext Rpr & Mtnv Srv-Bldg & Grds	522104	-	100,008	-	50,000	100,000	50,000	-
Ext Rpr & Mtnv Svcs-Veh&RSItk	522106	86	-	-	-	-	-	-
Printing, Binding, & Duplicate	525102	230	-	397	-	2,500	2,500	-
Other Insurance	525105	13,043	8,781	113,969	17,500	248,735	231,235	-
Books, Periodicals, & Subscrip	531103	-	148	-	1,500	1,500	-	-
Program Supplies	531118	6,054	4,876	132	6,000	5,000	(1,000)	-
Cost of Conferences / Training	542102	-	-	2,554	4,300	4,300	-	-
Dues & Memberships	542103	1,035	385	746	1,300	1,300	-	-
Settlement	542105	263,447	2,674,706	155,003	814,612	786,871	(27,741)	-
Miscellaneous Costs	542107	72,015	68,179	346	516,590	213,364	(303,226)	-
Postage & Freight	542108	71	90	29	100	100	-	-
Recording/Filing Fees/Permits	542110	-	-	305	-	-	-	-
Travel	542111	171	-	-	-	-	-	-
Total Discretionary Expenses		18,700,700	24,224,653	22,871,293	26,575,330	23,989,820	(2,585,510)	-10%
Non-Discretionary Expenses								
City Accounting Services	521113	24,714	37,150	26,200	26,724	26,724	-	-
Admin Charges - Cty Mgr depts	521114	-	-	-	3,900	3,900	-	-
Electricity	523100	115	164	-	-	-	-	-

	Account	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted Budget	FY 2016 Budget	\$ Change From FY 2015 Incr / (Decr)	% Change From FY 2015
Liability Insurance	525104	6,788	170,107	338,525	328,400	330,000	1,600	
Property Insurance	525107	521,734	1,076,195	1,684,778	1,573,145	1,500,000	(73,145)	
Vehicle Insurance	525108	-	1,789	3,093	-	-	-	
Total Non-Discretionary Expenses		553,351	1,285,405	2,052,597	1,932,169	1,860,624	(71,545)	-4%
Transfers Out								
Operating Transfer Out-Inter	571100	626,341	576,233	549,860	561,403	575,688	14,285	
Total Transfers Out		626,341	576,233	549,860	561,403	575,688	14,285	3%
Total Expenditures		18,477,610	26,742,134	27,112,325	29,068,902	27,972,849	(1,096,053)	-4%
Net Revenues over/(under) Expenditures		6,219,895	(1,834,695)	(383,968)	(1,160,198)	-	1,160,198	

CAPITAL IMPROVEMENT PROJECT 5 YEAR PLAN

Fund Description

Capital project funds account for expenses and resources related to the acquisition and construction of capital facilities, improvements, and other major fixed assets.





The FY 2016 capital expenditure budget is \$151M, excluding the Eastern Iowa Airport. Some of the larger planned expenditures include:

- \$47M – 2008 flood recovery
- \$40M – street improvements
- \$20M – water improvements

The budget includes funding of:

- \$20.78M – General obligation bonds
 - \$4.85M – ADA improvements
 - \$800K – Public Works staff time
 - \$500K – Public Works street improvements
 - \$700K – Public Works sidewalk improvements
 - \$880K – Parks, Recreation, Riverfront, & Golf improvements
 - \$150K – Street trees
 - \$700K – Fire pumper truck
 - \$50K – Police rifle range
 - \$500K – Library books
 - \$10M – 2008 flood recovery deficits
 - \$150K – IT improvements
 - \$500K – City facility improvements
 - \$1M – Parking deferred maintenance
- \$22M – Revenue bonds
- \$18M – Streets local option sales tax
- \$49M – Intergovernmental grants
- \$7.7M – Growth Reinvestment Initiative funding
- Balance from grants, user fees, SRF funds, transfers from operations, and cash on hand in projects

The following pages summarize and then detail the 5 year capital improvement project plan by fund.

Expenditure Totals By Fund

Fund	Total 5 Year Department Plan Expenditures	FY 2016 Department Plan Expenditures	FY 2017 Department Plan Expenditures	FY 2018 Department Plan Expenditures	FY 2019 Department Plan Expenditures	FY 2020 Department Plan Expenditures
Capital Project Fund - Flood						
330 2008 Flood Recovery Improvements	52,331,684	47,331,684	5,000,000	0	0	0
331 Growth Reinvestment Initiative Improvements	101,871,028	7,689,027	10,381,241	23,360,760	30,220,000	30,220,000
Capital Project Fund - Infrastructure						
301 Street Improvements	149,721,562	40,130,266	38,034,476	31,856,820	19,950,000	19,750,000
304 Storm Sewer Improvements	14,194,000	3,619,000	2,780,000	2,585,000	2,555,000	2,655,000
305 Bridge Improvements	4,205,728	1,677,728	340,000	1,188,000	500,000	500,000
306 Traffic Improvements	4,717,600	3,439,600	878,000	400,000	0	0
321 Downtown Improvements	615,000	120,000	200,000	295,000	0	0
Capital Project Fund - Non-Infrastructure						
307 Park Improvements	4,804,000	1,734,000	530,000	830,000	855,000	855,000
308 Fire Improvements	3,500,000	700,000	700,000	700,000	700,000	700,000
309 Forestry Improvements	176,000	156,500	6,500	6,500	6,500	0
310 Police Improvements	1,250,000	1,050,000	50,000	50,000	50,000	50,000
311 Recreation Improvements	579,000	119,000	385,000	25,000	25,000	25,000
312 Riverfront Improvements	250,000	200,000	25,000	25,000	0	0
314 Veterans Stadium Improvements	1,277,000	377,000	300,000	300,000	150,000	150,000
316 Library Improvements	2,675,000	500,000	500,000	675,000	500,000	500,000
317 Animal Control Improvements	37,250	7,100	7,200	7,425	7,650	7,875
324 Aquatic Improvements	178,500	178,500	0	0	0	0
325 Trail Improvements	5,293,000	1,073,000	620,000	2,840,000	760,000	0
354 Information Technology Improvements	1,730,000	1,130,000	150,000	150,000	150,000	150,000
355 Building Demolition Improvements	375,000	75,000	75,000	75,000	75,000	75,000
360 City Facility Improvements	2,500,000	500,000	500,000	500,000	500,000	500,000
Enterprise Capital Project Fund						
555 Ice Arena Improvements	250,000	50,000	50,000	50,000	50,000	50,000
615 Water Pollution Control Improvements	67,535,000	11,755,000	14,650,000	11,110,000	13,745,000	16,275,000
625 Water Improvements	91,099,000	20,534,000	20,060,000	17,320,000	13,535,000	19,650,000
635 Parking Improvements	1,151,375	1,000,000	151,375	0	0	0
655 Sanitary Sewer Improvements	33,650,000	5,720,000	6,520,000	8,870,000	8,870,000	3,670,000
665 Transit Improvements	3,912,000	352,000	885,000	885,000	885,000	905,000
695 Golf Improvements	994,000	144,000	350,000	500,000	0	0
Internal Service Capital Project Fund						
085 Facility Maintenance Improvements	730,000	75,000	470,000	25,000	115,000	45,000
Total	551,602,727	151,437,405	104,598,792	104,629,505	94,204,150	96,732,875

Capital Improvement Project 5 Year Plan

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
085 Facility Maintenance Improvements								
	CH-Sump Pits		0	0	0	0	35,000	2 additional sump pits may be requested to be put in place in City Hall basement as a flood preventative action.
	CSC-HVAC Replacement		0	0	0	15,000	0	
	CSC-Energy Mgmt Software Upgr		0	0	0	15,000	0	
	CSC-Parking Lot Restriping		0	0	5,000	0	0	
	CH-HVAC Replacement		0	0	0	35,000	0	
	CH-Energy Mgmt Software Upgr		0	0	0	15,000	0	
085099	CSC-Reserve		5,000	5,000	5,000	10,000	0	City Services Facility Improvements.
085103	CSC-Reroof area 10 B16 Highbay		0	450,000	0	0	0	0 Reroof former Solid Waste building at 4th Street SW.
085127	CSC-Overhead Door Replacement		5,000	10,000	10,000	10,000	10,000	Overhead door replacement as needed.
085128	CSC-Perimeter Security		0	0	0	10,000	0	City Services Facility security of the grounds.
085201	CSC-Facility Rebuild		0	0	0	0	0	Cost sharing for new city services facility.
085502	CH-Building Tuck Pointing		5,000	0	5,000	0	0	City Hall tuck pointing.
085503	CH-Window Glass Repl		0	5,000	0	5,000	0	City Hall window glass replacements.
085504	CH-Perimeter Security		5,000	0	0	0	0	City Hall security of the grounds.
085505	CH-Front Doors		15,000	0	0	0	0	The front exterior doors are at the end of their useful life. These doors would be replaced with architecturally correct, more energy efficient doors.
085506	CH-Front Stairs		40,000	0	0	0	0	The marble slabs acting as stairs on the main entrance to City Hall have shifted and will present a hazard if not remedied. The slabs need to be removed, a new base put in place and then reset.
Total For Fund	Total Expenses		75,000	470,000	25,000	115,000	45,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
085 Facility Maintenance Improvements								
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		425,000	270,000	175,000	265,000	45,000	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		-300,000	-150,000	-150,000	-150,000	0	
	Total Revenue		125,000	120,000	25,000	115,000	45,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
301 Street Improvements								
	6th St -76th Av-Amer Dr	SW	0	0	750,000	750,000	0	Reconstruction of rural section street to curb and gutter street.
	Skylark Ln- 36 StE-Bever Ave	SE	30,000	0	0	0	0	Mill, patch and overlay of existing overlaid portland concrete roadway.
	Lost Valley Rd -Bever Av loop	SE	0	50,000	500,000	0	0	Mill, patch and overlay of existing overlaid portland concrete roadway.
	36th St fr Mt Vernon-White Oak	SE	250,000	0	0	0	0	Overlay of existing portland concrete with hot asphalt mix overlay roadway sections.
	Tow Terr Fr C Ave - Albrnt	NE	0	1,100,000	1,100,000	0	0	Construct new complete street section that provides improved vehicle, pedestrian and bicycle accommodation.
	Wilson Av fr Edgwd Rd-Lori Dr	SW	0	0	200,000	0	0	Hot asphalt mix overlay of existing portland concrete roadway.
	Center Point fr J Ave-Coe Rd	NE	0	500,000	0	0	0	Mill, patch and overlay of existing overlaid portland concrete roadway.
	Wst Pst Rd fr Gordn - Johnson	NW	0	200,000	500,000	0	0	Mill, patch and overlay of existing overlaid portland concrete roadway.
	Crestwd Dr - 39th St-Edgwd Rd	NW	0	50,000	450,000	0	0	Replace existing rural section.
	6th St - Ingleside-Hawkeye Dwn	SW	0	250,000	250,000	0	0	Mill, patch and overlay of existing overlaid portland concrete rural section roadway and consideration of center turn lane addition at Hawkeye Downs Road.
	12th Ave Fr 10th St - 19th St	NW	0	100,000	500,000	0	0	
	12th Av fr Edgewood-Wms Blvd	SW	0	100,000	400,000	400,000	0	Reconstruct existing seal coated rural roadway section.
	16th Av fr RR Viaduct-6th St	SW	0	500,000	300,000	0	0	Mill, patch and overlay of existing overlaid portland concrete roadway.
	MCCloud Pl -Center Point-bridg	NE	50,000	0	0	0	0	Replace existing ACC rural section.
	Michael Dr - W & E of Milburn	NE	0	0	0	50,000	750,000	Reconstruct existing seal coated roadway section.
	Bowling St fr Wilson Av-C St	SW	0	250,000	0	0	0	Mill, patch and overlay of existing overlaid portland concrete roadway.
301125	Cottage Grove Av @ Forest Dr	NE	200,000	100,000	0	0	0	Reconstruction of intersection with new roundabout.
3012001	TIF Edgewood 37 Av-Prairie Vly	SW	500,000	0	0	0	0	Edgewood Road SW Multi-Use Bridge/Pathway Extension from Prairie Valley Court to 37th Avenue.
3012004	TIF 26 SW Fr 60 Ave-76 Ave	SW	1,234,000	0	0	0	0	Conversion of a gravel road to a concrete curb and gutter street.
3012008	C Ave Fr 40th St to Collins		250,000	1,000,000	0	0	0	Complete replacement of existing portland cement concrete street.
3012034	FY11 Art St PCC Crack Seal	MULTIPLE	150,000	150,000	150,000	150,000	150,000	Arterial street crack and joint sealing.
3012035	10th St Fr 4th-8th Ave SE	SE	0	0	500,000	0	0	Hot asphalt mix surfacing and possible lane reconfiguration.

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
301 Street Improvements								
3012043	Johnson Ave Fr Midway - 1st Av		200,000	500,000	2,500,000	0	0	0 Reconstruction of an existing portland cement concrete street.
3012050	74th St Fr White Ivy-C Ave NE	NE	1,480,000	870,000	270,000	0	0	0 Reconstruct existing seal coat roadway as portland concrete to reduce maintenance needs.
3012060	TIF Ush Fry Fr N Rv to Bl Fry	NE	0	500,000	1,500,000	0	0	0 Project is for conversion of Ushers Ferry Road from a rural section seal coat street from N River Blvd to Blairs Ferry Road in conjunction Highway 100 construction. The City will do this work and the IDOT has agreed to pay for other improvements that would need to be done at City cost as part of the Highway 100 extension.
3012068	4th and 5th Av Fr 3rd-5th St E	SE	20,000	0	0	0	0	0 Conversion of streets to two way traffic.
3012074	Infill Sidewalk Projects	MULTIPLE	100,000	100,000	0	0	0	0 Sidewalk infill in areas were sidewalk required by ordinance
3012076	C Ave NE fr Shefld to Tow Terr	NE	625,000	625,000	0	0	0	0 Conversion of asphalt road with open ditches to a concrete curb and gutter street with storm sewer.
3012078	1st Ave E Fr 4th St - RR Xing	Multiple	285,000	0	0	0	0	0 Replacement of the railroad crossing signals in conjunction with the pedestrian crossing improvements.
3012080	4th Ave Fr 6th - 19th St SE	SE	600,000	750,000	0	0	0	0 Hot asphalt mix milling and overlay, new portland cement concrete curb and gutter, sidewalk ramp reconstruction, and parkway grading.
3012081	Bever Ave, 19th St, Garden Dr	SE	1,400,000	0	0	0	0	0 Reconstruction of 19th St SE from Mt Vernon Rd to Glenway Drive as second phase of overall project.
3012083	8th Ave Fr 10th - 7th St SW	SW	335,000	0	0	0	0	0 Concrete pavement patching, hot asphalt mix overlay, storm sewer intake replacements, and pedestrian ramp reconstruction.
3012086	Glass Rd Fr Edgwd - Wenig Rd	NE	400,000	0	0	0	0	0 Portland cement concrete patching, hot asphalt mix overlay of Glass Road and associated work.
3012088	Ellis Blvd Fr K Ave - O Ave NW	NW	0	0	300,000	0	0	0
3012089	20th Ave Fr Chandler-Jeff Ent	SW	500,000	0	0	0	0	0 Portland cement concrete patching hot asphalt mix resurfacing of street in conjunction with water main replacement project.
3012090	Chandler St Fr 18th-20th St	SW	250,000	0	0	0	0	0 Portland cement concrete patching with hot asphalt mix resurfacing in conjunction with water main replacement project.
3012091	B Ave Fr 8th - Highland Dr	NW	1,000,000	0	0	0	0	0 Complete reconstruction of a portland cement concrete street and associated work.
3012092	42nd St Fr I-380 - Wenig Rd NE	NE	650,000	1,750,000	0	0	0	0 Hot asphalt mix milling and overlay, new portland cement concrete curb and gutter, sidewalk ramp reconstruction, and parkway grading.

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
301 Street Improvements								
3012094	Center Point Rd Fr J Av-Coe Rd	NE	50,000	400,000	0	0	0	Patching hot asphalt mix resurfacing, storm sewer extensions.
3012095	C St Fr Bowling St - Wilson Av	SW	25,000	400,000	0	0	0	Hot asphalt mix overlay of existing portland concrete roadway.
3012096	32nd St Fr 1st Av-Center Pt Rd	NE	50,000	400,000	0	0	0	Portland cement concrete patching, hot asphalt mix surfacing with associated work.
3012097	29th St Fr 1st Av-Center Pt Rd	NE	50,000	400,000	0	0	0	Portland cement concrete patching, hot asphalt mix surfacing with associated work.
3012098	Edgewood Rd Fr Johnson - E Av	NW	1,000,000	0	0	0	0	Concrete pavement patching, hot asphalt mix overlay, storm sewer intake replacements, and pedestrian ramp reconstruction.
3012099	Oakland Rd NE Fr H Av-J Ave	NE	100,000	300,000	0	0	0	Concrete pavement patching, hot asphalt mix overlay, storm sewer intake replacements, and pedestrian ramp reconstruction.
3012100	15th av Fr 12th St-C St SW	SW	50,000	0	0	0	0	Concrete pavement patching, hot asphalt mix overlay, storm sewer intake replacements, and pedestrian ramp reconstruction.
3012101	8th Ave Fr 18th St-Rockford Rd	SW	50,000	0	0	0	0	Concrete pavement patching, hot asphalt mix overlay, storm sewer intake replacements, and pedestrian ramp reconstruction.
3012102	Forest Dr Fr Grande-Mt Vernon	SE	50,000	0	0	0	0	Overlay of existing portland concrete and portland concrete with hot asphalt mix overlay roadway sections.
3012103	Grande Av Fr Bever Prk-19th St	SE	0	0	2,000,000	0	0	Concrete pavement patching, hot asphalt mix overlay, storm sewer intake replacements, and pedestrian ramp reconstruction.
3012106	Sidewalks (non Streets LOST)	MULTIPLE	700,000	350,000	350,000	350,000	350,000	Sidewalk extension to be done with street project in compliance with Complete Streets Policy.
3012107	TIF 1st St EandW of A-Diagonal		0	200,000	0	0	0	
3012108	TIF 2nd St EandW of A-Diagonal		0	200,000	0	0	0	
3012111	7th A-8th and 8th 3rd-8th Ave	SE	480,000	0	0	0	0	Concrete pavement patching, hot asphalt mix overlay, storm sewer intake replacements, and pedestrian ramp reconstruction.
3012115	Northwood Dr Fr Glass-42nd St	NE	800,000	0	0	0	0	Reconstruction of existing portland cement concrete street.
3012116	Seminole Vly Rd Fr Fords-42nd	NE	900,000	0	0	0	0	Conversion of a seal coat street to curb and gutter portland cement concrete street with walk.
3012118	Kiowa Trace Btwn Crow-Chippewa	NE	22,000	0	0	0	0	Hot asphalt mix surfacing of existing street.
3012120	West Post Fr Gordon-E, Midway	NW	1,400,000	1,300,000	0	0	0	Complete replacement of existing portland cement concrete streets.

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
301 Street Improvements								
3012121	O Ave Fr Edgewood - Ellis NW		250,000	700,000	1,500,000	1,500,000		0 Complete reconstruction of existing street with sidewalk extensions and storm sewer improvements.
301240	First Ave Fr 27th - 40th	NE	5,537,432	3,718,676	2,579,800	0		0 Rehabilitate existing deteriorated pavement on 1st Avenue using a combination of hot asphalt mix overlays, patching, curb replacement, and spot locations of reconstruction.
301377	34th St Fr Lamplight-Cot Grove	SE	100,000	0	0	0		0 Sidewalk extension in compliance with Complete Streets Policy in conjunction street reconstruction.
301446	Collins Rd Fr C Ave - Twixt	NE	2,200,000	2,100,000	4,077,020	0		0 Collins Road (IA 100) Phase 1 Complete Streets Improvements from Twixt Town Road to East of Northland Avenue NE.
301491	TIF 51st St @ Council St	NE	485,000	0	0	0		0 Reconstruction of Park Place and realignment of 51st St at Council Street.
301500	ASD 18th St Fr Wilson - 16th	Multiple	420,000	1,760,000	0	0		0 Extension of 18th St from N. of Wilson Ave to 16th S SW. Reconstruction of a portion 18th St N of 16th Ave.
301612	TIF C Av Fr Collins-Blairs Fry	NE	700,000	2,536,000	0	0		0 The project consists of reconstructing C Ave NE from Collins Rd to Blairs Ferry Rd from an existing four-lane urban arterial roadway to a four-lane w/ a 42' raised median and left/right turn lanes.
301614	42nd St @ I380 Ramp	NE	300,000	0	0	0		0 Street improvements in conjunction with Cedar River Trail reconfiguration and railroad signal upgrade. Project includes intersection pavement reconstruction, newly configured medians and improvements to the I-380 northbound exit ramp.
301627	Wiley Blvd Fr Westdale-Edgwood	SW	75,000	0	0	0		0 Construction of a portland cement concrete median to replace tubular markers.
301650	TIF 41st Ave Fr C St-Ely Rd	SW	100,000	540,000	0	0		0 Extension of Old River Road to C Street.
301666	Tower Ter Fr E of C Av-Council	NE	1,040,000	625,000	0	0		0 Construction of a new portland concrete urban section roadway with sidewalk and a trail.
301678	Spoon Creek @ 34th St	SE	156,500	0	0	0		0 Replacement of portland cement concrete street, new sidewalk construction, sanitary sewer replacement, culvert replacement.
301689	Edgewood Fr Crestwood - O Ave	NW	200,000	425,000	1,500,000	0		0 Reconstruction of street to improve street condition and safety. New sidewalks, storm sewers.
301695	6th St Fr 16th - 33rd Ave	SW	2,400,000	3,484,800	0	0		0 33rd to Wilson, portland cement concrete overlay, Wilson to 16th PCC reconstruction.
301696	Bever Ave Fr Memorial-34th St	SE	100,000	300,000	0	0		0 Extend sidewalk from 31st Street to 34th Street along Bever Avenue.
3017016	FY16 Sidewalk/Ramp Repair Prg	SE	870,000	0	0	0		0 Annual sidewalk and ramp repair/ replacement program.

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
301 Street Improvements								
3017017	FY17 Sidewalk/Ramp Repair Prg	MULTIPLE	0	350,000	0	0	0	
3017018	FY18 Sidewalk/Ramp Repair Prg		0	0	350,000	0	0	
3017019	FY19 Sidewalk/Ramp Repair Prg	MULTIPLE	0	0	0	350,000	0	Annual City wide sidewalk repair and ramp replacement program.
3017020	FY20 Sidewalk/Ramp Repair Prg	MULTIPLE	0	0	0	0	350,000	
301734	Oakland Rd Fr Golfview-Golf St	NE	19,834	0	0	0	0	Sidewalk extension.
3017970	FY Street LOST	Multiple	1,550,500	1,150,000	2,330,000	14,400,000	16,150,000	Funding for staff who work on projects receiving Streets LOST funding and future year LOST expenses.
301872	Roadway Aesthetic Drawings	MULTIPLE	400,000	0	0	0	0	Improvements are to include median construction, ditch grading to improve drainage and retaining wall for pedestrian safety at Collins Rd from Council to east of Northland NE, Williams Blvd from Trent St to 16th Ave SW, 1st Ave under I-380, and 3rd Ave under I-380.
301923	Infra Removal Flood Areas	MULTIPLE	400,000	0	0	0	0	Removal of existing infrastructure including streets, storm sewer and other City utilities in flood effected areas of Time Check and Czech Village.
301926	Ushers Ferry Resurface @ BF	NE	35,000	0	0	0	0	Hot asphalt mix surfacing on Usher Ferry Road at Blairs Ferry Road.
301933	ADA Sidewalk Ramp Upgrades	MULTIPLE	4,850,000	5,000,000	5,000,000	0	0	Sidewalk ramp replacement to comply with current Americans with Disability Act requirements in a timeline outline in the Department Of Justice report.
301990	FY Recurring Misc Streets	MULTIPLE	250,000	0	0	0	0	Funding for miscellaneous street work which may come up during the fiscal year.
301993	FY Recurring Com Sidewalk Wide	MULTIPLE	5,000	0	0	0	0	Funding for a match for developers to build 6 foot wide verses the standard 5 foot wide sidewalk in conjunction with commercial or office developments.
301994	FY Recurring Railroad CIP	MULTIPLE	50,000	50,000	100,000	100,000	100,000	Funding for City expenses in relation to railroad crossing upgrades.
301995	FY FTE Funding for CIP Service	MULTIPLE	800,000	1,300,000	1,300,000	1,300,000	1,300,000	Funding for existing staff who work on projects. Various projects with cash on hand to fund existing staff.
301996	FY Recurring Local Pvmt Rpr	MULTIPLE	100,000	100,000	100,000	100,000	100,000	Funds for miscellaneous street patches.
301998	FY Recurring Curb Rpr	MULTIPLE	500,000	500,000	500,000	500,000	500,000	Funds for repair of existing curb.
Total For Fund	Total Expenses		40,130,266	38,034,476	31,856,820	19,950,000	19,750,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
301 Street Improvements								
	GO Bonds		6,850,000	7,000,000	7,000,000	2,000,000	2,000,000	
	TIF Bonds		0	350,000	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		7,093,200	8,559,800	6,806,820	450,000	0	
	State Grants		806,000	2,144,000	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		17,750,000	17,750,000	17,500,000	17,500,000	17,500,000	
	Other Transfer		1,070,900	0	0	0	0	
	Other Revenue		2,075,000	480,000	250,000	0	250,000	
	Cash on Hand		4,485,166	1,750,676	300,000	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		40,130,266	38,034,476	31,856,820	19,950,000	19,750,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
304 Storm Sewer Improvements								
304110	Noelridge Park	NE	319,000	0	0	0	0	0 Project will repair erosion issues and make modifications to detention basin to reduce down stream impacts from existing Collins Road and development plus the increase flows due to reconstruction of Collins Road. (State Revolving Fund Grant)
304121	Foote St Btw. 1st Ave & 17	SW	0	0	0	350,000	0	0 Project will extend an existing 60" storm sewer to the area of 10th Ave & Foote St. SW to address localized flooding issues.
304149	Blake Blvd Fr. Crescent-Forest	SE	0	150,000	150,000	0	0	0 Project will replace the segment of existing brick sewer with an upsized storm sewer to alleviate the localized flooding/ponding in area.
304156	D Ave @ 30, 31 & 32	NE	0	200,000	250,000	0	0	0 Project will replace undersized storm sewer with new.
304157	Ushers Fy Crk N/O 42nd	NE	0	0	0	750,000	0	0 Construct New Detention Basin to reduce down stream impacts due to prior development.
304159	Oakland Rd S/o Elmhurst Dr	NE	0	0	0	300,000	0	0 Install new storm sewer in Oakland Rd NE to reduce flooding and ponding of storm water on street.
304160	NPDES Compliance Improvements	MULTIPLE	125,000	125,000	125,000	125,000	125,000	0 Project will provide for cleaning sediment out of basins, mitigating erosion issues, mitigating standing water issues, reestablishing vegetation, modifications to outlet structures and other items to address compliance with the storm water permit.
304163	Grande From Crescent-Park ter	SE	500,000	0	0	0	0	0 Project will install new storm sewer on Grande Ave from Crescent - Park Terrace to alleviate flooding/ponding issues in street .
304241	Johnson Ave Fr 1st Ave-W post	SW	0	0	0	0	300,000	0 Project will install new storm sewer and street because of expanded development in area.
304255	Flood Valve Replacement	MULTIPLE	100,000	0	0	0	0	0 Project will replace flood control valves that are in poor condition with new flood control valves.
304257	18th St SW N of Wilson Ave	SW	250,000	0	0	0	0	0 Project will provide a regional detention basin west of 18th Street SW. Developer contributions will provide additional funding to the project.
304361	34 St SE Culv Repl @ Spoon Crk	SE	190,000	0	0	0	0	0 Project will replace a box culvert that is in poor condition with a new box culvert.
304372	D Ave Fr 38th - 39th St NE	NE	100,000	200,000	0	0	0	0 This project will analyze, design and construct a replacement storm sewer for this area that currently floods because of undersized and poor configuration of storm sewer system.
304385	Recurring Watershed Analysis	MULTIPLE	30,000	30,000	30,000	30,000	30,000	0 This project provides funding for watershed assessments and to perform minor repairs within watersheds to

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
304 Storm Sewer Improvements								
								address storm water permit requirements.
304396	27th St S of 28th Ave SW	SW	510,000	0	0	0	0	0 Project will replace a culvert with a new box culvert(s) that were damaged by the June 2014 flash flood event.
304421	Beverly Road SW (5225)	SW	200,000	0	0	0	0	0 Project will replace a culvert under Beverly Road that was damaged by the June 2014 flash flood event.
304423	20th Ave E of 13th St SW	SW	275,000	0	0	0	0	0 Project will replace a culvert under 20th Avenue that was damaged by the June 2014 flash flood event.
304426	Flash Flood Mitigation	MULTIPLE	245,000	1,050,000	1,000,000	500,000	1,700,000	Project will construct improvements to mitigate impacts from the end of June 2014 flash flood event. The flash flood event impacted several areas in the City. The initial funding is to refine options and costs for future funding considerations.
304427	Harrison Detention Basin	NW	50,000	500,000	500,000	0	0	0 Project will improve storm water detention at the Harrison Basin by providing upstream detention or modifying existing detention basin.
304428	Stormwater BMPs	MULTIPLE	25,000	25,000	30,000	50,000	50,000	Program to provide funding for participation in private property storm water best management practices. The best management practices will improve water quality and reduce the amount of runoff by promoting infiltration practices.
304429	Storm Sewer Inlet Modification	MULTIPLE	50,000	50,000	50,000	0	0	0 Project will modify inlets on large diameter storm sewers.
304430	FY Recurring Replace Project	MULTIPLE	200,000	300,000	300,000	300,000	300,000	Project will replace storm sewers and culverts that are found to be in poor condition.
304990	FY Recurring Misc Storm Sewer	Multiple	400,000	100,000	100,000	100,000	100,000	Repairs to storm sewer structures and pipes at various locations throughout the City.
304998	FY Recurring Drain Tile Prog	Multiple	50,000	50,000	50,000	50,000	50,000	This project will install drain tile in areas where there currently is none to address sump pump discharge issues, icing issues or to protect sidewalk or street pavement.
Total For Fund	Total Expenses		3,619,000	2,780,000	2,585,000	2,555,000	2,655,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
304 Storm Sewer Improvements								
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	1,550,000	1,500,000	500,000	1,700,000	
	Other Debt		0	0	0	0	0	
	Federal Grants		845,000	0	0	0	0	
	State Grants		404,000	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		2,370,000	1,230,000	1,085,000	2,055,000	955,000	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		25,000	0	0	0	0	
	Transfer Out		-1,070,000	0	0	0	0	
	Total Revenue		2,574,000	2,780,000	2,585,000	2,555,000	2,655,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
305 Bridge Improvements								
305031	McCloud Place @ McCloud Run	NE	497,728	0	0	0	0	0 This project is a complete replacement of the Bridge over McCloud Run and McCloud Place. Bridge inspections recommend the bridge for replacement. The City has received a \$617,000 federal grant from the City Bridge fund to replace the bridge. The City fund are the 20% local match.
305093	8th Ave @ Cedar River	MULTIPLE	700,000	0	0	0	0	0 Repairs to bridge deck, removal and replacement of deteriorated walks on both sides of the bridge.
305121	TIF Edgewood Rd @ Hwy 30	SW	230,000	0	0	0	0	0 Construction of a multiuse bridge over Highway 30, under crossings of the Highway 30 ramps, and multiuse path on the east side of Edgewood Road SW from Prairie Valley Court to 37th Avenue.
305123	Kirkwood Blvd @ HWY 30	SW	0	50,000	688,000	0	0	0 This project has received FY 18 Metropolitan Coalition funding and is to improve the existing sidewalk on the bridge over Highway 30 on Kirkwood Blvd from 4 feet to 10 feet. The trail approaching both ends of the existing bridge walk is 10 feet wide. When the bridge walk is 10 feet wide the City will have a trail of 8 to 10 feet from the Kirkwood Community College Campus to Bowling St and Wilson Ave SW.
305128	TIF HWY 100 @ Usher Fery Light		0	40,000	0	0	0	
305916	Annual Bridge Repairs	MULTIPLE	250,000	250,000	500,000	500,000	500,000	These are funds to cover any unanticipated bridge improvements that could possibly arise over the course of a year. This City has in excess of 70 structures to maintain.
Total For Fund	Total Expenses		1,677,728	340,000	1,188,000	500,000	500,000	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		300,000	0	688,000	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		250,000	250,000	500,000	500,000	500,000	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		1,127,728	90,000	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		1,677,728	340,000	1,188,000	500,000	500,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
306 Traffic Improvements								
306022	1st Ave Signal Loop	EAST	753,600	348,000	400,000	0	0	Replacement of Traffic Signal and related equipment impacted by 301240 (1st Ave 27th - 40th).
306163	Edgewood Rd @ Edgewood Parkw SW		250,000	0	0	0	0	New traffic signal.
306171	42nd St @ I-380	NE	80,000	0	0	0	0	Signal upgrades in connection with the road and trail improvements.
306185	Collins Rd @ C Ave-Twixt Town	NE	100,000	0	0	0	0	Complete Replacement of Existing Traffic Signals @ Lindale, Northland, Northland Square and C Ave.
306187	Signal Power Backup	MULTIPLE	40,000	0	0	0	0	Battery Backup for Railroad Preempted Traffic Signals, Fiber Optic Communications Network and Major Intersections with Red-Red Flash Operation.
306200	5th Ave @ 10th St SE	SE	15,000	0	0	0	0	Upgrade of signal due to on-way to two-way conversion.
306203	16th Ave @ 18th St SW	SW	60,000	0	0	0	0	Complete removal and replacement of existing signal due to 18th Street extension from 16th Ave to Wilson Ave.
306208	TIF Council @ 51st St-Park Pl	NE	200,000	0	0	0	0	Complete removal and replacement of existing signal due to realignment of 51st street at Council Street.
306227	TIF C Ave @ Rockwell Collins	NE	0	240,000	0	0	0	New Traffic Signal Installation, upgrades to existing signals in the corridor.
306228	7th St Overhead Sign Install	NE	100,000	0	0	0	0	Installation of two overhead sign trusses on 7th St NE.
306253	TIF DT 1-way to 2-Way Conver		200,000	0	0	0	0	Conversion of traffic signals supporting two way street conversions.
306256	TIF 3rd Ave Fr 1st-3rd St SE		0	290,000	0	0	0	
306257	TIF 1st Ave @ 4th St Crossing		45,000	0	0	0	0	New traffic signal in association with pedestrian crossing upgrade.
306258	1st Ave E @ 3rd St Signal Repl		16,000	0	0	0	0	Replace mast arms at the 3rd St SE and 1st Ave E intersection.
306259	Kirkwood @ Devonwood Temp	SW	15,000	0	0	0	0	New signal installation
306265	ACTRA Signal System Upgrade	Multiple	1,200,000	0	0	0	0	Project is for purchase of the equipment necessary to complete the traffic operations room, including computers, monitors and software necessary to use the new fiber network that has connected every signal in the City.
306267	16th Av @ William Pkwy	SW	160,000	0	0	0	0	Replacement of existing traffic signal.
306991	FY Recurring Signal Upgrading	Multiple	100,000	0	0	0	0	Upgrade of existing traffic signals throughout the City.
306992	FY Recurring Loop Upgrading	Multiple	45,000	0	0	0	0	Upgrade of existing signals.
306993	FY Recurring Controller Upgrad	Multiple	60,000	0	0	0	0	Upgrade of traffic signal controllers throughout the City.

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
306 Traffic Improvements								
Total For Fund	Total Expenses		3,439,600	878,000	400,000	0	0	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	240,000	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		523,600	348,000	400,000	0	0	
	State Grants		185,000	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		50,000	0	0	0	0	
	Cash on Hand		2,681,000	290,000	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		3,439,600	878,000	400,000	0	0	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
307 Park Improvements								
	Restroom Replacement	NE	0	125,000	165,000	125,000	125,000	Repair and replace existing restroom facilities that are aged or out of compliance with Americans with Disability Act.
	City Park Trails - granular	Multiple	0	20,000	20,000	20,000	20,000	Maintenance, repairs and upgrades of existing granular trails.
	Water Playground Replacement	MULTIPLE	0	0	0	255,000	255,000	Replace aging water playgrounds with new, more efficient water playgrounds.
	Park Pavilion Replacement	MULTIPLE	0	0	125,000	125,000	125,000	
307069	Pavement Rpr and Replacement	Multiple	35,000	95,000	150,000	100,000	100,000	Repair and replace existing roadway infrastructure to improve longevity and access to existing facilities.
307070	City Trails	Multiple	140,000	100,000	150,000	100,000	100,000	Repair, rehab, and replace existing paved trails to increase the safety and life of the trails system.
307104	Backflow Prevention	Multiple	20,000	0	0	0	0	Repair and upgrade water services at various parks including Bever and Ellis.
307222	Hoover Trail Head Park	SW	75,000	0	0	0	0	Installation of a neighborhood playground to the existing neighborhood park and trailhead.
307223	Riverfront Park 5n1-3rd Ave	MULTIPLE	70,000	60,000	0	0	0	Remove and replace dated infrastructure with new, safe, usable infrastructure.
307224	Knutson Property Cleanup	SW	150,000	0	0	0	0	City owned property that needs to be cleaned up and have building secured. This structure needs to be renovated, sold, or demolished.
307225	Greenway Development		34,000	0	0	0	0	To develop the Greenway parks as represented in the greenway master plan.
307228	Greene Square Park Rebuild	SE	875,000	0	0	0	0	Rebuilding the existing Greene Square Park to update the amenities and site to better match it's surroundings and make it a more viable and vibrant park to increase usage and provide a park area downtown with modern amenities.
307230	Playground replc/add	Multiple	50,000	60,000	150,000	60,000	60,000	Replacement of existing playgrounds due to age, accessibility and compliance issues.
307404	Noelridge Park Erosion Control	NE	25,000	0	0	0	0	To be used to supplement/match state funds for an erosion project at Noelridge Park that feeds the McCloud Run trout stream.
307405	Noelridge Park Lagoon	NE	165,000	0	0	0	0	To improve or replace existing pavilion, parking and restrooms in the area of the Noelridge Lagoon and Playground.
307702	Bever park Sidewalk/bridge	SE	25,000	0	0	0	0	To repair and replace existing concrete walkway and walkway bridge abutments.
307990	Parks Misc Improv	Multiple	70,000	70,000	70,000	70,000	70,000	To be used for miscellaneous small project repairs and replacement of park infrastructure that fails during the

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
307 Park Improvements								
season.								
Total For Fund	Total Expenses		1,734,000	530,000	830,000	855,000	855,000	
	GO Bonds		475,000	470,000	830,000	855,000	855,000	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		550,000	0	0	0	0	
	Cash on Hand		709,000	60,000	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		1,734,000	530,000	830,000	855,000	855,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
308 Fire Improvements								
	Fire Pumper		0	0	0	0	700,000	
	Ladder Truck	Multiple	0	0	700,000	700,000	0	
308134	Fire Pumper	Multiple	700,000	0	0	0		0 New fire pumper required as part of fire apparatus replacement plan and to meet National Fire Protection Association standards.
308152	Heavy Duty Rescue Truck	Multiple	0	700,000	0	0	0	
Total For Fund	Total Expenses		700,000	700,000	700,000	700,000	700,000	
	GO Bonds		700,000	700,000	700,000	700,000	700,000	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		700,000	700,000	700,000	700,000	700,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
309 Forestry Improvements								
309156	Plant Some Shade	Multiple	6,500	6,500	6,500	6,500	0	Replacement and new tree plantings.
309995	Recurring Street Trees	Multiple	150,000	0	0	0	0	Replacement and new street tree plantings.
Total For Fund	Total Expenses		156,500	6,500	6,500	6,500	0	
	GO Bonds		150,000	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		6,500	6,500	6,500	6,500	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		156,500	6,500	6,500	6,500	0	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
310 Police Improvements								
	Installation of Crash gates		0	0	0	0	37,500	
	Security Cameras		0	0	17,500	37,500	0	
	Ballistic Glass		0	0	20,000	0	0	
	Blast Film		0	0	12,500	12,500	12,500	
310333	Outdoor Range Facility Reno		1,050,000	50,000	0	0		0 Consolidated effort to upgrade the police outdoor firing range.
Total For Fund	Total Expenses		1,050,000	50,000	50,000	50,000	50,000	
	GO Bonds		50,000	50,000	50,000	50,000	50,000	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		500,000	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		500,000	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		1,050,000	50,000	50,000	50,000	50,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
311 Recreation Improvements								
311163	Tennis Center	SW	0	190,000	0	0	0	0 Remove and replace existing tennis center with new structure that is accessible and meets current needs.
311181	ADA Improvements	Multiple	25,000	25,000	25,000	25,000	25,000	Improved Americans with Disability Act access per federal regulations to existing infrastructures.
311182	Vets Tennis Cntr Court Resurf	SW	40,000	170,000	0	0	0	0 To be used in conjunction with United States Tennis Association grant for resurfacing 9 courts at the tennis center. Resurfacing will increase the life expectancy, safety and playability of the existing courts. Improved and easier maintenance, and the ability to host tournaments to reconstruct remaining structure in FY17.
311183	Tait Protective Netting	SW	24,000	0	0	0	0	0 The protective netting is to be placed over the area between backstops to protect spectators from foul balls.
311184	Daycamp Garage at Bever	SE	30,000	0	0	0	0	0 Build a two stall garage to be used as a staging area to increase summer daycamp access to children on the SE side of the city.
Total For Fund	Total Expenses		119,000	385,000	25,000	25,000	25,000	
	GO Bonds		111,000	385,000	25,000	25,000	25,000	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		8,000	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		119,000	385,000	25,000	25,000	25,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
312 Riverfront Improvements								
	ADA Fishing Piers	Multiple	0	25,000	25,000	0	0	Install floating Americans with Disability Act accessible fishing piers to increase fishing opportunities for all.
312077	Harbor Sidewalk Repairs	NW	200,000	0	0	0	0	Removal and replacement of existing sidewalks adjacent to the water that have deteriorated and become unsafe.
Total For Fund	Total Expenses		200,000	25,000	25,000	0	0	
	GO Bonds		150,000	25,000	25,000	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		50,000	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		200,000	25,000	25,000	0	0	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
314 Veterans Stadium Improvements								
314300	Transfer Project for Stadium	SW	0	0	0	0	0	0 Recurring annual funds for upgrades to the stadium.
314348	Pavilion Decking Replacement		77,000	0	0	0	0	0 Replacement of wood decking in the pavilion at Veterans Memorial Stadium.
314349	Replacement Funds	SW	0	0	0	150,000	150,000	0 Recurring annual funds for replacement of equipment used to maintain the stadium complex.
314351	Vets Stadium ADA Compliance	SW	300,000	300,000	300,000	0	0	0 Repairs and improvements required at the stadium as outlined in the Department Of Justice report.
Total For Fund	Total Expenses		377,000	300,000	300,000	150,000	150,000	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		550,000	550,000	550,000	400,000	400,000	
	Other Revenue		50,000	50,000	50,000	50,000	50,000	
	Cash on Hand		77,000	0	0	0	0	
	Transfer Out		-300,000	-300,000	-300,000	-300,000	-300,000	
	Total Revenue		377,000	300,000	300,000	150,000	150,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
316 Library Improvements								
	IT Infrastructure refresh		0	0	175,000	0	0	
316750	Books, Periodical and Subscrip		500,000	500,000	500,000	500,000	500,000	Need to continually circulate books, periodicals, E-books, etc. to maintain new material for patrons.
Total For Fund	Total Expenses		500,000	500,000	675,000	500,000	500,000	
	GO Bonds		500,000	500,000	500,000	500,000	500,000	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	175,000	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		500,000	500,000	675,000	500,000	500,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
317 Animal Control Improvements								
317822	Kennel Repair and Replacement		2,100	2,200	2,300	2,400	2,500	Typical kennel repairs to kennel and gate pulley systems.
317824	Reseal Concrete Floor	SW	5,000	5,000	5,125	5,250	5,375	The new facility is having concrete floors built in the office areas and will need to be resealed each year to maintain the life of the floor.
Total For Fund	Total Expenses		7,100	7,200	7,425	7,650	7,875	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		7,100	7,200	7,425	7,650	7,875	
	Transfer Out		0	0	0	0	0	
	Total Revenue		7,100	7,200	7,425	7,650	7,875	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
321 Downtown Improvements								
321531	TIF RecurDowntown St Scape Rpr	MULTIPLE	50,000	0	0	0	0	0 Annual Fund for repairs of streetscape elements in the downtown district.
321532	TIF Recur Downtown Amenity Rpr	SE	50,000	0	0	0	0	0 Annual Fund for repairs of amenities in the downtown district.
321536	TIF 10th St Fr 3rd-8th Ave SE	SE	0	200,000	295,000	0	0	
321541	TIF Replace Decorative Posts	SE	20,000	0	0	0	0	0 Replacement of decorative posts.
Total For Fund			120,000	200,000	295,000	0	0	
	Total Expenses							
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		120,000	200,000	295,000	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		120,000	200,000	295,000	0	0	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
324 Aquatic Improvements								
324220	Aquatics Miscellaneous	MULTIPLE	0	0	0	0	0	0 Aquatics local option sales tax funds transferred out to operations for capital equipment purchases and various CIP projects within Aquatics.
324243	Cherry Hill AC shade struct	NW	8,700	0	0	0	0	0 To be used to replace shade canopies that have worn out at Cherry Hill pool.
324244	Noelridge AC shade struct	NE	19,000	0	0	0	0	0 To be used to replace shade canopies that have worn out.
324245	Bever Pool Heater and Chemtrol	SE	30,800	0	0	0	0	0 To be used to replace aging and failing heating and chemtrol systems.
324246	Ellis Pool Renovations	NW	120,000	0	0	0	0	0 Repair and replacement of existing concrete pool decking and associated infrastructure to increase operational life of the facility.
<hr/>								
Total For Fund	Total Expenses		178,500	0	0	0	0	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		178,500	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		178,500	0	0	0	0	
	Transfer Out		-178,500	0	0	0	0	
	Total Revenue		178,500	0	0	0	0	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
325 Trail Improvements								
	Dry Crk Trl fr Boy Brdg- Concl	NE	0	400,000	532,000	0	0	0 Trial extension from the Boyson Road Bridge to east of Danbern Ln NE.
	Edgewd Rd Fr Blrs Fry - Glass	Multiple	0	0	1,000,000	760,000	0	
	Bowling fr 33rd to A Ave	SW	0	0	608,000	0	0	0 Combination new trail construction, sidewalk construction and on street bicycle accommodations.
325008	Edgewd Fr O Ave - Ellis Blvd	NW	265,000	0	0	0	0	0 New multiuse path extending along the east side of Edgewood Road between Ellis Boulevard and O Avenue NW.
325012	CEMAR Trail Phase I	NE	428,000	0	0	0	0	0 A trail extension consisting of on-street bike lanes, widened sidewalks and off street trail from Shaver Rd and H Ave NE to 20th St and K Ave NE.
325026	Cedar River Trail - 42nd St	NE	50,000	0	0	0	0	0 Reconfiguration of the Cedar River Trail crossing at 42nd St NE. Work to be done in conjunction with north bound I-380 exit ramps improvements.
325036	Edgewood Rd Fr HWY 100-Ellis	NE	0	0	480,000	0	0	0 New trail.
325040	Kirkwood Connection Phase 2	SW	100,000	0	0	0	0	0 New trail on Kirkwood Blvd.
325042	CEMAR Trail Phase III	NE	0	220,000	220,000	0	0	0
325047	On Street Bike Accom	MULTIPLE	30,000	0	0	0	0	0 Modification of existing pavement markings to add bike lanes or shared use lanes on various streets.
325050	CEMAR Lindale Connector	SE	200,000	0	0	0	0	0 This would create a new trail and connect existing CEMAR trails down 1st Ave and to go over the Indian Creek bridge.
Total For Fund	Total Expenses		1,073,000	620,000	2,840,000	760,000	0	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		718,000	620,000	2,840,000	760,000	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		355,000	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		1,073,000	620,000	2,840,000	760,000	0	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
330 2008 Flood Recovery Improvements								
	Flood Protection System		5,471,572	0	0	0	0	Flood protection system.
	Flood Expenses	MULTIPLE	10,000,000	5,000,000	0	0	0	Placeholder for timing of projects.
	Army Corp		1,200,000	0	0	0	0	Flood management system.
	Flood Positions		537,774	0	0	0	0	Flood approved positions.
	Unfunded Flood Expenses	MULTIPLE	0	0	0	0	0	Intent to issue general obligation bonds to fund ineligible FEMA expenses.
3300000002	Excess LOST/Flood Insurance	MULTIPLE	0	0	0	0	0	Transfer of 10% flood LOST funds to fund flood insurance expenses.
3309600003	SFNC - Round 4		1,657,688	0	0	0	0	Single family new construction.
PRE069	Time Check Rec Building	NW	4,420,000	0	0	0	0	Construction of new recreation facility.
PRE070	Time Check Contents	NW	44,650	0	0	0	0	Contents for new recreation facility.
PWE006	City Services Facility	SW	0	0	0	0	0	Funding from City Services tenants for cost sharing of City Services Facility.
SSD011	Sanitary Grav Trunk Lines	MULTIPLE	5,000,000	0	0	0	0	Sanitary sewer expenses.
SSD013	Historic Sanitary Sewer Rep	MULTIPLE	3,000,000	0	0	0	0	Sanitary sewer expenses.
SSD101	Sanitary Sewer-NW Quadrant	NW	3,000,000	0	0	0	0	Sanitary sewer expenses.
SSD102	Sanitary Sewer-NE Quadrant	NE	3,000,000	0	0	0	0	Sanitary sewer expenses.
SSD103	Sanitary Sewer-SW Quadrant	SW	5,000,000	0	0	0	0	Sanitary sewer expenses.
SSD104	Sanitary Sewer-SE Quadrant	SE	5,000,000	0	0	0	0	Sanitary sewer expenses.
Total For Fund	Total Expenses		47,331,684	5,000,000	0	0	0	
	GO Bonds		10,000,000	10,000,000	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		35,522,338	5,000,000	0	0	0	
	State Grants		2,680,053	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		9,279,293	150,000	150,000	150,000	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		806,989	0	0	0	0	
	Transfer Out		-806,989	0	0	0	0	
	Total Revenue		57,481,684	15,150,000	150,000	150,000	0	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
331 Growth Reinvestment Initiative Improvements								
	Growth Reinvestment Init Proj		7,689,027	10,381,241	23,360,760	30,220,000	30,220,000	Growth Reinvestment Initiative related projects
Total For Fund	Total Expenses		7,689,027	10,381,241	23,360,760	30,220,000	30,220,000	
	GO Bonds		0	0	10,220,000	15,220,000	15,220,000	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		7,689,027	10,381,241	13,140,760	15,000,000	15,000,000	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		7,689,027	10,381,241	23,360,760	30,220,000	30,220,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
354 Information Technology Improvements								
354004	Fiber Project		100,000	0	0	0	0	0 The Fiber Project is the Joint Communications Network a project with the Cedar Rapids Schools and Linn County. The project has already installed over 30 miles of fiber. The budgeted amount will provide for additional sites that were not on high traffic areas as well as improvements to original connections.
354009	Total Solutions Provider		250,000	0	0	0	0	0 The project focus is to update core infrastructure technology needs to keep key technology systems running. Some core infrastructures projects that will be completed with this funding are: expansion of storage for data use, ShoreTel Mobility and backup systems.
354010	Web Site Re-Engineering		60,000	0	0	0	0	0 The City's Communication Division is coordinating a Website Re-Design for the City's Website (www.cedar-rapids.org). A Request for Proposal is being developed and will be sent out including a request for a new content management system as part of the re-design. This budget will provide the funding to the selected vendor for the content management system and the professional service of the re-design. Website designs should be updated every 3 to 5 years. The City has used the same design for over 6 years.
354011	Land Software		300,000	0	0	0	0	0 The Land Software Project funding that will be spent in FY16 is to implement EnerGov Asset Management throughout City Department including mobility within the field. This will include hardware needs. Expansion of functionality with the EnerGov Land Systems Management to improve operations and development of needed reporting.
354013	GIS-LIDAR Imagery		20,000	0	0	0	0	0 Light Detection and Ranging, orthoimagery, aerial and planimetry photography will be updated. This will update core information. This information will be used to provide mapping requests to city departments and the citizens of Cedar Rapids.
354017	HW and Intra Rolling Refresh		300,000	150,000	150,000	150,000	150,000	Operating hardware and software necessary to operate the City's Information Technology.
354019	PCI Compliance		100,000	0	0	0	0	0 The Information Technology Department is leading the efforts of a Citywide Payment Card Industry initiative. A Request for Proposal is being developed and will be sent out for a third party who will be assisting with policy development and standardization. A second part will be the testing of the Payment Card Industry standards including penetration tests to ensure security of sensitive payment information.

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
354 Information Technology Improvements								
Total For Fund	Total Expenses		1,130,000	150,000	150,000	150,000	150,000	
	GO Bonds		150,000	150,000	150,000	150,000	150,000	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		980,000	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		1,130,000	150,000	150,000	150,000	150,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
355 Building Demolition Improvements								
355002	Scattered Site Housing		75,000	75,000	75,000	75,000	75,000	Transfer from operations to cover nuisance demolitions that are not assessable to property owner.
Total For Fund	Total Expenses		75,000	75,000	75,000	75,000	75,000	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		75,000	75,000	75,000	75,000	75,000	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		75,000	75,000	75,000	75,000	75,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
360 City Facility Improvements								
	Bever Foundation Screw Jacks	SE	0	0	45,000	0	0	These are necessary maintenance for the buildings structure.
	Fire Stations Light Upgrades	MULTIPLE	0	15,000	0	0	0	This would be for replacing aged fixtures with more energy efficient fixtures. This will provide better light distribution and energy savings.
	Fire Generator Upgrades	MULTIPLE	0	75,000	0	0	0	This would be to replace the aged generators, to ensure emergency power for our stations.
	PD Security Upgrades	SW	0	200,000	0	0	0	Police has asked for security upgrades including new secure gates, bollards, planters and some bullet-proof glass. This would all be for improving exterior and interior security of the facility.
	PD Range Concrete Floor	SW	0	0	0	25,000	0	Police request installing a concrete floor in an Range Building that currently has a gravel floor.
	Bever Park Maint Shop	SE	0	0	100,000	0	0	This would be replacing the deteriorated steel exterior of the building, with new steel.
	Ellis Pool Exterior Light	NE	0	0	0	10,000	0	This would be for replacing aged fixtures with more energy efficient fixtures. This will provide better light distribution and energy savings.
	Fire #7 Radiant Heat Upgrade	NE	0	0	0	30,000	0	Replace radiant heat system in apparatus bay.
	Fire Carpet Replacement	MULTIPLE	0	0	35,000	0	0	Replace the worn carpet in Fire Stations.
	Fire HVAC Rotational	MULTIPLE	0	22,198	30,000	30,000	20,000	The heating, ventilation, and air conditioning units at the Fire Stations would be replaced as needed because of age, while doing so we would replace units with a energy efficient unit.
	Noelridge Insulation		0	0	10,778	0	0	Insulation would be added to improve the efficiency of the building.
	Parks Noelridge Heat Curtain	NE	0	6,000	0	0	0	The heat curtain needs replaced due to age and is a part of the overall heating, ventilation, and air conditioning system.
	Parks Restroom Rehab Revolv	MULTIPLE	0	0	45,000	50,000	50,000	Ongoing maintenance and rehabilitation to keep the restroom in working order.
	Parks Revolving Roof	MULTIPLE	0	0	35,000	50,000	50,000	This project would go towards Parks roof replacements on a prioritized basis, which will be evaluated each year.
	PD HQ Ext Painting		0	0	0	0	50,000	The exterior needs to be restored. This would be for all of the metal on the exterior. Hand rails, guard rails, and overhangs are the majority of the work.
	Fire Switch Gear Upgrade	MULTIPLE	0	75,000	0	0	0	The switch gear for the Fire Station generators is aging and needs to be replaced. This new equipment will

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
360 City Facility Improvements								
								ensure the transfer to generation power as needed.
	PD HVAC Upgrades	SW	0	0	0	0	30,000	Heating, ventilation, and air conditioning Upgrades to extend the life of current units.
	Parks Pavillion Rehab	MULTIPLE	0	0	30,000	50,000	100,000	Make necessary repairs to Parks Pavilions
	Noelridge Maint Building Steel	NE	0	0	70,000	0	0	Exterior steel replacement due to aged material.
	Ambroz Rec Center HVAC	SE	0	0	0	0	95,755	Heating, ventilation, and air conditioning Upgrades to extend the life of current units.
	Ambroz Window Replacement		0	0	0	75,000	0	If building is continued to be used, it will need new windows. This would replace the aluminum frame windows with more efficient units.
3600001	FMS Project Management	MULTIPLE	95,550	96,802	99,222	101,703	104,245	Staff time spent on managing CIP through out the year.
360099	FY Recurring Misc Facility Mai	MULTIPLE	0	10,000	0	10,000	0	This will allow us to have funds for unforeseen maintenance issues.
3602303	Ushers Ferry Lawyers House	NW	17,500	0	0	0	0	Because of the anticipated use of the Village. The Lawyers House is expected to be have additional request for use, by the public. Adding water and sewer to that house will allow it to be one more useful building in the village for the public.
3603009	PD - Roof and Caulk Project	SW	0	0	0	10,000	0	Replacement of the roof at Police Department headquarters. FY19 would include exterior precast panel caulking.
3603012	PD Parking Lot Rehab	SW	186,950	0	0	23,297	0	Asphalt overlay and striping of a deteriorated lot. Patch repairs are not holding anymore and makes more sense to do a complete rehab at this point.
3603013	Police Carpet Replacement	SW	125,000	0	0	0	0	Replace aged carpet throughout the facility.
3603501	JC - Ceiling Drop	SW	0	0	0	35,000	0	The Joint Communications area currently has a 26' ceiling. It would be an improved situation by dropping the ceiling down to a 12'-14' level by making the space a more user friendly work area.
3604014	Fire Station #2 Retaining Wall	SW	25,000	0	0	0	0	Replace deteriorated retaining wall. The current wall is falling. The wall is approximately 15' from the rear of the station and holds the earth in that area to support the foundation. Replacement is necessary to maintain the structural integrity of the building.
3604015	Fire Stations UPS Upgrades	MULTIPLE	50,000	0	0	0	0	Replace uninterruptable power supply in Fire Stations due to age.
Total For Fund	Total Expenses		500,000	500,000	500,000	500,000	500,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
360 City Facility Improvements								
	GO Bonds		500,000	500,000	500,000	500,000	500,000	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		500,000	500,000	500,000	500,000	500,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
555 Ice Arena Improvements								
	Ice Arena Improvements		50,000	50,000	50,000	50,000	50,000	Improvements at the Ice Arena.
Total For Fund	Total Expenses		50,000	50,000	50,000	50,000	50,000	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		50,000	50,000	50,000	50,000	50,000	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		50,000	50,000	50,000	50,000	50,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
615 Water Pollution Control Improvements								
	Main Lift scrubber upgrades		0	150,000	0	0	0	
	C4 RAS pipe lining		0	0	350,000	0	0	
	Replace HVAC-SDB & Incin Bldg		0	150,000	1,000,000	100,000	0	
	Addl Gravity Belt Thickener		0	0	0	1,350,000	2,100,000	
	Wet Chemical Scrubber Upgrades		0	400,000	0	0	0	
	Secondary Solids Drier Sys		0	0	0	250,000	500,000	
	Conveyor covers	SE	0	350,000	0	0		0 Conveyor covers added to the existing conveyors with exhaust pickup points connected to the scrubber duct system. Project is to improve air quality inside the plant for both personnel and lower equipment corrosion.
	Replace HVAC at Lime Stab, etc		0	0	100,000	550,000	0	
	C DAFT Rehab & A DAFT launders		0	600,000	200,000	0	0	
	Roughing Filter No. 5		0	0	0	0	350,000	
	Cnnct C clarif to diversion		0	0	0	175,000	175,000	
6150010	Bioscrubber Addition		1,000,000	1,000,000	500,000	0		0 Additional bio-scrubber to augment existing. Existing bio-scrubber for odor control is undersized.
6150011	Solids Master Plan Update		200,000	200,000	0	0		0 Study to evaluate solids disposal alternatives assuming limited life of flood recovery repairs to multiple hearth incinerator.
6150012	South Ash Tank Rehab		150,000	0	0	0		0 Repairs to south ash tank.
6150014	Replace HVAC-O&M Bldg		150,000	850,000	0	0		0 Replace aging heating, ventilation, and air conditioning equipment and controls in the Operations and Maintenance Building.
6150015	S/B rt trn ln, Ia13 & Bertram		100,000	100,000	0	0		0 Construction of a right turn lane from southbound Iowa Hwy 13 on to Bertram Rd. Objective is enhanced safety of delivery trucks and employees trying to slow for a right turn when highway is heavily traveled. No right turn lane currently exists. State and County will permit, but will not fund improvement.
6150016	Replace Parshall Flume		30,000	300,000	0	0		0 Replace existing Parshall Flume flow measuring device.
615032	Sewer Relining		0	150,000	0	150,000	0	
615121	Interceptor Repair		0	0	500,000	6,000,000	5,000,000	
615123	Anaerobic Transport Slip Lning		0	250,000	250,000	0	1,000,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
615 Water Pollution Control Improvements								
615125	Security Upgrade		0	0	150,000	0	0	
615126	Nutrient Removal		0	0	0	550,000	5,000,000	
615127	Electrical System Refurbishmnt		0	0	350,000	0	350,000	
615138	Belt Filter Press Replacement		0	0	450,000	450,000	0	
615141	BOD Capacity Upgrade		0	0	1,500,000	1,500,000	0	
615148	Chlorine System Expansion		1,000,000	2,500,000	500,000	0	0	Provide additional safety protections for the staff and the public (cylinder shut-off and scrubber). Address operational concerns (loading/unloading, and weigh scales). Increase capacity (larger building and more feed capacity) and bring system up to code.
615151	Rehab Gravity Belt Thickener		0	0	600,000	600,000	0	
615162	UASB Roof Replacement		75,000	700,000	0	0	0	0 Inspection in FY15, replacement in FY16 and FY17 if necessary.
615164	Anaerobic Heat Exchge Replmnt		1,000,000	1,000,000	1,000,000	0	0	0 Replace three aged and corroding anaerobic treatment process heat exchangers. Tube replacement is not economical. New system designs include improved means of cleaning.
615172	C3 Clarifier Rehab		400,000	0	0	0	0	0 Replacement of clarifier mechanism that is original to the facility and is over 35 years old. This will complete the replacement of all clarifier mechanisms at the facility.
615183	SCADA System upgrades		0	0	0	250,000	0	
615187	Capacitor Bank to multi stage		0	500,000	0	0	0	
615190	Roof Repairs and Replacement		150,000	75,000	135,000	120,000	0	0 Repairs or replacement of aging roofs for various buildings.
615194	LPO wash solvent pipeline.		0	100,000	0	0	0	
615195	Ash Lagoon Liner (North)		500,000	500,000	0	0	0	0 Lining of north ash lagoon to comply with regulations so that north ash lagoon can be used when south ash lagoon is being cleaned.
615196	Pacques Reactor tank replacmen		250,000	0	0	0	0	0 Replacement of reactor tank at Anaerobic treatment facility. Replacement needed due to corrosion.
615197	Dual loop power feed radial		250,000	1,000,000	2,000,000	750,000	0	0 Dual loop power system for water pollution control facility with radial feeds. Upgrade of electric power distribution in coordination with Alliant substation re-construction on Bertram Rd.
615203	Plant stormwater management		0	0	0	100,000	100,000	
615204	Corrosion Study WPC Piping		0	0	75,000	0	0	0 Study of condition of various

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
615 Water Pollution Control Improvements								
								underground pipes.
615206	Cryo compressor rehab/replace		800,000	700,000	0	0	0	Rebuild or replace aging compressors for cryogenic oxygen production plant.
615208	Nutrient treatment study		100,000	0	0	0	0	Project includes engineering and economic study of available options of phosphorous removal at the facility. Options available are determined by the discharge limit for phosphorous, which has yet to be promulgated by regulators.
615212	Alternative Grit Disposal Mech		150,000	100,000	0	0	0	Change current grit discharge location and transport to a suitable location in which it can be collected and disposed of. Project will ensure that grit is removed from land application - land applied sludge needs to be free of grit.
615215	Contingency and Miscellaneous		0	500,000	500,000	500,000	500,000	Contingency for unforeseen events, or unallocated reserve funds.
615219	MACT Air Pollution Control Stu		1,500,000	0	0	0	0	Project to bring the existing multiple hearth incinerator into compliance with new Sewage Sludge Incinerator Maximum Achievable Control Technology Standards by the current March 21, 2016 implementation deadline.
615222	Mapping Survey prop line		0	0	100,000	100,000	0	Mapping of facilities, property lines and underground piping at the facility. Underground piping and miscellaneous buried lines is not comprehensive.
615223	Lime stabilize upgrade		0	0	0	250,000	0	Second pug mill as a back up for the existing.
615224	Anaerobic Process General		0	500,000	0	0	1,000,000	
615230	Intermediate Lift Disch Piping	SE	0	0	0	0	200,000	Piping is corroding. Several repairs already made.
615232	CAS controls system replace	SE	0	550,000	600,000	0	0	Installation of electronically controllable valves on liquid oxygen feed to automate the addition of liquid/gaseous pure oxygen. The goal of the project is to match the amount of pure oxygen used to the biochemical oxygen demand, rather than saturating the liquid effluent entering the Deck. The project will also replace any pneumatic instruments that are part of the existing control system with electronically controllable replacements.
615233	Odor Control Upgrades		500,000	500,000	250,000	0	0	Processes of interest include wet chemical scrubber, solids dewatering building.
615234	Replace HVAC Cent and GBT Bld		1,000,000	100,000	0	0	0	Replacement of Heating, Ventilation, Air Conditioning equipment in centrifuge building and in gravity belt thickener building.
615236	H2S Scrubber Lava Rock replace		750,000	0	0	0	0	Replacement of hydrogen sulfide scrubber media. Project subject to

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
615 Water Pollution Control Improvements								
								evaluation of condition of existing media.
615237	WPC SC arc flash study		50,000	0	0	0		0 Short circuit coordination and arc flash study is required by electrical code. The effort is intended to evaluate short circuit protection coordination and identify potential arc flash hazards in promotion of employee safety and operating reliability.
615238	Roughing Filter No. 4 Dome		900,000	825,000	0	0		0 Continuation of program to replace corroding roughing filter domes. This would be the last of four projects in the program. Funded by State Revolving Fund loan.
615239	North Ash Tank Replacement		200,000	0	0	0		0 Replacement of north ash tank component of multiple hearth incinerator system.
615241	HVAC Replmnts Anaerobic Bldgs		150,000	0	0	0		0 Replacement of corroding ventilation and heating equipment in the Anaerobic Process chemical, process, and compressor buildings.
615244	Change Xformers to oil filled		400,000	0	0	0		0 Change 8 dry type transformers to oil filled transformers. 4 per year for 2 years.
Total For Fund	Total Expenses		11,755,000	14,650,000	11,110,000	13,745,000	16,275,000	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		7,050,000	10,975,000	9,110,000	12,145,000	15,175,000	
	Other Debt		900,000	825,000	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		1,000,000	1,250,000	1,500,000	1,600,000	1,100,000	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		2,805,000	1,600,000	500,000	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		11,755,000	14,650,000	11,110,000	13,745,000	16,275,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
625 Water Improvements								
	Collector Wells 7 & 8		0	0	100,000	100,000	0	
	Well Field Property (NWTP)		0	0	230,000	230,000	230,000	
	Seminole Wellfield prop acq		0	100,000	0	0	0	
	Raw WM Reinf Mohawk Pk		0	750,000	0	0	0	
	E Ave & Blairsferry Tank Renov		0	0	0	650,000	650,000	
	Chlorine Storage Improvements		0	0	0	0	200,000	
	J Ave Plant Softener Rehab		0	0	200,000	4,000,000	3,800,000	
	J Ave Plant Filt Media Rehab		0	0	0	200,000	1,300,000	
	J Ave Demo Slow Mix Tanks		0	0	0	300,000	300,000	
	Zinc-ortho phos, fluoride syst		0	0	0	200,000	400,000	
	Collins Rd - E/o Northland		0	0	300,000	0		0 Relocation of 2000 ft of 12-in mains in conjunction with E/o Northland to C Ave phase of Collins Rd widening.
	Booster Sta Renovations		0	75,000	75,000	0		0 Renovations of Chandler and F Avenue booster stations.
	Bever Tank Renovation		0	0	75,000	250,000	250,000	
	NW Plant Roofs - Genrtr Bldg		0	0	0	0	50,000	
	New Storage Tanks		0	0	0	0	1,000,000	
	60th Ave Booster Upgrades		0	0	0	250,000	250,000	
	J Ave Plant HVAC eqpt replace		0	0	0	0	500,000	
	Solids Handling Study - J Ave		0	0	0	100,000	0	
	Northeast Booster Property		0	65,000	0	0	0	
	Northeast Booster Station		0	0	0	0	750,000	
6250003	Glass Rd Tank Renovation		0	25,000	700,000	0	0	
6250013	C St Tank Renov		100,000	0	10,000	0		0 Reconditioning of C Street Tank. Interior and exterior re-coating, minor repairs as needed.
6250016	Standby generator		1,400,000	0	0	0		0 Addition of 1800 kW generator and controls at J Ave water treatment plant to provide emergency power capacity for well field and plant.
6250019	River crossing @ Mohawk Park		250,000	1,000,000	500,000	0		0 Addition of transmission capacity between new collector wells and J Avenue Water Treatment Plant.
6250020	Miscellaneous Water Improv		0	250,000	250,000	250,000	250,000	Funding for unexpected projects that may arise.

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
625 Water Improvements								
6250023	Collins Road wide E. 301446		120,000	510,000	0	0		0 Re-location of 12-in main in conjunction with East phase of Collins Rd widening, project 301446. Twixt Town Rd to E of Northland, and on Lindale Dr.
6250024	1st Av E fr 27th to 40 301240		1,140,000	250,000	0	0		0 Replacement of aging water main with significant break history, in conjunction with street reconstruction project 301240. Water project 2011022.
6250026	J Avenue Plant - Ph I		3,950,000	0	0	0		0 J Avenue Process Improvement Work (Phase 1). Install backwash pump in old high service pump location and replace aging filter gallery piping. Continue conversion to 12.47 kV power, recarb basin rehab, carbon dioxide feed upgrade, flocculation basin rehab. Completed for reduced maintenance and increased operational efficiency.
6250031	Dist Maint Bldg Updates		550,000	0	0	0		0 Maintenance of Distribution Building, site and road work around site.
6250035	Relocate 36-In WM Flood Wall		0	0	0	0	150,000	Relocation of 36-in major transmission main north of I-380 bridge to accommodate future flood wall construction. Schedule for work a function of implementation of flood wall north of Quaker and west of Cedar Lake and United States Army Corp of Engineers design completion.
6250037	J Ave Ammonia Feed Improv		80,000	0	0	0		0 Installation of improved ammonia feed equipment at J Avenue water treatment plan.
6250038	Alluvial Aquifer Model - USGS		105,000	65,000	20,000	0		0 Creation of computer model of well field and data collection for model calibration. Evaluation of well field capacity under normal and drought conditions.
6250039	Source Water Study, Nitrate Tr		75,000	25,000	0	0		0 Study of source water options beyond alluvial aquifer (surface water), treatment needs, and nitrate treatment alternatives.
6250040	Kirkwood Elevated Tank		75,000	1,000,000	1,000,000	0		0 Construct new elevated tank at site of existing standpipe. Project includes demolition of existing standpipe.
6250041	NWTP HVAC evaluation		75,000	0	0	0		0 Engineering evaluation of heating, ventilation, and air conditioning deficiencies and needs to establish budget for renovations or replacements.
6250042	NWTP Roof Replace-Bldg 30		100,000	0	0	0		0 Replace aging roofing materials on north water treatment plant Building 30.
6250043	Electric Metering		200,000	500,000	0	0		0 Distributed electric metering at water plants with integration for energy management.
6250044	Old Intake Raw WM Relocation		50,000	700,000	0	0		0 Relocate raw water line around old intake. Necessary to do this prior to

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
625 Water Improvements								
								demolition of old river water intake.
6250045	River Bank Armoring		150,000	150,000	0	0	0	River bank armoring from Seminole well 6 to well 4, and near Seminole well 2.
6250046	Kirkwood Booster Improvements		50,000	250,000	250,000	0	0	Engineering and construction of pump and piping upgrades so that Kirkwood Booster will function with the new Kirkwood Elevated Tank.
6250047	Ely Rd WM, Old River to Navajo		50,000	500,000	500,000	0	0	Water main extension from Old River Rd south to Navajo Ave, east of C Street SW. In conjunction with new Kirkwood Tank.
6250048	Otis-Cole-Fir WM		50,000	500,000	400,000	0	0	Water main extension from river crossing south of Fir Rd to Otis and Cole Roads. In conjunction with new Kirkwood Tank.
6250049	Sem Val - Blairsfry Xmission		150,000	1,600,000	1,600,000	0	0	24-inch transmission main engineering and construction.
6250050	Utility Billing System Update		1,000,000	0	0	0	0	Updating Customer Care and Billing software.
625013	New Hydrant Installations		10,000	10,000	10,000	10,000	10,000	Routine purchase of new fire hydrants.
625048	Wetlands Improve & Acquire		0	0	0	100,000	100,000	
625064	Valve Replacement Program		60,000	60,000	60,000	60,000	60,000	Routine replacement of aging water system valves.
625065	Hydrant Replacement Program		65,000	65,000	65,000	65,000	65,000	Routine replacement of aging or damaged hydrants.
625067	Admin Bldg Improvements		0	0	0	200,000	0	
625542	Water Main Extensions - New		370,000	150,000	500,000	500,000	500,000	Extensions of water mains as needed. Various projects.
625569	Water Main-Sewer Relocations		35,000	35,000	35,000	35,000	35,000	Relocation of segments of water main to accommodate storm or sanitary sewer projects, as needed.
625663	J Ave Plnt Roof Replacement		0	0	0	0	50,000	This is part of the roof replacement program for the Water Division.
625667	New Valve Installations		10,000	10,000	10,000	10,000	10,000	Installation of new valves, as needed.
625672	NWTP Bldg 30 Masonry Repairs		0	0	0	75,000	150,000	
625854	Demolish River Intake Bldg		0	50,000	300,000	0	0	
625863	Collector Wells 5 and 6		1,600,000	2,300,000	200,000	0	0	New collector well construction for reliable raw water supply.
625868	Ground Storage Tank		0	0	0	100,000	2,400,000	
625870	Raw Water Line - NWTP		0	0	0	200,000	2,400,000	
625883	Wtr Main Install-Loop Closure		150,000	150,000	150,000	150,000	150,000	Water main extensions to eliminate dead ends, where necessary and feasible.

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
625 Water Improvements								
625884	Wtr Main Install-Replacement		7,789,000	7,290,000	3,380,000	3,500,000	3,640,000	Replacement of aging water mains, various projects each year.
625901	J Ave Plant Lime Feed System		0	600,000	1,600,000	0	0	Replacement of aging and obsolete lime slaking and feed equipment as part of the J Avenue Plant updating program.
625902	J Ave Secondary Clarifier		300,000	1,000,000	4,800,000	2,000,000	0	Renovations to secondary clarifiers as a part of the J Avenue Plant updating program.
625903	Property acquisition		100,000	0	0	0	0	Potential contribution by Utilities toward acquisition of property to be shared with other city departments.
625904	NWTP Roof Replace-Bldg 20		250,000	0	0	0	0	Replace aging roof on building 20 at North West Treatment Plant. Original roofing installed 1995.
625905	Access Control Sys Upgrades		75,000	25,000	0	0	0	J Avenue Plant exit loop addition, and Northwest Treatment Plant entrance gate and fencing reconfiguration.
Total For Fund	Total Expenses		20,534,000	20,060,000	17,320,000	13,535,000	19,650,000	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		15,304,000	16,270,000	14,150,000	10,810,000	17,800,000	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		2,350,000	525,000	950,000	550,000	600,000	
	Other Revenue		176,000	0	0	0	0	
	Cash on Hand		2,880,000	3,265,000	2,220,000	2,175,000	1,250,000	
	Transfer Out		0	0	0	0	0	
	Total Revenue		20,710,000	20,060,000	17,320,000	13,535,000	19,650,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
635 Parking Improvements								
635099	Annual Parkade Repairs		1,000,000	151,375	0	0	0	To fund annual deferred maintenance for the parking system.
Total For Fund	Total Expenses		1,000,000	151,375	0	0	0	
	GO Bonds		1,000,000	151,375	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		1,000,000	151,375	0	0	0	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
655 Sanitary Sewer Improvements								
	C Av (N/o) E/o 4th St	NE	0	0	0	2,000,000	0	Project will relocate a portion of the 36 - inch East Trunk Sewer in the vicinity of 416 6th Street NE. It currently extends under existing structures.
6550012	Backwater Valve Program		20,000	20,000	20,000	20,000	20,000	Project provides reimbursement to property owners for installation of backwater valves in known sanitary sewer problem areas. Current maximum reimbursement amount is \$800 per Resolution No. 1368-09-12.
6550016	Sanitary Sewer Master Plan	MULTIPLE	100,000	0	0	0	0	Project will provide for a sanitary sewer master plan.
6550017	Seminole N/o Bristol	NE	150,000	0	0	0	0	Project will extend a new sanitary sewer to an area without sewer service as a part of the road improvements project.
655026	Waconia Ave Fr ADM - E	SW	350,000	650,000	0	0	0	Project will extend a new sanitary sewer to provide additional capacity to areas generally along 60th Avenue SW between Edgewood Road and Willow Creek Dr.
655028	Prairie Creek Fr 6th - J St	SW	1,050,000	2,000,000	5,000,000	3,000,000	0	Project is to replace existing 42-inch sanitary sewer between J Street and Hawkeye Downs. Project is needed to replace aging infrastructure and to provide additional capacity.
655032	I and I Reduction Prog	MULTIPLE	300,000	300,000	300,000	300,000	300,000	Project will remove infiltration and inflow from the sanitary sewer collection system at targeted locations.
655257	Prairie Creek Fr J St - River	SW	700,000	0	0	0	0	Project is to replace existing 48-inch and 60-inch sanitary sewer that was damaged in 2008 flood. This funding will supplement Federal Emergency Management Agency funding (SSD011) to allow pipe to be upsized for additional capacity.
655625	Indian Crk Fr Otis - Dry Crk	SE	700,000	1,200,000	1,200,000	1,200,000	1,000,000	Project will replace existing 42-inch sanitary sewer with a 60-inch sanitary sewer to provide additional capacity to upstream areas. Local grant is other cities' share per the approved local grant agreement.
655939	1st Ave Fr 27 to 40	SE	600,000	0	0	0	0	Project will replace aged sanitary sewer and manholes in advance or in conjunction with street surface improvements.
655990	FY Recurring Misc Sanitary Swr	Multiple	250,000	250,000	250,000	250,000	250,000	Project will provide funding to repair defects in sanitary sewers and manholes as they are discovered during internal inspection activities by Sewer Maintenance.
655996	FY Recurring Replace Project	Multiple	400,000	1,000,000	1,000,000	1,000,000	1,000,000	Annual program to replace sanitary sewers that are in poor condition as determined by the City's pipe inspection and evaluation program.
655998	FY Recurring Manhole Project	Multiple	100,000	100,000	100,000	100,000	100,000	Annual program to replace or

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
655 Sanitary Sewer Improvements								
								rehabilitate sanitary sewer manholes as identified during the City's pipe inspection and evaluation program.
655999	FY Recurring Lining Project	MULTIPLE	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	Annual program to rehabilitate sanitary sewers that are in poor condition by installing a liner within the pipe.
Total For Fund	Total Expenses		5,720,000	6,520,000	8,870,000	8,870,000	3,670,000	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	3,850,000	6,200,000	5,200,000	1,000,000	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		1,500,000	2,120,000	2,120,000	2,120,000	2,120,000	
	Other Revenue		0	0	0	1,000,000	0	
	Cash on Hand		4,220,000	550,000	550,000	550,000	550,000	
	Transfer Out		0	0	0	0	0	
	Total Revenue		5,720,000	6,520,000	8,870,000	8,870,000	3,670,000	

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
665 Transit Improvements								
665159	Buses - Light and Medium duty		247,000	85,000	85,000	85,000	0	Purchase of one medium-duty bus and one light-duty bus for our mandated paratransit service that is contracted with LIFTS.
665277	Heavy Duty Bus		0	800,000	800,000	800,000	800,000	Purchase of four new buses.
665281	Standard Vans		105,000	0	0	0	105,000	Purchase of 3 standard vans that are operated by neighborhood transportation service. They are necessary for the neighborhood transportation service.
Total For Fund	Total Expenses		352,000	885,000	885,000	885,000	905,000	
	GO Bonds		0	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		102,880	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		784,058	0	0	0	0	
	Other Revenue		0	0	0	0	0	
	Cash on Hand		0	0	0	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		886,938	0	0	0	0	

A funding plan for FY 2017 and forward needs identified.

Project Number	Project Name	Project Quadrant	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Scope of Work
695 Golf Improvements								
695122	Clubhouse Donation Campaign	NW	0	350,000	500,000	0	0	New construction of a clubhouse at Ellis golf course funded mostly by donations collected in a Golf Special Revenue fund.
695126	Ellis Parking Lot Resurfacing	NW	65,000	0	0	0	0	Deteriorating asphalt, curbing & parking space lines are needed to be repaired.
695127	Twin Pines Irrigation Controls	NE	55,000	0	0	0	0	Replace failing irrigation controls with new to increase the efficiency of the system.
695128	Golf Cart Corrals & Security	MULTIPLE	24,000	0	0	0	0	Installation of golf cart corrals to improve security at the various facilities.
Total For Fund	Total Expenses		144,000	350,000	500,000	0	0	
	GO Bonds		144,000	0	0	0	0	
	TIF Bonds		0	0	0	0	0	
	Revenue Bonds		0	0	0	0	0	
	Other Debt		0	0	0	0	0	
	Federal Grants		0	0	0	0	0	
	State Grants		0	0	0	0	0	
	Local Grants		0	0	0	0	0	
	Streets LOST Transfer		0	0	0	0	0	
	Other Transfer		0	0	0	0	0	
	Other Revenue		0	350,000	0	0	0	
	Cash on Hand		0	0	500,000	0	0	
	Transfer Out		0	0	0	0	0	
	Total Revenue		144,000	350,000	500,000	0	0	



Supplemental Section

This section contains requests submitted from departments that are **not** included in the budget.

Internal Service Fund Operating Requests **NOT** Included in the BUDGET

Joint Communications

- Conversion of lead dispatcher positions to non-bargaining positions to adjust management to staff ratios (\$24K)
- Add 1 Dispatcher I FTE to reduce overtime and comp time (66K)

General Fund Operating Requests **NOT** Included in the BUDGET

Building Services

- Add temporary position for customer service support (\$11K)
- Add 1 Nuisance Inspector FTE to inspect nuisance violations on owner occupied and commercial structures (\$77K)
- Add 2 Housing Inspector FTEs to inspect rental properties (\$153K)

City Manager

- ICMA software (\$16K)

Fire

- Add 4 Firefighter/Paramedic FTEs to staff truck to increase safety/effectiveness on fire ground (\$323K)
- Add 1 Public Education Specialist FTE to increase community outreach programs (\$70K)
- Cleaning of Central Fire Station by the Facility Maintenance Department (\$30K)

Human Resources

- Add one .5 Intern FTE for special projects (\$12K)
- Increase budget for professional services to give more flexibility to hire short term expertise for as needed projects (\$50K)
- Wage increase for program manager (\$5K)

Information Technology

- Maintenance budget (\$3,200)

Parks and Recreation

- Add 1 Landscape Architect FTE to conduct park planning, engineering, and contract/project management (\$89K)
- Increase seasonal wages for competitive pay, recruitment, and retention (\$77K)
- Increase fleet equipment and vehicle purchases (\$68K)
- Add 1 Management Analyst FTE to assist Director with special projects (\$76K)
- Add 1 Administrative Assistant II FTE to assist Recreation Superintendent (\$68K)



General Fund Operating Requests NOT Included in the BUDGET (continued)

Police

- Increase budget for maintenance agreements (\$125K)
- Add 1 Records & Information Systems Manager to be dedicated to long term information technology projects (\$105K)
- Add 1 Civilian Evidence and Property Technician due to increased areas of responsibility and expectations (\$84K)
- CALEA accreditation (\$30K)
- Add 1 CALEA Officer FTE (\$86K) and equipment (\$14K) to be successful in maintaining CALEA accreditation once obtained
- Clothing allowance (\$34K)
- Upgrade 2 Record Technicians for career advancement purposes (\$5,700)
- Add 1 Police Canine Officer FTE (\$86K) and equipment (\$91K) specializing in tracking firearms
- Training and professional development budget (\$75K)
- Telephone services (\$30K)
- Lab supplies (\$10K)
- Non-routine vehicle repair such as accidents (\$100K)
- Budget for SAFE-CR (\$15K)
- Furniture replacement as furniture is original to building (\$25K)
- Add 1 Customer Service Rep II FTE to increase responsiveness for animal control customer service (\$64K)

Public Works

- Variety of personal service and discretionary requests subject to review subsequent to implementation of Matrix changes (\$2.8M)

Tax Supported Capital Improvement Project Requests NOT Included in the BUDGET

For FY 2016, City Manager departments were provided a value of what could be requested for funding from general obligation bonds. The following additional requests for general obligation bonds were made that are not included in the budget.

- Public Works – \$4M for streets, forestry, downtown, and trail projects
- Fire – \$1.3M for a fire truck, erosion control at the west side fire station, and a station alerting system
- Police – \$2.5M for the rifle range project



General Fund Capital Equipment Requests NOT Included in the BUDGET

Fire (\$40,900)

- NetViewer Dispatch Status Hardware (\$27K)
- Hose Washers (\$2,800)
- Gas Monitor (\$2,100)
- De-Chlorination Kits (\$9K)

Police (\$185K)

- 3D Crime Scene Imager (\$120K)
- Digital Camera Equipment (\$15K)
- Force Simulator (\$50K)

Public Works (\$116,700)

- Cell connection for IPADS (\$28,800)
- IPADS (\$36K)
- Walk behind Concrete Saw (\$25K)
- Paint guns (\$10K)
- Camera and monitor (\$8K)
- Concrete core drill (\$1,400)
- Sidewalk Pannel Lifter device (\$7,500)

Internal Service Fund Capital Equipment Requests NOT Included in the BUDGET

Joint Communications (\$231,500)

- Dispatcher Chairs (\$4,500)
- Office Furniture (\$10K)
- Monitor (\$3K)
- Power DMS (\$10K)
- Workstation Treadmill (\$4K)
- Traffic Cameras at Intersections (\$200K)



February 5, 2015

Honorable Mayor and City Council members:

I respectfully present the proposed budget for the City of Cedar Rapids for the fiscal year beginning July 1, 2015. **The budget serves as the City's financial and spending plan for the year, and the adoption of the budget is undoubtedly the single-most important action taken by the City's elected officials each year.** The proposed budget will authorize resources and establish a direction for our programs and services for the coming year.

As you review the proposed fiscal year 2016 budget, it is the staff's belief that this budget format enhances the citizens' of Cedar Rapids understanding of the budget process and the services they receive. It is vital that the City's policy makers are provided with information needed to ensure that the budget document reflects the public interest. **It is our hope that the budget document serves as an effective policy document, financial planning tool, operational tool, and communication tool.**

Accomplishments in Financial Management over the past year

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Cedar Rapids for its comprehensive annual financial report for the fiscal year ended June 30, 2013. This is the 33rd consecutive year that the City has received this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both accounting principles generally accepted in the United States of America and applicable legal requirements. The City has submitted its June 30, 2014 Certified Annual Financial Report (CAFR) at the end of December 2014 to GFOA to determine its eligibility for another certificate.

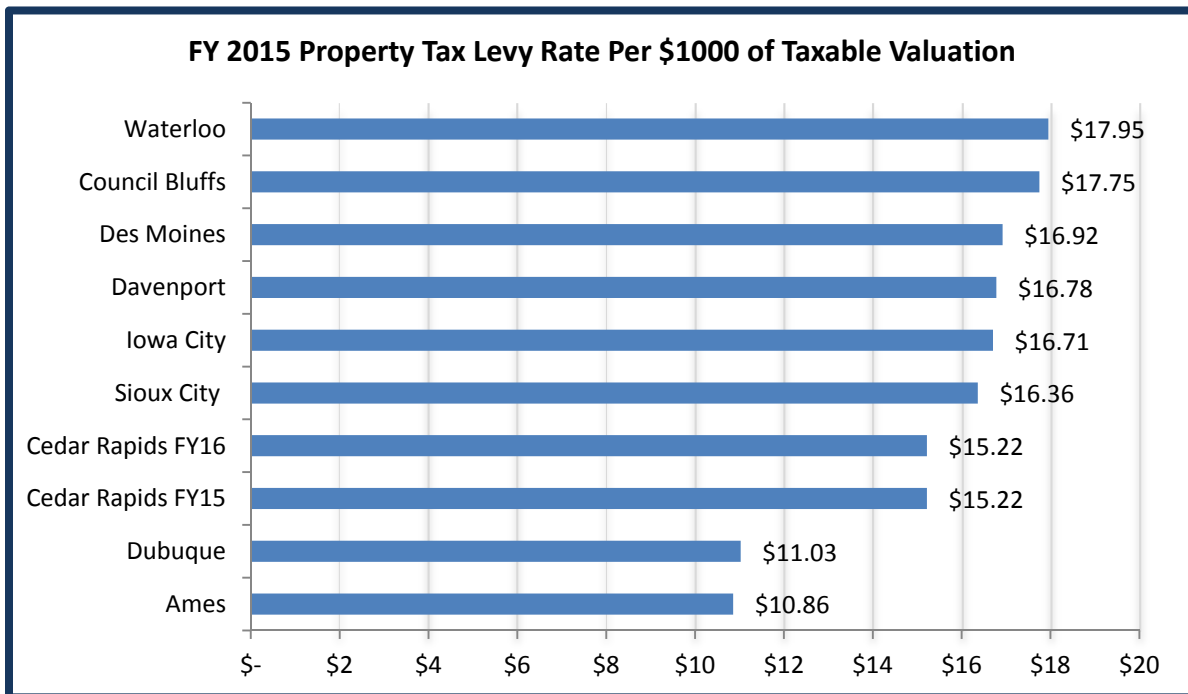
The Government Finance Officers Association of the United States and Canada (GFOA) awarded its Distinguished Budget Presentation Award to the City of Cedar Rapids for its fiscal year budget beginning July 1, 2014. This is the 4th consecutive year the City has received this prestigious award. The award represents a significant achievement by the City. It reflects the commitment of the City and staff to meet the highest principles of governmental budgeting. In order to receive the budget award, the City had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as a policy document, a financial plan, an operations guide, and a communications device. In order to receive the award the City's budget document must be rated "proficient" in all four categories, and contain the fourteen mandatory criteria within those categories. In addition, the **City received Special Performance Measures Recognition** from GFOA for this budget.



In May 2014, the City’s bond rating for outstanding general obligation debt was rated Aa1 with a stable outlook by Moody’s Investor Services. Aa1 is the second highest rating that can be achieved and is predicated on the City’s strong financial management, a diverse and substantial economic and tax base and maintenance of healthy liquidity.

Fiscal Year 2015 Property Tax Levy Review

In fiscal year 2015 the City’s overall property tax levy rate compared favorably with other cities in Iowa. Below are the property tax levy rates for fiscal year 2015.



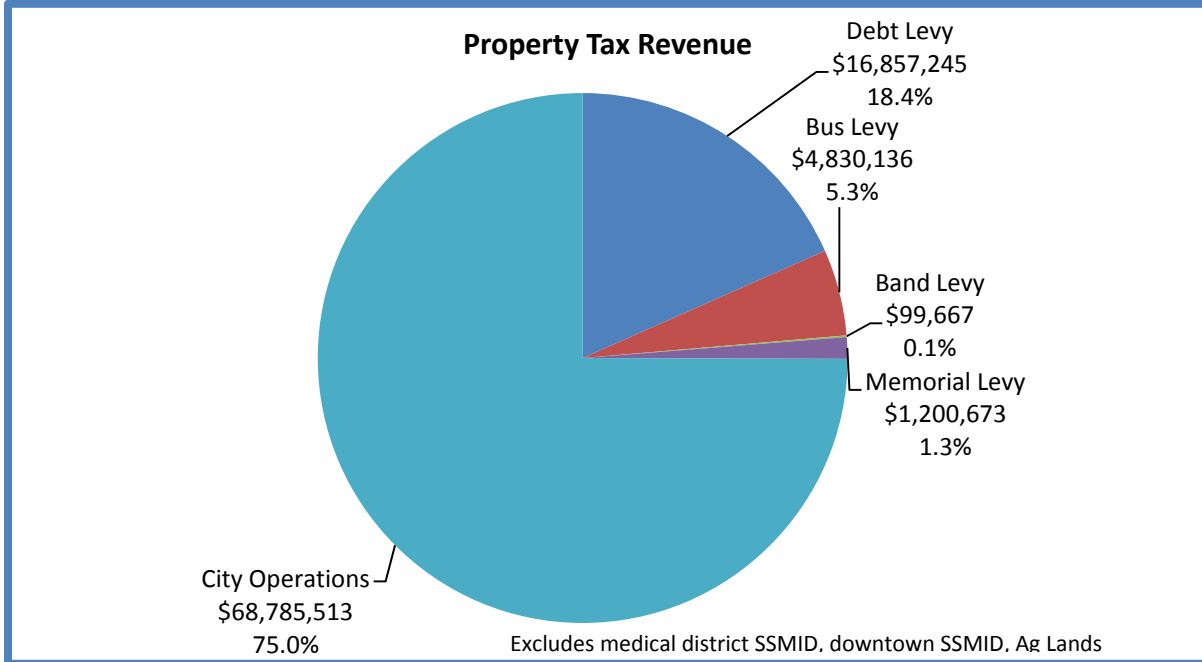
Fiscal Year 2016 Budget Highlights

Property Tax Valuations / Property Tax Levy Rate

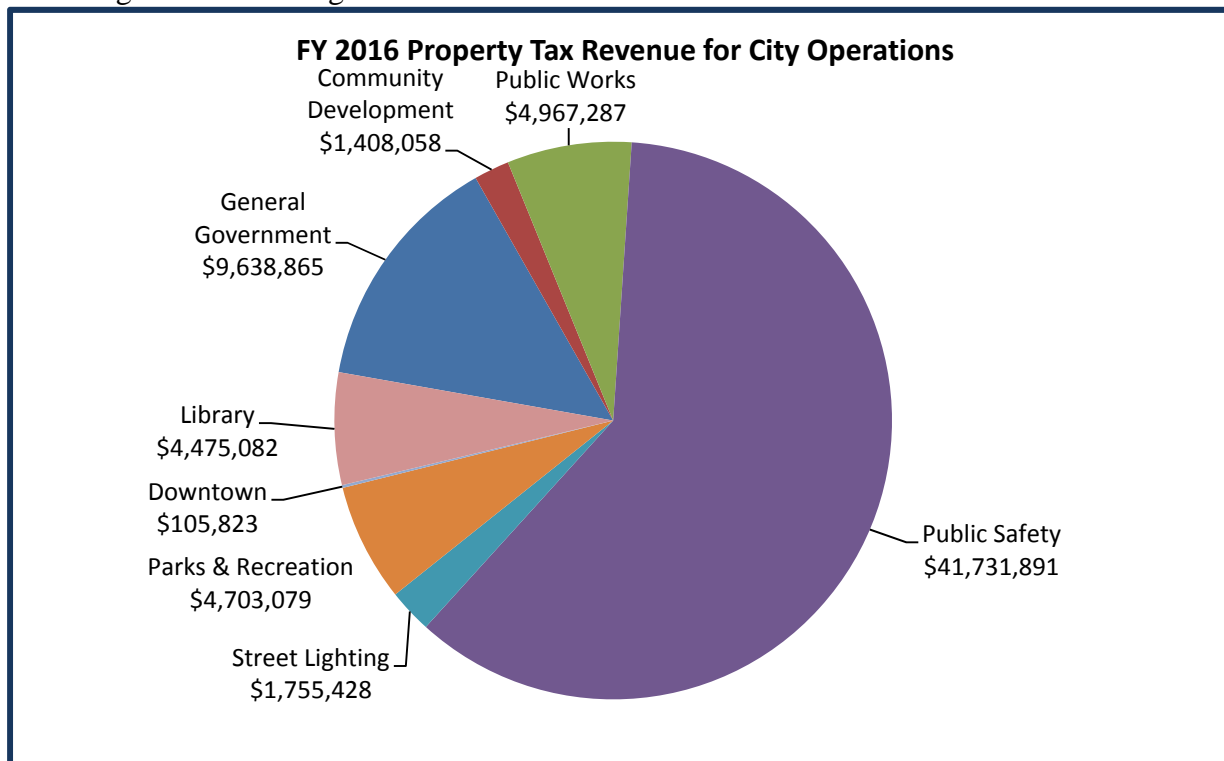
- The proposed budget **maintains the current property tax levy rate of \$15.21621** per thousand dollars of taxable valuation. This represents the **7th consecutive** fiscal year the **City’s property tax levy rate has been \$15.21621.**
- Total assessed value for fiscal year 2016 is \$9.8 billion which is an increase of \$168M or 1.74%.
- Total taxable assessed value for fiscal year 2016 is \$5.98 billion, which is an increase of \$111 million or 1.9%.
- The main reason taxable valuations increased 1.9% in fiscal year 2016 is the residential rollback increased by 1.33% to 55.7335%, increase in taxable valuations, and new construction.

- Overall TIF district property tax revenue decreased \$3.6 million. This decrease was due to valuations in the TIF district not being needed to fund outstanding debt in FY16.

Overall property taxes are proposed to be allocated by the following breakdown:



City Operations, which represents the general fund, is proposed to allocate property taxes according to the following breakdown:



General Fund

▪ **Revenue**

- **Property tax revenue is increasing by \$940K** due to increasing taxable valuations, reduction in tax increment financing valuations, and an increase in residential rollback.
- **Franchise fee revenue is increasing by \$363K** to adjust revenue to historical information.
- **Licenses and permits are increasing by \$11K** to adjust revenue to historical information.
- **Intergovernmental grants (which includes State backfill revenue)** is increasing \$1.3M due to the change in State property tax law that has lowered rollback for commercial and industrial properties from 95% to 90%. This is the second fiscal year the City will be collecting this revenue.
- **Charges for services** are increasing \$444K due to internal charges between departments and projected amphitheater revenue.
- **Fines and forfeits** are increasing \$5K to adjust revenue to historical information.

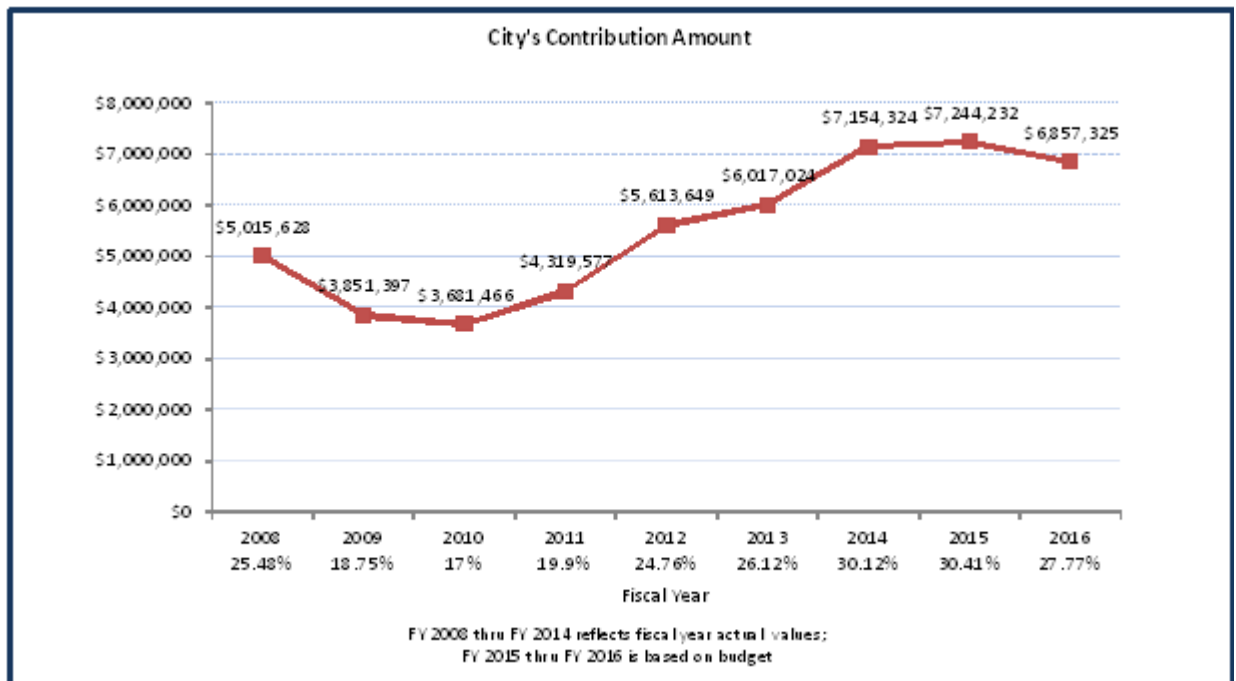
▪ **Personal services expenditures**

- Overall General Fund **FTE's will be decreasing by 1.77.**
- **A total of 8.5 FTE Flood positions are being eliminated** in fiscal year 2016 between Public Works, Finance, and City Manager Departments.
- The City has negotiated multi-year contracts with **bargaining units** and for fiscal year 2016 the wage adjustment will be **2.0% plus step increases for eligible employees.**
- **Non-bargaining** unit wage adjustment for fiscal year 2016 is **2.0% wage adjustment and step increase of 2.5% for eligible employees.**

▪ **New expenditure items, changes to existing expenditures, or funding for revenue changes:**

- Police (\$65K) and Fire (\$13K) overtime.
- \$77K Building Services nuisance inspector.
- \$17K Community Development intern planning program.
- \$16K Civil Rights matching funds for outreach position.
- \$82K City Manager funding of flood position.
- \$56K City Council agenda management and lobbyist expenses.
- \$50K Fire funding for Fire truck corrosion repair.
- \$30K Human Resources consultant for contract negotiations.
- \$106K Information Technology position to support utility billing system funded by utilities.
- \$919K Library increase in expenditures and revenue shortfalls with an offset of carryover revenue of \$250K.
- \$127K Parks & Recreation urban core maintenance.
- \$781K Police increase for software, kennel maintenance workers, ammunition, additional SRO officers, and Police Communication Action Team.

- \$419K transferred from general fund to fund enterprise fund deficit.
 - \$54K increase to \$790K for capital equipment.
 - \$40K reduction in Public Works community credit revenue as Cedar Rapids Linn County Solid Waste Agency is ending the program.
 - \$159K increase for electricity for street lights and facilities due to projected rate increases.
 - \$630K fleet leases for increase in number of police squad cars available.
 - \$150K to fund Veterans Stadium year 4 of 10 year commitment to maintain stadium.
 - \$250K for economic development programs.
 - Funding from reserves will be made available for chemical treatment and stump removal of trees if the need to protect trees from infestation occurs during the fiscal year.
- **Fuel** - The City is using **\$3.60 per gallon for diesel fuel** and **\$2.90 per gallon for unleaded fuel** for fiscal year 2016.
 - **Municipal Fire and Police Retirement System of Iowa (MFPRSI) - The City's pension contribution rate, effective July 1, 2015, will be 27.77% which is a decrease of 2.64% from the FY 2015 rate of 30.41%.** In FY 2016, \$6.86M is budgeted for MFPRSI expenses. Of this \$6.86M, \$4.78M is funded from the police and fire retirement property tax levy. The history of the City's contribution to MFPRSI is shown below.



- **Library** – Library submitted \$919K in funding needs to support the Downtown and Ladd libraries and \$250K will be funded from carryover from the Library fiscal year 2015 budget for a net requested increase of \$669K. A long term funding strategy needs to be developed beyond fiscal year 2016, but this one-time budget allocation addresses the funding gap in fiscal year 2016.
- **General Fund Reserves** - The City of Cedar Rapids maintains prudent general fund balances, which protect the City's financial integrity. At this time, City staff projects the City's unassigned general fund balance on June 30, 2015 **will be 32.9 percent (\$38.4M) of FY 2016 annual operating budget of \$116.7M.** The City will need to maintain its prudence in use of the general fund reserves due the flood fund currently having a \$23.4M deficit balance (last year deficit was \$23.7M). The majority of this deficit is due to timing of reimbursements from the State for CDBG and FEMA project worksheet reimbursements, but \$1.9M relates to cost already incurred by the City that FEMA has denied funding. The City is currently going through the appeal process for these projects, but if the City's appeals are denied this deficit will need to be funded by future debt issuance. In addition, the City has received 2nd appeal denials that currently are estimated at \$7.6M and will need to issue debt or find another funding source to cover these deficits.

Internal Service Funds

- **Health insurance premiums will remain the same for traditional plans and for choice plans in fiscal year 2016.** The Health Insurance Fund will have a **\$1.4M decrease in expenditures in fiscal year 2016** due to obtaining additional discounts from its new third party administrator.
- **Workers compensation costs have increased \$269K** over fiscal year 2015 primarily due to claim costs. While claims frequency may level off, claim expenses rise with the increased costs of wages and benefits. City staff uses strategies to reduce injuries and lower costs including on-the-job safety prevention, claims reporting and accident investigation, a proactive return to work program, and continued training. Staff will continue to investigate methods to reduce this cost.
- **Liability and Property insurance has increased \$16K** as the cost of the City's overall liability and property insurance program has remained stable over the past fiscal year.

Enterprise Funds

- **Utility Rate** - The City's utility rate (consist of water, water pollution control/sewer, storm sewer, solid waste, recycling, and yard waste) for fiscal year 2016 is proposed to increase 2.2% which equates to **an increase of \$21.72 annually** for a typical residential customer defined as a household that uses 10 units of water and 10 units of sewer.
- **Utility departments will contribute \$500K towards the City's economic development fund in fiscal year 2016.**

- **Transit** – The Transit **property tax levy rate will remain unchanged in fiscal year 2016**. Starting in fiscal year 2017, Transit will need increased funding in order to maintain its capital improvement plan for buses.
- **Golf** - Overall the golf budget for fiscal year 2016 increased \$293K. This increase is broken down between Golf's operating budget increasing \$159K (to be funded with increased operating revenue), an additional \$144K in capital improvement projects (will be funded with general obligation bonds), and property tax supported debt service payments decreasing \$10K. The Golf Department has experienced insufficient operating revenue to cover operating expenses for several years due to flooding at Jones Golf Course and changing demographics. This has caused a deficit fund balance to build up and the City will be developing a funding plan prior to fiscal year 2017 to eliminate this deficit balance. The Golf Department believes its business model is strong and barring flooding issues at Jones Golf Course, revenue projections in fiscal year 2016 will be met which will result in eliminating operating losses in the future.
- **Parking** - The fiscal year 2016 budget includes net income from the event center and south side ramp to pay the debt related to the event center ramp. The rest of the operating revenue from the parking system is maintained by Downtown Parking Management Inc. per the contract agreement the City entered into with them. Under this agreement the City will be issuing \$1M for deferred maintenance for the overall parking system.
- **Hotel / Convention Center / Arena** – The net income from the hotel portion of the complex will go towards hotel debt payments in fiscal year 2016. The Convention Center and Arena portion of the complex operating deficits will be funded by the general fund as originally planned.
- **Ice Arena - The fiscal year 2016 budget shows a deficit of \$124K to operate the facility**. This represents an increase in subsidy for operations from fiscal year 2015 of \$6K. In addition, the City will be allocating \$50K from hotel motel taxes to pay for capital improvements at the Ice Arena in fiscal year 2016.

Capital Improvement Program (CIP) Funds (Water, Water Pollution Control, Sanitary Sewer)

- **Water** – Fiscal year 2016 CIP budget includes issuing \$15M in revenue bonds and incurring **\$20.5M in expenses**. Several large projects are planned such as phase 1 of the J Avenue Plant. Also budgeted are anticipated expenses for water main replacements associated with paving for progress projects. While this is an increase in recent historical spending levels, with 2008 flood recovery projects complete, the department feels assured that it can reach these pre-flood expenditures levels of \$20M.

Overall the 10 year capital investment plan is estimated at \$208M, which includes but not limited to, plant expansion at both facilities, but also work associated with paving for progress projects. Funding costs at these levels with revenue bonds could require accelerated rate increases in 5-10 years to meet debt service and bond covenant requirements. Other factors could increase the estimated 10 year plan costs such as nitrate treatment needs if nitrate levels continue to increase.

- **Water Pollution Control** – Fiscal year 2016 CIP budget includes issuing **\$7M in revenue bonds and incurring \$12M in expenses**. This includes projects that the department anticipates to occur, but could have timing delays upon receipt of further information. One such project is the study for the Maximum Achievable Control Technology Standards Air Pollution Control, awaiting further information to be received in February or March of 2015.

Long term trends could require significant capital investments on the scale of \$175M-200M over 10-15 years for nutrient controls, solids disposal, and collection system upgrades. In addition would be costs for treatment capacity expansion and routine maintenance needs. Funding costs at these levels with revenue bonds could require larger annual rate increases, in the next 5-10 years, to meet debt payments and revenue bond covenant requirements.

- **Sanitary Sewer** - The Sanitary Sewer Department budgeted **\$5.7M in capital project expenditures for FY 2016**. Funding includes \$1M from user charges, \$500K from WPC, and \$4.2M from cash on hand. The largest planned project in FY 2016 is Prairie Creek Sanitary Sewer from Cedar River to J Street. In FY 2016, \$1.75M is budgeted for this project. This is a multiple year project.

Long term sanitary sewer capital improvement projects will continue to include FEMA funding for damage to sewers caused by the 2008 flood, but are projecting to need revenue bonds ranging from \$3.8M to \$6.2M per year for the next several years to fund other sanitary sewer projects not flood related. Funding costs at these levels with revenue bonds could require larger annual rate increases to meet debt service and bond covenant requirements.

Capital Improvement Program (CIP) Funds (Non-Flood)-(Non-Enterprise)

- The total capital improvement program expenditure budget is \$56.8M.
- **Infrastructure CIP** (streets, bridges, traffic, etc.) budget for **fiscal year 2016 is \$49M** which is an increase of \$8.3M from last fiscal year. The reason for the increase from last fiscal year is due to ADA improvements, storm sewer, and traffic. The City will be using \$18M of LOST funding instead of having to issue debt to pay for the majority of street projects. Debt will be issued in the amount of \$2M for infrastructure CIP. The following is a history of infrastructure CIP:

	FY 2016 Budget	FY 2015 Budget	FY 2014 Budget	FY 2013 Budget
Improvements - Streets	\$ 40,130,266	\$ 35,267,128	\$ 20,503,278	\$ 14,666,092
Improvements - Storm Sewer	3,619,000	1,654,675	500,000	500,000
Improvements - Bridge	1,677,728	1,909,000	885,577	500,000
Improvements - Traffic	3,439,600	1,727,585	1,389,350	1,537,000
Improvements - Downtown	120,000	100,000	413,000	1,165,000
	<u>\$ 48,986,594</u>	<u>\$ 40,658,388</u>	<u>\$ 23,691,205</u>	<u>\$ 18,368,092</u>

- **Non-Infrastructure CIP** (parks, downtown improvements, trees, swimming pools, etc.) **budget for fiscal year 2016 is \$7.8M** which is an increase of \$2.8M from last fiscal year. The main projects included in fiscal year 2016 budget are a fire pumper truck, outdoor police firing range, facility improvements, information technology, library books, street trees, and parks and recreational improvements. In fiscal year 2016 the remaining swimming pool local option sales tax funding will be used for capital improvements at the pools. With this revenue source no longer being available in fiscal year 2017 the City will need to find another funding source estimated at \$270K per year for capital improvements at the pools to maintain their use lives.

Flood Fund

- Overall the budget for the **flood fund is decreasing \$51.6M** from fiscal year 2015. The main reason for the decrease is many of the facilities being rebuilt will be completed prior to the start of fiscal year 2016. The City still will have cost associated with the Sanitary Sewer system and CDBG related demolition costs in fiscal year 2016.
- The City continues to have Project Worksheet disputes with FEMA and to date **\$1.9M of expenditures already incurred by the City are in appeal**. The City will need to find alternative funding sources for these costs if the City is not successful in winning its appeals. In addition, the City has received 2nd appeal denials that currently are estimated at \$7.6M and will need to issue debt or find another funding source to cover these deficits.

Growth Reinvestment Initiative (GRI) Capital Improvement Program Fund

- Overall the budget for **GRI is \$7.7M** in fiscal year 2016. Fiscal Year 2016 represents year 2 of a twenty year agreement with the State of Iowa.
- Revenue from the State of Iowa portion of the project will be transferred from the GRI special revenue fund to specific projects.
- This fund will track total project cost not already incurred by the City to match the grant application cost of \$570,430,000. **The proposed mitigation system includes construction of 6.24 miles of levee and floodwalls (permanent and removable), 11 pump stations, 21 roadway and railroad gate closures, improvements to a flood prone bridge (elevation of approaches), and design on a second river crossing.**



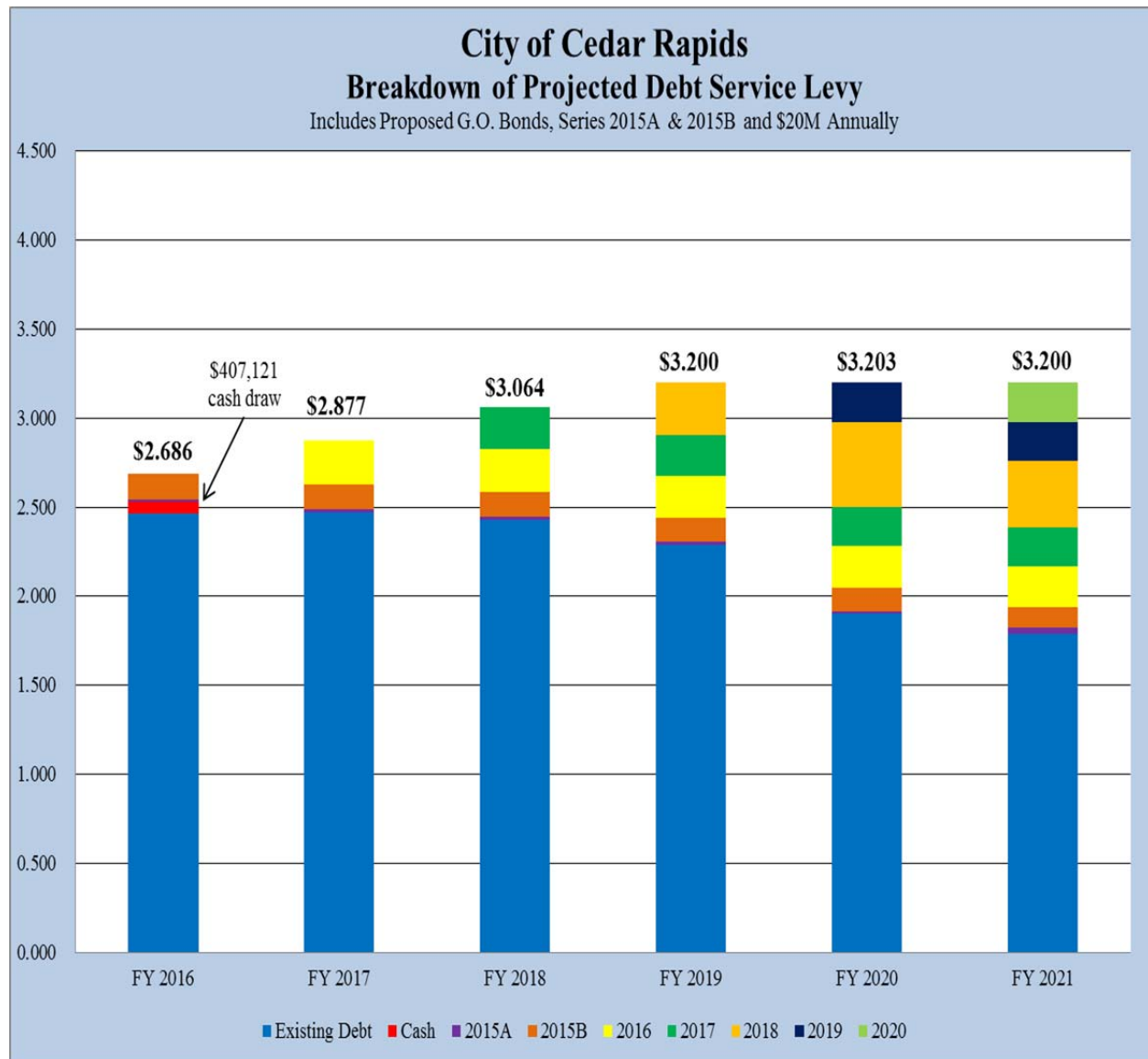
Debt Service Fund

- The City proposes issuing **\$20.78M in general obligation bonds**.
- **\$5.93M** in general obligation bonds will be used for annual City projects which will include \$2M for Public Work projects (staff time, streets, sidewalks), \$700K fire pumper truck, \$500K library books, \$150K information technology hardware/software, \$500K facility improvements, \$1M parking deferred maintenance, \$880K park and recreation improvements, \$50K police range, and \$150K trees.
- **\$10M** in general obligation bonds will be used for flood expenses not reimbursed by federal or state funds.
- **\$4.85M** in general obligation bonds will be used for ADA Improvements.
- The City increased the debt service levy five cents and decreased the benefits levy five cents in order to fund the City's debt service payments in fiscal year 2016. The City will be able to relieve some of the pressure on the debt service levy in fiscal year 2016 by using fund balance reserves from the debt service fund, which was created by excess revenue in fiscal year 2014, but in fiscal year 2017 the entire debt payment will require the full use of the debt levy, as it is currently projected debt service will not have excess funding available to offset debt payments.
- The City anticipates additional bonding capacity at the end of fiscal year 2016 to be approximately \$179.4M or 36.5% available debt capacity.
- The fiscal year 2016 debt issuance does not impact the debt service levy and therefore can be adjusted prior to finalizing issuance of any future debt.
- The scenario on the following page shows if the City limits issuing future debt to \$20M per year and property valuations continue to grow at 2% per year the debt service levy should start to stabilize at \$3.20 starting in fiscal year 2019. This scenario assumes interest rates for borrowing remain consistent, current debt paid by non-property tax supported sources continue, and state backfill program continues to fund at projected levels.



The following is a scenario that illustrates how issuing debt in the future will impact the City's debt levy.

Scenario #1: City issues debt in fiscal year 2015 (\$14.1M), 2016 (\$20.78M), 2017 (\$20M), 2018 (\$20M), 2019 (\$20M), 2020 (\$20M) and 2021 (\$20M). This scenario assumes valuation increases of 2% in 2017 through 2021.



Analysis of scenario #1:

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Increase in debt service levy	\$ 0.191	\$ 0.187	\$ 0.136	\$ 0.003	\$ (0.003)

Special Revenue Funds

- **Hotel Motel Tax** - The City is **budgeting \$3M in fiscal year 2016** for hotel motel tax revenue which is an increase of \$200K from last year. **Expenditures are being budgeted at \$3M.** Included in the expenditures of Hotel Motel are City debt payments (i.e. hotel, portion of convention center, art museum, ice arena). In addition, the City will use some of the hotel motel revenue for organizations who submit request through the hotel motel three year application program.
- **Road Use Tax:** The City is budgeting **\$12.8M in fiscal year 2016 for road use tax which is an increase of \$1.3M from fiscal year 2015.** **Capital improvement projects will receive \$1.1M** and the remaining balance of road use tax will be transferred to the City's general fund to **pay for operating cost related to Public Works Department.**
- **Local Option Sales Tax for streets:** The City is budgeting \$18M for local option sales tax revenue in fiscal year 2016. These funds will be used to pay for improvements that typically would have required the City to issue debt. For fiscal year 2016 the City will use these funds for street repairs.
- **Tax Increment Finance (TIF):** The City is budgeting **\$10.3M in property taxes in TIF districts for fiscal year 2016** which represents a \$3.6M decrease from fiscal year 2015.

Other FY 2016 Budget items:

- **Flood insurance – The budget includes \$855K in flood insurance. This represents a decrease of \$225K from fiscal year 2015 for the same amount of excess flood insurance of \$25M.** Typically insurance costs is funded by increasing the tort property tax levy, but for fiscal year 2016 a one-time transfer from 10% flood local options sales tax will fund flood insurance. The use of the 10% portion of local option sales tax to cover flood insurance costs is in line with the definition of property tax relief. Starting in fiscal year 2017 this funding source will not be available and this cost will need to be funded by City operations.

Conclusion

The fiscal year 2016 budget as presented includes a balanced general fund, additional funding for programs identified as priorities by the City Council, completing 2008 flood projects, flood control projects, a commitment to the long term future of Cedar Rapids, and maintaining the City's financial strength. In addition, this document attempts to point out long term financial needs that will help the City Council and citizens of Cedar Rapids understand the level of funding needed in the future.



I want to express my personal thanks to members of the City staff for their diligent efforts to develop budgets that reflect the needs of their individual departments. A special note of thanks and appreciation should go to the members of the Finance Department staff for their excellent performance in gathering, analyzing, and presenting information clearly and accurately. The budget presentation team, composed of Finance Director Casey Drew, Budget Manager Heidi Stiffler, Budget Analysts' Ronda Jones, Al Soukup, Shannon Umbdenstock, and Jordan Meyer, worked collaboratively and effectively as we reviewed and developed the fiscal year 2016 budget. This budget could not have been developed without the combined efforts of all those involved.

I would also like to thank the City's elected officials for your interest and support in planning and conducting the financial operations of the city in a responsible and progressive manner.

Respectfully submitted,

Jeffrey A. Pomeranz
City Manager